



FACULTY OF PHARMACY

Applicant Information Bulletin 2012/2013

EARLY BIRD DEADLINE: FEBRUARY 1, 2012
APPLICATION DEADLINE: MARCH 1, 2012

I. GENERAL INFORMATION

This document provides general information for students applying to the Faculty of Pharmacy.

The Applicant Information Bulletin accompanies every application form issued. It is assumed, therefore, that all applicants have read and understood it prior to submitting the completed application.

The Faculty of Pharmacy reserves the right to make changes to the information contained in the Applicant Information Bulletin without prior notice.

II. ELIGIBILITY REQUIREMENTS

A. Academic requirements

Pre-Pharmacy Program

Applicants must complete 30 credit hours of university studies, including the Required Courses **no later than April 2012** with **no grade less than C** to be eligible for consideration for admission to Pharmacy

To be eligible for consideration for admission to the Faculty of Pharmacy, applicants must have completed at least one regular session (September – April) containing a minimum of 24 credit hours of university level degree-credit courses, with no grade less than C.

Those applicants who have Advanced Placement (AP) or International Baccalaureate (IB) programs must complete at least one regular session (September-April) containing a minimum of 24 credit hours of university level degree courses, including the required core courses.

REQUIRED COURSES

| REQUIRED COURSES | | | | |
|---|--|-----------------------------|--|--------------|
| A. CORE COURSES | | | | |
| | Manitoba | Winnipeg | Brandon | Credit Hours |
| Chemistry | CHEM 1300 and CHEM 1310 | CHEM 1111/3 and CHEM 1112/3 | 18.160 and 18.170 | 6 |
| Biology | BIOL 1020 and BIOL 1030 or 71.125 | BIOL 1115 and BIOL 1116 | 15.162 and 15.163 or 94.162 and 94.163 | 6 |
| Math | MATH 1500 or MATH 1510 or MATH 1520 or MATH 1530 | MATH 1102/3 or MATH 1101/6 | 62.181 | 3 |
| B. ELECTIVES | | | | |
| Arts Electives | | | | 6 |
| Open Electives | | | | 9 |
| The electives must include a 3 credit hour course which will meet the University's Written English (W) requirement. 090 level courses are NOT acceptable. | | | | |
| The Core Courses and Open Electives must total 30 credit hours | | | | 30 |

No credit will be given for any course which was completed more than ten years before the year of application.

B. Citizenship and residence

NOTE: Please note that Pharmacy is a limited enrolment program. Priority will be given to students who attend a university in Manitoba or demonstrate current residency in Manitoba (point (ii) below). It has not been possible to accept out-of-province applicants in the past 15 years.

The Faculty of Pharmacy gives priority to Canadian citizens or Permanent Residents who are considered residents of Manitoba. A resident of Manitoba, for this purpose, is defined as an applicant (a) who has graduated from a Manitoba high school, or (b) who has resided in Manitoba for one full year immediately preceding the application deadline for any given intake, or (c) who has completed a minimum of one academic year (September to April) of full-time undergraduate studies in a recognized Manitoba university.

NOTE: *Canadian Armed Forces personnel and their direct dependants will be considered as residents of Manitoba, but must meet all normal academic requirements for entry, and take part in the competition with regular applicants for entry.*

III. APPLICANT CATEGORIES

A. Academic Category

All applicants will be automatically placed in this category unless they indicate that they qualify for inclusion in the Special Consideration Category as described below.

B. Special Consideration Category

All applicants considered in this category must have completed and passed the eligibility requirements described elsewhere in the document. However, admission will be assessed on an individual basis for the following categories:

1. Aboriginal People who are Manitoba residents including Manitobans who apply through the Health Careers ACCESS Program (HCAP) of the University of Manitoba.
2. International applicants who are officially sponsored by government agencies (e.g., C.I.D.A.) recognized by the University of Manitoba. (It is not possible to consider applications from international applicants without such sponsorship).

A maximum number of five successful applicants will be admitted each year under the Special Consideration Category.

Aboriginal applicants are required to submit documentation (status card, Manitoba Métis Federation membership card or equivalent), or a letter of verification from their community at the time of application.

IV. RANKING SELECTION

All applicants are ranked for selection according to the following criteria (subject to eligibility provisions):

- a) Adjusted Grade Point Average (AGPA) 70%
(see section below)
- b) A written essay/problem solving exercise 30%

The written essay/problem solving exercise will be completed by all applicants. This exercise involves using one's best English language skills, arguing for or against a selected

proposition. The essay will be assessed on four criteria: 1) the precision of one's response to the topic, 2) the depth of thought about the topic expressed in the response, 3) the coherence of the argument, and 4) the control of expression, grammar, spelling and mechanics exhibited in the response. The essay should be in the form of a formal, persuasive, academic essay. The time limit set for the essay is one hour. Also, candidates are only permitted to use a pen and the supplied essay book for writing of the essay. All electronic devices, including but not limited to computers, PDAs, and cell phones that can be used to input, store and/or transmit text data are not permitted.

Any candidate who requires special accommodation should contact Disability Services at 155 University Centre, University of Manitoba on or before March 1, 2012. If you do not contact Disability Services by March 1, 2012, accommodations may not be in place.

All applicants will receive written confirmation of the essay writing date. Essays will be written in the Apotex Centre, 750 McDermot Avenue, on April 24, 2012, the day after the final examination period at the University of Manitoba.

Only students with an essay score of fifteen or more (of a possible thirty) will be ranked for admission.

For applicants in both the Academic and Special Consideration Admissions Categories an Adjusted Grade Point Average (AGPA) of 3.50 or more is required. Only students achieving this level will have their essays evaluated.

ADJUSTED GRADE POINT AVERAGE (AGPA)

The Adjusted Grade Point Average (AGPA) will be calculated as follows:

$$(0.4 \times \text{the core course average}) \\ \text{PLUS} \\ (0.6 \times \text{the cumulative GPA})$$

Note:

1. The cumulative GPA will be based on all courses completed at the university level including the original grades of the repeated courses within the past ten years.
2. Only one *three credit hour* core course can be repeated, with the grade obtained on the second attempt substituted in the calculation of the core course average. If more than one core course is repeated, the repeated grade chosen as the one allowed in the AGPA calculation will be the one giving the applicant the greatest possible advantage. In all other cases of repeated attempts of core courses, the grade obtained on the initial attempt will be used.
3. If more than one core course is repeated, the original grade in the course(s) will be used in the core course average.

V. APPLICATION & DOCUMENTATION DEADLINES

The "Early Bird" application fee **prior to February 1, 2012 is \$95.00**. Applications received **after February 1, 2012 application fee is \$125**. International Students are not considered for admission. Applications must be received in the

Enrolment Services/Admissions Office, at The University of Manitoba, no later than March 1, 2012. Applications received after this date will not be considered.

The deadline for receipt of documentation in support of the application is June 1, 2012.

Students in their first university year may file an application for admission, assuming they will satisfactorily complete all academic requirements by the end of April of the year of application.

The Pharmacy Selection Committee meets approximately in mid-June. Applicants will be advised of their status within a week of the meeting date.

Students are advised that following admission to the Faculty of Pharmacy and prior to October 31st, in the year in which they commence classes in the Faculty, they shall be required to register as student members of the Manitoba Pharmaceutical Association. Forms and information on such registration shall be made available to all Pharmacy students by the Faculty of Pharmacy office.

VI. RECONSIDERATION/APEALS

Applicants may request reconsideration of the decision of the Admissions Committee with respect to their application. Individuals wishing to have their application reconsidered should submit their request in writing to the Chair of the Committee, **within ten working days of the mailing of the Committee's decision**. Requests must include a justification of the need for reconsideration by the Committee. (Note: questioning the published selection criteria, and/or the weighting of those criteria is not considered justification for reconsideration).

To appeal the reconsideration decision, the applicant must submit a request in writing to the Secretary of Senate **within ten working days of the mailing of the reconsideration letter** for transmission to the Senate Admissions Appeals Committee.

Applicants are advised that appeals to Senate focus on questions of correct adherence to procedures by the Admissions Committee, and not on the relative merits of its decision.

VII. PROGRAM INFORMATION

A. Criminal Record Check/Child Abuse Registry Check

Many health care agencies where Pharmacy students are placed in a health care setting require a criminal record and/or child abuse registry check. As a result all successful applicants to the Faculty of Pharmacy are required to provide a current official Criminal Record Search and Child Abuse Registry check. All documents must be submitted to the Dean's Office prior to the start of classes in September. Any applicant on the Child Abuse Registry will be denied admission. A criminal conviction will not necessarily result in denial of admission to the Faculty of Pharmacy. Criminal

offences will be reviewed by a sub-committee of the Pharmacy Admissions Committee for the implications of the conviction in view of the professional mandate to protect the public. Failure to disclose any adult criminal record or listing on the Child Abuse Registry will invalidate an application and shall result in automatic expulsion from the Faculty of Pharmacy if the applicant has been admitted. In addition, the Manitoba Pharmaceutical Association requires that all graduates of the Faculty of Pharmacy who wish to obtain a license to practice pharmacy in this province, must disclose information about any conviction for an offence under the Criminal Code (Canada), the Controlled Drugs and Substances Act (Canada), or the Food and Drugs Act (Canada) in order to be considered for eligibility for registration with the Manitoba Pharmaceutical Association. The review process conducted by the Faculty of Pharmacy is independent of the review process conducted by the Manitoba Pharmaceutical Association.

B. Academic Self-Declaration

All students accepted into the Faculty of Pharmacy will be required to complete a Self-Declaration of Records Form which declares current or previous: academic suspensions, disciplinary action, professional misconduct, record of criminal conviction, and record on the Child Abuse Registry. The disclosure contained therein must be satisfactory to the Faculty of Pharmacy.

C. Immunization

All students enrolled in the Faculty of Pharmacy must be immunized against the following diseases: diphtheria/tetanus, polio, rubella, measles, mumps, chickenpox, Mantoux/Tuberculosis and hepatitis B. The influenza vaccination is recommended but not required. Students admitted to first year Pharmacy will be provided with an Immunization package at the time of acceptance into the Faculty. Students have the option to complete their immunizations with their own healthcare provider or participate in the Bannatyne Immune Status Program on campus. Students will be required to complete their Immunization Record Form by the end of their first year. Students will not be able to attend clinical rotations until all immunization requirements are up-to-date. Students are responsible for updating their immunizations as needed. Completion of the immunization schedule is required for course progression in Pharmacy.

D. CPR Training

Basic Life Support for Health Care Providers (BLS for HCP) is a requirement in the first year of the pharmacy program and will be arranged post admission into the program. It is the responsibility of the student to maintain annual certification throughout the program.

E. Experiential Training

Experiential training is a requirement to graduate with a B.Sc. (Pharm.) degree. Students will be required to participate in experiential training placements at various institutional and community sites in Winnipeg and rural Manitoba. Students must follow and comply with the terms of any agreements between the University and the placement site. The experiential training site may require the student to complete

certain documentation and/or sign a practicum agreement. Failure to meet the requirements for experiential training may result in a delay in the student's progression or inability to complete the degree. Students may be required to complete experiential training in rural areas. All costs associated with this training will be the responsibility of the student.

VIII. COUNSELLING OF APPLICANTS TO THE FACULTY OF PHARMACY

The Faculty of Pharmacy Dean's Office and the Admissions Officer are available to assist all applicants who seek counselling regarding admission to the Faculty of Pharmacy. However, it is the Faculty's policy not to instruct applicants as to a specific course of action they should follow, but rather to provide the information needed for applicants to make their own choice with respect to the alternatives available. The following points require special attention:

1. No official of the Faculty can guarantee the admission of any applicant. Admission is determined by the Selection Committee on the basis of an annual competition.
2. All applicants must supplement any personal enquiries with written enquiries so that an official written response can be made. It is only these written responses that will be considered as evidence of any advice given by the Faculty.

IX. THE CLASS OF 2011-2012

In 2011, 307 applications were received for the 55 places available. The AGPA for accepted applicants ranged from 3.50 to 4.275, with a minimum score of 15 for the essay assignment.

X. THE COMMITTEE ON SELECTION

The Committee consists of:

- Staff representatives of the Faculty of Pharmacy, one of whom shall be the chair;
- Staff representative of the Faculty of Science;
- Registrar of the Manitoba Pharmaceutical Association;
- Director of Enrolment Services or designate;
- Pharmacy Admissions Officer, Enrolment Services

XI. FEE INFORMATION

Tuition fee per credit hour: \$132.65 (refer to the Undergraduate Calendar for the number of credit hours)

Clinical fee: \$1,575 per year

Other fees/costs are: lab fees, endowment fees, student organization fees, books and memberships.

Students are responsible for all costs associated with experiential training requirements, including travel and living expenses where placements are outside Winnipeg.

Tuition and other fee information can be found on the following website:

<http://umanitoba.ca/student/records/fees/index.html>

In the event of an inconsistency between the fee information above, and the fee information listed on the University of Manitoba Registrar's website, the version established by the Registrar's Office shall prevail.

XII. USEFUL NAMES, ADDRESSES & TELEPHONE NUMBERS

The mailing address for the University offices on the following list is:

(Name of Office)
(Room number and Building)
University of Manitoba
Winnipeg, Manitoba R3T 2N2

Admissions Office 424 University Centre
Telephone: (204) 474-8811
FAX: (204) 474-7554
Email: indira_agrawal@umanitoba.ca
Website: www.umanitoba.ca/student/admissions/

Faculty of Pharmacy 143 Apotex Centre
750 McDermot Avenue
Telephone: (204) 474-9306
FAX: (204) 474-7617
Email: pharmacy@umanitoba.ca
Website: www.umanitoba.ca/faculties/pharmacy

Financial Aid & Awards 422 University Centre
Telephone: (204) 474-9531

Senate Secretariat 312 Administration Building
Telephone: (204) 474-9593

Student Housing Information 101 Arthur V. Mauro Res
Telephone: (204) 474-9922

Telephone: 110 Pembina Hall
(204) 474-8612 or 474-9942

Student Union Office (UMSU) 101 University Centre
Telephone: (204) 474-8678

Student Financial Assistance Branch 401-1181 Portage Ave
Winnipeg, Manitoba R3G 0T3
Telephone: (204) 945-6321