



UNIVERSITY OF MANITOBA

Direct Entry Programs

Applicant Information Bulletin 2016 – 2017

<p style="text-align: center;">Application Deadlines: SPRING 2016 APPLICANTS (University 1 only): April 1, 2016 FALL 2016 APPLICANTS: Music - January 15, 2016 School of Art - March 1, 2016 University 1 - August 1, 2016 All other Direct Entry programs - May 1, 2016 WINTER 2017 APPLICANTS (University 1 only): December 1, 2016</p>

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Section 1: General Statement

The purpose of this bulletin is to provide information to prospective applicants to the Direct Entry programs at the University of Manitoba. This document outlines categories of admission, requirements and deadlines.

This bulletin is available with, and constitutes part of, the application. It is assumed that all applicants have read and understood it prior to submitting the completed application.

Programs Offered:

- University 1
- Agriculture diploma
- Agricultural & Food Sciences
 - B. Sc. (Agribusiness)
 - B. Sc. (Agriculture)
 - B. Sc. (Agroecology)
 - B. Sc. (Food Science)
 - B. Sc. (Human Nutritional Sciences)
- Arts
 - Business
 - Dental Hygiene
 - Engineering
 - Environment
 - B. A. (Geography)
 - B. Sc. (Geological Sciences)
 - B. Sc. (Physical Geography)
 - B. Env. Sc. (Environmental Science)
 - B. Env. St. (Environmental Studies)
 - Fine Arts
 - Human Ecology
 - B. H. Ecol. (Family Social Sciences)
 - Kinesiology & Recreation Management
 - B. Kin. (Kinesiology)
 - B. P. E. (Physical Education)
 - B. R. M. C. D. (Recreation Management and Community Development)
 - Music
 - B. Jazz
 - B. Mus
 - Science

Section 2: Eligibility Requirements

A. Academic Requirements

FACULTY/SCHOOL	DEGREE PROGRAM	MAJORS	CATEGORY
Faculty of Agricultural and Food Sciences	Bachelor of Science (Agribusiness)	Agribusiness	Category 2
	Bachelor of Science (Agroecology)	Agroecology	
	Bachelor of Science (Agriculture)	Agronomy, Animal Systems, Plant Biotechnology	
	Bachelor of Science (Food Science)	Food Science	
	Bachelor of Science (Human Nutritional Sciences)	Human Nutritional Sciences	
	Diploma in Agriculture	Diploma program	Diploma in Agriculture
School of Art**	Bachelor of Fine Arts (General)	Ceramics, Drawing, Painting, Photography, Printmaking, Sculpture, Video, Studio & Graphic Design	Category 5
	Diploma in Art	Diploma program	Diploma in Art
Faculty of Arts	Bachelor of Arts (General)	All majors	Category 4
Asper School of Business	Bachelor of Commerce (Honours)	All majors	Category 3
Faculty of Engineering	Bachelor of Science in Engineering (students are admitted to undeclared program)	Biosystems, Civil, Computer, Electrical, Mechanical	Category 1

Clayton H. Riddell Faculty of Environment, Earth, and Resources	Bachelor of Arts, Geography (General)	Geography	Category 4
	Bachelor of Environmental Studies (Major)	Environmental Studies	
	Bachelor of Environmental Science (Major)	Environmental Science	Category 2
	Bachelor of Science in Physical Geography (Major)	Physical Geography	
	Bachelor of Science, Geological Sciences (General)	Geology, Geophysics	Category 1
Faculty of Health Sciences – School of Dental Hygiene	Diploma in Dental Hygiene	Diploma program	Category 2
Faculty of Health Sciences – Department of Community Health Sciences	Bachelor of Human Ecology (Family Social Sciences)	Family Social Sciences	Category 2
Faculty of Kinesiology and Recreation Management	Bachelor of Kinesiology	Athletic Therapy, Kinesiology	Category 2
	Bachelor of Physical Education	Physical Education	
	Bachelor of Recreation Management and Community Development	Recreation Management and Community Development	Category 3
Desautel Faculty of Music***	Bachelor of Music	Music Composition, Music History, Music Performance	Category 5
	Bachelor of Jazz Studies	Jazz Studies	
Faculty of Science	Bachelor of Science (Major)	All majors	Category 2
University 1	University 1		Category 5

* Both the Diploma program in Agriculture and Art have specific admission requirements which will be outlined after the other categories.

** Applicants to the School of Art must complete additional non-academic requirements such as a portfolio. The requirements for the portfolio can be found on the [School of Art website](#).

*** Applicants to the Desautel Faculty of Music must complete additional non-academic requirements such as an audition, theory test, and letters of recommendation. Please refer to the [Music bulletin](#) for more detailed information.

In cases where the number of eligible applicants exceeds the available spaces, applicants will require higher averages than stipulated to be successful in the admissions competition. All of the following requirements are shown for Manitoba students. Equivalency information for all other Canadian provinces can be found [HERE](#) and information for international curriculum can be found [HERE](#).

Category 1

Bachelor of Science in Engineering (students are admitted to undeclared program) / Bachelor of Science, Geological Sciences (General)

Category 1	
General Admission Requirements	Category Requirements
MB High School Graduation (5 full credits at the Grade 12 level in courses designated S, G, or U)	A minimum 85% average over the following, with no less than 60% in each course: <ol style="list-style-type: none"> 1. Chemistry 40S 2. Physics 40S 3. Pre-Calculus Mathematics 40S

Category 2

Bachelor of Science (Agribusiness) / Bachelor of Science (Agronomy) / Bachelor of Science (Agriculture) / Bachelor of Science (Food Science) / Bachelor of Science (Human Nutritional Sciences) / Bachelor of Environmental Science (Major) / Bachelor of Science in Physical Geography (Major) / Diploma in Dental Hygiene / Bachelor of Human Ecology / Bachelor of Kinesiology / Bachelor of Physical Education / Bachelor of Science (Major)

Category 2	
General Admission Requirements	Category Requirements
MB High School Graduation (5 full credits at the Grade 12 level in courses designated S, G, or U)	A minimum 85% average over the following, with no less than 60% in each course: <ol style="list-style-type: none"> 1. English 40S 2. Applied Mathematics 40S or Pre-Calculus Mathematics 40S 3. One of Biology, Chemistry, Physics or Computer Science 40S

Category 3

Bachelor of Commerce (Honours) / Bachelor of Recreation Management and Community Development

Category 3	
General Admission Requirements	Category Requirements
MB High School Graduation (5 full credits at the Grade 12 level in courses designated S, G, or U)	A minimum 85% average over the following, with no less than 60% in each course: <ol style="list-style-type: none"> 1. English 40S 2. Applied Mathematics 40S or Pre-Calculus Mathematics 40S 3. A third 40S course

Category 4

Bachelor of Arts (General) / Bachelor of Arts, Geography (General) / Bachelor of Environmental Studies (Major)

Category 4	
General Admission Requirements	Category Requirements
MB High School Graduation (5 full credits at the Grade 12 level in courses designated S, G, or U)	A minimum 85% average over the following, with no less than 60% in each course: <ol style="list-style-type: none"> 1. English 40S 2. A second 40S course 3. A third 40S course

Category 5

Bachelor of Fine Arts (General) / Bachelor of Music / Bachelor of Jazz Studies / University 1

Category 5	
General Admission Requirements	Category Requirements
MB High School Graduation (5 full credits at the Grade 12 level in courses designated S, G, or U)	Completion of one of the following sets of requirements: <p>SET A:</p> <ol style="list-style-type: none"> 1. A Minimum average of 70% over three Grade 12 S or U credits

	<p>2. One credit of Grade 12 S or U English with a minimum grade of 60%</p> <p>SET B: (limited admission – University 1 only)*</p> <ol style="list-style-type: none"> 1. A Minimum average of 63-69.9% over three Grade 12 S or U credits 2. One credit of Grade 12 S or U English with a minimum grade of 60% <p>SET C: (limited admission – University 1 only)* A Minimum average of 70% over three Grade 12 S or U credits, but lacking the Grade 12 S or U English requirement (less than 60%)</p>
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*Only Canadian Citizens/Permanent Residents are eligible for limited admission

Diploma in Agriculture

The School of Agriculture requires an average of 60% over English 40S, Mathematics 40S or 45S, and Science 40S. Students without a suitable high school standing may apply under the Special Consideration category (see the [Agriculture Diploma Applicant Information Bulletin](#) for more details).

Diploma in Art

The School of Art recommends that students applying to the Diploma in Art have achieved high school graduation including completion of Grade 12 Art.

First Year Transfer Applicants

General Requirements

- Must be in good academic standing
- Applicants in categories other than Category 5, must have a minimum 2.00 Cumulative Grade Point Average (CGPA).
- Must have completed fewer than 24 credit hours of university/college studies
- Must meet the University's English language proficiency requirements
- Must meet all program specific requirements listed above

Other Requirements

Assessment will be based on the required high school courses for the applicable program. If the required average for high school students is higher than the posted average, the same average will be used for first year transfer students.

Mature Status Applicants

General Requirements

- 21 years of age or older by September 30 for classes starting in September, January 31 for classes starting in January, May 1 for classes starting in May, and July 1 for classes starting in July.
- Do not meet the University's regular high school requirements.
- Have limited experience at college or university (less than 24 credit hours).
- Canadian citizens or Permanent Residents.

- e. Must meet the University’s English language proficiency requirements.

Available Programs (with Specific Requirements)

Available Programs	Additional specific program requirements
University 1	No additional requirements
Diploma in Agriculture	Apply under the Special Consideration category (see the Agriculture Diploma Applicant Information Bulletin for more details).
Engineering	A minimum 85% average* over the following, with no less than 60% in each course: a. Pre-Calculus Mathematics 40S b. Chemistry 40S c. Physics 40S * If the required average for high school students is higher than the posted average, the same average will be used for mature students.
Diploma in Art	A portfolio with a supporting written statement is required of every applicant, with this material to be submitted between March 3 -10 to the School of Art. See http://www.umanitoba.ca/schools/art/undergrad/portfolio_requirements.html for detailed information.
Music	Applicants must complete additional non-academic requirements such as an audition, theory test, and letters of recommendation. Please refer to the Music bulletin for more detailed information.

B. English Language Proficiency Requirements

All applicants whose primary language is not English and do not qualify for a waiver under the University of Manitoba’s English language proficiency regulations will be required to demonstrate proficiency in English through one of the options listed at the University of Manitoba Admissions web site.

See below links to view English Proficiency Waiver information:

<http://umanitoba.ca/student/admissions/international/english/waiver-criteria.html>

See below links to view specific English Proficiency Requirement information:

<http://umanitoba.ca/student/admissions/international/english/index.html>.

Results for most language tests, including TOEFL, IELTS and CanTEST, expire two years from the test date. Please confirm the validity of your test results.

Section 3: Application Process & Deadlines

A. Application Fee

Canadian / Permanent Residents:	\$90.00
International applicants:	\$120.00

Applications are not considered received until the application is submitted and the application fee has been paid by the posted deadline.

All applicants will receive a letter of acknowledgement by *email within two hours of payment and submission.

All correspondence, including decision release information will be sent via email. (*Please ensure your email account remains current and will accept emails from the University of Manitoba. Check your filters.)

B. Deadlines and Important Dates

1. Spring 2016 Applicants (University 1 only)

Date	Deadlines and Important Dates
April 1, 2016	Last date for receipt of application and application fee for Summer 2015 University 1 Applicants.
May 1, 2016	Final documentation deadline for all outstanding documentation (including final high school grades, post-secondary transcripts, English Proficiency, etc.)

2. Fall 2016 Applicants

Date	Deadlines and Important Dates
January 15, 2016	Last date for receipt of application and application fee for Fall 2016 Desautels Faculty of Music Applicants.
	Last date for receipt of application and application fee for applicants wishing to be considered for the Entrance Scholarships (Music only).
February 12 – 14, 2016	Bachelor of Jazz Studies Audition Dates
February 15 – 19, 2016	Bachelor of Music Audition Dates
March 1, 2016	Last date for receipt of application and application fee for Fall 2016 School of Art applicants
	Last date for receipt of application and application fee for applicants wishing to be considered for the Entrance Scholarships (all direct entry programs except for Music)
	Interim high school grades will be requested for Manitoba students that apply by this date
May 1, 2016	Last date for receipt of application and application fee for remaining Fall 2016 Direct Entry Applicants (except University 1)
June 1, 2016	Final high school grades will be requested for Manitoba students that apply by this date
July 6, 2016	Final documentation deadline for all outstanding documentation (including final high school grades, post-secondary transcripts, English

	Proficiency, etc.)
August 1, 2016*	Last date for receipt of application and application fee for Fall 2016 University 1 Applicants
August 31, 2016	Final documentation deadline for Fall University 1 applicants

* Registration for classes will open well before the final deadline for applications to University 1, and applicants who apply or submit their documents after July 6, 2016 should be aware that they might not be able to register for the classes or schedules of their choice.

3. Winter 2017 Applicants (University 1 only)

Date	Deadlines and Important Dates
December 1, 2016*	Last date for receipt of application and application fee for Winter 2016 University 1 Applicants.
December 15, 2016	Final documentation deadline for all outstanding documentation (including final high school grades, post-secondary transcripts, English Proficiency, etc.)

* Registration for classes will open well before the final deadline for applications to University 1, and applicants who apply or submit their documents after July 6, 2016 should be aware that they might not be able to register for the classes or schedules of their choice.

C. Required Application Documentation

The following documents will be required to complete your application:

- **Interim high school transcript** is required for current high school students. Must include at least midterm grades for every Grade 12 course which will be completed. This will be requested on behalf of all Manitoba or North-West Ontario applicants that are applying for the Fall term following their graduating year. Interim transcripts will only be requested for those who have submitted and paid for their application by March 1st.
- **Final official high school transcript** is required for all applicants. Student copies or photocopies are not acceptable. This will be requested on behalf of

all Manitoba or North-West Ontario applicants that are applying for the Fall term following their graduating year. Final transcripts will only be requested for those who have submitted and paid their application by June 1st.

- **Interim post-secondary transcripts** showing current registration are to be submitted when applying or shortly thereafter.
- **Final official post-secondary transcripts** from any university or college attended other than University of Manitoba are required. Student copies or photocopies are not acceptable. Transcripts become the property of University of Manitoba and will not be returned.

Note: It is the applicant's responsibility to inform the Admissions office in writing of any **deferred exams or grade changes**. All final grades, including grade changes must be submitted to the Admissions Office by the document deadline in order for them to be included in the final selection process.

- **Immigration documents** are required if born outside of Canada.
- **Name change documentation** is required if name change has occurred as a result of marriage, divorce or other reason.
- **Proof of proficiency in the use of the English language** (see Section 2: Eligibility Requirements, B. English Language Proficiency Requirements).

Please send all documentation to the following address:

Direct Entry Admissions
Enrolment Services, 424 University Centre
University of Manitoba, Winnipeg, MB R3T 2N2

Applications are not complete until all necessary documents are received. It is the applicant's responsibility to ensure that our office receives all required information.

D. Transfer Credit Information

At the University of Manitoba, all course work from a recognized prior post-secondary institution will be considered as part of the application for admission process for all undergraduate degree and diploma programs.

Courses are evaluated for advanced standing or transfer credit on a course-by-course basis and assigned a University of Manitoba equivalent, where applicable. Where a direct equivalent does not exist, students may receive general (unallocated) credit. The regulations regarding transfer credit are program specific and vary considerably depending on the faculty or school of application. Faculties and schools will only consider external courses completed within the last ten (or fewer) years.

Courses deemed acceptable for transfer credit will be awarded, subject to program approval, up to the maximum allowed under the program of admission, based on the Faculty or School's transfer credit policy and residency requirements (consult the section of the University's Academic Calendar at: www.umanitoba.ca/calendar for details).

Students may be asked to provide comprehensive and accurate course outlines or syllabi, as issued by their institution of study, for all courses lacking a current evaluation. Course outlines or syllabi should include information on: course objectives, outline of the units studied, textbook(s) used, assignments, and accompanying laboratory information, if applicable, to assist in the transfer credit assessment process. For information on current course evaluations receiving credit, please visit: www.umanitoba.ca/admissions/tc

While we appreciate that some institutions do not have course information readily available, many students have been able to provide the information requested by contacting the individual departments or instructors at their prior institutions. Students who are unable to provide the requested course information may render themselves ineligible for programs with specific course requirements. In cases where outlines have not been provided, unsuccessful course attempts, including F grades, may be assessed as part of the academic assessment regulations of a student's program of study. Only successful applicants will be notified of transfer credit results.

Additional information related to transfer credit may be found at:
<http://umanitoba.ca/student/admissions/application/deadlines/transfer-credit.html>

Section 4: Selection Process

A. Self-Reporting High School Courses and Grades

Applicants will be asked to list all required senior year (Grade 12) courses along with the completion date and actual or estimated final grade in each course. This information, along with academic background information, will assist our office in making a preliminary assessment of eligibility for the chosen program. Estimations of final grades should be as realistic as possible, but all final decisions about admission, including any provisional admission, will require official high school transcripts. Applicants do not need to contact the Admissions Office if original estimates were too high or too low.

B. Preference in Admission

Asper School of Business Direct Entry: Canadian Aboriginal Ancestry Category

The Canadian Aboriginal Ancestry Category is intended for all First Nations, Métis, and Inuit applicants who have completed the minimum admission requirements for the Asper School of Business, but who do not meet the cut-off average established for this year's admission.

Students wishing to be considered in the Canadian Aboriginal Ancestry Category must indicate so in the appropriate section on the Asper School of Business Application Form. If students do not indicate this on the application form by the May 1 deadline, they will not be eligible for consideration within this category.

A total of ten admission spaces are available to Canadian Aboriginal Ancestry applicants annually. These spaces are available to applicants applying to the Asper School of Business under Advanced Entry – Track 1, Advanced Entry - Track 2, and Direct Entry. If more than ten students qualify in this category, ten applicants will be selected based on a rank-ordered list. First priority will be given to eligible applicants within Advanced Entry – Track 1, rank-ordered by AGPA; second priority to eligible applicants within

Advanced Entry – Track 2, rank-ordered by AGPA; and third priority to eligible applicants within Direct Entry, rank-ordered by the average in high school subjects required for admission to the Asper School [see the [Applicant Information Bulletin 2015-2016, Asper School of Business Track 1 & Track 2 Applicants – Advanced Entry](#)].

Canadian Aboriginal Ancestry applicants will automatically be considered in the Regular Category if it is deemed to be to their advantage. For example, if the number of qualified applicants exceeds the number of seats available and a Canadian Aboriginal Ancestry applicant has achieved an average which is equal to or exceeds the cut-off average in the Regular category, they will automatically be admitted as a Regular applicant and will not fill one of the ten available seats in this category.

All applicants admitted under this category are required to register with Aboriginal Business Education Partners (ABEP) for a period of at least two academic terms following admission. If you are unsure whether to apply under this category, please consult with Aboriginal Business Education Partners (ABEP), 350 Drake Centre, phone (204) 474-7401.

Proof of Aboriginal ancestry will be required to register for ABEP.

All Programs

In cases where the number of eligible applicants exceeds the available spaces, applicants will require higher averages than stipulated to be successful in the admissions competition.

Due to enrolment limitation, many faculties at the University need to restrict the admission of international students to their programs.

C. Alternate Choice of Program

If an application for direct entry admission is unsuccessful, it will be automatically considered for admission to University 1. Applicants do not need to reapply for this alternate choice or to pay a second application fee.

If an applicant wishes to be considered for an alternative choice of program other than University 1, an additional application must be submitted and paid

for. The second application must be completed by the application deadline. Applicants can choose to apply for a second application before the results of the first application are available.

D. Tie Breaking Procedure for Offers

In the event of a tie, the following procedure will be used:

1. Increase the number of significant figures used in the calculation.
2. Where a tie still exists, the application that was received first will be used to break the tie. All completed applications are time stamped upon submission; in the case of a paper application, these applications will be time stamped after they have been entered into the system by a University of Manitoba Admissions Office staff member.

E. Notification of Decision

Once a decision has been made, all applicants will receive an email notifying them to log into their application portal to view the decision. Students that are offered admission will be required to confirm their acceptance. If you do not accept the offer by the deadline date indicated in the letter, your offer will lapse and you will need to contact our office to discuss the possibility of an extension. It is imperative that your email account remains current and that you check it regularly or arrange for someone to check it in your absence.

Applicants offered provisional admission on the basis of interim Grade 12 results will be asked to confirm acceptance of the offer as soon as possible, but no later than June 1, 2016.

In addition to accepting the offer of admission, successful applicants to Fine Arts and Engineering will be required to pay an enrolment deposit to hold their offer of admission. Students that are offered admission will be required to confirm their acceptance and pay a deposit online. If you do not accept the offer and pay the required deposit by the deadline date indicated in the letter, the offer will lapse. Lapsed offers will be considered a declined response. The enrolment deposit for Fine Arts applicants is \$100; the

deposit for Engineering is \$250. The deposit is non-refundable but will be applied to tuition fees.

The University reserves the right to rescind any offer of admission if the successful candidate does not indicate they are accepting the offer of admission (and, if need be, paying the enrolment deposit) by the deadline.

Section 5: Reconsideration & Appeals

Individuals who wish to have their applications reconsidered should submit their request to the Admissions Office. Past experience has shown that most inquiries can be satisfied at this level without further reference. Persons wishing reconsideration of the decision shall direct their request to the Admissions Office within ten (10) days of the mailing of the decision.

Should the student wish to pursue the reconsideration decision of the Selection Committee further, such an appeal will be made in accordance with the Senate Committee on Admission Appeals Procedures.

http://umanitoba.ca/admin/governance/governing_documents/students/admission_appeals.html

Applicants are advised that appeals of reconsideration decisions by the Senate Admissions Appeal Committee focus on questions of correct adherence to published policies and procedures, and NOT on subjective issues or the relative merits of the application.

Section 6: Counselling of Applicants

The Admissions Office is able to assist applicants who seek counselling regarding admission to the University of Manitoba. However, it is policy not to instruct applicants as to a specific course of action they should follow, but rather to provide the information needed for applicants to make their own choice with respect to the alternatives available. The following points require special attention:

1. Applicants are encouraged to discuss their plans with all who can usefully advise them, but they should be aware that second and third hand information about admission policies may not be accurate.
2. No official at the university can guarantee the admission of any applicant. Admission is

determined by the Committee on the basis of an annual competition.

- All applicants are advised to supplement any personal enquiries with a written request so that an official written response can be made. It is only these written responses which will be considered as evidence of any advice given (see Section 7: Contact Information).

Section 7: Contact Information

University 1 Student Help Centre:	205 Tier Building Telephone: (204) 474-6209 Website: www.umanitoba.ca/u1
Admissions Office:	424 University Centre, Telephone: (204) 474-8808 Email: admissions@umanitoba.ca
Admissions Officer:	Lisa Brown Telephone: (204) 474-8813 Email: admissions.directentry@umanitoba.ca

The following other contacts may also be useful.

Student Accessibility Services	520 University Centre Telephone: (204) 474-7423 Email: student_accessibility@umanitoba.ca
Student Advocacy Office	520 University Centre Telephone: (204) 474-7423 Email: student_advocacy@umanitoba.ca

Section 8: Other Information

Entrance Scholarships

All students that have submitted and paid for an application by March 1, 2016, and who are attending a Canadian High School, will automatically be considered for an entrance scholarship. To be eligible to receive a scholarship, at least five courses are required from the list of eligible scholarship courses,

with a minimum average of 85% over the best five eligible courses. The list of eligible courses is provided on the Financial Aid and Awards website (http://www.umanitoba.ca/student/fin_awards/school_entrance/index.html).

Entrance Scholarship Deadline for International Applicants

Out-of-Canada qualified high school applicants, who are studying at non-Canadian curriculum high schools and who apply for admission by May 1, 2016 will be considered for an International Entrance Scholarship. International students studying in Canada, or at a high school abroad that offers the Canadian curriculum, must apply by the March 1, 2016 scholarship deadline.