

OVERVIEW OF POLICIES RELATED TO STUDENT DISCIPLINE

Key Policy (re Sanctions)	UM Policy	Authority/Jurisdiction	Consult or Referral	How Information is Communicated	Additional Resources
Student Discipline By Law			All Policies are available online, see Governing Documents The Office of the University Secretary is available to provide information. (6167)		
Academic Dishonesty	Student Discipline By Law and Procedure	<ul style="list-style-type: none"> - Department Head then to Associate Dean (undergraduate students) see Academic Integrity site - Dean, Faculty of Graduate Studies (graduate students) see flowchart - See Table 1 Jurisdiction Disciplinary Authorities in the Student Discipline By Law 	<ul style="list-style-type: none"> - Director Student Advocacy and Accessibility, Brandy Usick, Assistant Angel Therrien, (7423) 	<ul style="list-style-type: none"> - Academic Calendar - Course Outline (ROASS) - Class discussion - Faculty/School Code or Handbook - Student Advocacy - Academic Integrity Week (Annual event) 	<ul style="list-style-type: none"> - Customized Workshops for students or staff- Student Advocacy (by Request) - Educational Materials - Workshops ‘Conducting Fair Hearings’ for committee members
Inappropriate Behaviour	Student Discipline By Law and Procedure	<ul style="list-style-type: none"> - Instructor to Head then to Dean’s Office (usually Associate Dean) - See Table 1 Jurisdiction Disciplinary Authorities in the Student Discipline By Law 	<ul style="list-style-type: none"> - Vice Provost Students, Susan Gottheil, Assistant Marcia Davies, (6917) - Executive Director Student Services, Lynn Smith, Assistant Joyce Burns, (480 1498) 	<ul style="list-style-type: none"> - Academic Calendar - Course Outline (ROASS) - Class discussion - Faculty/School Code or Handbook - Student Advocacy Educational Materials 	<ul style="list-style-type: none"> - Academic Integrity Working Group and AI portal - SCIE- review use of plagiarism detection software (under consideration)
	Inappropriate or Disruptive Student Behaviour Policy		<ul style="list-style-type: none"> - Vice Provost Students, Susan Gottheil, Assistant Marcia Davies, (6917) - Executive Director Student Services, Lynn Smith, Assistant Joyce Burns, (480 1498) 	<ul style="list-style-type: none"> - Academic Calendar - Course Outline (ROASS) - Class discussion - Faculty/School Code or Handbook - Student Advocacy Educational Materials 	

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Student Discipline By Law					
	STATIS (Student Threat Assessment, Triage, Intervention and Support)	Chair of Team is Susan Gottheil, Vice Provost Students (6917)	- Acting Director, Security Services, John Burchill, (8709) - Vice Provost Students, Susan Gottheil, Assistant Marcia Davies, (6917) - Executive Director Student Services, Lynn Smith, Assistant Joyce Burns, (480 1498)		
	Violent or Threatening Behaviour Policy and Procedure	- Vice-President (Administration)	- Acting Director, Security Services, John Burchill, (8709) EMERGENCIES - on campus-555 - off campus-474 9341 - Cell (MTS & Rogers) #555		
	Use of Computer Facilities Policy and Procedure	IST Security office Information Security and Privacy (incident reporting)		Claim ID Process	
	Professional Unsuitability	- See respective Faculty/School Professional Unsuitability Policy & Procedures (Dean refers to Chair of Professional Unsuitability Committee)	These matters may involve professional codes of ethics and licensing bodies.	Faculty/School Code or Handbook	Appeals arising from a Professional Unsuitability Committee's decision are normally heard by the Senate Committee on Academic Appeals
Harassment and Unlawful Discrimination	Respectful Work and Learning Environment Policy and Procedures	- See RWLE Policy & Procedures (Dean to Jackie Gruber, Human Rights and Equity Advisor) - Student Advocacy Office (student involvement)	- Jackie Gruber, Human Rights and Equity Advisor, (7388) - Director Student Advocacy, Brandy Usick, Assistant Angel Therrien, (7423) - Director, Security Services, Linda Lavalley, (8709)		- online info includes a 'Basics' section plus an outline of steps to follow re an informal and formal investigation
Other Documents					
ROASS	Responsibilities of Academic Staff With Regard to Students (ROASS) states the collective responsibilities of academic staff include: <ul style="list-style-type: none"> • providing an effective learning environment • endeavouring to provide fair and consistent treatment of students 				
UMFA Collective Agreement	UMFA Collective Agreement states faculty have the right and responsibility to: <ul style="list-style-type: none"> •insist upon order and safety in the classroom, laboratory or similar learning situation (19.A.2.4.1.4.1) •evict those who disrupt order in the classroom, laboratory or similar learning situation (19.A.2.4.1.4.2) 				