Technical Issues

Q) What happens in the case that someone loses their internet connection or something similar?
A) There will be IT assistance via Admit Video if there are unforeseen technical issues. Contact their support number as soon as the connectivity issue happens or is resolved (if you need to wait to be able to access phone or internet service). Admit Video and the Admissions Office will work to have you reinstated at the spot where you left off.

Q) If there are internet connectivity issues, does the exam pause or does the clock keep going?
A) The clock will pause. Be sure to contact Admit Video as soon as you can to register the interruption and get back into the MMI.

Q) If my computer crashes and the Admit Video program were to close, would I be able to come back?
A) There will be IT assistance via Admit Video if there are unforeseen technical issues. You will be brought back to the screen where you left off. If you were in the middle of answering a question, you will be brought back to the beginning of that page to start that question and answer fresh.

Q) Since the microphone on my computer is not the greatest, would it be an issue if I used an external USB microphone with better sound recording quality?
A) No, it is not an issue to use a USB microphone. You will be able to do a tech check approximately a week prior to the MMI to make sure everything is working properly.

Q) How do we make contact in the case of power outage? No internet or power for communication.
A) If possible, try using data on a cell or mobile device. If not, you will need to wait until power or internet is restored.

Q) I am on the Admit video website currently and I am not exactly sure how to test my video/audio. Is there a specific link we need to access to test it?
A) Yes, there will be a specific link sent to all applicants that will allow access to the system where you can perform a tech check.

Q) Is there an option to turn off the option to see ourselves when recording our answers?
A) No, you cannot turn off the video.

Preparing for MMI

Q) Does ADMIT video have a demo mode where we could test this process out before the MMI itself?
A) The Max Rady College of Medicine’s Admissions Office will provide all applicants access to a demo version of the real MMI (just not the real questions). This will be made available to all applicants sometime during the first week of February.
Q) Should we be registered for Admit Video before this link comes out?
A) No, you do not need to register with Admit Video. We (the Admissions Office) take care of the registration for all applicants.

Q) Will there be a link sent out for us to click on during the day of the MMI that directs us to admit video? There is a link on the website but it asks us to register on admit video. Should we do that? Or will there be a specific link on the day of the MMI that we will use to log into?
A) There will be an email invitation that you will receive from Admit Video. This email will have a special link that is customized for each applicant. You will use the link that they send to your email address (the same email address from your application) to access the MMI.

Q) How many days prior to the interview date will we be able to do a technology check on Admit?
A) There will be about a week prior to interviewers that you can do a tech check on audio/video on Admit Video platform.

Q) Do we have to log on early for the tech check?
A) No, you do not have to log in early to do the tech check. You will have an opportunity to check your technology approximately a week prior to the MMI, and then the system will check your technology again the day of the MMI when you first log in.

Q) Will the mock MMI questions be in the new format specific to Manitoba?
A) The Mock MMI questions were developed in the same format as the MMI.

Q) How representative of the real interview was the mock interview, in terms of difficulty or station themes?
A) The student council did a great job putting together questions that are reflective of the MMI.

Q) Does my performance at the Mock MMI impact my application at all?
A) No. The Mock MM is just a resource for applicants put together by the student council and is not affiliated with the admissions process. Therefore, it has no impact on actual MMI.

Q) Can you look at any prep that you made during the weeks leading up to the interview during the actual interview? (ex: personal stories that you thought of)
A) No, you cannot bring any paperwork or electronic files with you to the MMI. It is recommended that you record personal stories as part of your preparation to help you practice before the MMI, but you cannot bring prepared notes with you to the MMI on February 13, 2021.

Q) There is a lot of resources for practicing for past MMIs, but those are all based on the 10 minutes long stations, do you have any suggestions for resources that would help with this new format?
A) We are not aware of any resources that prepare you for this new format other than to read the articles and documents we have posted on our website: https://umanitoba.ca/faculties/health_sciences/medicine/admissions/MMI.html
Q) Is there any value to reading an ethics book like Doing Right if the questions are Manitoba-Specific?
A) While the questions relate to populations within Manitoba, themes such as ethics may still arise in the MMI questions.

Q) Are we able to have a water bottle/glass of water with us for the interview?
A) Yes, you can have water on hand. You will be doing a lot of talking, so we recommend that you have something on hand as you might get thirsty.

Timing of Stations

Q) Will there be breaks in the middle of the Admit Video MMI?
A) There will be an optional 10-minute break halfway through the MMI interview. The break can only be used at that point in the MMI and cannot be deferred or used at any other point.

Q) Can I use the time from the 10-minute break to have more time to prep at other stations?
A) No. The break is only intended to be used as a break between the 3rd and 4th station. The time from the break cannot be redirected to other stations.

Q) During the ten-minute break time, are you allowed to step out of the camera and go for a restroom / food break?
A) Yes, you can leave computer for the 10-minute break if needed. Just watch the time to make sure you do not loose any time for the next station.

Q) Will there be a screen timer in addition to the prep countdown clock and recording countdown? Will this timer apply to the warm-up and introduction slides?
A) Yes, there will be a timer for the entire station and will be visible throughout your time at the station. The station consists of the introduction and the three questions, so the timer will apply to introduction as well. Yes, there will be a timer for the warm-up station as well.

Q) Do we have to click Open recorder? Or does it go automatically after the video ends?
A) Yes, you will have to click open recorder. It does not automatically open after the video finishes.

Q) So, do you do your prep first then you press open recorder?
A) No, you watch the video, then you press “Open Recorder”, then you start your 2-minute prep time.

Q) Will we have two minutes AFTER watching the video to prepare for each question?
A) Yes, the 2 minutes of preparation do not start until after you have watched the video and have pressed “Open Recorder”.

Q) Does our prep time get taken up while watching the video?
A) No, it does not. The prep time starts when you select the “Open Recorder” button after you have watched the video.
Q) How many minutes is the overall timer for each station?
A) It may vary slightly from station to station depending on how long the introduction and question videos take to view. We will add a consistent number of minutes as a buffer to each station. We are estimating that each station will take close to 20 minutes to complete (including the buffer).

Q) Could you break down how the 20 minutes/station works? So far, 6 minutes prep time + 8 minutes of answering gives me approximately 14 minutes?
A) There will also be the time it takes for you to view the introductory video for the station, and the three question videos. We are estimating that you will need 3 – 4 minutes to view the videos, which will give a total of 17 – 18 minutes. We are going to add a small buffer (~2 minutes) to each station to account for any unforeseen issues that may require you to reference the text of the introductory video or rewind the video if there was a loud noise (like a dog) that prevented you from fully hearing the video. When you add up the time to view the videos, the prep time, your recording time, plus the small buffer, you have a total of 19 – 20 minutes to complete the station.

Q) Is there a maximum amount of time before we are supposed to hit ‘open recorder’ so it would allow for more time to prepare notes and a response if we were to need it? or are we expected to hit ‘open record’ as soon as the video is done playing.
A) In order to keep the MMI process fair for everyone, the expectation is that all applicants will select the “Open recorder” button right after watching the video. We are providing a small buffer to each station as there can be unforeseen interruptions. However, if you linger too long on a page without selecting “Open recorder”, you may lose the time you need to answer one of your questions, resulting in an incomplete or failed question/station.

Q) What happens when the 2min preparation time is over? Does it automatically switch to recording our answer?
A) As soon as the 2 minutes of preparation time ends, the video recorder will engage, and you will start recording your response. The countdown clock for your recording time will begin as well.

Layout/format of Stations

Q) During our verbal responses, will we be able to see ourselves on camera?
A) Yes, you will see yourself as you respond.

Q) During our verbal responses, will there be a timer visible showing the time remaining to answer the present question?
A) Yes, there will be a timer to countdown your response time.

Q) Will the question stay there while you answer that individual question?
A) Yes, the text of the question will be on the screen the entire time you prep for your answer and while you record your answer.
Q) Is there a different video for each question?
A) Yes, there will be a different video for each question.

Q) Can I only play the video once?
A) You could watch the video more than once, but you have limited time at the station to complete all of the questions. You are meant to watch the video only once. The text of the question from the video will be shown during your 2-minute preparation time and recording of your response.

Q) Please let me know if my understanding for how a question proceeds is correct: 1) Video plays. 2) click “open recorder”. 3) Prep countdown begins. 4) Recording countdown begins. 5) Next question.
A) Yes, that is correct!

Q) Can you navigate backwards within a station? For example, can I go back to the introductory video if I’m already on one of the questions?
A) No, you cannot navigate backwards. You must keep moving forward through the MMI.

Format of Questions

Q) Will the Admit Video scenarios be presented as a paragraph of text or as a roleplayed scenario with actors?
A) There will be a video of the question or scenario being read to you, then the text of the question will be visible to you while you prepare your answer, and while you record your answer.

Q) Are the question prompts similar to CASPer questions?
A) No, the MMI is different than how the CASPer scenarios are presented.

Q) Are there personal questions?
A) The questions can be personal in nature as you may want to incorporate personal experiences in your responses.

Q) Will the questions build off each other or be related to each other? Example: can you reference points you made in question #1 during your answer to question #3?
A) All three questions at a station will all be related to the scenario/information provided in the introduction, so it is possible that you may reference similar points in multiple answers. However, you will want to ensure that you repeat those similar points in your answer so that the raters can score you appropriately. Remember, your responses to each question within a station are scored independently.

Q) Are the three questions in the same station all related to the same scenario, or are they all separate questions?
A) They are all related to the same scenario, but they are all scored separately so you will want to make sure you answer each question fully.
**Frequently Asked Questions – UGME Admissions Information Sessions for the MMI and Panel**

Q) Are the questions going to be ethical/scenario based like the CASPer?
A) The questions will be a wide range of areas/themes; some could be ethical scenarios.

Q) Will there be a picture or a quote to discuss?
A) Not directly. Visuals or quotes may be present but will not be the focus of the stations.

Q) Will there be acting, or role-playing questions (i.e standardized patients)?
A) There will be no acting questions this year.

Q) Will there be any collaborative questions?
A) No, there will not be any collaborative questions this year.

Q) By scenario questions you mean they all put you in a situation and ask “What would you do?”
A) Some scenario-based questions may be like that, but not necessarily all of them.

**Recording your Response**

Q) Are we expected to introduce ourselves like the in-person MMI at the beginning of each recording?
A) No, you do not have to introduce yourself when you record a response, regardless if it is the first question of a station or any subsequent questions. If you want to introduce yourself, you can. Just be cognizant of the time you have to record your answer.

Q) For the earlier interview format, we used to format our answers in the form of Introduction followed by the main idea and then end at conclusion. Is there a particular format that we are supposed to follow to answer the questions and include our personal stories too in 2 or 3 minutes?
A) No, there is no particular format that you should use in your responses. You have a limited time to respond to each question, so focus on the points you want to make. If answering in a structured way is most familiar to you, then you can use that format. While the format of your response will not be included in your scores, a coherent and organized response will likely help the raters to understand your level of understanding of the question.

Q) Would it hurt us to have a more structured answer, where we quickly outline where we are going with our answer? I understand it is not necessary. I ask because I find this format helpful to keep myself focused on the question and major points.
A) We want you to be comfortable and to be as natural as possible when you answer, so if following a particular flow or structure helps you, then that is fine. Just make sure you are able to respond to the question being asked of you – the content of your response is more important than the format of your response.

Q) I understand that structure is not as important as content in our responses; however, wouldn’t it still be beneficial to have a rough outline of the points we will discuss in our response so that the interviewers can easily follow along with our reasoning?
A) Yes, preparing an outline for yourself to follow would likely benefit your ability to respond to the question clearly and effectively. Having organized thoughts and an organized response would likely be more effective than a rambling response. Follow a flow or structure that you are comfortable with so that you can comfortably respond to the questions. Just make sure you are focusing on providing a comprehensive answer to the question, and not necessarily on a rigid format.

Q) Given the short amount of time we are given to speak, would we be penalized for speaking quickly?

A) Do not rush answers or speak so fast that the raters will be unable to understand your response. Speaking too fast may make it difficult for the raters to give you an accurate score. This is when the 2-minute prep time comes in handy... use that time to formulate your thoughts and how you want to present your answers. You want your response to be thoughtful and not rushed.

Q) Would finishing before the time ends reflect badly on us?

A) No. If you provide a comprehensive response in less than the allotted time, you do not need to stretch out your answer to fill the time.

Q) Should we clarify what the prompt is asking before answering the question?

A) It is not necessary to summarize or repeat the question before responding. Clarification of a question cannot take place as there will be no one on the other side of the screen to provide any clarification.

Q) If we find a question a bit unclear, can we say that we are making an assumption?

A) Yes. As there is no-one to clarify your interpretation of the question, you should articulate any assumptions you are making to respond to the question.

Q) So, we should not reword the question in the beginning?

A) You don’t have to. Respond in a way that is comfortable to you and be sure to remain cognizant of the time as there is not a lot of time allocated to each response.

Q) I just wanted a clarification. Is it beneficial for us to do any of the following? (i) introduce ourselves at the beginning of a station, (ii) summarize the question being asked, (iii) conclude our response with a summary of our main points, or (iv) thank the interviewer for their time at the end of the station.

A) Due to this new format, answering is different than last year. There is no required formula for your response. No introductions are required, nor do you need to thank the raters after each question (unless that is something that is natural to you, or you want to do). Focus on answering the questions the best way you can with the time that you are given.

Q) Are you allowed to use your notes that you made while prepping for the interview during the actual interview?

A) You are allowed to use the notes that you make during the prep time allotted to you during the actual MMI. However, remember that you are not reading your notes as a response. The notes are there for you to prep and put your thoughts in order. You can reference your notes during your recorded response, but you will want to make sure that you are making eye contact with your camera as that will be what the raters see. You will want to present yourself and record your response exactly how you would if this were in-person.
Q) If we are using word or notepad to take notes during prep and pull it up along the side as we are recording, will this interfere with our video (e.g. can we read the notes and still record smoothly)?
A) No, it will not interfere, but make sure you are making eye contact with your camera and not your Word or Notepad document. You can reference your notes, but your focus should be speaking to the camera (to the raters) and not staring at your notes. Think about how you would present yourself at an in-person interview... try to make eye contact with your interviewer/rater (your camera) as much as possible during your interview.

Q) Since the system detects leaving the application, if you are using Word to take notes on the same desktop, will this be a problem?
A) No, you will not be blocked from using Word to take notes. The system cannot lock down your computer. We recommend that you close all other programs other than your internet browser tab for Admit Video (close all other tabs), and only a blank Word document or Notepad.

Q) How does it switch from 2 min prep to being recorded?
A) The system automatically switches you from prep mode to record mode. There is a visual countdown of the time you have available for prep and for recording.

Q) it is mentioned that we should reflect on our personal experiences for the answers to the mmi questions. Does that mean it is expected of us to incorporate our personal experiences in our response even if the question doesn't ask us directly? or will we have specific questions asking us about our personal experiences?
A) Incorporating personal experiences in your responses is encouraged.

Q) I understand the warm-up station will not be marked, but will it be viewed?
A) Yes, the warm-up station will be reviewed by Admissions staff but not by the raters.

Q) Will I be recorded during the prep time or during any other time while I am in the MMI?
A) No, you will only be recorded during your responses to the questions. You will NOT be recorded during the prep time when the “Open Recorder” screen is open.

Q) So, you are saying I won’t be recorded anxiously dancing before responding to the question?
A) No, so dance away! Just don’t get out of breath! 😊

Privacy Concerns

Q) Some of my answers may contain personal examples. Will the University of Manitoba be disposing of the video recordings at some point?
A) Yes! The Admissions Office is working with the University of Manitoba’s Access and Privacy Office to determine the appropriate amount of time in which we need to hold onto the recordings, and then they will be confidentially destroyed. The University of Manitoba has a contract with Admit Video regarding the appropriate, secure, and confidential destruction of all videos once the videos are no longer needed. The retention of the videos will be based on university policy timeframes for appeals, and after that time
they will be destroyed. While the videos are being retained, they will remain secure on Admit Video’s servers within Canada.

Q) Where is my information being held? Are Admit Video’s servers in the US or Canada?

A) All of your information (name, email address, and responses to the MMI questions) are held on Admit Video’s servers in Quebec, Canada. Your information will not be held on their servers in the US.

Q) What has the Admissions Office done to ensure the confidentiality of our responses?

A) The Admissions Office has been working with the University of Manitoba’s Access and Privacy Office and the Office of Legal Counsel to complete a Privacy Impact Assessment (PIA) and implement the recommendation stemming from the PIA. The PIA process reviews all privacy-related aspects of the program being used (Admit Video) and provides recommendations on how to mitigate risk and protect the privacy and confidentiality of the applicants and raters using the program. The Admissions Office is implementing and following all recommendations resulting from the PIA.

The Admissions Office has also worked with IST’s Information Security and Compliance Office to complete a Threat Risk Assessment on the use of Admit Video for the purpose of facilitating our MMI and panel interviews.

Q) What kind of data is collected by Admit video?

A) Admit Video is owned and operated by VidCruiter. Please visit their Terms of Use and Privacy Policy for details: https://vidcruiter.com/tou/. Refer to the “Applicant Privacy Policy” for details on how your information as an applicant is used by the company.

Questions about the Raters

Q) Do the three raters come up with their own individual marks and then you take an average or do they work together to give one score?

A) The three raters will score your responses to each question on their own. They will not know the scores the other raters have given you. A composite score for each question will be created by our statistician based on the individual scores given to you by the three raters.

Q) Will the scorers rate our three responses in a row? Or will they rate everyone’s first response first, then move on to everyone’s second response and so on.

A) The raters will rate your responses to the three questions at their assigned station before they move on to another applicant. Therefore, they will rate your response to the first question first, then rate your response to the second question, and then rate your response to the last question. Once they have rated your three questions at that station, they will move on to the next applicant they are assigned to.

Q) Will the same group of 3 raters rank all applicants’ answers to Station 1 (aka will all applicants be scored by the exact same 18 people)? Or will the reviewer groups rotate through the questions?

A) No, there will be 4 groups of 3 raters that will be evaluating each station.
Q) One reviewer will not know what you said for the other questions? In case you answer a follow up question within the first question are there any follow up questions?
A) The raters will rate all your answers for one station. Therefore, if you reference something you said in response to question #1 of station #1, in response to question #3 of station #1, it will be the same set of raters. But, if you are at station #2 and you want to refer to something you said at station #1, the raters at station #2 will be completely different and will not know what you are referring to at station #1. The raters will not even know what the other questions are at the other stations. They will only know their station.

Q) Can we assume that the raters are familiar with the prompt, or are we expected to provide a summary of the prompt and question?
A) Yes, you can assume that the raters are familiar with the questions. All raters will be attending an orientation session for their assigned station that will review each question in detail as well as the rubric for that station. Therefore, you do not have to summarize a question before you answer it, the raters will know what you are responding to.

Q) Are raters/reviewers going to be trained to look past digital presence mishaps - for example, if we are recording over our computers and do not have access to an external microphone, will raters look past the quality of our audio?
A) Yes, during the rater orientation, we will discuss distractions, biases, etc.

Q) Will the raters only be watching our videos once, or will they be able to re-watch sections? If an applicant’s video can be re-watched by the evaluator, what will ensure they do not spend more time on one applicants video compared to another?
A) The raters will be able to re-watch the whole videos or parts of the videos as required for them to hear and understand the applicant’s response. The raters will also be attending a training session to review their role and responsibilities, including implicit bias training. If a rater needs to listen/watch a particular video more than once to understand the applicant’s response, this will be done to provide the best possible evaluation of the applicant’s response. While that may result in a rater spending a bit more time on certain applicant(s), spending equal time on each applicant does not always reflect equity. There may be many reasons why a rater may need to spend a little extra time on a specific question or applicant without compromising the integrity of the process.

Q) Are any of the med students who were a part of the mock MMI raters for the real MMI?
A) Yes, there likely will be some overlap of medical school raters between the Mock MMI and the real MMI.

Rubric Questions:

Q) Will we be given examples of how the example questions will be scored?
A) No, that will not be provided.
Frequently Asked Questions – UGME Admissions Information Sessions for the MMI and Panel

Q) As the interview date closes in, will the raters eventually have a certain rubric that they will follow when marking a question to a station? e.g. mark based on whether certain points were discussed or not in a given answer?
A) Yes, raters will complete a training session that will review the rubric. All volunteers with the MMI undergo the appropriate training prior to their participation in the event.

Q) Are the raters given “ideal answers” or keywords to look for?
A) The exact criteria for the rubric will be determined internally and will be reviewed with the raters.

Q) Do each of the 3 questions in each station carry equal weightage when it comes to the total rating of each station?
A) There is no weighting that has been applied to the questions prior to the MMI.

Value and Attribute Matrix:

Q) I was a little unclear what information was contained within that large matrix.
A) This is a matrix of how all of the values identified by the Harm Reduction Network and the Indigenous health values and principles are related to the attributes that will be evaluated at the MMI stations. The values/attributes spreadsheet will be displayed at MMI Presentation Tips webpage: https://umanitoba.ca/faculties/health_sciences/medicine/admissions/MMI.html

Q) What do the colour-coded vs blank boxes mean within the matrix?
A) If a box is colour-coded, then that specific value (row) is linked to the attribute (column). If it is blank, then that value is not associated to that attribute.

Conflicts of Interest:

Q) Just wondering how conflicts of interest will be dealt with this year since we do not know who will be reviewing our responses... are we relying solely on the reviewers to state any conflicts of interest on our behalf?
A) Yes, the raters will indicate any conflicts-of-interest when they rate if they recognize an applicant that they have been assigned to evaluate. Applicant’s do not need to state a conflict of interest since they will not be interacting with an interviewer. Having an asynchronous interview that has multiple raters evaluating each of your answers helps to reduce both bias and conflicts of interest. Any conflict-of-interest flags that are declared by the raters will be reviewed by the Admissions Office using the same procedures used in previous years when the interviews were in-person.

Pass/Fail MMI:

Q) Will any MMI stations be dropped from our score (e.g. best/worst station)?
A) No. All your MMI stations will count (except for the Warm-up station – that station will not be evaluated). None of the six main MMI stations will be dropped from your overall MMI score.

Q) In terms of overall grade, are the lowest and highest station’s grades omitted?
A) No. All your MMI stations will count. None will be dropped or omitted from your overall MMI score.

Q) I forgot to ask last time but I noticed on the admissions bulletin document it stated applicants needed a minimum of a pass on 9 out of the 11 MMI stations and a total score greater than 2 standard deviations below the mean to be eligible for admission. How is that changing with there only being 6 stations now?
A) We are finalizing a pass/fail for the revised MMI stations for this year and will update information on Medicine website once final decision prior to MMI.

Questions about Cheating:

Q) Would there be any way for you to track if people are using Word to access stored notes? I am just worried about things being equal - why aren’t we just limited to using paper?
A) Equality is not the same as equity. There are many reasons why computer-based note taking is acceptable during the MMI.

Q) How can you monitor if people do refer to premade notes if the program does not screen record/lockdown?
A) The system has built-in tools that monitors for cheating. These tools and processes cannot be revealed as they would impact their effectiveness.

Panel Questions:

Q) For the Panel interview... does the "coatroom" component or elder discussion contribute toward the interview score in any way?
A) No, the coatroom or Elder component will not contribute to Panel scoring - just the Panel interview will be rated.

Q) Would you be able to elaborate on how the transfer from zoom to admit video is done for the panel interview?
A) Unfortunately, the two platforms (Zoom and Admit Video) do not link together. You will need to leave Zoom and then connect to Admit Video. The invitation email that you will receive from Admit Video will include both the Zoom link and the Admit Video interview link, so you will have all of that information in one place.

Q) Will the panel interviews be recorded to be reviewed later? (and if so, will they be kept by Admit Video or the University of Manitoba?)
A) All panel interviews are recorded and held in case they need to be reviewed by the panel. The in-person panel interviews were audio-recorded for the same purpose. As with the MMI recordings, the panel recordings will be retained on Admit Video servers until it is determined that they can be confidentially destroyed. The Admissions Office is working with the University of Manitoba’s Access and Privacy Office regarding the proper length of time to keep the recordings prior to having them securely and confidentially destroyed.

Q) Is the 15 minutes at the beginning of the panel interview spent only introducing yourself, or is that also time for the raters to introduce themselves?

A) The 15 minutes for introductions are for both raters and applicant to introduce each other and establish a comfort level prior to start of Panel interview. Any remaining time will be allocated to the interview. All applicants will receive a total of 75-minutes for their interview (including introductions).

Q) I have questions about the panel interview, and I am not attending the MSEI workshop. How can I get more information about the format of the panel interview?

A) Contact Ms. Kimberly Hart, Senior Lead, Indigenous Health Student Affairs Ongomiizwin Education, at Kimberly.Hart@umanitoba.ca.

Last Updated: January 27, 2021 11pm