

INSTRUCTIONS TO NEXT OF KIN AT TIME OF DEATH

or the person lawfully in charge of the body of

(Print Donor Name)

WHEN DEATH OCCURS:

1. The next of kin should inform the doctor and hospital/personal care home authorities at once about the assignment of the body and should give clear instructions that the body is to be neither autopsied nor embalmed.
2. The Department of Human Anatomy and Cell Science should be contacted at 204-789-3652 in order to determine acceptability. Note that normal office hours are 8:00 a.m. to 4:00 p.m., Monday – Friday. Should death occur during the evening or on a weekend, please leave a message stating your name and phone number, along with the deceased's name and location. Your call will be returned as soon as possible the next business day.
3. If the body is accepted, the University of Manitoba will arrange for transportation. Expenses incurred up to a maximum of \$75.00 (subject to change), will be borne by the University. Charges exceeding this are the responsibility of the family or the estate of the deceased. **Should death occur outside of Winnipeg and transportation of the deceased is required, mileage charges of \$1.50 per kilometer (round trip) will be charged to the family or to the estate of the deceased.**
4. If the deceased cannot be kept under proper cold refrigeration beyond 8 hours following death or requires immediate removal, please call Winnipeg Funeral Transfer Service at 204-956-2882 or toll free 1-877-956-2882 to arrange for transportation to their facility until a decision on acceptance can be made. Please note that the transfer service does not make the decision on acceptance of a donor. Although the Department of Human Anatomy and Cell Science would normally accept each body, the University reserves the right to refuse any body with conditions attached to the assignment such as: lack of space, when death occurs beyond a 322 km radius of Winnipeg or if the body is unsuitable for anatomical studies. In the event that the body cannot be accepted, the next of kin or executor is responsible for making alternate arrangements.