



On-line Exam Expectations and Non-Disclosure Notice

Background:

As a result of the COVID-19 pandemic, certain in-person exams are currently prohibited at the University of Manitoba. In order to meet the academic requirements for progression in your College program with the least amount of disruption during COVID-19 academic planning, on-line exams will be offered. As these on-line exams cannot be directly supervised by an invigilator, the following expectations and non-disclosure requirements are in effect. Please carefully read the information included in this document and respond to this email by indicating “Yes” you have read and agree to comply with the following:

Expectations:

The College expects the highest level of honesty, integrity, professionalism, and ethical behavior in the on-line exam process.

Students are strictly prohibited from any means of academic dishonesty including plagiarism, academic fraud, cheating, personation, duplicate submission and inappropriate collaboration as described on the University of Manitoba website at:

http://www.umanitoba.ca/student/resource/student_advocacy/academicintegrity/students/a-to-i-what-is-academic-integrity.html#cheating-on-exams

Any means of communication (e.g. written, verbal, electronic, texting, on-line apps, or otherwise) between individuals during the on-line exam process is strictly prohibited.

Students are prohibited from the use of hard-copy references, “cheat sheets”, audio, or electronic references, search engines, on-line applications, programmable calculators, and cell phones during the entire on-line exam process, unless explicitly allowed by the course coordinator in writing prior to the exam.

Non-disclosure:

Any attempt to reproduce, paraphrase, summarize, or describe any exam questions, content, or alleged answers after leaving the on-line examination is strictly prohibited. This includes all means of disclosure, whether electronic, written or verbal, and extends to internet websites, chat room postings, and texting. Disclosure of exam questions or content is considered academic misconduct and in violation of University policies.

Disclosure also includes, but is not limited to, any attempt to record or transmit exam content or related material. Improper disclosure includes both initial disclosure by an exam taker and the further dissemination of exam content by others.

Anyone in violation of the expectations and non-disclosure information provided in this document will be subject to investigation and discipline through the University of Manitoba’s Student Discipline Bylaw and the Associated Student Academic Misconduct procedure which can be found at:

http://umanitoba.ca/admin/governance/governing_documents/students/student_discipline.html

Name: