



**Minutes of the Meeting of the Board of Governors
Open Session
September 18, 2007**

The meeting was held at 1:00 p.m. in Room 160, Extended Education Complex.

Present: T. Sargeant, Chair
J. Leclerc, Secretary

J. Anderson	A. Black	P. Bovey	R. Dhalla
R. Eyford	E. Gordon	R. Heinrichs	S. Hennessey
M. McLean	H. Milan	W. Norrie	D. Ruth
R. Sigurdson	M. Sitter	G. Sran	T. Strutt
E. Szathmáry	S. Van Schie	D. Ward	

Assessors Present:

T. Booth J. Sealey

Officials Present:

E. Goldie C. Keachie R. Kerr J. Keselman
D. McCallum

Regrets:

G. Hatch J. Lederman

1. Announcements

Mr. Sargeant welcomed everyone to the first Board of Governors meeting of the academic year. He welcomed Dr. Richard Sigurdson, Ms. Patricia Bovey, Mr. Ryan Eyford, and Ms. Melissa Sitter, who are all new members to the Board. Mr. Sargeant noted he was re-appointed to the Board along with Mr. Tom Strutt, and Mr. Steven Hennessey. Mr. Sargeant commented that the Annual General meeting which took place during the morning of September 18, 2007 was very successful. There were excellent presentations from the President and Vice-Presidents on the activities of the past year and future activities planned for the University of Manitoba.

2. Minutes

2.1 Open Minutes

It was noted that on page 10, Item #7.1, the first line should be revised to read, "Mr. Gord

Pasieka, **Associate** Comptroller.....”.

It was also noted that the following paragraph should be inserted after the 2nd paragraph under Item #7.1: Mr. Pasieka and Mr. Hay responded to questions and provided further clarification regarding the annual financial report and the fund accounting method that is used at the University of Manitoba. Mr. Pasieka also provided an explanation of the various funds reports in the financial report, noting that any inter-fund transfers are properly recorded in accordance with Generally Accepted Accounting Principles of the Canadian Institute of Chartered Accountants.

It was moved by Mr. Black, seconded by Dr. Anderson:

THAT the minutes of the June 19, 2007 Open Session meeting be approved as corrected.

CARRIED

2.2 Business Arising - Notification to employees regarding amendments made to the University of Manitoba Employees Scholarship

Dr. Szathmáry noted that a question was asked whether there had been any notice provided to members of the staff of the University of Manitoba regarding the changes in the Grade Point Averages that are required for the University of Manitoba Employees Scholarship. She indicated there was an email sent on Tuesday, April 10, 2007 which was sent to all employees noting the changes made to the University of Manitoba Employees Scholarship.

3. From Executive Committee - none

4. From Finance and Administration and Human Resources Committee - none

5. From Senate

5.1 Report of the Senate Committee on Awards - (August 9, 2007)

It was moved by Dr. Szathmáry, seconded by Dr. Anderson:

THAT the Board of Governors approve two new offers, as set out in Appendix A of the Report of the Senate Committee on Awards [dated August 9, 2007].

CARRIED

5.2 Proposal to establish a Professorship in Improved Healthcare Delivery to Rural, Remote and Underserved Populations of Manitoba

Mr. Black noted that the funds for the award will come from the interest earned on the endowment fund with a minimum expected amount to be \$50,000. He asked if this would fund a professorial position. Dr. Szathmáry responded that the intention is to find an individual within the academic staff of the University of Manitoba. The \$50,000 would subsidize the position.

It was moved by Dr. Szathmáry, seconded by Dr. Norrie:

THAT the Board of Governors approve the establishment of a Professorship in Improved Healthcare Delivery to Rural, Remote and Underserved Populations of Manitoba [as endorsed by the Senate Committee on University Research and as approved by Senate on September 5, 2007].

CARRIED

5.3 Proposal: Establishment of a Chair in Modern History of the Middle East and North Africa

It was moved by Dr. Anderson, seconded by Dr. Sigurdson:

THAT the Board of Governors approve the establishment of a Chair in Modern History of the Middle East and North Africa [as recommended by Senate on September 5, 2007].

Mr. Sargeant asked if the endowment from Mr. Jarislowsky would be sufficient to cover the costs of this Chair. Ms. Goldie responded that Mr. Jarislowsky is in the process of creating endowed Chairs across the country having established 18 towards his goal of 22 Chairs. She noted Mr. Jarislowsky uses the same model and all of the Chairs are in different disciplines. Ms. Goldie also commented that Mr. Jarislowsky provides \$1-million and the University will also provide \$1-million. The University has been able to provide the funding through two sources. Ms. Goldie commented that one source is the President's Fund which is a fund comprised of donations from individuals who allow the President to allocate the funds as needed. Ms. Goldie indicated the second source of funds is the revenue from a trust fund called the "Young Scholars Fund". She commented that it is for young scholars or new academics.

CARRIED

5.4 Proposal to designate the Alternative Village Site

Referencing the fact that the faculty is cognizant that the site is adjacent to a residential area and has taken steps to ensure good relations with the neighbours, Mr. Hennessey asked if there would be any issues by building on that site. Dr. Ruth responded that structures are being built for testing ideas, not actual buildings. He further noted that the building currently on the site will be the dominant structure on the site. Mr. Sargeant asked how this project will be funded, will the \$82,000 given from Manitoba Hydro cover all costs. Dr. Ruth responded that there is another group interested in making standard insulated panels. He noted this group will be giving \$60,000 which will cover the entire cost of the proposed research.

It was moved by Dr. Szathmáry, seconded by Dr. Ruth:

THAT the Board of Governors approve the proposed site for the Alternative Village [as recommended by the Senate Planning and Priorities Committee in its report dated August 8, 2007 and as approved and recommended by Senate on September 5, 2007].

CARRIED

5.5 Revisions to the Robert Wallace Cameron Chair in Evidence-based Child Health

It was moved by Dr. Szathmáry, seconded by Dr. Anderson:

THAT the Board of Governors approve the revisions to the Robert Wallace Cameron

Chair in Evidence-based Child Health [as endorsed by the Senate Committee on University Research and recommended by Senate on May 23, 2007].

CARRIED

6. Other Business

6.1 Student Discipline Bylaw Revisions

Mr. Black asked how long the process for the revisions is expected to take. Mr. Leclerc responded there will be a meeting of the University Discipline Committee (UDC) in the next month or so to elect a new Chair. He noted that after this meeting occurs, it is hoped that revisions to the Student Discipline Bylaw will be discussed by the UDC and brought forward to the Board of Governors sometime during the current academic year.

It was moved by Dr. Szathmáry, seconded by Mr. Sran:

THAT the Board of Governors refer the proposed revisions of the Student Discipline Bylaw, and related amendments to the Chair of Senate for referral to appropriate Committee(s) for reconsideration and subsequent recommendation to the Board of Governors.

CARRIED

The Board of Governors received the following items for information:

9.1 Bachelor of Health Studies and Bachelor of Health Sciences Degree Programs

Mr. Hennessey asked why there was such a large discrepancy between the Council on Post-Secondary Education's (COPSE) baseline funding for the programs in the amount of \$64,200 for 2007-2008 and \$110,000 annually beginning in the 2008-2009 fiscal year. Dr. Kerr responded that COPSE wanted to bring in a couple of different positions. Therefore, rather than give all the funding in one year they phased it in over two years. Dr. Kerr noted that the hiring will be adjusted according to the baseline funding provided by COPSE.

10.1 President's Report

Dr. Szathmáry augmented her report highlighting several issues. She noted that the summer session enrolment decreased by 1.3% and the total credit hours decreased by 5% from the previous year. She also commented that in September, 2007 there were 26,680 students, the same as on the first day of classes in 2006. Dr. Szathmáry indicated that student credit hours decreased by 1.4% which is an improvement compared to a decrease of 2.2% in 2006. She also commented that undergraduate enrolment of 23,303 represents a decrease of 0.2% while graduate enrolment increased by 1% to 2,957. Dr. Szathmáry noted that University 1 enrolment has risen to 6,251 students which equates to an increase of 7.6% over last year. She indicated that overall enrolment this year is 27% higher than in 1999-2000.

Regarding Homecoming events of September 12-16, Mr. McLean asked to what extent the University of Manitoba used either paid media to promote the event or earned media. Mrs. Goldie responded there were advertisements in newspapers from both the Alumni Association regarding Homecoming and the University of Manitoba regarding the Open House events. She commented that some of the University's advertising was related to the donation that the Winnipeg Free Press made to the *Building on Strengths* Capital Campaign in the amount of

\$100,000 in newspaper advertising space. Mrs. Goldie commented there was excellent earned media on radio stations and on television. She also noted that information was sent to all the high school guidance counsellors in Winnipeg to have them post information in the high schools.

Regarding the table top shooter exercise, Ms. Heinrichs asked if updates on the development of the exercise could be provided to members of the Board of Governors. She asked if there were any plans for an exercise outside of a classroom or office on campus. Ms. Heinrichs asked if this was planned, would students and staff be informed in order alleviate any concerns. Mrs. McCallum responded that initially there was a plan for an outside exercise but that was cancelled due to the possibility that it may alarm members of the University community. Mrs. McCallum noted she would be happy to report on any of these activities as they are planned.

Mr. Dhalla asked if there is a target enrolment. Dr. Szathmáry responded the forecasting that is used in terms of possible decrease or increase in enrolment is based on projections arising from the Office of Institutional Analysis. She noted the estimates are used to calculate the University's estimates in terms of its needs when the budget process begins. Dr. Szathmáry indicated the anticipated revenues will be calculated based on the enrolment of domestic students. With respect to international students, Dr. Szathmáry noted the University is not capable of predicting what international enrolment will be because it is simply a matter of the effectiveness of recruitment activity. Dr. Kerr commented that the optimum number of students is around 26,000 who would attend the University of Manitoba during the year. He also noted that there are moments in time which count how many students are present at a given term. Dr. Kerr indicated that not all students are present all terms; 26,000 is used as a frame of reference but not necessarily for every moment of time.

Mr. Hennessey asked about the IClickers that have been installed throughout campus. He asked how they came to be used by the Faculty of Science and the Faculty of Arts. Dr. Anderson responded that Dr. Christianson in the Faculty of Medicine did a pilot study a number of years ago to find out the effectiveness of the electronic feedback mechanism (IClickers). She noted that each student would have an IClicker and the professor could ask a question and receive answers from in realtime to find out how many students understood the question. Mrs. McCallum noted that IST has been involved in facilitating the introduction of the IClickers into various faculties. The cost of the IClickers is approximately \$38.00 per student. Dr. Booth indicated that in the Faculty of Science the Administrative Council considered the use of IClickers for almost a year, establishing a group to look at the devices. Dr. Booth commented that for the initial implementation the supplier was prepared to set up some of the hardware on the understanding that the Faculty of Science would use a universal clicker which is exactly what transpired. Dr. Sigurdson added this was a joint project between the Faculty of Arts and the Faculty of Science. He commented that the research seems to suggest that IClickers used in large lectures keep students actively engaged. Dr. Sigurdson indicated that IClickers are being used in several large classes in the Faculty of Arts.

Mr. Hennessey asked if there will be a measurement to determine the continuation of the use of the IClickers. Dr. Sigurdson responded there is a professor in the Department of Sociology who would like to follow-up using a graduate student to partake in a research project. He also commented there is a considerable amount of research in this area that has been undertaken at other Universities. Dr. Sigurdson noted that based on the research at other institutions, IClickers have been very successful. He commented that this is a way to obtain immediate feedback from students in the classroom to find out whether students are following the material presented.

Mr. McLean asked if there were any indications as to how many students are purchasing the IClickers and bringing them into the classroom. Dr. Kerr responded that the project is in the early stages of implementation. He added that students will certainly have the opportunity to evaluate every course where the IClickers have been used. Mr. Sargeant suggested that at a future Board meeting a report could be brought forward with an indication of the number of classrooms engaged in IClicker usage, and the number of students using the devices.

10.2 Report of the UMSU President

Mr. Sran noted that over the summer of 2007, UMSU and the GSA and other student unions met with members of the government. He also noted that through the Canadian Federation of Students (CFS) presentations were made to the Conservative Caucus and the NDP Caucus and the Liberal Party. Mr. Sran commented that UMSU has been also working with University departments, such as University 1 and Student Affairs to take a more collaborative approach to Orientation. Mr. Sran indicated that there was an increase in partnering with these departments in more activities such as the "Passport to Success" Program whereby students would go online and search different departments for answers to a survey. Mr. Sran noted that after completing the survey the participants would enter a draw for a prize. Mr. Sran also commented that UMSU participated in University 1 Orientation this year. He indicated that UMSU's Orientation was very successful with various programming available. Mr. Sran indicated there is a new online "opt-out" system for the student health and dental plan. He commented there is an on-line tutor registry partnering with University 1 and the Learning Assistance Centre.

11.1 Annual Report of the Ombudsman, April 1, 2006 to March 31, 2007

Mr. Hennessey noted that in her report the Ombudsman made a recommendation that managers and supervisors receive training about the concept of bias and how to manage (including conducting investigations without favoritism) among other management and supervising skills. He indicated the report noted the Executive Director of Human Resources agreed with the recommendation. Mr. Hennessey asked if this has been implemented. Mrs. McCallum responded that a number of training programs have been implemented through Learning and Development Services for managers and supervisors. She noted that the programs are voluntary and some individuals put into a supervisory or managerial role choose not to take the training. Mrs. McCallum indicated that the Executive Director of Human Resources would like to consider mandatory training for people who are put into supervisory or managerial positions. Mr. Hennessey also cited a comment in the Ombudsman's report whereby she recommends customer service training manuals for all departments and asked if anything has been done regarding this issue. Mrs. McCallum responded that customer service training is offered through Learning Development Services. She also noted that several departments have opted for all of their staff to participate in customer service training. Mrs. McCallum indicated that customer service training manuals have been developed in some departments but at this time it is not mandatory. Mrs. McCallum commented she encourages unit heads to develop customer service manuals.

Motion to Move to Closed and Confidential Session

It was moved by Mr. Black, seconded by Ms. Hennessey:

THAT the Board of Governors move into Closed and Confidential session.

CARRIED

Motion to Adjourn

It was moved by Ms. Van Schie:

THAT the meeting adjourn.

CARRIED

Chair

University Secretary

