

## Rady Innovation Fund Research Grant Application

### General Instructions:

1. Applicants should read the Rady Innovation Fund guidelines for preparing a Rady Innovation Fund grant application before completing this form. Applications must be prepared with these guidelines in mind, particularly with respect to the funding range.
2. The appropriate certificate/proof of approval on research involving the use of animals, human subjects or biohazards must be attached to the application or forwarded before funding will be released.
3. **The complete original signed application with all supporting documentation** must be received in the RFHS Research Office, A203 Chown Building by 4:00 p.m. **Deadline date is 17<sup>th</sup> August 2018.**

### PART A - GENERAL INFORMATION

Name of PI:		Rank/Position:
_____	_____	_____
(surname)	(given names)	
Department:	Faculty/School:	Telephone No.:
Address for Correspondence: Rm.	Building:	E-mail:
Co-PI(s) (name(s), department(s)/institution(s)):	What % of responsibility does each member carry (project in total is 100%)?	
_____	_____	%
_____	_____	%
(If you have more than 2 Co-PI's please attach an additional page)		
Short Title of Proposed Research:		
<b>Amount Requested: \$</b>		
Indicate if proposal involves:	Human Subjects Research: ____	Animal Experimentation: ____
		Biohazards/Containment: ____
Certificate of Approval attached?	_____ (yes/no) _____ To follow within <b>6 months</b> of award	

The undersigned hereby certify acceptance of the terms and conditions of the University Research Grants Program as outlined in the General Guidelines.

PI'S SIGNATURE	Date	DEPARTMENT HEAD	Date	DEAN/DIRECTOR	Date
_____		_____		_____	
		(Print name)		(Print name)	

**SECTION 1**

**Abstract of Proposed Research**

Provide a concise, non-technical statement of the general objectives and significance of the proposed research (250 words maximum) appropriate for an interdisciplinary review committee.

**SECTION 2**

**Description of Proposed Research**

Attach a description of the proposed research.

**Do not exceed five pages, 11 font Calibri, single spaced with 2.54 cm margins. References do not count towards the page limit. Please note that with the exception of quotations (e.g., for equipment costing >\$500, a fee for a specific service), or CVs, no other attachments will be reviewed by the RFHS Research Advisory Committee Executive.**

In describing the proposed research, be sure to include:

- the **objectives** of the research and the relationship of the research to existing research and literature;
- the potential theoretical and practical **significance** of the proposed research and its ability to have impact within a short time horizon;
- the theoretical/conceptual **framework** guiding the research and, where applicable, the research **hypotheses**;
- the **methods** and **procedures** to be used and the resources that are required, with particular emphasis on those for which funding is requested;
- a **timetable** for the completion of the proposed research;
- how this proposal relates to **plans for future** applications for national or international funding; and
- how this proposal represents an **innovative** program of research.

Please keep in mind the type, nature and extent of support provided through this program.

- Grants for high quality, original and innovative projects of a short-term nature that are pre-requisite to long-term national or international support;
- development grants to defray the costs associated with the preparation of large-scale, research initiatives for which research support from the Tri-Agencies is being sought;
- funding for the partial support of post-doctoral fellows, where Tri-Agency funding is held; and
- funding for minor pieces of research equipment (total value <\$15,000).

**PART C - FINANCIAL DATA**

<b>SECTION 1</b>		<b>Budget Summary</b>
Summarize your budget. All items must be detailed in Section 2 below:		
<u>Budget</u>		<u>Total</u>
<b>Personnel</b> (total salaries/benefit costs):		\$
Student Research Assistance	\$	
Technical Assistance	\$	
Professional Assistance	\$	
<b>Materials and Supplies</b>		\$
<b>Equipment</b>		\$
<b>Travel</b>		\$
<b>Other</b> (please specify):		\$
<b>Total Requested</b>		<b>\$</b>

<b>SECTION 2</b>	<b>Budget Justification and Explanation</b>
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Provide a brief, clear justification for **each budget item** using the headings above and relate it to the objectives and requirements of the proposed research. (max 3 pages may be attached)

## PART D - RESEARCH FUNDING PLANS / PROFILE

### SECTION 1 Future Funding Plans

Rady Innovation Fund grant recipients are expected to use funds awarded to position them to apply for national or international research funding. Outline your reasons for seeking support through this program, including your plans for obtaining national or international support in the future:

### SECTION 2(a) Other Sources of Funding

Starting with the most recent, list all other granting agencies or programs from which you have requested or received funds within the last three years and indicate: the status of this support, e.g., applied (A); held (H), as well as your role on the grant (*PI*, Co-PI, Other). Note that “% overlap” pertains to duplication of funding. You should indicate any overlapping funding support for this project from other sources. Awards will be reduced accordingly if overlapping funding support is received.

<u>Agency/Organization</u>	<u>Project Title</u>	<u>Amount/Yr.</u>	<u>Funding Period</u>	<u>Status</u>	<u>Role</u>	<u>Overlap</u>
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### SECTION 2(b)

(i) List “research support” (e.g., start-up funds) you have received from a University source (e.g., Department, Faculty or Administration) in the last three years. (ii) Please indicate the amount and state the purpose it was used for or the intended purpose. (iii) Describe relationship, if any, of projects listed above which relate to or overlap with this request. (iv) Explain any duplication of budget items and/or research goals.

**PART E - APPLICATION CHECKLIST**

	Included	Not Applicable
1. The original completed application form (fully signed)		
2. Certificate/proof of approval on research involving animals/human subjects/biological research hazards		
4. Description of proposed research (maximum 5 pages)		
5. Budget amounts correct and justification is complete (maximum 3 pages). Quotation for equipment over \$500/item. Quotation for professional services.		
6. CV of the PI and Co-PIs (use CIHR Common CV short version)		
7. This checklist (include with your application)		