TEMPLATES – Residency Program Committee Agenda
(for past 2 years)

XXX Residency Program Committee Meeting
Wednesday August 7, 20XX, 7:00-8:30
Room 222, 5th Floor

AGENDA

Attendance: XXXX (including regrets)

1.0 Approval of the minutes from the July meeting
2.0 Approval of the Agenda
3.0 Program Subcommittee Report and Standing Agenda Items (if applicable)
   3.1 Resident Concerns
   3.2 Safety Concerns
   3.3 Resident Wellness (duty hours, fatigue risk)
   3.4 Learning Environment
   3.5 Hidden Curriculum
   3.6 Resident report (for each level of training)
   3.7 Research Subcommittee
   3.8 Curriculum Subcommittee
   3.9 Promotions Subcommittee
   3.10 Assessment Subcommittee
   3.11 Competence Committee report
   3.12 External/Internal Review
   3.13 Selection/CaRMS
   3.14 Patient Safety
   3.15 Program Review and Continuing Improvement (CI)
      3.15.1 Rotation Review/Goals and Objectives Review
      3.15.2 Resident Assessment
      3.15.3 Academic Half Day
      3.15.4 Required Training Experiences
   3.16 Resource Issues: Space, Equipment, other learners (medical students etc)
4.0 Business Arising from previous minutes
   4.1 Research Coordinator search update
   4.2 Fall Retreat feedback

5.0 New Business
   5.1 Summer holiday coverage
   5.2 Committee Membership
   5.3 CBME transition
   5.4 Entrada transition
   5.5 CanAMS transition
   5.6 Other Business

6.0 Next RPC meeting
   Wednesday September 11, 20XX 7:00-8:30 - Room 222, 5th Floor