RESEARCH / GRADUATE STUDIES SUB-COMMITTEE
TERMS OF REFERENCE

*Section below extracted from the complete terms of reference document

1. GOALS AND OBJECTIVES OF THE SUB-COMMITTEE

1.1 The Sub-Committee's goals and objectives are to consider and advise the COUNCIL OF DEANS on issues relating to Research / Graduate Studies for the FHS and to develop and facilitate the implementation of strategies relating to:

Overarching Goals:
- Consideration of opportunities to identify administrative efficiency.
- Enhanced collaboration, resource management and process improvement.

Research Goals:
- A unified research strategy:
  - With a single research advisory committee.
  - Enhanced research competitiveness.
  - Increased opportunities to collaborate.
  - More robust mentorship and peer support program for all faculty, including grant pre-review and grant facilitation.
  - Development of common research platforms (e.g. shared research facilities and equipment) of infrastructure/data accessible to the whole faculty.
  - Greater support for knowledge translation to move research into clinical dimension.

Graduate Studies Goals:
- Review of processes relating to graduate students within the FHS, recognizing the role of the over-arching Faculty of Graduate Studies
  - Determine which graduate study processes/programs are grandfathered and which processes/programs follow the rules of the new FHS, i.e. operationalizing the changes.
- Greater inter-professional training opportunities for learners

1.2 The Sub-Committee shall firstly provide a prioritization and sequencing of its work, to be completed within the first month of its meeting (please reference the Action Plan template), and to be provided to the Council of Deans for approval.

1.3 The Sub-Committee shall advise on issues, develop and facilitate an implementation plan for the COUNCIL OF DEANS that addresses the Sub-
Committee goals and objectives. The Sub-Committee shall present its implementation plan (in writing) to the COUNCIL OF DEANS for approval by **December 1st, 2014**. Recommendations will be subject to Faculty Council (or Faculty Executive Council) approvals, as required.

1.4 Administrative governance decisions fall outside the scope of this Sub-Committee’s goals and objectives. Any additions or changes to the goals and objectives of the Sub-Committee require the approval of the Council of Deans.

1.5 The Sub-Committee Lead shall facilitate responses to any questions or directions from the COUNCIL OF DEANS based on its implementation plan.

1.6 In order to meet its timelines, deliverables, goals and objectives, the Sub-Committee may contact its members between meetings for advice should the need arise. Uncontentious issues may be resolved through unanimous agreement communicated via e-mail or other written format.

1.7 From time to time, the Sub-Committee may request the advice or participation of individuals or organizations with a particular area of expertise relating to a matter under consideration, including, without limitation, consultation with:

- Vice-President (Research and International) representative
- Jay Doering, Dean, Graduate Studies and Vice-Provost (Graduate Education)
- Ed Kroeger, Assistant Dean, Graduate Studies, Faculty of Medicine
- Jo-Ann Sawatzky, Associate Dean, Graduate Programs, Faculty of Nursing
- Hope Anderson, Chair Graduate Program, Faculty of Pharmacy
- Brian MacNeil, Chair Graduate Program, School of Medical Rehabilitation

1.8 From time to time, working groups may be formed to work on specific issues as appropriate and shall report back to the Sub-Committee.

Approved by the COUNCIL OF DEANS: April 22, 2014
Sub-Committee Contact (Administrative Support):
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