

## How to Apply for a Conference Travel Awards: A guide for Graduate Students in Sociology

In order to apply for conference travel funding, you must first apply to present a paper or poster at a conference. You may then apply for conference funding. If your applications for funding are successful, you will be “approved” for conference funding, but **you will not receive any funding until you submit documentation confirming that you presented your paper or poster at the conference.** In other words, you will be reimbursed *after* the conference and will *not* be given any funding *before* the conference takes place.

Funding for graduate student conference travel can be obtained from applying to:

- Department of Sociology
- Dean’s Office, Faculty of Arts
- Faculty of Graduate Studies
- University of Manitoba Graduate Students Association (GSA)
- Faculty of Arts Endowment Fund

It is important to pay attention to the deadlines and make sure you apply by the appropriate deadline relative to the date of the conference. Below are links to sources of Conference Travel Funding:

1. **Department of Sociology:** *Application is attached below.*
  
2. **Dean’s Office, Faculty of Arts:**  
<http://umanitoba.ca/faculties/arts/awards/3006.html>
  
3. **Faculty of Graduate Studies:**  
[https://universityofmanitoba.formstack.com/forms/travel\\_award](https://universityofmanitoba.formstack.com/forms/travel_award)
  
4. **University of Manitoba Graduate Students Association (UMGSA).**  
<http://www.umgsa.org/conference-grant/>
  
5. **Faculty of Arts Endowment Fund**  
(deadline = January 31; funds conferences that take place *after April 1<sup>st</sup> of the next fiscal year.*)  
<http://umanitoba.ca/faculties/arts/awards/endowment.html>



UNIVERSITY OF MANITOBA

Department of Sociology
Application for Student Conference Travel Funding

Date: \_\_\_\_\_

Form with fields: Name, Student Number, Advisor, Program (Ph.D., M.A., Honours), Full-time/Part-time, Conference funding history, Travel destination, Duration, and explanation of assistance.

Submit this application to: Department Head, Department of Sociology, 318 Isbister Building, University of Manitoba, Winnipeg, MB, R3T 2N2