How to Apply for a Conference Travel Awards:
A guide for Graduate Students in Sociology

In order to apply for conference travel funding, you must first apply to present a paper or poster at a conference. You may then apply for conference funding. If your applications for funding are successful, you will be “approved” for conference funding, but you will not receive any funding until you submit documentation confirming that you presented your paper or poster at the conference. In other words, you will be reimbursed after the conference and will not be given any funding before the conference takes place.

Funding for graduate student conference travel can be obtained from applying to:

- Department of Sociology
- Dean's Office, Faculty of Arts
- Faculty of Graduate Studies
- University of Manitoba Graduate Students Association (GSA)
- Faculty of Arts Endowment Fund

It is important to pay attention to the deadlines and make sure you apply by the appropriate deadline relative to the date of the conference. Below are links to sources of Conference Travel Funding:

1. **Department of Sociology**: Application is attached below.

2. **Dean's Office, Faculty of Arts**:
   http://umanitoba.ca/faculties/arts/awards/3006.html

3. **Faculty of Graduate Studies**:
   https://universityofmanitoba.formstack.com/forms/travel_award

4. **University of Manitoba Graduate Students Association (UMGSA)**.
   http://www.umgsa.org/conference-grant/

5. **Faculty of Arts Endowment Fund**
   (deadline = January 31; funds conferences that take place after April 1st of the next fiscal year.)
   http://umanitoba.ca/faculties/arts/awards/endowment.html
**Department of Sociology**  
**Application for Student Conference Travel Funding**

**Date:** __________________________

<table>
<thead>
<tr>
<th>Name:</th>
<th>Student Number:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Advisor:</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Program:</th>
<th>□ Ph.D.</th>
<th>□ M.A.</th>
<th>□ Honours</th>
</tr>
</thead>
</table>

□ Full-time       □ Part-time

Have you applied for conference funding from the department before? □ yes □ no

If “yes”, when?

Where are you travelling to?

For how long?

Explain how this conference will be of assistance to you in your work as a student:

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Please attach supporting documents (e.g., advertisement of the conference; confirmation of your registration in the conference; confirmation that you will be presenting a poster, paper, etc.)

For office use only:

Approved for amount of: $

Department Head: ______________________ Date: ______________________

Submit this application to: Department Head,  
Department of Sociology, 318 Isbister Building,  
University of Manitoba, Winnipeg, MB, R3T 2N2