EMERGENCY STUDENT ASSISTANCE APPLICATION

Please complete all parts of this application package in full. Incomplete applications will not be processed.

- Resources available from this fund are limited.
- Loans do not normally exceed $800.
- You must have repaid all outstanding emergency aid from previous academic sessions.
- Consider carefully your ability to repay before you apply.
- Explain clearly why you require emergency assistance.
- You must be enrolled as a full-time student in the current academic session to which you are applying for.
- You must have obtained a passing grade on all courses taken in the previous academic session.
- You must list the name of two next of kin references.
- You must attach all supporting financial documentation (i.e., recent pay stub; notice of assessments; income tax refund; awards/bursaries/scholarship, etc) - clear photocopies accepted.
- Loans are due: December 1st for those issued in first term; March 31st for those issued in second term.
All fields on this application are mandatory. Incomplete applications will not be processed.

Personal Information
Student No.: ______________________________
Name: ____________________________________
City/Town: ________________________________
Province: ________ Postal Code: ____________
Sessional Telephone No.: __________________
E-Mail: ________________________________
Faculty/Program: __________ Year: ________

Name of Spouse/Significant Other: 

Next of Kin Reference
Name: ________________________________ Relationship: ________________________________
Address: ____________________________________ City/Town: ____________________________
Province: __________ Postal Code: ________ Phone No.: ______________________________

Next of Kin Reference
Name: ________________________________ Relationship: ________________________________
Address: ____________________________________ City/Town: ____________________________
Province: __________ Postal Code: ________ Phone No.: ______________________________

Amount of Emergency Assistance Requested: $ ______________________

Reasons for Request (Provide copies of applicable statements, bills, receipts, estimates, Notice of Assessment, recent pay stub, Income Tax Refund, etc)
_____________________________________________________________________________________________
_____________________________________________________________________________________________
_____________________________________________________________________________________________

How do you plan to repay these funds within the current academic session? ________________________________
_____________________________________________________________________________________________
_____________________________________________________________________________________________
_____________________________________________________________________________________________

Please answer ALL of the following questions:
1. Did you apply through your home province for a student loan? ________
   If yes, you must provide a photocopy of your provincial need assessment and/or notice of assistance.
2. Do you own or lease a vehicle? ________
   List all cars and other vehicles that you or your spouse/significant other own or operate regularly.
Emergency Assistance Application

CASH FLOW STATEMENT
Please provide income information for September 1st to April 30th. You may have to estimate some of the figures such as employment income and income tax.

<table>
<thead>
<tr>
<th>Total Student Loan (Including applicable grants/bursaries)</th>
<th>Applicant</th>
<th>Spouse (If applicable)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$________</td>
<td>$________</td>
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| Other Awards (Bursaries, fellowships, assistantships)      | $________ | $________              |

| Child Tax Benefit                                         | $________ | $________              |

| Assets (Savings, bank accounts, bonds, stocks, RRSPs)     | $________ | $________              |

| Other Income (Work earnings, investments, rental, Worker’s Comp, EI, etc.) | $________ | $________ |

| Contributions From Relatives (Excluding room & board)      | $________ | $________              |

| Income Tax Refund (Estimate)                               | $________ | $________              |

TOTAL INCOME: September 1st to April 30th $________ $________

Full Tuition: $________________ Books and Supplies (Both terms): $________________

EXPENSES FOR ONE MONTH
Please provide expense information that applies to you for a one-month period. You may need to estimate variable expenses such as groceries, laundry, clothing, entertainment, etc.

Rent/Mortgage: $________________

Personal Loans: $________________

Parking: $________________ Include parking at home and at school, if applicable

Utilities: $________________

Phone Bill: $________________ Include charges for land line and cell phone

Groceries: $________________

Vehicle Insurance: $________________

Gas: $________________ Include gas paid to carpools and/or friends/family

Credit Card ($): $________________

Laundry: $________________

Toiletries: $________________

Entertainment: $________________

Other: $________________
MONTHLY CASH FLOW

A. Total Income for the Session: $__________________________
B. Net Resources for the Session: $__________________________
   = Total Income – Tuition, Books, and Supplies
C. Monthly Budgeted Amount: $__________________________
   = Line B ÷ the number of months in your current academic session
D. Total Expenses for One Month: $__________________________
   Add all expenses noted on the previous page
E. Budgeted surplus or deficit per month $__________________________
   Line C – Line D

TO BE COMPLETED BY THE APPLICANT UPON APPROVAL

I hereby apply for financial assistance from funds administered by the Financial Aid & Awards Office. I declare that all information given on this application is complete and true in every respect; that I shall be a full-time student for the academic period and course load stated; and the financial assistance is essential to enable me to continue my education. Furthermore, I am aware that the use of this loan for any purpose other than those specified in this application without the written permission of the Director of Financial Aid and Awards will constitute a violation of this agreement, making the loan immediately due in full and making me ineligible for other support or assistance from the University of Manitoba until the loan is repaid. I am aware that this interest free loan is not to be used to pay for tuition costs. I understand that if payment is not made in full by the promised date, or if further arrangements are not made with the Awards Office, a Hold will be placed on my file and my outstanding loan will be turned over to a collection agency for recovery (a Hold placed on a student's file has the effect of cutting off all services from the university; no mark statements, transcripts or letters or permissions are issued, no further registrations are accepted, no library services are approved). I hereby consent to full access of my student records. I will notify the Financial Aid & Awards Office of any change in academic status or in my financial status (or that of my spouse or dependants) during the academic period covered by this application.

Applicant’s Signature: _______________________________ Date: ________________
Loan Approved: ☐ Yes ☐ No Loan Amount: $__________
Director, Financial Aid & Awards Signature: ___________________________ Date: ________________
NOTES: _____________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________