

Faculty of Social Work

Ph.D. Information Guide

Program Description

The University of Manitoba PH.D. is an advanced degree, focusing on developing skills for research and teaching. A full range of opportunities for study is available, and we particularly encourage research concerning Aboriginal people and women.

The Graduate Program Committee of the Faculty of Social Work, and its sub-committee, the Ph.D. Committee, administers the Ph.D. program, and ensures its objectives are met within the guidelines of the Faculty of Graduate Studies of the University of Manitoba.

Course Requirements

Students must complete 24 credit hours of approved 7000-level course work beyond the M.S.W. degree. Course Requirements include:

- Social Work Core Courses:

SWRK 8010 Perspectives on Knowledge for Social Work (3 credit hours)

SWRK 8100 Social Work Past and Present: Trends, Institutions and Practices (3 credit hours)

- Research Courses (9 credit hours)

Courses selected by the student in consultation with her or his advisory committee to further her or his specialized program of study. The main criterion for selection is the appropriateness of the methodologies covered in selected courses for the area of specialization being pursued. It is strongly recommended that courses focusing on both quantitative and qualitative methodologies be included. The course selection must be approved by the Ph.D. Program Committee

- Specialization-Focused Courses (9 Credit hours)

Courses selected by the student in consultation with her or his advisory committee to establish expertise in a particular area of specialization defined as a field of policy, theory, practice or practice method. The course selection must be approved by the Ph.D. Program Committee.

Admission Requirements

In addition to the admission requirements of the Faculty of Graduate Studies, admission requirements to the doctoral program in Social Work include:

1. Master of Social Work degree, or equivalent, from an accredited degree-granting university, with a minimum grade point average of 3.0 (B) (as defined by the University of Manitoba).
Equivalency to a M.S.W. degree from the University of Manitoba is defined as: possession of a M.S.W. degree from an accredited program at another accredited university OR possession of a Master's level degree other than a M.S.W. delivered by an academic unit with the mandate of preparing social workers for professional practice, accredited by the relevant social work education authority, and which would render its holders eligible for registration with the Manitoba Institute of Registered Social Workers.

Applicants who possess a B.S.W. degree and a non-social work Master's degree may be admitted to a qualifying year during which the student may be required to complete all or selected core courses of the M.S.W. stream consistent with the applicant's Ph.D. focus of study. A student may be required to complete all or selected core courses of the MSW program consistent with the applicant's Ph.D. specialization. Equivalency standing of prior courses will be assessed by a committee that includes representatives from the Ph.D. Admission Committee and the Chairperson of the Graduate Program Committee. Applicants holding a B.S.W. degree and a non-social work Master's degree are encouraged to apply at least one year prior to when they intend to enter the Ph.D. program.

2. Minimum research competency in qualitative or quantitative methods equivalent to the level required for the Masters of Social Work degree from the University of Manitoba, with a minimum grade point average of 3.0 (B). Although the minimum requirement is for one course, applicants are expected to have basic competency in both qualitative and quantitative methods.
3. Evidence of scholarly ability, through publications in refereed journals, other scholarly work of equivalent standard, or courses taught in accredited university programs must be provided.
4. A minimum of two years professional practice experience in social work.
5. An applicant must also provide a statement of her or his goals in taking the program, a statement of a proposed area of specialization (which may focus on a field of policy, theory, practice or practice method), a proposed program of courses consistent with the goals and selected specialization, a proposed advisory committee and a proposed thesis. In addition, the applicant must present evidence of an agreement with a proposed advisor with appropriate expertise who will act as her or his advisor, should the applicant be admitted.

Application for admission to the Faculty of Graduate Studies is available at:
http://umanitoba.ca/faculties/graduate_studies/admissions/index.html

Applicants are expected to **apply online**, but if that is not possible, they may mail some parts of their application to the Faculty of Graduate Studies. We recommend that all documents be sent to by Registered Mail. Please notify your referees, if they are sending references separately.

**GRADUATE ADMISSIONS
FACULTY OF GRADUATE STUDIES
500 UNIVERSITY CENTRE
UNIVERSITY OF MANITOBA
WINNIPEG, MB CANADA R3T 2N2**

Deadline Dates for Application:

For persons residing outside of Canada at point of application	February 1
For persons residing in Canada at point of application	February 1

Application Process

The Faculty of Social Work must have faculty with demonstrated scholarship in an applicant's proposed area of dissertation research. The applicant must present evidence of an agreement with a proposed advisor with appropriate expertise who will act as her or his advisor, should the applicant be admitted. Please note that Assistant, Associate and full professors are eligible to be PhD advisors. For more information please refer to the Faculty and staff directory on the Faculty of Social Work website.

Each applicant must submit all the following documentation before being considered:

- completed Application for Graduate Admission to the Faculty of Graduate Studies
- application fee
- detailed curriculum vitae outlining education, employment, professional activities, research and teaching experience, and publications. Applicants are encouraged to attach copies of most recent publications, conference presentations, agency or government reports, and course outlines and teaching manuals.
- proposal for Ph.D. dissertation research clearly describing the nature and significance of the issues intended to study, what is already known about research in the area, research questions to be asked, hypotheses to be tested, and the proposed methodology. The proposal should be no longer than 2000 words.
- statement of a proposed area of specialization (which may focus on a field of policy, theory, practice or practice method)
- proposed program of courses consistent with the goals and selected specialization
- proposed advisory committee
- evidence of an agreement with a proposed advisor with appropriate expertise who will act as her or his advisor
- evidence of research competency in both qualitative and quantitative methods (e.g., outlines of research courses taken, evidence of completed research using these methods, an explanation of how the pre-requisites for the required research courses are met). The submission of these materials will facilitate an assessment of the applicant's research background including a determination of additional coursework (beyond the required PhD courses) that would be required should the applicant be offered admission.
- official transcripts and complete academic record of all post secondary institutions attended. A transcript which is stamped "student copy" or "issued to student" is not considered an official transcript, but can be accepted for assessment purposes only. The Faculty of Social Work also requires University of Manitoba graduates to submit an official transcript.
- three professional or academic letters of recommendation (reference) which support the applicant being admitted to the Ph.D. program
- notarized copy of marriage certificate or other official evidence indicating name change (applicable to students whose current name differs from that on the academic record or birth certificate)
- English Language Test Score (new applicants whose native language is not English may be required to successfully complete an English test approved by the Faculty of Graduate Studies).