

ST JOHN'S COLLEGE ASSEMBLY MINUTES

For the meeting of April 29, 2009

Present: B. Beare, M. Benbow, R. Clifton, S. Close, D. Cooley, R. Ellis, G. Friesen, I. Froese, J. Hoskins, E. Jones, M. Kolodie, L. Kuffert, P. Lampman, D. McCance, B. Norton, E. Palamar (secretary), T. Poulter, D. Punter, L. Roberts, J. Stafford, R. Thomas and L.A. Vermette.

Regrets: S. Alward, D. Arnason, G. Baldwin, L. Broadhurst, J. Bull, B. Ferguson, K. Fowler, B. Hallman, D. Hum, S. Kouritzin, G. Lukács, P. Penner, S. Sinclair, K. Smith, L. Van De Spiegle.

1. Opening Prayer

P. Lampman opened the meeting with prayer

2. Approval of the Agenda

- Item 6. e) ii) in the motion replace "Arthur Uniacke Chipman Entrance" with "Friends of St John's College"
- Item 6 a) the attachment was missing; it was circulated at the meeting and numbered attachment 4a.
- Item 6 e) number the attachment 4b.

MOTION: That the agenda be approved as corrected.
R. Ellis/E. Palamar

CARRIED

3. Quality Schools Network Project Proposal (*attachment 1 to the agenda*)

L. Roberts reviewed the Quality Schools Network Project Proposal and answered some questions. Motion 2 was made as there was some concern about the process for establishing research clusters at the College.

MOTION 1: That Assembly supports the Quality Schools Network Project Proposal, as outlined in Lance Roberts' proposal.

J. Hoskins on behalf of Assembly Executive (11 for, 6 against, 4 abstentions) **CARRIED**

MOTION 2: That Assembly Executive recommend whether there should be a process to consider research clusters at the College in future.

J. Hoskins/L.A. Vermette

CARRIED

4. Approval of the Minutes from the Meeting of January 21, 2009 (*attachment 2 to the agenda*)

MOTION: That the minutes from the meeting of January 21, 2009 be approved as circulated.

E. Palamar/W. Norton

CARRIED

5. Business Arising from the Minutes

a) St John's College and Jane Franklin Hall Exchange Agreement Update

J. Hoskins reported that St John's College and Jane Franklin Hall have approved and signed the new exchange agreement.

6. New Business

a) 2009 – 2010 Budget Proposal (*attachment 1*)

The full version was available for viewing in the Faculty Lounge & SJC Library.

i) 2009-2010 Budget Proposal

Summary

As per the parameters set by College Council, the 2009-10 budget includes the first payment to the University of Manitoba for residence repairs and is being presented as balanced, excluding Theology. This year's budget has provided some challenges, due to an additional \$13,510 due

to the University for last years residence repairs, as well as some unknowns in the Food Service budget due to the newness of both espresso 101 and the FWI café.

University of Manitoba

The following expense lines have been added to the UofM budget:

Previously in the Academic budget:	Previously in the Registrars budget:
Ward Lecture speaker expense & honourarium	Recruitment
Ward Lecture expenses	Orientation
Ward Lecture dinner	Convocation

These expenses were moved because we have more of a cushion in our University budget, and the events related to these costs certainly qualify for our UofM budget, and this takes some of the pressure off of the College budget.

MOTION: That the 2009-2010 budget be approved.

I. Froese on behalf of the Finance and Administration Committee

CARRIED

ii) 2008-2009 Budget Report

For the 08-09 fiscal year, the College had budgeted for a surplus of \$14,934. Although there are still some outstanding year end entries and adjustments to be made, it is clear that we will not meet that target. Excluding Theology, we are anticipating a deficit of approximately \$8,432.

There are several factors that have contributed to this:

At the time the Food Service budget was struck, it was anticipated that espresso 101 would be open much sooner than it was. The delay in opening was caused by construction delays, and as a result our revenues were down.

At the beginning of January, we began operations in both St Andrew's College and the Fisheries building. As with any new business expansion, time is required to properly grow and expand the customer base. However, initial costs were required for some new equipment, supplies, and training, and as a result we did not meet our budget.

That being said, our revenues in espresso 101 and both the catering and café sales in the fisheries building are trending upwards, and as we are able to focus more energy and time into growing those businesses I am optimistic that in the long term these are still very solid, and viable operations that will benefit the College.

Start up costs for F/S ventures:

Vehicle	\$ 4,802
FWI Certification	\$ 1,220
Flatware/Equipment	\$10,935
Total	\$16,957

SJC Admin

As in previous years, and according to our investment spending policy, 4% of the previous year's trust values has been calculated to determine our Income Trusts revenues.

The other significant change from last year is the addition of the line "Transfer to UofM for Res Repairs", \$13,510. This is the first of two installments that will be paid to the University to cover the shortfall of our portion of the repairs underneath the Residence.

Academic Programs

The 2009-10 budget follows closely the budget of 2008-09, with the only real significant difference being the three expense lines that have been moved to the UofM budget, as previously mentioned.

Registrar

As already indicated, Recruitment, Orientation, and Convocation have been moved to the UofM Budget

Conferences

We have budgeted our summer conference season based on a similar occupancy to last year. The only adjustments we have made are to factor in the rate increase of 3.9%, and adjust salaries and wages appropriately.

Residence

Once again, we have budgeted for 6 empty rooms in Residence, to provide a slight cushion in the event we don't have a full occupancy rate. Also, the 3.9% rate increase has been applied. Because we have an additional expense of \$13,510 to the University this year for Residence repairs, we were required to reduce some of our budgeted costs, such as general repairs/maintenance, furnishings, and building alterations. However, we have still allocated enough funding to continue to replace mattresses on a rotating basis, and other minor improvements and repairs. In addition, we are also beginning to renovate the washrooms, which is coming from capital sources, not operating.

Food Service

As with the Residence, Food Service board revenue has been increased by 3.9%. We have also increased our Conference revenue by that same amount. The budget for Food Services was somewhat challenging to strike this year because of the additional services we are running (Freshwater café, and espresso 101) We have decided not to continue providing food service to St Andrews due to the high labor requirements, and lack of control over portions and pricing. Regardless, this is still the first full year that we will be operating in espresso and at Fisheries, so we have tried to remain conservative in our budgeted revenues; but we know that we will have to work hard to grow those two new businesses.

Theology

Revenues from the Hobson Fund are down significantly this year due to the declining market. Also, there will be no intake into the Diploma Program, and we will only be offering the advanced certificate. This, combined with some anticipated special students, makes up our Diploma Program revenues. Because of the decrease in students, we will also only be hiring two instructors, which dramatically reduces those costs. We have also eliminated all other discretionary spending. That being said, Theology will still be in a deficit position.

Chapel

The Chapel budget has no new expenses or surprises over the previous year, with the only real changes being the necessary salary adjustments.

Development

Changes to this years' budget include minor salary adjustments, as well as the elimination of the Phone Centre. It was felt that the advantages and benefits of running the phone centre do not justify the expense, particularly in a year when our budget is so tight. We have also changed our printing and editing vendor for the *In Lumine*, which has cut our costs significantly.

b) University of Manitoba Press Tenancy Agreement Proposal (*attachment 3 to the agenda*)

MOTION: That the proposed agreement between SJC and the U of M Press be approved with the correction of the tenancy date ending June 30th 2016.

J. Hoskins on behalf of Assembly Executive

CARRIED

c) 2009 – 2010 Assembly Chair

MOTION: That Rod Clifton be elected the Chair of Assembly from May 2009 – April 2010.

J. Hoskins on behalf of Assembly Executive

CARRIED

d) Dean of Studies Appointment

From the SJC By-laws: 1) Method of Appointment: The Dean of Studies shall be appointed by Assembly. 2) Term of Office: The term of office shall normally be for three years but may be renewed.

MOTION: That Chris Trott be elected Dean of Studies for a three-year term, July 1 2009 – June 30, 2012.

J. Hoskins on behalf of Assembly Executive

CARRIED

e) Revisions to Scholarship Terms

i) The Arthur Uniacke Chipman Entrance Scholarship Terms (attachment 4b to the agenda)

MOTION: That the revised Arthur Uniacke Chipman Entrance Scholarship Terms be approved.

E. Palamar on behalf of the Scholarship Committee

CARRIED

ii) The Friends of St John's College Scholarships Terms (attachment 5 to the agenda)

MOTION: That the revised Friends of St John's College Scholarships Terms be approved.

E. Palamar on behalf of the Scholarship Committee

CARRIED

f) Amendment of all Award Terms

In the past, the Registrar oversaw the College awards. Several ago the Faculty Secretary's duties were revised to include overseeing the college awards and the position was renamed Faculty Assistant and Awards Clerk. The terms of the awards need to be updated to reflect this change.

MOTION: That all the terms of reference of the St John's College scholarships, bursaries, awards and prizes be amended by replacing "Registrar" with "Awards Clerk", where appropriate.

E. Palamar on behalf of the Scholarship Committee

CARRIED

7. Reports from College Committees

a) Assembly Executive

An extraordinary meeting of Assembly Executive was held on February 23, 2009 in order to consider the terms of two awards so they can be advertised before the application deadline date. Assembly Executive acted on behalf of Assembly as it was not practicable to call an Assembly meeting. Assembly needs to ratify the actions of Assembly Executive.

i) Mary and Patrick Lee Bursary (attachment 6 to the agenda)

MOTION: That Assembly ratifies Assembly's Executive's motion to approve the Mary and Patrick Lee Bursary terms.

J. Hoskins on behalf of Assembly Executive

CARRIED

ii) Ted and Edna Poulter Scholarships (attachment 7 to the agenda)

MOTION: That Assembly ratifies Assembly's Executive's motion to approve the Ted and Edna Poulter Scholarship terms.

J. Hoskins on behalf of Assembly Executive

CARRIED

8. Reports from College Officers

a) Warden

Janet Hoskins submitted the following written report for the minutes:

The Donor Wall Committee met on April 27 and approved the Donor Wall and "Brick" wall designs. This meeting was delayed by several weeks due to the U of M Physical Plant participant's time being so heavily taken up by the Duff Roblin Fire. As a result, we are not sure when the installation will take place. We are hoping for late summer or early fall. An unveiling will be planned for soon after.

On April 16 and 17, the Development Officer and I participated in a U of M alumni reception in Toronto and met with donors. The U of M is hosting alumni receptions in Victoria and Vancouver on June 11 and I will participate in those events. We are in the process of contacting many of the Johnians in the area to encourage them to attend one of these events.

I will be attending the Anglican Heads of Colleges annual meeting which will take place at Huron College (University of Western Ontario) in London on June 20 - 22. I will visit donors in the area on the 18th and 19th.

There is a Provost's Council retreat in Gimli on June 8 and 9 which I will attend. The subject of this retreat is the university budget.

b) Acting Dean of Studies (attachment 8 to the agenda)

George Baldwin's report was circulated with the agenda. The following corrections to the report were made:

- Under "Soup and Bread Lectures in the Faculty Lounge", remove the "XX" at the end of the first line.
- Under "Other", in the second line, change "see money" to "seed money", in the first line of the third paragraph change "Colley" to "Cooley" and at the end of the third paragraph change "than" to "then".

c) Dean of Theology

John Stafford reported that at its April 1st meeting, Theology Faculty Council passed the following motions:

- 1) That the course SJB140 The Practice of Exegesis, not be offered at the scheduled time in May 2009.
- 2) That the Diploma in Applied Theology Program not be offered for the 2009/10 academic year.
- 3) That the Advanced Certificate in Applied Theology Program be offered for the 2009/10 academic year.

d) Bursar

I. Froese circulated the following report at the meeting:

St Andrews College

St John's Food Service contracted with St Andrews College to provide food service for their students to the end of the 08-09 academic term. It was also possible that we would decide to extend that agreement on an ongoing basis if it was in the Colleges' best interest. After doing a cost/benefit analysis it became clear that it was not something we wanted to continue to do.

I have met and discussed this with St Andrews, and they understand our position, and we continue to have a very good relationship with them. We will assist them in whatever way we can as they look to find someone else to provide this service.

Walkway

The new railing for the walkway between the Chapel and Residence has been installed, and we are very pleased with the results.

Student Carrels

Twenty four new student carrels were delivered on March 31st, and were added to the Grad Carrel room. This will go a long way to addressing the high number of students who would like to rent a carrel but can't because of lack of study space.

Conference Chairs

New conference chairs were ordered, and are in use in the Cross Common Room, and Quiet Room. The old conference chairs have been moved to the Daily Bread Café.

Painting

The entire lower level of the academic wing of the College is being repainted, and we are hopeful the work will be completed soon.

Other

Work on the Tunnel floor is scheduled to begin sometime in May or June. The University will be undertaking this project, and will be replacing a large section of the floor where it is currently heaving.

Physical Plant will also be replacing the roof on the original Academic section of the College.

The University has scheduled a network upgrade for SJC this summer.

Attached you will find two items:

- A short history of the Chapel organ that was skillfully put together by Dr George Baldwin. This includes our plans to replace a rank of oboe pipes this summer before the 50th anniversary of the Chapel
- A brief summary of the costs of the Residence crawlspace project that was completed this year, including a breakdown of what was covered by insurance, and what was not.

e) Chaplain & Dean of Residence

Paul Lampman submitted the following written report for the minutes:

Residence

I wish to thank Laurence Broadhurst for his work as Chairperson for the Peer Review Board.

The Residence occupancy level was very high, with one vacancy. The Residence Leadership Team did an excellent job and it was a great pleasure to work with such an excellent team.

The Dons Selection Committee met on March 16 for interviews of candidates. The Warden was pleased to accept the recommendation of the Dons' Selection Committee that the following appointments be made for the next academic year:

Residence Dons

Mr. Ted Klassen, Senior Residence Don

Mr. Harley Shepherd, Junior Don

Ms Rui Zhou, Junior Don

Ms Heather Wilton, Junior Don

I wish to thank the Selection Committee for their work: Dr. George Baldwin, Ms Sofia Clunie (IEP), Mr. Bruce Mahaffy, and Ms Shirley Ho.

Chapel Worship and Activities

Sunday	4 pm Holy Communion (Holy Eucharist) 7 pm Choral Evensong (1 st Sun. each month with "All the King's Men")
Monday	9 am Morning Prayer, 12 p.m. Mid-Day Prayer.
Tuesday	9 am Morning Prayer, 12 p.m. Mid-Day Prayer 4:30 pm Alpha Course; 9:40 PM Compline
Wednesday	9 am Morning Prayer, 12 p.m. Holy Communion (Eucharist) 2:30 Bible Study Group
Thursday	9 am Morning Prayer, 12 p.m. Mid-Day Prayer

Youth Ministry Leaders from Winnipeg met for "Out of the Whirlwind of Youth Ministry" gathering. Ecumenical gatherings, such as this, are a rare and powerful testament to the ways that Christians work together to build unity and support the youth in their Church. The gathering consisted of a talk "God's Call in the Whirlwind" which was given by John Berard, author and National Training Coordinator for Youth for Christ. Youth Leaders were given tools and resources on Youth Ministry. The day was a great opportunity for leaders to meet others involved in Youth Ministry and be strengthened in their ministry. The Ecumenical Youth Ministry Leaders coordinators hope this will become an annual event for Youth Leaders.

The Ecumenical Youth Ministry Leaders who coordinated the event met bi-weekly to discuss and reflect upon the needs of youth and those who lead them. The group consists of Youth Ministry Leaders from various Christian denominations, which includes Anglican, Lutheran, Mennonite, Roman Catholic, Ukrainian Catholic, and the United Church of Canada, but is not limited to just these particular denominations. Our purpose as a group has been to find ways to further develop Youth Ministry in Winnipeg by sharing our resources and knowledge. As we continued to meet, each member of the group saw a need to assist those individuals who work or volunteer their time as a Youth Leader. To support these individuals, the Ecumenical Youth Ministry Leaders decided to put together this gathering.

f) Development Officer

Maureen Kolodie submitted the following written report for the minutes:

Jarett Myskiw

Jarett Myskiw has completed his practicum and will be working 35 hours per week until June 30, 2009. During July and August the hours will be reduced to 28 hours per week.

Donor Wall/Bricks

The deadline for receiving feedback regarding names to appear on the donor wall has been reached. We are now at the end stages of compiling all the requested changes. Once that is complete the information will be sent to Brook Recognition Systems (company that will be designing the wall for us).

Pipe Organ Fund

\$2,150.00 has been donated to the pipe organ fund. There were two pledges made, totaling \$600.00. The outstanding balance on those is \$550.00.

Other

Tom Suffield and I attended a student research presentation at the Faculty of Engineering, dealing with the acoustics in the Robert B. Schultz Lecture Theatre. The conclusion of the research showed that the sound in the lecture theatre is nothing less than state of the art.

Janet Hoskins and I attended the University of Manitoba alumni reception in Toronto. We were also able to visit with some alumni over coffee and lunch.

On April 30th I will be attending a workshop dealing with Capital Campaigns.

g) Librarian

Richard Ellis submitted the following written report for the minutes:

1. Removal of the College Library's off-site collection from the basement of the Engineering Building has been completed. The approximately 20,000 volumes in this collection are now stored in boxes in the Dafoe Library awaiting placement on shelves in the Annex immediately to the rear (east) of the Dafoe Library.
2. The U. of Manitoba Libraries are anticipating that the Libraries' budget for books and journals for fiscal year 2009—2010 will be about the same as that of 2008—2009. As costs have risen in the past few months, and as the value of Canadian currency vis-à-vis U.S. currency has declined since early and mid-2009, the number of books that each unit library in the U. of Manitoba Libraries system (including the St. John's College Library) will be able to purchase in 2009—2010 is likely to decrease.
3. We have almost completed culling duplicate books in the St. John's College Library. The objective is to create space for additional public-use computer workstations and study tables. Once the cull is finished, empty book shelves will be removed and a large part of the remaining collection shifted in location to make way for the new computers and tables.
4. Staffing matters
 - (a) The College Library's Supervisor I will be on medical leave for several weeks commencing in very early May. Part-time staff have been engaged to assist in Library operation during Ms. Mudry's absence.
 - (b) The College librarian will retire at the end of August 2009. There will almost certainly be a substantial time gap between his departure and the hiring of a replacement. Staffing issues which the absence of a librarian will create are being worked on.

h) Registrar

E. Palamar reported that:

The 2008 SJC Annual Report is complete and available in the Faculty Lounge and that she is updating the SJC promo booklet. Plans are underway for JumpStart (SJC orientation) and Convocation.

9. Any Other Business

a) Report from the Senior Stick

There was no report as Lynn Van De Spiegle sent regrets to the meeting.

b) Campus Beautification Day

Campus Beautification Day will take place Thursday, May 21st, 2009. Everyone is welcome to participate. Please let Ivan Froese know if you are able to volunteer some time out of your busy schedule to help make our campus beautiful. Refreshments and lunch will be provided.

10. Adjournment

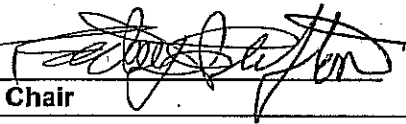
MOTION: That the meeting be adjourned.

I. Froese/L. Roberts

CARRIED

Official Copy of the minutes is signed by the chair and secretary and kept in the Registrar's office.

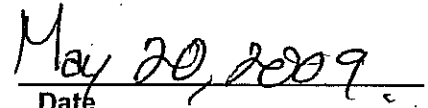
Chair



Secretary



Date



Summary to March 31, 2009

	2007-08	2007-08	2008-09	2008-09	2009-10
	Audited	Year to Date	Year to Date	Budget	Budget
EXPENDITURES					
Admin & Clerical U of M	479,150	479,150	486,464	463,832	483,068
Admin & Clerical SJC	84,459	84,459	94,469	91,196	112,288
Academic Programmes	75,798	75,798	65,162	84,290	101,680
Registrar's Office	11,045	11,045	10,329	15,145	0
Conferences & Summer Res	45,895	45,895	50,029	51,000	51,364
Residence	200,690	200,690	211,263	223,809	208,918
Food Services	749,651	749,651	952,886	806,716	1,051,559
Theology	144,032	144,032	131,064	125,759	95,341
Tfr from Theo Accum Surplus to Trust	25,574	0	0	0	0
Chapel	29,213	29,213	32,517	32,203	33,250
Development/Promotions	145,091	145,090	149,363	152,358	145,871
Capital Campaign	3,733	3,733	0	0	0
TOTAL EXPENDITURES	1,994,331	1,968,756	2,183,546	2,046,308	2,283,339
TOTAL EXPEND. (Ex. Theol.)	1,824,725	1,824,724	2,052,482	1,920,549	2,187,998
TOTAL EXP (ex.Theol&CapC)	1,820,992	1,820,991	2,052,482	1,920,549	2,187,998
SOURCES		2007-08	2008-09		
Previous Year Trust Revenue					
Theology	61,326	61,326	36,612	56,297	31,873
College Operations	18,800	18,800	18,280	18,182	20,025
Academic Programmes	72,753	72,753	60,475	73,672	93,510
Subtotal	152,879	152,879	115,367	148,151	145,408
Current Sources					
Admin & Clerical U of M	475,660	475,660	506,150	463,832	483,651
Annual Giving (unrestricted)	0	0	0	0	0
Misc. Rev. for College Oper.	16,509	15,806	14,610	14,400	16,325
Academic Programs	4,522	3,860	4,199	5,675	5,600
Registrar	0	1,365	1,990	1,350	
Conferences & Summer Res.	121,715	121,715	130,460	130,400	135,400
Residence	252,938	252,938	266,745	254,277	265,277
Food Services	887,760	887,760	1,029,445	962,595	1,166,010
Chapel	2,386	2,386	2,692	2,100	2,100
Theology	82,706	82,706	54,668	69,462	45,167
Development	113	113	9,004	9,000	100
Total Current Sources:	1,844,309	1,844,309	2,019,963	1,913,091	2,119,630
TOTAL SOURCES	1,997,188	1,997,188	2,135,330	2,061,242	2,265,038
TOTAL SOURCES (ex. Theol.)	1,853,156	1,853,156	2,044,050	1,935,483	2,187,998
" " (ex. Theol.&Cap.C.)	1,853,156	1,853,156	2,044,050	1,935,483	2,187,998
CUR. OP. SURPLUS	2,857	28,432	-48,216	14,934	-18,301
CUR. OPERATING (ex. Theol.)	28,431	28,432	-8,432	14,934	0
CUR. OPER. (ex.Th.& Cap.Camp.)	32,164	32,165	-8,432	14,934	0
ACCUM. OP. SURPLUS	-41,250		-89,466	-26,316	-18,301
AC. OP. SUR (ex. Theol.)	-36,928		-45,360	-21,994	0
Ac.Op.Sur (ex.Th.&Cap.Camp.)	58,880		50,448	73,814	0

The Casavant Organ in St John's College

As early as 1956, Warden Laurence Wilmot investigated the possibility of installing a pipe organ in the (proposed) Chapel, contacting builders and suppliers in Canada, USA, and England, and obtaining recommendations from clergy and others. Originally the Chapel was designed with a pipe organ in mind, but by the fourth addendum to its specifications, financial considerations had caused this to be dropped. In April 1961, two years after the dedication of the Chapel of St John the Evangelist, the College purchased a Baldwin (electronic) organ, model 5A, for \$4,600. By 1976, the College was again looking at pipe organs, in this case the organ from St Jude's Church, which had joined with St Patrick's Church, Winnipeg; the parish offered to donate the organ to the College. Although Bishop Barry Valentine, Chancellor of the College, was supportive, in January 1979, following a recommendation from the Chaplain, College Council decided that the cost of installing and re-building the organ was too large, and dropped the project.¹

Encouraged by Dr. Anthony Waterman and the Music Committee, Dr. Murdith McLean, Warden of the College, began a search for a pipe organ for the College Chapel in 1981² and the establishment of a Music Fellowship in 1982³. The University of Manitoba was approached for assistance in purchasing a pipe organ which could be used for both College services in the Chapel and the teaching of organ students in the School of Music⁴. While the University was not enthusiastic, and eventually declined to support the project, both College Assembly and College Council made provision for the purchase of a used pipe organ in the College's 1982-83 budget⁵.

Subsequently, the College, on the recommendation of Professor Lawrence Ritchey of the University of Manitoba's School of Music, negotiated with, and purchased through, Mr. Edwin Foidart, representative of Casavant Frères Ltée, Quebec, the Casavant organ, opus # 1521, installed originally in 1936 in Greenwood United Church, Winnipeg. In his recommendation to the College, Professor Ritchey described the organ as follows⁶:

The disposition of the instrument is as follows: under expression (Swell division), Melodia 8', Oboe 8'; unenclosed (Great division), Diapason 8', Dulciana 8', Lieblich Flute 4'; a Bourdon 16' speaks in the pedal division. The full complement of inter- and intra-divisional couplers permit great flexibility, despite the relatively small size of the organ.

As the instrument's design is English romantic, it is particularly well suited to support and enliven the rich music tradition of Anglican worship; and as the room in which an organ is placed contributes importantly to its sound, the superb reverberation acoustics of the Chapel present an ideal situation.

The College purchased the organ and had Mr. Foidart modify and install the instrument under the supervision of Professor Ritchey. The organ specification was altered from the original specification in consultation with Ritchey, who was elected a College Fellow and designated as Music Fellow in 1982. The cost of the instrument and alterations, including a new blower and chest work designed by Casavant, was \$31,400. This purchase was funded by \$15,000 from the Thom Estate Trust Fund, \$15,000 as a loan from the College's Building Fund⁷, and \$1,400 from the operating budget of the College⁸.

The organ was dedicated on Sunday, 30 October 1983. In the order of service for the dedication⁹, the organ was described as a "1936 Casavant, rebuilt and tonally revised by Professor Lawrence Ritchey of the University's School of Music and Edwin Foidart, Casavant representative. Its voicing is 19th century Romantic; and though of modest size, it capably provides a broad palette of tonal colours for the immense organ repertoire, and takes full advantage of the Chapel's resonant acoustics".

¹ Archives of St John's College, Warden's Papers, chapel organ correspondence 1959-1979, collection UA1, box 054, folder 003, University of Manitoba Archives and Special Collections, Dafoe Library

² Minutes of the Council of St John's College for Thursday, 8 October 1981; Warden's Report to Corporation dated 8 October 1981

³ Minutes of the Assembly of St John's College for Thursday, 17 December 1981

⁴ Minutes of the Assembly of St John's College for Thursday, 19 November 1981

⁵ Minutes of the Council of St John's College for Thursday, 25 February 1982; Minutes of the Assembly of St John's College for Wednesday, 17 March 1982

⁶ Letter to Canon Murdith McLean, Warden, from Lawrence Ritchey, School of Music, dated 12 November 1981

⁷ Minutes of Music Committee of St John's College for 31 March 1982

⁸ Memo from Garth McLeod, Bursar, to Murdith McLean, Warden, dated 8 March 1984

⁹ Order of service for the Dedication of the Organ and Holy Eucharist, Sunday, 30 October 1983, at 7:30 p.m. in the Chapel of St John the Evangelist, University of Manitoba; The Rev. Canon Murdith McLean, Warden; The Rev. Barbara Barnett, Chaplain; Professor Lawrence Ritchey, Organist

The Casavant Organ in St John's College

The organ has been well-received, and well used, especially in the early years, as evidenced by the following extracts from Council minutes and reports:

... its impact has already been felt in noon-hour recitals during Lent, contributions to services since November, and the part played by St John's in the Brahms Festival on campus¹⁰.

It might be noted, in regard to the Chapel, that the recently installed and refurbished organ has very much enriched the beauty of the Chapel as well as giving it s concert capacity which has augmented the musical life of the College and enabled us to participate in the School of Music's annual festivals¹¹.

Wednesday afternoons in term, Music Fellow Lawrence Ritchey provided 'A Little Wednesday Music' on the Chapel's remarkable Casavant organ, rebuilt and installed by Lawrence in 1983¹².

In November 1996, Mr. Foidart offered to replace the oboe with "a newer oboe which would blend with the ensemble better and I feel would be a stronger reed. We would remove the present oboe and put in the new one and do any necessary racking and voicing to properly install. The cost of the above work would be \$375.00 plus tax (pst) and salvage of the old oboe."¹³ This work was done, and paid for by the College in July 1997. The acceptance of the offer had unfortunate consequences for the College.

In 1999, following a complaint from Augustine United Church in Winnipeg, Cpl. D.R. McInnis, of the Crystal City RCMP detachment, investigated and concluded that organ pipes allegedly stolen from Augustine were in the St John's College organ (and in the organ in Crystal City United Church). In September 2000, despite previous assurances from both Cpl. McInnis and Brian Wilford, Crown Attorney, that the pipes in dispute could remain in the College pending the outcome of a court case, Cpl. McInnis obtained a search warrant and seized pipes from the College, storing them in Crystal City. Edwin Foidart was charged with theft over \$5,000¹⁴, and was convicted in June 2003. He was given a two year suspended sentence with unsupervised probation. According to Cpl. McInnis "There is no doubt that Edwin Foidart had salvage rights to old pipes he removed from Augustine Church by nature of his agreement, 'out with the old and in with the new' if you may. Augustine Church maintain Foidart breached his agreement with them, therefore salvage rights are relinquished."¹⁵ The College chose not to proceed by civil action with Augustine United and Crystal City United for the return of the College's pipes which had been replaced by the oboe pipes in dispute. The Crown returned all the seized pipes to Augustine United Church.

In September 2003, organ pipes were found lying on a table in the chapel entrance or on chairs in the organ loft; these pipes were from the ranks external to the Great chest. The incident was reported to University of Manitoba Security Services¹⁶, who contacted City of Winnipeg Police. These pipes were replaced.

In October 2004, the College contracted with E.R.F. Management Inc. to replace the oboe pipes in the organ. New pipes were to be obtained from Germany and installed; the College pre-paid an invoice of \$7,822.56 for these pipes (installation not included). The College received contributions totaling \$5,011 to replace the missing pipes; the balance of the financing came from 'chapel repairs and maintenance' in the College's non-university operating budget. From October 2004 to October 2008, no one who played the organ commented on missing oboe pipes. When, in October 2008, the College learned the pipes had not yet been replaced, it requested, and received, a refund of \$7,822.56 from E.R.F. Management.

In January 2009, St. John's College contacted the firm of Techpro Co, Ltd, [Richard Buck and Bruce Mantle] who provided a quotation of \$8,840.34 + taxes & shipping, and \$700 installation for 61 oboe pipes, and restoring the

¹⁰ Report of the Warden, Dr. Murdith McLean, to St John's College Council, October 1983

¹¹ Report of the Acting Warden, Dr. Francis M. Carroll, to the Synod of the Diocese of Rupert's Land, October 1985.

¹² Annual Report for St John's College, 1988-89

¹³ Letter from E.R. Foidart to Lawrence Ritchey, St John's College, dated 27 November 1996

¹⁴ *Winnipeg Free Press*, Winnipeg, Manitoba, Tuesday, 8 April 2003, page A3, column 1.

¹⁵ Letter from R.C.M.P., Pembina Valley Detachment, Crystal City Community Office, dated 2001-08-24, to St Augustine Church, cc. St John's College, from D.R. McInnis, Cpl

¹⁶ University of Manitoba Security Services, incident report UMSS 2003-1-4556

The Casavant Organ in St John's College

organ to the tonality it had when first installed in the College in 1982-83. An appeal was made to selected College Fellows for financial support; by February 28, 2009, \$2,100 had been received or pledged. An estimate of the cost of installing a 'fence' and lockable gate at the top of the stairs leading to the choir loft of \$3,989 was also obtained.

Lawrence Ritchey was appointed to the University of Manitoba's School of Music in September 1969; became a Fellow of St John's College in 1982, and retired in 2003. At the November 2004 Convocation, he was made an Honorary Fellow of the College. In 2005, together with his wife Candace, he re-located to Prince Edward Island where he died 13 April 2006.

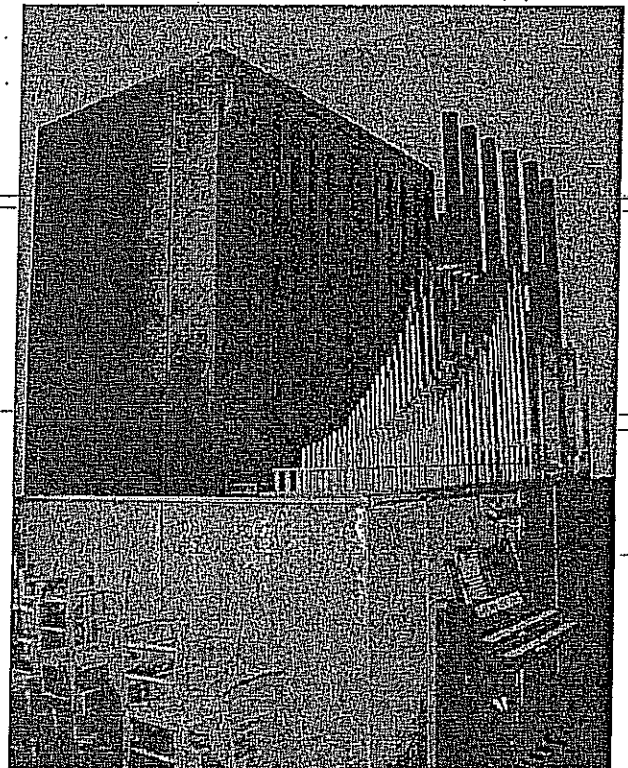
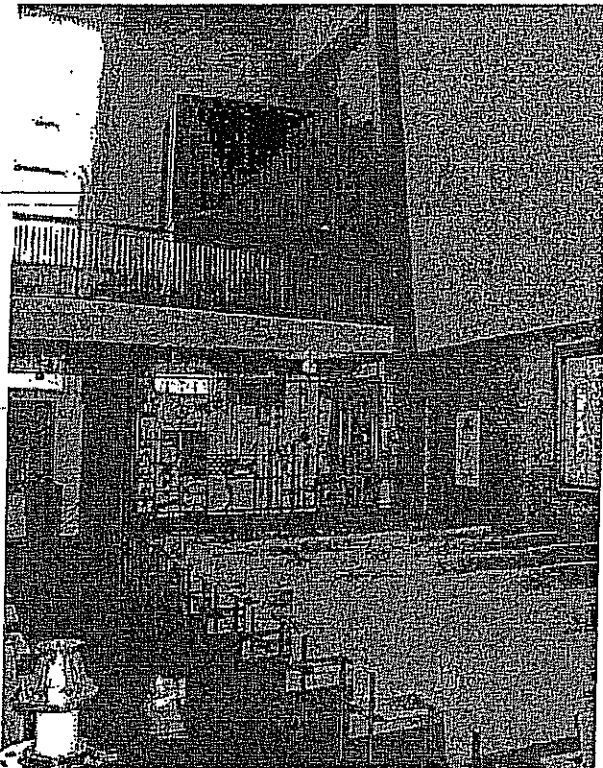
The Organ

The organ is the 1936 Casavant opus # 1521, with electro-pneumatic action, originally in Greenwood United Church, Winnipeg. It was installed in the Chapel gallery by Edwin Foidart, and modified with additions recommended by Lawrence Ritchey. Its voicing is 19th century Romantic. The organ, as installed, is described:

SPECIFICATIONS¹⁷

<u>GREAT</u>		<u>SWELL</u>		<u>PEDAL</u>		<u>COUPLERS</u>	
Principal	8	Melodia	8	Bourdon	16	Great to Pedal	
Gedackt	8	Viola	8	Flute	8	Great Super to Pedal	
Gemshorn	4	Voix Celeste (TC)	8			Swell to Pedal	
		Harmonic Flute	4			Swell Super to Pedal	
		Oboe	8			Swell to Great	
		Tremulant				Swell Super to Great	

The console is attached to the Great chest. Access to the organ is through an access door behind the Swell box; a 2-piece door with turn screw.



¹⁷Appendix 2, page 273, of *The Organ in Manitoba: a history of the instruments, the builders, and the players* by James B. Hartman, publishers: The University of Manitoba Press, Winnipeg, MB (1997)

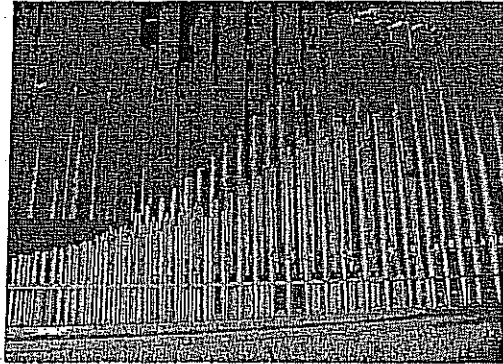
The Casavant Organ in St John's College

Chapel of St John the Evangelist, St John's College,
Winnipeg, MB, showing gallery with pipe organ

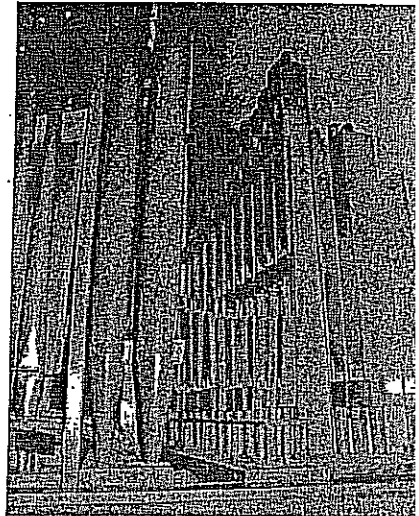
The Casavant organ in the College, 2009-01-13



Console and pedal board 2009-01-13



Organ pipes (Flute) 2009-01-13



Organ pipes (Bourdon) 2009-01-13

Summary of Expenses for Residence crawlspace project

Total Cost of Project	799,252.43
Insurance Claim	
SJC Policy	
Deductible	(5,000.00)
Policy payout	(243,635.88)
UM Policy	(136,728.30)
Total covered by insurance	(385,364.18)
Costs outside of the insurance claim (replace plumbing, electrical)	
Amount paid by SJC	(200,000.00)
Amount paid by UM	(213,888.25)
Amount outstanding	0.00
