September 9, 2008

To: Physical Plant Staff

From: Rudy Mejía, Assistant Director

Subject: Local Area Safety & Health Committee Directive

The purpose of this document is to outline Physical Plant Local Area Safety & Health Committee (LASH) directive.

Safety and health concerns must be brought immediately to the attention of your supervisor and a Safety Work Order issued. Concerns that may need further research and discussion may be forwarded to a Co-Chair of the LASH as an agenda item at the next scheduled meeting of the Committee.

Physical Plant has two LASH committees; Fort Garry and Bannatyne campuses. Both have equal representation of management and workers, with each co-chair chairing alternate meetings. The committees meet the requirements set by Workplace Safety and Health Regulation Part 3 including: term of office; training of committee members; agenda; regular and special meetings; quorum; the publication of minutes and their distribution including posting on Safety Boards.

Physical Plant believes that a well-functioning LASH facilitates a safe workplace.