

Academic Integrity

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It is critical to the reputation of the Faculty of Architecture and the degrees it offers that everyone associated with the Faculty conducts their activities in accordance with the highest academic standards of integrity. As a Faculty responsible for educating design leaders, we have a special obligation to ensure that our ethical standards are beyond reproach. Any dishonesty in our academic transactions violates a fundamental trust in maintaining such standards. The *University of Manitoba General Calendar* addresses the issue of academic dishonesty under the heading of "Plagiarism and Cheating." Specifically, acts of academic dishonesty include, but are not limited to:

- using the exact words of a published or unpublished author without quotation marks and without referencing the source of these words
- duplicating a table, graph or diagram, in whole or in part, without referencing the source
- paraphrasing the conceptual framework, research design, interpretation, or any other ideas of another person, whether written or verbal (e.g., personal communications, ideas from a verbal presentation) without referencing the source
- copying the answers of another student in any test, examination, or take-home assignment
- providing answers to another student in any test, examination, or take-home assignment
- taking any unauthorized materials into an examination or term test (crib notes, cell phones)
- impersonating another student or allowing another person to impersonate oneself for the purpose of submitting academic work or writing any test or examination
- stealing or mutilating library materials
- accessing test prior to the time and date of the sitting
- changing name or answer(s) on a test or paper after it has been graded and returned
- submitting the same paper or portions thereof for more than one assignment, without discussions with the instructors involved
- submitting the paper of another student who has previously done the assignment
- submitting the design of another individual as your own

Group Projects and Group Work

Many courses in the Faculty of Architecture require group projects. Students should be aware that group projects are subject to the same rules regarding academic dishonesty. Because of the unique nature of group projects, all group members should exercise special care to ensure that the group project does not violate the policy on Academic Integrity. Should a violation occur, group members are jointly accountable unless the violation can be attributed to a specific individual(s).

Some courses, while not requiring group projects, encourage students to work together in groups (or at least do not prohibit it) before submitting individual assignments. Students are encouraged to discuss this issue as it relates to Academic Integrity with their instructors to avoid violations of this policy.

In the Faculty of Architecture all suspected cases of academic dishonesty are passed on to the Dean's office in order to ensure consistency of treatment. Cases of academic dishonesty with Graduate students are then forwarded to the Faculty of Graduate Studies.