



INSTRUCTIONS: complete this form to request funding from Student Affairs' pooled resources. Please submit this form to **Marcia Davies, 208 Administration Building, marci.davies@umanitoba.ca**

SECTION 1: Identification of Unit and Department

Date: _____

Unit Name: _____

Executive Director: _____
Signature

Department: _____

Director: _____
Signature

SECTION 2: Identification of Funds Required and Initiative Details

Amount Requested: \$ _____

Date Required: _____ Expected End Date: _____

Purpose: Position Programming Operating needs

Other: _____

Details of Initiative: _____



SECTION 3: Comments/Approvals

Supervisor (i.e., Executive Director or other): _____ Date: _____

approved denied

Michael Sheldon, SA Budget Officer: _____ Date: _____

approved denied

Susan Gottheil, Vice-Provost (Students): _____ Date: _____

approved denied

SECTION 4: Approved Applications – VPS Office Use Only

Source: _____

Details: _____
