



FACULTY OF KINESIOLOGY AND RECREATION MANAGEMENT

Application Information Bulletin for 2011-2012

APPLICATION DEADLINES

EARLY ADMISSION: MARCH 7, 2011
EARLY BIRD FEE DEADLINE: APRIL 15, 2011
REGULAR DEADLINE: MAY 16, 2011

I. GENERAL INFORMATION

The following information outlines the entrance requirements, selection policies, and admission procedures that will be in effect for students for the 2011-2012 intake for the following Faculty of Kinesiology and Recreation Management programs:

- Bachelor of Kinesiology (B.Kin.)
- Bachelor of Kinesiology, Athletic Therapy Program (B.Kin-A.T.)
- Bachelor of Physical Education (B.P.E.)
- Bachelor of Recreation Management and Community Development (B.R.M.C.D.)

This document accompanies every application form issued. It must be assumed, therefore, that all applicants have read and understood it prior to submitting the completed application.

II. THE COMMITTEE ON SELECTION

The Committee consists of:

- Associate Dean (Academic)
- Undergraduate Program Chair (Chair of Committee)
- Undergraduate Program Administrator
- Four faculty representatives of the Faculty of Kinesiology and Recreation Management
- Director of Enrolment Services or designate

III. ELIGIBILITY REQUIREMENTS

Requirements for admission to the Faculty of Kinesiology and Recreation Management degree programs for the 2011-2012 session are:

1. Successful completion of at least one year of university level study (any 24-30 credit hours at the University of Manitoba or its equivalent).

It is expected that these courses will be completed by the end of the 2011 April examination period. Students who need to complete courses during the 2011 Summer Session to meet the minimum 24 credit hour requirement will only be considered for admission on a space available basis after all other eligible students have been considered.

2. A minimum Adjusted Grade Point Average (AGPA) of 2.0 (C).

Additional requirements for the Bachelor of Kinesiology, Athletic Therapy Program only:

1. **Biology Requirement:** Completion of Biology 1020 and 1030 (or equivalent) with a minimum grade of 'C', or completion of Biology 1000 and Biology 1010 (or equivalent) with a minimum grade of 'C+', by the end of the April 2011 examination period.

Students registered for the biology requirement during May-June of the 2011 Summer Session at the University of Manitoba may be considered for September 2011 admission, depending on the number of remaining spaces that are available.

2. **Valid certification in Health Care Provider, Basic Rescuer CPR and Standard Red Cross First Aid** completed prior to applying to the Athletic Therapy Program.

NOTE:

Applicants satisfying these requirements are eligible for consideration. However, selection is academically competitive and attainment of the minimum requirements does not guarantee selection and admission.

IV. CRITERIA FOR SELECTION

Up to 160 students will be admitted to the Faculty of Kinesiology and Recreation Management degree programs each year.



Up to 20 positions are held for the B.Kin.–A.T. degree program, 60 positions for the B.Kin. degree program, 40 positions for the B.P.E. degree program, and 40 positions for the B.R.M.C.D. degree program.

Selection is competitive and based on:

A. ACADEMIC ACHIEVEMENT

Selection will be based on the applicant's Adjusted Grade Point Average (AGPA) which will be calculated for each applicant.

If a student has completed 24 to 30 credit hours of university or university equivalent work, the AGPA will be the student's cumulative grade point average over the total university and/or college work regardless of faculty or school completion.

If a student has completed more than 30 credit hours of university work, then the AGPA will be calculated from the most recently completed 30 credit hours of university or university equivalent work. If it is not possible to clearly identify the most recently completed 30 credit hours of work, the sessional average of the session containing the remainder of the 30 credit hours will be used as a representative grade for the remaining hours.

In the calculation of the AGPA, all courses which have been assigned a final grade are considered "completed" university work, including failed courses. The only exception to this will be courses which have been repeated; in these cases, only the latest attempt of the course, because of the Repeat Rule, will be used in the calculation of the AGPA. Courses graded Pass/Fail will be included in the credit hour count but excluded from the AGPA calculation. Courses completed on a full or part-time basis, in all undergraduate and graduate programs, and in Regular and Summer Sessions will be used in the AGPA calculation.

B. SPECIAL CONSIDERATION CATEGORY

The Faculty of Kinesiology and Recreation Management is committed to diversity and equity, and furthers this by facilitating the admission of students with a broad range of skills and backgrounds, including Aboriginal students and those from traditionally disadvantaged groups.

Criteria

Applicants who may not be competitive in the regular selection process may be considered for admission in the Special Consideration Category if they meet the following criteria:

1. Fall into one of four groups:
 - a) those who are Canadian Aboriginal People
 - b) those who are members of The University of Manitoba ACCESS program.
 - c) those who are members of traditionally disadvantaged groups: persons with disabilities, members of visible minority groups, recent immigrants, economically or geographically disadvantaged persons.
 - d) those who have an occupational background in physical activity, recreation or other human service fields (e.g., social work, education, nursing, fitness trainer, paramedic, teaching aid) and have been employed full-time for a substantial period of time (i.e., more than three years).

2. Have an acceptable academic background, including successful completion of at least one year of study (24-30 credit hours at the University of Manitoba, or its equivalent, and a minimum AGPA of 2.0 (C).

Procedures

1. No more than 10 percent of the total entering class will be admitted to each degree program in this category each year.
2. Students wishing to be considered in the Special Consideration category must indicate so in the appropriate section on the Faculty of Kinesiology and Recreation Management Application Form. The student must also fill out a Special Consideration Supplemental Application form provided by Enrolment Services shortly after the application submission.
3. Special Consideration Applicants will automatically be considered in the Regular Applicant category and, if competitive, will be offered admission in that category. Students who are not competitive, but who meet the criteria for the Special Consideration Category, will then be considered for admission.
4. Applicants will be considered by the Dean. All decisions will be final and not subject to appeal.

C. PRIORITY OF CHOICE

Each applicant to the B.Kin., B.Kin.-AT, B.P.E., and B.R.M.C.D. programs will be given the opportunity to apply to an alternate program as a second choice in the faculty at the time of application. Only if an applicant is unsuccessful in their first choice degree program will their application be placed and considered in the applicant pool for their second choice program.

D. EARLY ADMISSION

In order to receive an early offer of admission, students must complete a minimum of 9 credit hours of reported grades by the February deadline. Early admission will be granted to applicants with high academic achievement who have provided proof of registration in a minimum of 24 credit hours. Offers will be conditional on successful completion of the eligibility requirements (see section III.) as well as attaining the early admission AGPA as determined by the Selection Committee. A final offer of admission will be granted once the Winter Term grades have been submitted and the early admission AGPA cut-off has been maintained. Students without 9 credit hours of reported grades or not meeting the early admission AGPA cut-off will be considered with the Regular Admission applicant pool in May. A deposit of \$100 will be required upon acceptance of the final offer (see VI.). Students who receive an early admission offer may choose to begin course work in the Summer Session or in September of 2011.

V. DEADLINES & FEES

- a) Early Admission: Applicants must complete the Application for Admission and return it to the Enrolment Services/Admissions Office for the Early Admission before **February 15, 2011**. The application fee is \$95.00 for Canadian Citizens & Permanent Residents and \$110.00 for International Students.
- b) Regular Admission: The final application deadline for all Kinesiology and Recreation Management programs is **May 16, 2011**.



The “**Early Bird**” fee for applications received prior to **April 15, 2011** is **\$95.00** for Canadian Citizens & Permanent Residents and **\$110.00** for International Students. For applications received after **April 15, 2011** the fee is **\$125.00** for **all** applicants.

All final official transcripts and other academic documents that may be requested must be received by **June 6, 2011**.

Applicants who submit any application material or transcripts after the deadlines given above will be considered on an individual basis as their files become complete and only if space is still available.

Out-of-province and International Students are advised to apply for Early Admission by **February 15, 2011**. It may take several weeks to evaluate a transcript for possible credit transfer from another accredited post-secondary institution. This provides the Admissions Office an opportunity to evaluate previous coursework before the final admission selection process begins.

Applicants who are seeking admission through the Special Consideration category will be provided with a Supplementary Application Form to be filled out and returned by **May 28, 2011**.

VI. DEPOSIT ON ACCEPTANCE

Successful applicants who wish to accept the offer of a place must submit a non-refundable deposit fee of \$100.00 by the deadline indicated in the acceptance letter. This acceptance fee will be deductible from the tuition fees upon registration.

VII. APPEALS

Individuals who wish to have their applications reconsidered should, in first instance, submit their request to the Chair of the Selection Committee within ten (10) days of the mailing of the Selection Committee decision. Past experience has shown that most enquiries can be satisfied at this level without further reference.

If the applicant wishes to appeal the reconsidered decision of the Selection Committee, he/she should direct his/her request within ten (10) days of the letter giving the results of the reconsideration, to the University Secretariat, 312 Administration Building, for transmission to the Senate Appeals Committee.

Applicants are advised that appeals of reconsideration decisions by the Senate Admissions Appeal Committee focus on questions of correct adherence to published policies and procedures by the Selection Committee, and not on substantive issues or the relative merits of the application.

VIII. STUDENT ACADEMIC ADVISING

The Faculty of Kinesiology and Recreation Management is eager to assist all applicants who seek counseling regarding admission.

The following points should be noted:

- Applicants are encouraged to discuss their plans with all who can successfully advise them, but they should be aware that second-hand information about Faculty admission policies should not be relied upon.
- No member of the Faculty can guarantee the admission of any applicant. Admission is determined by the Selection Committee on the basis of an annual competition.

- All applicants are advised to supplement any personal enquiries with written enquiries so that an official response can be made. It is only these written responses which will be considered as evidence of official advice given by the Faculty or from the Enrolment Services/Admissions Office.
- Admission to and graduation from the B.P.E. degree program is no guarantee of subsequent admission to the Faculty of Education after-degree program. Those planning to continue to an after-degree certification program in Education may wish to consult an academic advisor in the Faculty of Education.

IX. USEFUL NAMES, ADDRESSES & TELEPHONE NUMBERS

The mailing address for the following University offices is:

(Name of Office)

(Room number and Building)

University of Manitoba

Winnipeg, Manitoba R3T 2N2

Enrolment Services Office 424 University Centre

Admissions Officer

Telephone: (204) 474-7941

FAX: (204) 474-7554

Financial Aid & Awards

422 University Centre

Telephone: (204) 474-8197

Faculty of Kinesiology and Recreation Management

General Office

102 Frank Kennedy Centre

Telephone: (204) 474-9747

FAX: (204) 474-7634

Undergraduate Program Chair

114 Frank Kennedy Centre

Telephone: (204) 474-8640

UG Program Administrator

108 Frank Kennedy Centre

Telephone: (204) 474-9277

Academic Advisor

103B Frank Kennedy Bldg.

Telephone: (204) 474-9748

International Centre for Students

541 University Centre

Telephone: (204) 474-8501

Counseling Services

474 University Centre

Telephone: (204) 474-8592

Senate Secretariat

312 Administration Building

Telephone: (204) 474-9593

Student Advocacy

519 University Centre

Telephone: (204) 474-7423

Housing & Student Life

101 Arthur U. Mauro Residence

Telephone: (204) 474-9922

Student Union Office (UMSU)

101 University Centre

Telephone: (204) 474-8678

Student Financial Assistance Branch 401-1181 Portage Avenue
Winnipeg, Manitoba R3G 0T3

Telephone: (204) 945-6321