



# FACULTY OF DENTISTRY

## INTERNATIONAL DENTIST DEGREE PROGRAM (IDDP)

### Applicant Information Bulletin for the 2012 - 2013 Session

**APPLICATION DEADLINES:**  
**Track A – April 30, 2011 Track B – August 12, 2011**

#### 1. GENERAL INFORMATION

This document provides applicants who are seeking admission to the Faculty of Dentistry IDDP with as accurate a description as possible of the selection procedure to be used for 2012-2013.

*This bulletin is attached to and constitutes part of every application form issued. It must be assumed, therefore, that all applicants have read and understood it prior to submitting the completed application.*

The Faculty of Dentistry, University of Manitoba, offers the IDDP to graduates of international dental programs that are not accredited by the Commission on Dental Accreditation of Canada. *Upon satisfactory completion of the 3<sup>rd</sup> and 4<sup>th</sup> years of the dental program, IDDP participants will be awarded the Doctor of Dental Medicine (DMD) degree. All graduates of DMD programs in Canada, once having passed the National Dental Examining Board of Canada (NDEB) examinations, are eligible for licensure/registration as a dentist in all provinces in Canada.*

##### **The Faculty:**

The Faculty of Dentistry is located at the Bannatyne Campus of the University of Manitoba as part of the major health sciences complex near downtown Winnipeg. The Doctor of Dental Medicine program is fully accredited and benefits from the presence of clinical graduate programs in Oral and Maxillofacial Surgery, Orthodontics and Periodontics.

##### **The Curriculum:**

The curriculum at Faculty of Dentistry, University of Manitoba, is designed to ensure that students graduate as competent dentists prepared to meet the oral health needs of their patients. It provides knowledge of biomedical, behavioral and clinical sciences; biomaterials; cognitive and behavioral skills; and professional and ethical values necessary for practice as a dental professional. Over the course of the curriculum, emphasis shifts from teaching to

learning, from guided performance to independent performance, from gaining knowledge in the foundation sciences and skills in the preclinical labs to treating patients in a practice setting working with dental hygiene student partners.

The faculty's evolving curriculum emphasizes:

Community service learning: students participate in treatment of unique populations at locales outside the dental school.

An evidence-based approach: students are trained to make clinical decisions based on the best scientific evidence available.

General practice clinic: students participate in a clinical program in which they provide all aspects of their patients' treatment needs in a manner resembling a group general practice. Students focus on providing optimal care in a timely manner and practice in an environment that emphasizes the integration of dental and dental hygiene clinical education and the team practice approach.

The curriculum provides opportunities to undertake basic or clinical research, to treat patients with a variety of oral problems, including implant dentistry, and to attend a hospital clinic where patients with complex medical problems are having their oral health care needs met.

#### 2. APPLICATION INFORMATION

Application form and bulletin are available on the University of Manitoba web site:

<http://www.umanitoba.ca/student/admissions/application/deadlines/index.shtml>

For information about the National Dental Examining Board

Information for Graduates of Non-accredited Dental Programs/NDEB Equivalency process see:

[http://www.ndeb.ca/en/non\\_accredited/non\\_accredited\\_graduates.html](http://www.ndeb.ca/en/non_accredited/non_accredited_graduates.html)

For further details see **Eligibility and Selection Process** (below).

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### 3. COMMITTEE FOR SELECTION IN IDDP

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The Committee consists of:

- Dean of the Faculty of Dentistry (Chair) (or designate)
- Two faculty representatives of the Faculty of Dentistry

Where the word “University” or “Faculty” is used in this section, the reference is to the University of Manitoba or the Faculty of Dentistry unless otherwise stated.

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### 4. ELIGIBILITY & SELECTION PROCESS

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#### Academic Requirements:

In order to be eligible to apply to the International Dentist Degree Program, applicants must:

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#### Track A:

#### Application Deadline: April 30, 2011

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1. be a graduate of a minimum four-year university dental degree program, not recognized by the Commission on Dental Accreditation of Canada. This is any dental school outside of those accredited in Canada or the United States.

AND

2. have completed the Assessment of Fundamental Knowledge examination sponsored by the National Dental Examining Board of Canada (NDEB) within two years prior to the application or do not intend to participate in the Assessment of Clinical Skills and Assessment of Clinical Judgement examinations through NDEB, OR have successfully completed the Eligibility Examination sponsored by the Association of Canadian Faculties of Dentistry (ACFD) within two years prior to the application *deadline (a minimum score of 70%)*.

**In addition to the application form, the following information has to be submitted by the application deadline:**

#### **A. Official Transcripts**

Official transcripts and a notarized copy of your dental diploma OR Notarized copy of transcripts of dental school grades and dental diploma. If applicable, a notarized copy of your rotating internship or equivalent experience treating patients should also be submitted.

Immigration documents if born outside Canada or copy of Birth Certificate or Canadian passport if born in Canada. Documents that are not in English must be accompanied by a notarized English translation.

#### **B. Letter/s From Licensing Bodies**

If you are or have been licensed to practice dentistry in any jurisdiction, letters of good standing (in English) from current and previous licensing bodies must be submitted.

#### **C. Autobiographical Sketch**

**An autobiographical sketch**, not exceeding 1000 words, should include your dental work experience following graduation and specific reasons why you merit consideration in the IDDP.

#### **D. Resume/CV**

The resume/CV should show your working/volunteering experience including dates.

#### **E. Referees**

The names, addresses and phone numbers of three persons who know you well and are willing to be referees for you must be provided (at least one from a dentist).

#### **F. English Language Proficiency Requirement**

All applicants must be proficient in both written and spoken English.

Applicants who have not completed Junior and Senior High School (6 years) in North America are required to take either:

(1) *The International English Language Testing System (IELTS) Listening, Speaking, Academic Reading and Academic writing modules. (Achieving a minimum overall average score of 7.0; and a minimum score of 7.0 in each of the components)*

For information about IELTS and sites in Canada where this test is administered see: <http://www.britishcouncil.org/canada>

OR

(2) *The iBT (Internet based TOEFL), with a minimum overall score of 100, and a minimum of 24 in each of the components.*

Acceptable proof of English proficiency **must be submitted by the application deadline**. Official test score reports must be sent by the Testing Agency directly to the IDDP (address below). If you completed your Senior High School in North America, please include a copy of your transcript (for a total of 6 years in North America). **These are the only two tests accepted.** Tests are valid for two years prior to application deadline date.

#### **G. Criminal Record/Child Abuse Registry**

An adult criminal record and child abuse registry **self-declaration** is required of all applicants. Official adult criminal records and child abuse registry checks are required by the time of registration, if accepted into the program, and annually thereafter keeping in accordance with existing policies of other health, education and social service programs at the University of Manitoba.

#### **H. Application Fee (Canadian Money Orders only)**

A non-refundable application fee of \$100 CDN (Canadian Citizen/Permanent Residents) or \$125 CDN for International students

**All supporting documents must be received by the application deadline in the year preceding program entry at:**

International Dentist Degree Program  
Faculty of Dentistry, University of Manitoba  
D028A - 780 Bannatyne Avenue  
Winnipeg, MB R3E 0W2

#### **Selection Process:**

##### Track A:

The selection process consists of (1) Application Review, and (2) an On-site Assessment at the Faculty of Dentistry, University of Manitoba. Only fully completed applications together with all necessary documentation received by the deadline date in the year prior to admission to the program will be considered in the Selection Process.

## I. Application Review

Applicants will be selected for the On-site Assessment based on his/her (a) academic credentials, (b) the results of their NDEB Assessment of Fundamentals Knowledge or ACFD Eligibility examination, (c) work experience, and (d) English language test results. Not all applicants can be invited for the On-site Assessment.

Applicants accepted for the On-site Assessment will be informed by mid **June** of the year preceding entry into the program. Applicants who accept the offer of an On-site Assessment visit must indicate their acceptance in writing and by submitting the non refundable On-site Assessment Fee of \$1,000 CDN on or **before July 15th of the year preceding entry into the program.**

## II. On-site Assessment

The On-site Assessment will be held in **early August** of the year preceding entry into the program. It consists of a personal interview, a psychomotor skills assessment on dental mannequins, and an Objective Structured Clinical Examination (OSCE) held over a five-day period.

Applicants will have the opportunity to meet some faculty members and students presently entered into the undergraduate program, will be given a tour of the Faculty, and provided information about Student Support Services and the city of Winnipeg.

### Components of the On-site Assessment:

#### 1. Personal Interview

The personal interview will be conducted by a single panel of university members and will last approximately half an hour. Its purpose is to learn more about the educational and work experience of the candidate, as well as assess candidate's ability to communicate in English. The interview will assess aspects of the candidate's life/practice experiences relevant to their application to the University of Manitoba's IDDP.

#### 2. Psychomotor Skills Assessment

This will involve tooth preparation and/or placement of restorations on mannequins. Opportunities for practice sessions will be provided over the first two days. Details of these exercises will be provided to those selected for the On-site Assessment.

#### 3. Objective Structured Clinical Examination (OSCE)

The OSCE is a station type examination. The majority of stations will have four questions. Each station will require the candidate to review the information supplied (e.g. case history, radiographs, casts, models, photographs) and answer multiple-choice questions.

Applicants will be notified of their acceptance into the program by October 31<sup>st</sup> in the year prior to commencement of the program and will have to confirm their acceptance by providing a \$5,000 **nonrefundable** deposit for the first year's tuition by January 15<sup>th</sup> in the year they will enter the program. The balance of fees will be due in the following months: 1<sup>st</sup> term fees early August; 2<sup>nd</sup> term fees early January (exact dates to be determined). **If you are accepted into the program and are not a Canadian Citizen or Permanent Resident of Canada you must produce a valid study permit for the full length of the program (2 ½ years) prior to commencement of program.**

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## **Track B:**

### **Application Deadline: August 12, 2011**

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1. be a graduate of a minimum four-year university dental degree program, not recognized by the Commission on Dental Accreditation of Canada. This is any dental school outside of those accredited in Canada or the United States.

AND

2. have completed the Assessment of Fundamental Knowledge examination sponsored by the National Dental Examining Board of Canada (NDEB) within two years prior to the application deadline, AND have completed the Assessment of Clinical Skills and Assessment of Clinical Judgement examinations sponsored by the National Dental Examining Board of Canada (NDEB) within two years prior to the application deadline.

**In addition to the application form, the following information has to be submitted by the application deadline:**

#### **A. Official Transcripts/Diploma**

Official transcripts of dental school grades and a notarized copy of your dental diploma OR a notarized copies of transcripts and dental diploma. If applicable, a notarized copy of your rotating internship or equivalent experience treating patients should also be submitted.

Immigration documents if born outside Canada or copy of Birth Certificate or Canadian passport if born in Canada. Documents that are not in English must be accompanied by a notarized English translation.

#### **B. Letter/s From Licensing Bodies**

If you are or have been licensed to practice dentistry in any jurisdiction, letters of good standing (in English) from current and previous licensing bodies must be submitted.

#### **C. Autobiographical Sketch**

An **autobiographical sketch**, not exceeding 1000 words, should include your dental work experience following graduation and specific reasons why you merit consideration in the IDDP.

#### **D. Resume/CV**

The **resume/CV** should show your working/volunteering experience including dates.

#### **E. Referees**

The names, addresses and phone numbers of three persons who know you well and are willing to be referees for you must be provided (at least one from a dentist).

#### **F. English Language Proficiency Requirement**

All applicants must be proficient in both written and spoken English.

Applicants who have not completed Junior and Senior High School (6 years) in North America are required to take either:

*(1) The International English Language Testing System (IELTS) Listening, Speaking, Academic Reading and Academic writing modules. (Achieving a minimum overall average score of 7.0; and a minimum score of 7.0 in each of the components)*

For information about IELTS and sites in Canada where this test is administered see: <http://www.britishcouncil.org/canada>

OR

(2) *The iBT (Internet based TOEFL), with a minimum overall score of 100, and a minimum of 24 in each of the components.*

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#### G. Criminal Record/Child Abuse Registry

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#### H. Recent photograph

A recent notarized photograph of the applicant.

#### I. Application Fee

**A non-refundable application fee of \$100 CDN (Canadian Citizen/Permanent Residents) or \$120 CDN for International students**

**All supporting documents must be received by the application deadline in the year preceding program entry at:**

International Dentist Degree Program  
Faculty of Dentistry, University of Manitoba  
D028A - 780 Bannatyne Avenue  
Winnipeg, MB R3E 0W2

### Selection Process:

#### Track B:

The selection process consists of (1) Application Review, and (2) an interview (**via the internet**) by the Faculty of Dentistry, University of Manitoba. Only fully completed applications together with all necessary documentation received by the deadline date in the year prior to admission to the program will be considered in the Selection Process.

Applicants will be notified of their acceptance into the program by October 31<sup>st</sup> in the year prior to commencement of the program and will have to confirm their acceptance by providing a \$5,000 **nonrefundable** deposit for the first year's tuition fees by January 15<sup>th</sup> in the year they will enter the program. The balance of fees will be due in the following months: 1<sup>st</sup> term fees early August; 2<sup>nd</sup> term fees early January (exact dates to be determined). **If you are accepted into the program and are not a Canadian Citizen or Permanent Resident of Canada you must produce a valid study permit for the full length of the program (2 ½ years) prior to commencement of program.**

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## 5. UPON ACCEPTANCE

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#### Summer Orientation Program:

Students will join the Faculty in mid May of the year in which they are to begin the IDDP for a 7 week orientation program. The purpose

of the orientation program is to acquaint students with the various policies, protocols, materials and equipment used in the dental program at the University of Manitoba. As well, this program will have a pre-clinical component intended to ensure that the IDDP students' clinical treatment skills and knowledge are equivalent to the level of the 3<sup>rd</sup> year dental students. Students will then enter the 3<sup>rd</sup> year of Dentistry which begins in early August.

#### Tuition and Financial Information:

	Year 1	Year 2
<b>2011-2012 Tuition:</b>	<b>\$53,254*</b> ■	<b>\$53,254*</b> ■

(\*Tuition for 2012-2013 is presently under review.)

<b>Miscellaneous fees: (approx)</b>	<b>\$2,899</b> ■	<b>\$2,899</b> ■
<b>Instrument Kit: approximately</b>	<b>\$20,682</b> ■ <b>over the two years of the program</b>	

(All fees are subject to change) ■

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## 5. HEALTH STANDARD

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Along with the notification of acceptance, each applicant offered admission will receive a physical examination and immunization form which must be completed by a registered physician and returned to the Dean's Office, prior to commencement of Intersession in May.

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## 6. COUNSELLING OF APPLICANTS TO THE FACULTY OF DENTISTRY

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The Dean's Office of the Faculty and the Admissions Office are eager to assist all applicants who seek counselling regarding admission to the Faculty of Dentistry. However, it is the Faculty's policy not to instruct applicants as to a specific course of action they should follow, but rather to provide the information needed for applicants to make their own choice with respect to the alternatives available. The following points require special attention:

1. Applicants are encouraged to discuss their plans with all who can usefully advise them, but they should be aware that second and third hand information about Faculty admission policies is often incorrect.
2. No official of the Faculty can guarantee the admission of any applicant. Admission is determined by the Committee for Selection in IDDP on the basis of an annual competition.
3. All applicants are advised to supplement any personal enquiries with a written request so that an official written response can be made. It is only these written responses which will be considered as evidence of any advice given by the Faculty.

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## 7. RECONSIDERATIONS AND APPEALS

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#### Reconsiderations

Applicants may request reconsideration of any decision made by the Committee for Selection in IDDP. Individuals who wish to have their applications reconsidered should, in the first instance, submit their request to the Chairperson of the Committee for Selection in IDDP in writing within ten days of mailing of the Committee decision. Past experience has shown that most inquiries can be satisfied at this level without further reference.

## Appeals

To appeal the reconsideration decision, the applicant must, within ten days of the mailing of the reconsideration letter, submit a request in writing to the Secretary of Senate for transmission to the Senate Admissions Appeal Committee.

The Senate Admissions Appeal Committee will only consider appeals regarding procedural matters and not regarding the relative merits of an applicant's application to the IDDP of the Faculty of Dentistry.

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## 8. USEFUL NAMES, ADDRESSES & TELEPHONE NUMBERS

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The mailing address for the first eight University offices on the following list is:

(Name of Office)  
(Room number and Building)  
University of Manitoba  
Winnipeg, Manitoba R3T 2N2

### Faculty of Dentistry, IDDP Coordinator

D028A - 780 Bannatyne Avenue  
Winnipeg, Manitoba  
R3E 0W2

*Telephone:* (204) 977-5611  
*Fax:* (204) 789-3912  
*Email:* [dent\\_iddp@umanitoba.ca](mailto:dent_iddp@umanitoba.ca)

### Admissions Office 424 University Centre

*Telephone:* (204) 474-8825  
*Fax:* (204) 474-7554

### Financial Aid & Awards 422 University Centre

*Telephone:* (204) 474-9531

### Counselling Service 474 University Centre

*Telephone:* (204) 474-8592  
or  
S207 Medical Services Bldg.  
*Telephone:* (204) 789-3857

### International Centre for Students

541A University Centre  
*Telephone:* (204) 474-8501

### Senate Secretariat 312 Administration Building

*Telephone:* (204) 474-9593

### Student Advocacy 519 University Centre

*Telephone:* (204) 474-9251

### Student Union Office (UMSU)

101 University Centre  
*Telephone:* (204) 474-8678

### Student Financial Assistance Branch

401 - 1181 Portage Ave  
Winnipeg, Manitoba  
R3G 0T3  
*Telephone:* (204) 945-6321