



CANTEST REGISTRATION FORM (Please Print)

Test Date: _____

First Name: _____ Family Name: _____

Date of Birth: _____ Gender: Male Female What is your first language? _____
MMM/DD/YYYY

Type of Government Issued Photo Identification: _____ Photo Identification # _____
(Passport, PR Card, Drivers Licence, Student Card, etc.) Please bring this photo identification with you to the test

Email: _____ Telephone Number: _____

Mailing Address: _____ Apartment/Suite: _____

City: _____ Postal Code: _____

Previous CanTEST date: _____

If you are interested in requesting that an official score report be sent to a designated institution, please check any of the boxes below. *(Please note that official score reports are not issued to candidates. Non official score reports will be mailed to candidates).*

- University of Manitoba: Admissions (No Charge); U of M Student Number (if applicable): _____
- University of Manitoba: Faculty of Graduate Studies (No Charge); U of M Student Number (if applicable): _____
- Other Institution or Licencing Body – *You must provide the complete mailing address: \$15.00 per request*

Institution: _____ Attention: _____
It is the responsibility of the candidate to provide an accurate and clear mailing address

Address: _____
Street/Box Number City/Province Postal Code

Payment Summary (check all that apply):

- Basic Test - Listening, Reading and Writing (\$140.00)
- Full Test - Listening, Reading, Writing & Speaking (\$200.00)
- Official Score Report (\$15.00 per request)
- Speaking Test Only (\$60.00)
- Writing Test Only (\$60.00)

CanTEST Preparation Materials (Optional):

The English Language Centre has practice material available for purchase. Candidates must pick up material from our general office (520 University Centre). Material will not be mailed out.

- CanTEST Information and Practice Test* (66 pages) includes: Test strategy information, full Listening test including audio CD, full Skim and Scan test, full Reading Comprehension test (including cloze test), and answer key (\$30.00)
- Cloze Test Practice Book* (26 pages) includes: information about test, 10 practice cloze tests and answer key (\$12.00)

Completed registration forms and fees must be RECEIVED by the English Language Centre FIVE business days before the test date.

Registration forms and payments (cheques and money orders made payable to the University of Manitoba) must be returned to:
 English Language Centre
 520 University Centre
 Winnipeg, MB R3T 2N2

Candidates MUST bring their RECEIPT and their PHOTO IDENTIFICATION to the test session.

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CanTEST Test Policy

Re-testing: Candidates are required to wait three months before taking the CanTEST Listening and Reading components again. The waiting period for the Writing and Speaking components is 6 full weeks. This policy applies to all CanTEST Test Centres.

Registering for Writing Only: Candidates who are successful on the CanTEST Listening and Reading components but NOT successful on the Written test are permitted to register, after 6 weeks, for the "Writing Only" component, at a scheduled test session.

Success on Only One Component: Candidates who are NOT successful on the Listening and/or Reading components and who wish to register for the test again are required to take all three components (i.e., Listening, Reading and Writing). See policy statement #1 above.

Speaking Test: Candidates who are required to take the Speaking Test must register specifically for this component of CanTEST. Candidates who are NOT successful on the Speaking Test may register for this component at a scheduled test session, provided it is at least 6 weeks after their previous test. Interviews are scheduled in the order in which the registration forms are received.

Score Reporting: All candidates are mailed an Unofficial Score Report within ten business days of the test session. Official Score Reports are sent to university or certifying institutions at a cost of \$15.00. If candidates need scores sent to more than one institution, they must pay for each official score report. Official score reports are only sent directly to recognized academic institutions or professional organizations. Official score reports will not be sent to candidates. ***Requests to the University of Manitoba - Admissions and the University of Manitoba – Faculty of Graduate Studies are free. Please note request on registration form.

Score Validity: When a candidate repeats one or more sections of the test, only the most recent test scores are reported. The previous scores for the repeated sections are no longer valid and will not be reported. If a section is not repeated, the score will be reported with original test date. CanTEST scores are valid for two years after the testing date. After two years, records of test results are destroyed. Expired test results will not be reported.

Registration Deadline: Registration for the CanTEST closes five business days prior to the test session; however, the English Language Centre reserves the right to close registration prior to this date if the session is full. After the registration deadline, late registrations are accepted on a space-available basis. Registration forms and fees submitted by mail must be received at the English Language Centre before registration closes. It is the candidate's responsibility to allow adequate time for the forms to arrive by mail.

Cancellation Policy: Candidates who cancel before the registration deadline (ten business days before the test) will be charged a \$20.00 cancellation fee. The remainder of the test fees will be refunded. Candidates who cancel after the registration deadline (less than ten business days before the test) will not receive a refund; they may request to transfer their registration and fees to the NEXT scheduled test session. Candidates who do not attend their scheduled test can request to transfer their registration to the NEXT scheduled test session. They MUST contact English Language Centre within the five business days that follow the test session. All requests to cancel or transfer registration for a test must be e-mailed to elc@umanitoba.ca

Fees: CanTEST Test Registration fees are subject to change without notice.

CanTEST Preparation Materials: Preparation materials are non-refundable.

The CanTEST is a test of English proficiency; it is not a diagnostic test. For this reason and for test security, exam papers cannot be viewed by test candidates. By writing the CanTEST you are giving permission to the CanTEST Office and the English Language Centre to use aggregated scores and demographic information for research purposes.

Have you taken the CanTEST before? No Yes If yes, date of test: _____

I have read and I understand the CanTEST Policy Statements.

Date: _____ **Signature of Candidate:** _____

Visa MasterCard Cheque Money Order (payable to The University of Manitoba) Total Amount: \$ _____

_____ Expiry Date: _____

Signature of card holder _____ Name of card holder: _____

Office Use Only

Amount Received: \$ _____ **Registration Approved:** _____ **Date:** _____