

ST JOHN'S COLLEGE COUNCIL
Minutes
For the Meeting of January 29, 2025
Meal served at 5:30 pm, Meeting from 6:00 pm Room 108

Present: J. Weimer, H. Holbrook, A. Abra, I. Froese, S. Teetzel, J. Markstrom, D Oliver, M. Bowman, J. James, E. Odeleye, G. Mawejje (Chair), S. Peters (Secretary), B. Pope, T. Kolysnik, J. Husak, K. Block, A. Jackson, S. Carleton

Regrets: V. Bellay, L. Alexandrin, J. Smith, J. McConnell

1. Traditional Territories Acknowledgement
A. Abra gave the traditional territories acknowledgement.
2. Opening Prayer
M. Bowman opened the meeting with prayer
3. Approval of the Agenda
MOTION: That the agenda be approved as distributed.
J. James / D. Oliver
CARRIED
4. Approval of the November 27, 2024 Minutes.
MOTION: That the minutes of the meeting of November 27, 2024 be approved as distributed.
D. Oliver / S. Teetzel
CARRIED
5. Business arising from the Minutes
None
6. New Business
 - a) Financial update – The Bursar informed Council that he has reached out to three separate firms and all three have responded and are in the process of determining next steps with Finance & Admin. He also reviewed the financial statements attached to these minutes and noted that the College's finances continue to improve.
 - b) Chancellor Search update – The Warden informed Council that the Dioceses' search for a new Bishop has begun. There is a questionnaire surveying the diocese on the profile of the diocese and the Registrar will share the link at the time we meet with the committee to discuss the position of the College in the diocese and the role of the Bishop as Chancellor.
 - c) College lease-line update – The Bursar and Warden reminded Council that the University wants to build a vaccine lab and science space in Lot A which encroaches on the College's lease line and will impact the residents and our food services. We have been in touch with our legal team to discuss the offering of an easement. The University is listening to our concerns in regards to the challenges such as sight lines and the noise of the construction on our residents and food services. With this new building, they are also going to extend the tunnel system to the College.
 - d) Call for Honorary Degree nominations – The Warden on behalf of the Chancellor asked Council to think about potential nominations for Honorary Degrees and Honorary Fellowship and please return the nomination form along with a CV to the Registrar by April 1.
6. Reports from Committees, College Officers and Student Council
 - a) Reports from Committees – Council Executive, Development, Finance & Admin.
Council Executive met and send the agenda for tonight's meeting.
No report from Development or Finance and Admin.

b) Report from Assembly

A. Perry is acting chair of Assembly for the Winter term. Along with the material for Council, the registrar included a report on the theology program from the Diocesan Discipleship Developer had given to Assembly. Assembly is also re-visiting the definition of being a Fellow at St John's College as a part of the project to revise our Statutes and By-laws.

c) Reports from College Officers and Student Council

c

i) Warden – See attached

ii) Dean of Studies – See attached

iii) Development Office – See attached

iv) Bursar – See attached

v) Dean of Residence – See attached

vi) Chaplain – See attached

vii) Registrar – See attached

viii) Senior Stick – Had a mug painting night which was well attended. The next event will be chocolate and roses for Valentine's Day and all money raised will go to St. Jude's Children's Hospital. The SJCSA has a bi-weekly open gym night. The grad banquet will be on April 5 at Fort Gibraltar.

7. Other Business

The Warden informed Council that the Office of the VP Administration contacted her regarding our Whistleblower policy. While in most respects we are covered by the University's Whistleblower policy, there are some circumstances where we are not. We will be meeting with the ombudsman to explain the situation and we may need to come up with our own and we will confirm in writing with Council.

8. Adjournment

MOTION: That the meeting be adjourned.

D. Oliver

CARRIED

St John's College

1. University of Manitoba

For the Eight Months Ending Saturday, November 30, 2024

		23-24	23-24	24-25	24-25	24-25
		November	YTD	November	YTD	Budget
Revenue						
010-4005-000	Univ.Authorized Budget	\$0	\$837,800	\$0	\$832,682	\$685,168
Total Revenues		0	837,800	0	832,682	685,168
Expense						
010-5001-000	UM Salaries	41,392	338,950	41,446	342,669	511,107
010-5110-000	UM Staff Benefits	5,324	49,046	5,029	52,219	89,144
010-5111-000	UM Staff Levy	879	7,197	880	7,278	10,950
010-5220-000	UM General Supplies	5,698	10,999	319	6,562	10,000
010-5330-000	UM Professional Fees	59	2,179	3,605	4,591	1,500
010-5440-000	UM Office Equipment	0	6,648	0	5,169	5,000
010-5550-000	UM General Repairs/Maint	586	2,796	227	2,354	12,000
010-5717-000	UM Phones	632	4,635	635	5,078	8,000
010-5718-000	UM Courier	0	9	0	135	100
010-5729-000	UM Photocopying	0	1,541	0	666	5,000
010-5733-000	UM Postage	0	0	0	0	1,700
010-5760-000	UM Travel/Mileage	3,509	5,101	3,842	5,570	5,500
Development						
010-5800-000	In Lumine	0	762	0	3,452	8,000
010-5801-000	In Lumine Postage	0	652	0	604	200
010-5805-000	Dev -Special Mailings	0	0	0	0	3,000
010-5806-000	Dev Prof Fees	0	0	0	3,612	2,000
010-5807-000	Dev Publishing/Promotion	0	1,500	0	16,605	1,500
Student Life						
012-5055-000	Recruitment	0	0	0	3,823	1,500
012-5061-000	Orientation	0	0	0	684	500
012-5086-000	Convocation	1,269	1,269	1,155	1,355	8,000
Total Expenses		59,348	433,284	57,138	462,426	684,701
Total Surplus / Deficit		(59,348)	404,516	(57,138)	370,256	467

St John's College

2. Admin

For the Eight Months Ending Saturday, November 30, 2024

		23-24	23-24	24-25	24-25	24-25
		November	YTD	November	YTD	Budget
Revenue						
Income Trusts						
011-4026-000	General Endowment	\$0	\$6,525	\$0	\$0	\$6,600
011-4027-000	SJC Foundation	0	1,075	0	0	1,075
011-4028-000	Thom Memorial Fund	0	3,450	0	0	3,475
011-4031-000	Deacon Operating	0	4,425	0	0	5,125
011-4032-000	Winnipeg Foundation	0	0	0	0	4,000
011-4033-000	Gibbs Fund	0	550	0	0	550
011-4034-000	Bird Trust	0	0	0	0	1,000
011-4036-000	Lillian Gibbons Trust	0	10,875	0	0	11,000
011-4037-000	Lectureship in Religious Educ	0	1,650	0	0	1,675
011-4038-000	Warden's Chair Fund	0	5,300	0	0	5,350
Subtotal - Income Trusts		0	33,850	0	0	39,850
Current Sources						
011-4000-000	SJC General Donations	135	135	0	23,586	65,000
011-4021-000	Interest/Admin Fees	0	207	0	4,500	3,000
011-4022-000	College Student Fees	0	417	0	3,990	3,000
011-4035-000	Meeting Room Rental	0	712	0	1,990	1,500
011-4088-000	Promotional Items Sales	18	1,829	225	1,544	2,000
011-4089-000	Miscellaneous	0	0	3	3	300
011:011-4090-000	Investment Admin Fees	0	0	0	0	99,187
011-4998-000	Covid Recovery Funds	0	200,000	0	0	0
Registrar						
012-4033-000	Convocation Revenue	25	505	115	555	500
Subtotal - Current Sources		178	203,805	343	36,168	174,487
Total Revenues		178	237,655	343	36,168	214,337
Expense						
011-5003-000	Salaries	7,496	54,176	5,667	58,133	90,944
011-5112-000	EI	164	1,251	125	1,124	2,026
011-5113-000	CPP	339	2,232	216	2,304	3,796
011-5114-000	Canada Life - Pension	0	0	268	1,744	4,571
011-5115-000	Medical/Dental Insurance	178	3,053	219	3,062	4,529
011-5116-000	Workers Comp	0	146	0	17	146
011-5220-000	Office Supplies	0	122	0	0	300
011-5333-000	Professional Fees	9,501	58,770	0	3,770	10,000
011-5441-000	Computer Equip.	0	0	0	0	300
011-5442-000	Technical Support	140	957	0	0	1,500
011-5551-000	Bldg Maint/Alterations	0	0	0	0	300
011-5734-000	Bank Charges	1,465	16,388	403	14,830	20,000
011-5735-000	Audit Fees	0	29,113	14,225	41,915	30,000
011-5736-000	Insurance	268	2,087	268	2,141	3,000
011-5738-000	Memberships	0	162	0	40	300
011-5760-000	Travel/Mileage	0	84	0	0	300
011-5761-000	Warden's Hospitality	0	761	0	355	1,600
011-5761-001	General Hospitality	309	1,288	149	1,599	1,500
011-5761-003	Community Outreach	0	1,050	0	0	2,200
011-5762-000	Professional Development	0	0	0	0	300
011-5763-000	College Council	348	1,074	483	1,336	1,500
011-5764-000	Contingency	0	415	0	762	9,000
011-5789-000	Miscellaneous	0	32	4	21	300
011-5790-000	Staff Retreat	0	273	0	0	700
011-5900-000	Promo Items For Sale	0	0	0	0	500
Total Expenses		20,208	173,434	22,027	133,153	189,612
Total Surplus / Deficit		(20,030)	64,221	(21,684)	(96,985)	24,725

St John's College

3. Academic

For the Eight Months Ending Saturday, November 30, 2024

		23-24	23-24	24-25	24-25	24-25
		November	YTD	November	YTD	Budget
Income						
Income Trusts						
015-4020-000	Machray Fellowship Fund	\$0	\$1,900	\$0	\$0	\$1,925
015-4021-000	Professoriate Endowment	0	4,600	0	0	4,650
015-4022-000	Ashdown Foundation	0	2,900	0	0	2,925
015-4024-000	Academic Programs (FTFA)	0	3,650	0	0	3,700
015-4024-001	Hobson Trust	0	0	0	0	13,000
015-4024-003	Carver, Thomas Prince Fund	0	50	0	0	50
015-4024-004	Smith, A.J. Fund	0	100	0	0	100
015-4024-005	Ward, Marjorie Lecture	0	3,475	0	0	3,525
015-4037-000	CC Canadian Studies	0	6,150	0	0	6,525
015-9002-000	SJC Scholarship Trusts	0	262	0	0	175,000
Subtotal - Income Trusts		0	23,087	0	0	211,400
Current Sources						
015-4000-000	Academic Prog Don	0	0	0	0	200
015-4005-000	Indigenous Prog Support	0	0	0	100	300
015-4026-000	Cdn Studies Conference Rev	0	0	0	13,314	0
Subtotal - Current Sources		0	0	0	13,414	500
Total Revenues		0	23,087	0	13,414	211,900
Expense						
015-9000-000	Scholarships/Burs/Awds	0	262	0	0	175,000
015-5062-000	Cdn Studies Prog/Conf	0	0	0	13,314	2,000
015-5063-000	Ext Conf/Visiting Speakers	0	0	0	0	500
015-5766-000	W Cdn Studies Fellowship	0	0	0	0	5,000
015-5770-000	Indigenous Prog Support	0	0	0	0	700
015-5688-000	Art Expenses	0	0	0	0	2,000
Faculty/Student Affairs						
015-5720-000	Coffee supplies	53	424	53	424	850
015-5722-000	Faculty Printing	0	0	0	0	50
015-5733-000	Fellows stipend/recognition	0	0	0	0	40
015-5735-000	Student Support Program	0	286	0	0	2,000
015-5738-000	Student Receptions / BBQs	0	2,104	0	3,776	3,000
Ward Lecture						
015-5064-000	Speaker exp & honorarium	0	0	0	0	3,000
015-5064-001	Lecture expenses	0	0	0	0	1,000
Dean's Hospitality						
015-5761-000	Receptions/Hospitality	122	1,270	155	1,143	3,000
015-5761-001	Matriculation	0	804	0	491	1,000
015-5764-000	Contingency	0	0	0	0	100
Total Expenses		175	5,150	208	19,148	199,240
Total Surplus / Deficit		(175)	17,937	(208)	(5,734)	12,660

St John's College

4. Summer - Residence & Conferences

For the Eight Months Ending Saturday, November 30, 2024

		23-24	23-24	24-25	24-25	24-25
		November	YTD	November	YTD	Budget
Revenue						
025-4034-000	Summer Res Room Rental	\$0	\$131,181	\$0	\$165,759	\$139,107
025-4035-000	Meeting Room Rental	0	0	0	0	1,000
025-4040-000	Summer Don's Room	0	0	0	7,607	7,362
Total Revenues		0	131,181	0	173,366	147,469
Expense						
025-5005-000	Housekeeping Wages	0	46,595	0	52,400	52,218
025-5007-000	Summer Don's Rm & Bd	0	100	0	19,250	18,935
025-5112-000	EI	0	1,063	0	1,218	1,117
025-5113-000	CPP	0	2,521	0	2,836	2,881
	Furnishings/Equip/General					
025-5220-000	Supplies	0	849	0	98	0
025-5222-000	Cleaning/Laundry	0	4,424	0	4,598	5,000
025-5552-000	UM Utilities	0	19,295	0	20,689	22,000
025-5736-000	Insurance	219	1,648	219	1,749	2,000
025-5717-000	Phone/Cable	0	482	0	160	1,204
025-5720-000	Internet	0	12,827	0	13,126	18,278
025-5767-000	Admin. expenses	0	0	0	0	100
Total Expenses		219	89,804	219	116,124	123,733
Total Surplus / Deficit		(219)	41,377	(219)	57,242	23,736

St John's College

5. Residence

For the Eight Months Ending Saturday, November 30, 2024

		23-24	23-24	24-25	24-25	24-25
		November	YTD	November	YTD	Budget
Revenue						
030-4000-000	Residence Donations	\$200	\$200	\$0	\$1,320	\$100
030-4002-000	Residence-Other Income	0	1,120	0	1,050	6,000
030-4038-000	Residence-Regular Session	19,448	78,222	39,631	142,889	419,136
030-4040-000	Dons Room	1,472	6,116	1,976	7,337	15,036
030-4041-000	Suite 100	1,141	4,516	1,186	4,698	9,486
030-4042-000	Suite 99	1,651	6,534	1,716	6,799	13,726
030-4043-000	Suite 142	1,651	6,534	858	5,941	13,726
030-4053-000	Res Application Fees	90	2,250	30	1,920	4,300
030-4089-000	Miscellaneous	0	1,372	100	2,112	1,500
030-4999-000	Capital Funds for Spec Proj	0	10,147	0	0	0
Total Revenues		25,653	117,011	45,497	174,066	483,010
Expense						
030-5002-000	Residence Admin Salaries	4,294	35,772	4,495	35,438	53,525
030-5005-000	Housekeeping Wages	12,119	52,319	13,575	50,900	100,569
030-5007-000	Don's Room/Board/Salary	5,065	19,802	5,290	20,665	39,623
030-5112-000	EI	368	2,113	413	2,136	3,581
030-5113-000	CPP	881	5,055	972	5,038	6,869
030-5114-000	Canada Life - Pension	397	2,225	781	4,647	8,378
030-5115-000	Medical/Dental Insurance	0	6,334	1,568	8,802	10,600
030-5116-000	Workers Comp	0	306	0	36	306
030-5220-000	General Supplies	50	4,018	2,267	4,766	2,000
030-5223-000	Paper/Cleaning Supplies	311	10,654	3,705	15,219	15,000
030-5330-000	Furnishings	0	0	0	2,424	4,500
030-5550-000	General Repairs/Maint	229	25,386	281	12,200	36,000
030-5552-000	UM Utilities	10,175	29,916	12,239	31,184	73,000
030-5717-000	Phones/Cable	207	1,100	256	1,702	2,408
030-5720-000	Internet	4,276	17,102	4,433	22,246	36,557
030-5736-000	Insurance	451	3,399	452	3,608	4,000
030-5760-000	Travel/Mileage/Parking	0	929	0	1,299	1,295
030-5761-000	Hospitality	0	12	0	0	200
030-5762-000	Professional Dev.	0	0	0	0	800
030-5764-000	Dean's Board	87	87	123	901	1,700
030-5767-000	Res Administration	14	545	0	910	1,500
030-5767-001	Residence Programming	0	223	0	244	1,000
030-5768-000	Dons' Training	113	457	0	656	1,800
030-5769-000	Res. Recruitment	0	530	0	4,374	2,500
030-5770-000	Returning Resident's Rebate	0	0	0	8,691	10,000
030-5789-000	Miscellaneous	0	0	0	5	100
030-5999-000	Special Projects	0	10,147	0	0	0
Total Expenses		39,037	228,431	50,850	238,091	417,811
Total Surplus / Deficit		(13,384)	(111,420)	(5,353)	(64,025)	65,199

St John's College

6. Food Services

For the Eight Months Ending Saturday, November 30, 2024

		23-24	23-24	24-25	24-25	24-25
		November	YTD	November	YTD	Budget
Revenue						
035-4002-000	Food Serv Other Income	\$0	\$0	\$0	\$0	\$500
035-4045-000	Board Regular Session	33,015	131,807	66,673	241,449	678,224
035-4046-000	Catering	29,786	243,749	31,431	213,844	325,000
035-4089-000	Soup & Bread / Misc	0	25	0	0	800
035-4090-000	Admin Meal Tickets	0	0	0	436	3,000
035-4091-000	Dons' Board	3,190	12,418	3,314	25,686	36,613
035-4092-000	Summer Session Food Rev	0	196,245	0	245,279	230,000
036-4047-000	Daily Bread Cafe Sales	19,224	117,222	17,611	147,121	225,000
036-4050-000	Pizza Joe Sales	7,880	33,007	3,861	19,567	45,000
035-4999-000	Capital Funds for Spec Proj	0	662	0	0	0
Total Revenues		93,095	735,135	122,890	893,382	1,544,137
Expense						
035-5004-000	Salaries & Wages	54,727	448,781	49,651	419,166	632,449
035-5112-000	EI	1,137	10,389	1,029	9,959	14,765
035-5113-000	CPP	2,689	24,901	2,400	23,794	35,472
035-5114-000	Canada Life - Pension	1,522	12,337	2,035	12,982	24,173
035-5115-000	Medical/Dental Insurance	201	32,467	3,365	28,314	42,961
035-5116-000	Workers Comp	0	911	0	107	911
035-5220-000	General Supplies	215	10,483	50	7,468	10,000
035-5222-000	Laundry & Cleaning	617	8,911	904	10,039	15,000
035-5223-000	Paper Supplies	1,199	21,904	2,959	19,925	25,000
035-5224-000	Food Supplies	25,675	273,339	40,808	288,343	571,331
035-5440-000	Equipment/Furnishings	0	483	0	11,727	10,000
035-5550-000	General Repairs/Maint	0	7,035	58	9,026	10,000
035-5552-000	UM Utilities	3,726	18,021	4,482	18,996	35,000
035-5717-000	Phones	251	1,659	186	1,729	3,000
035-5720-000	Cable/Internet/Tech	174	1,673	13	2,461	2,000
035-5736-000	Insurance	328	2,472	329	2,624	4,000
035-5738-000	License Renewal	0	0	0	0	500
035-5768-000	Training	0	0	0	0	350
035-5789-000	Miscellaneous	1	14	0	1	50
036-5727-000	Advertising	0	380	0	0	1,000
036-5790-000	Cash Short (Over)	(45)	(167)	19	230	0
035-5999-000	Special Projects	0	662	0	0	0
Total Expenses		92,417	876,655	108,288	866,891	1,437,962
Total Surplus / Deficit		678	(141,520)	14,602	26,491	106,175

St John's College

7. Theology

For the Eight Months Ending Saturday, November 30, 2024

		23-24	23-24	24-25	24-25	24-25
		November	YTD	November	YTD	Budget
Income						
Income Trusts						
040-4024-000	Hobson Fund	\$0	\$0	\$0	\$0	\$10,000
040-4049-000	Theology Endowment (FTF)	0	9,125	0	0	9,250
040-4050-000	Trust Funds	0	7,775	0	0	7,825
040-4999-000	Wilmot Lecture Series Income	0	4,500	0	0	4,575
Subtotal - Income Trusts		0	21,400	0	0	31,650
Current Sources						
040-4000-000	Theology Donations	0	0	0	0	500
040-4022-000	Course Revenue	0	0	10,279	11,079	5,000
Subtotal - Current Sources		0	0	10,279	11,079	5,500
Total Revenues		0	21,400	10,279	11,079	37,150
Expense						
040-5100-000	Salary Support	0	0	0	0	8,000
040-5243-000	Educ Materials/Program Exp	0	0	0	0	500
040-5697-000	Instructors Honoraria	0	0	0	5,130	10,260
	Indigineous Elders Policy/Guest					
040-5698-000	Speakers	0	0	0	676	1,100
040-5717-000	Phones	0	0	0	0	400
040-5738-000	Memberships	978	978	0	954	1,000
040-5760-000	Travel/Mileage	0	0	0	980	1,000
040-5761-000	Hospitality	0	82	0	0	300
040-5762-000	Professional Dev.	0	0	0	300	300
040-5789-000	Misc/Adminstration	0	0	0	0	500
040-5999-000	Wilmot Lecture Series Exp	0	0	0	4,008	5,300
Total Expenses		978	1,060	0	12,048	28,660
Total Surplus / Deficit		(978)	20,340	10,279	(969)	8,490

St John's College

8. Chapel

For the Eight Months Ending Saturday, November 30, 2024

		23-24	23-24	24-25	24-25	24-25
		November	YTD	November	YTD	Budget
Revenue						
Income Trusts						
050-4045-000	Chaplaincy Endowment	\$0	\$4,600	\$0	\$0	\$5,175
050-4050-000	Sinclair Trust	0	26,675	0	0	26,675
Subtotal - Income Trusts		0	31,275	0	0	31,850
Current Sources						
050-4000-000	Chapel Donations	45	262	0	90	1,200
050-4003-000	Special Events Income	0	0	0	0	1,000
050-4054-000	Special Don/Chapel Rent	0	1,143	0	0	500
050-4089-000	Miscellaneous Income	0	0	0	0	50
Subtotal - Current Sources		45	1,405	0	90	2,750
Total Revenues		45	32,680	0	90	34,600
Expense						
050-5002-000	Salaries	1,869	15,744	2,037	17,315	26,582
050-5112-000	EI	43	395	47	426	617
050-5113-000	CPP	95	888	105	949	1,142
050-5114-000	Canada Life - Pension	74	654	122	733	1,063
050-5115-000	Medical/Dental Insurance	0	520	92	604	1,393
050-5116-000	Workers Comp	0	43	0	5	43
050-5220-000	General Supplies	0	403	0	0	350
050-5550-000	General Repairs/Maint	0	163	0	70	1,000
050-5552-000	UM Utilities	430	2,079	517	2,192	4,000
050-5698-000	Chaplaincy Program	0	3,869	88	1,426	5,500
050-5717-000	Phones	28	226	28	226	340
050-5736-000	Insurance	369	2,781	370	2,952	3,000
050-5760-000	Travel/Mileage/Parking	0	0	0	0	300
050-5761-000	Hospitality	0	380	0	346	600
050-5762-000	Professional Development	0	0	0	0	525
050-5767-000	Administrative Exp	4	40	5	34	100
050-5770-000	Organist	0	200	0	0	350
Total Expenses		2,912	28,385	3,411	27,278	46,905
Total Surplus / Deficit		(2,867)	4,295	(3,411)	(27,188)	(12,305)

St John's College

9. Development

For the Eight Months Ending Saturday, November 30, 2024

		23-24	23-24	24-25	24-25	24-25
		November	YTD	November	YTD	Budget
Revenue						
070-4000-000	Development Donations	\$0	\$0	\$0	\$0	\$1,500
070-4003-000	Special Events Income	0	100	0	205	500
070-4080-000	Grant Rev for Operating	0	4,821	0	0	0
Total Revenues		0	4,921	0	205	2,000

Expense						
070-5002-000	Salaries	11,736	109,763	12,793	104,570	188,414
070-5112-000	EI	90	1,697	106	1,799	2,688
070-5113-000	CPP	218	4,317	244	4,784	5,642
070-5114-000	Canada Life - Pension	312	2,879	735	4,353	6,437
070-5115-000	Medical/Dental Insurance	0	4,201	611	5,033	7,334
070-5116-000	Workers Comp	0	308	0	36	308
070-5220-000	Supplies	0	7	0	0	500
070-5221-000	Service Fees/Stock Adj	34	273	0	205	500
070-5333-000	Professional Fees	0	2,022	0	854	764
070-5682-000	Publishing/Promotion	0	87	0	0	100
070-5717-000	Phones	0	0	0	170	0
070-5729-000	Copying/Printing	0	0	0	2	0
070-5760-000	Travel	0	81	0	252	500
070-5761-000	Hospitality	0	167	0	1,051	500
070-5762-000	Special Events	0	1,063	3	349	1,500
070-5768-000	Professional Development	0	0	0	0	200
070-5789-000	Miscellaneous	0	0	0	0	100
Total Expenses		12,390	126,865	14,492	123,458	215,487
Total Surplus / Deficit		(12,390)	(121,944)	(14,492)	(123,253)	(213,487)

Capital Campaign

Revenue

Expense

075-5682-000	Campaign Publishing/Promo	0	0	0	0	2,500
075-5760-000	Campaign Travel	0	2,510	1,019	1,019	6,000
075-5761-000	Campaign Hospitality	0	158	162	530	1,000
075-5767-000	Campaign Administration	0	0	0	0	1,000
Total Expenses		0	2,668	1,181	1,549	10,500
Total Surplus / Deficit		0	(2,668)	(1,181)	(1,549)	(10,500)

Theology Report

Update on enrollment – 40 unique students this year!

- Fall semester, 1 class with CMU
 - o 16 credit
 - o 4 audit
- Winter semester, 2 classes, 1 CMU, 1 WECAN
 - o Place
 - 9 credit
 - 3 audit – disappointing turnout from St M's, this partnership may be winding down.
 - o Bible
 - 4 credit (Tim, John, Bev, Kat)
 - 3 audit (Shelly, Stephen, Chris)
- Interest beginning to come for preaching class in spring.

News/Upcoming Events

Calvin Vital Worship, Vital Preaching Grant – \$25K USD on Anglican Poetics

- Events will include poetry writing workshops, lay-reader/deacon training, poetry slams, lecture series, college class, and an all day workshop/concert with Malcolm Guite and Steve Bell on All Saints (Nov. 1)

Summit Series continues – hosting conversations about the Synod A-Motions, first one was well attended.

January 29th – Lecture at St Paul's

February 12 – Poetry exchange with Lisa

February 23rd – Book launch for Bishop Don

April 2nd – Soup and Bread

May 1-3 – presenting on SJC's approach to theological ed at a national conference on the future of theological education in Vancouver.

Proposed Courses

Introduction to Anglicanism taught by the Rt. Rev. Dr. Don Philips (WECAN cross-listed) – W26

Introduction to Christian Theology taught by myself (WECAN cross-listed) W26

Christian Ethics taught by Dr Michael Buttrey (cross-listed with CMU) F25

Métis Spirituality: Celebrating the Wisdom of Métis Matriarchs taught by the Rev. Deacon Tanis Kolisnyk (cross-listed with CMU) W26?

Major Figures in Scriptural Interpretation: John Donne taught by Nate Wall-Bowering (funded by the Calvin Vital Worship Grant) F25

St John's College

Warden's Report to Council, January 2025

The new year and new semester are off to a busy but productive start. We are entering 2025 with record numbers of student members, having welcomed some wonderful new staff members, and full to capacity with enthusiastic and talented fellows. Plans are being developed for many exciting events across the St John's community in the coming months, and we continue to have positive conversations with the University about a range of issues that will strengthen the College in the long-term, including the partnership on a new residence.

Teaching and Scholarship

I'm back in the classroom for the 2025 Winter term, teaching the second half of "British History from 1485." The class is going well so far, and it's always great to work directly with our students in this way. I'm also currently wearing my historian's hat in writing a manuscript review for an academic press, developing two conference presentations, and working on my book manuscript.

Highlights of Recent Activities

- On Nov. 26, I attended the Ignatian Society's Celebration of Giving at St. Paul's College.
- On Nov. 27, I attended a Soup & Bread presentation by our fellow Lori Wilkinson, and another by Chaplain Helen Holbrook on Jan. 16.
- On Dec. 4, we held our second annual all-College holiday party featuring UM jazz musicians, which was again a great success.
- On Dec. 5, I attended an Advent service in the College chapel which brought together Christian groups from across campus.
- On Jan. 8, I attended a workshop organized by the Second World War Research Group (North America).
- On Jan. 15, I attended a workshop on AI in the classroom organized by the History Department.
- I served on the search committees for both our new Marketing and Communications Officer and Receptionist, and it has been wonderful to welcome Loraine Remetilla and Tawana Matiznadzo to those roles respectively.
- The Development Officer and I have had a number of meetings and meals with alumni and supporters since Council last met.
- The Chaplain and I shopped together for the College care package to students staying in residence over the Christmas break.

- I continue to serve on the Advisory Circle for the Emmanuel Mission Learning Centre at Holy Trinity Church.
- I continue to represent the College at meetings of Dean's Council, Provost's Council, University Senate, Arts Faculty Council, and Diocesan Council.
- Recently there have been additional meetings of Diocesan Council in association with the search for a new Bishop.

Respectfully submitted,
Allison Abra

Dean of Studies Report to Council January 2025

Soup and Bread Talks

On November 27, Dr. Lori Wilkinson delivered the final Soup and Bread lecture of 2024 where she updated us on her research on refugees' experiences entering Canada during the pandemic. Captivating the audience with her analysis and stories, the hour flew by, and no one wanted the event to end. Our first speaker of 2025 was Rev. Helen Holbrook, who shared with us some of her broader work in the College, as well as in hospitals and the community. Her talk entitled, "Walking with a spiritual care provider/chaplain. What do they do anyway?" took place on Thursday, January 16, 2025. Next up we will look forward to Dr. Lisa Alexandrin presenting "Living Archives: Yugofuturism or Sufi Eschatology in Bosnia?" on March 4, 2025, at noon in the Senior Common Room.

New Fellows

On the recommendation of the Membership Committee, Assembly voted on January 21, 2025, to welcome four new Visiting Fellows to St. John's College. Joining us are:

- Dr. Punam Mehta, an Instructor 1 in the Rady Faculty of Health Sciences' Department of Community Health Sciences, whose research focuses on feminist-informed yoga as a healing approach.
- Dr. Gerd Prehna, an Associate Professor in the Faculty of Science's Department of Microbiology, whose research in structural biology examines how bacteria communicate.
- Dr. Patty Thille, an Associate Professor in the Rady Faculty of Health Sciences, College of Rehabilitation Sciences' Department of Physical Therapy whose research uses qualitative and feminist-informed methods to reduce inequities in health services.
- Dr. Shirley Thompon, an associate professor at the Clayton H. Riddell Faculty of Environment, Earth, and Resources' Natural Resources Institute, who engages in community-led participatory research with a goal of building local capacity and solutions to address the First Nation housing crisis and food and water insecurity.

We look forward to getting to know these new Fellows.

Scholarship Committee

The Scholarship Committee met in December to award scholarships that could not be awarded in the last cycle for various reasons. As always, the Scholarship Committee thanks Sherry Peters for her meticulous record keeping and diligence in ensuring all funds are awarded to the students.

Fellows Offices in the College

We are at capacity for office space in the College. Potential options include starting a waiting list to move into an office and exploring shared office options when doing so might be a good fit.

Marjorie Ward Lecture

Save the date for the annual Marjorie Ward Lecture on March 11 (time TBD). Brian Dobie, a Johnian who will retire from the Manitoba Bisons football head coach position on January 31, 2025, after nearly 30 years leading the team, will present a lecture tentatively titled: Reflecting on the Future of Football in Canada: Traumatic Brain Injuries, Gender Equality, and Efforts toward Reconciliation. Please join us for a pre-talk tailgate prior to Coach Dobie's presentation. Once finalized, details will be circulated widely as we seek to fill the Robert Schultz Theatre.

Art and Music Competition

The annual Art and Music Competition is tentatively scheduled for March 21 at 12:30 PM in the College Chapel with a reception to follow in the Daily Bread Café. The art submissions will be available to view from February 28 onward. Invitations to attend will be circulated in the next few days once all details are confirmed.

Connecting with Students

Senior Stick, Enny Odeleye, and I are looking at opportunities to help create more interactions between St. John's College Fellows and Students. Initial actions included compiling a list of Winter 2025 courses taught by Fellows (from Aurora records), which was shared with all SJC students, and planning for 'Fellows office hours' at the Daily Bread Café where Fellows and students interested in connecting are encouraged to stop in for a coffee and chat.

Respectfully submitted by Sarah Teetzel on January 22, 2025

Development Officer Report to Council
January 2025

Fundraising

- To date raised close to \$160,000.
- The appeal mailing was caught up in the mail strike. A number of people moved to on-line giving and we are still receiving donations in response to the appeal.
- We had 4 Fellows who signed up for payroll deduction. Their belief in the College and it's mission is very much appreciated.
- We should be receiving the MSBI funds very shortly. This year we were allotted \$79,200 to match our scholarships and bursaries.
- Received a bequest of \$17,357.14.

Alumni/Stewardship

- Continuing to make phone calls, email and personal visits with alumni/donors.
- A Brandon visit is being planned to coincide with UM event. Awaiting more details.

Special Events

- We are evaluating the Lunch and Lively. I will present a short survey to several alum who regularly attend to see their thoughts. It is difficult to get people down to the College campus with parking etc. so are looking at hosting events within the community.

Marketing/Communications

- The e-Christmas card was sent out on the 17th December and open response was below our average. We will review this as part of our annual review. Initial thoughts are that it was too close to Christmas as typically it is sent out around the 12th December.
- Planning for an issue of In Lumine to be in the mailbox by March 2025.

Staffing

- Karis Park is working in the Development Office 10 hours a week. She is a great addition to the office.

Capital Campaign

- Nothing to report

Respectfully submitted by:
Jackie Markstrom
23rd January, 2024

Bursars' Report to Council January 29th, 2025

Financial Update

To illustrate the continued recovery of College revenues post COVID, I've compared our last "normal year", 2019-20, to the past 3 years of growth. Overall, our major revenue generating centres are almost back to what they were prior to the pandemic. Some key points:

- Catering has shown significant growth. 23-24 saw a major increase and has settled back down somewhat in 24-25 to what we hope are sustainable levels going forward.
- The Daily Bread Café has steadily rebounded since the campus re-opened, but we feel there is still room to grow and we are working on that.
- As previously documented and reported on, Residence is still a challenge with occupancy levels hovering around 65-70% but has shown a considerable improvement over 23-24 which is an encouraging sign.

As at Nov 30, 2024

	19-20	22-23	23-24	24-25
Catering	124,499	134,792	243,749	213,844
DBC	155,739	104,981	117,221	147,121
Soup4u	27,655	4,027	33,006	19,566
Residence Room	186,561	120,993	78,221	147,756
Residence Board	312,883	204,023	131,806	248,806
Total	807,337	568,816	604,003	777,093

Staffing Updates

Prior to the holiday break, the College was able to finalize two exciting and crucial hirings.

Tawana Matizanadzo has been hired on a permanent full-time basis as our new Receptionist. Tawana is a long time Resident, former Senior Don, recent UM Grad, and had been doing an exemplary job of filling this role on a temporary basis.

Loraine Remetilla has been hired as our new Marketing & Communications Officer. Loraine is a recent Asper grad with a major in Marketing and brings a wealth of knowledge and expertise to this position.

We are very happy to have both Tawana and Loraine join the College admin team.

Dean of Residence Report – January 2025

Winter Enrollment Update

As of January 20, we have 66 people currently in the Residence, with another 2 students arriving in the coming weeks.

Towards the end of December, I met again with ICM's marketing and recruitment team to further discuss a housing guarantee for ICM students for Fall 2025, and am currently in the process of putting together a more formal proposal. I will again participate in ICM's Online Open House in mid-February.

We continue to run Facebook and Kijiji ads, and have recently begun posting in student housing Facebook groups, thanks to the initiative of Loraine Remetilla, the new Marketing and Communications Officer, who has already shown herself to be a great addition to the team.

The Registrar and I have met with the Marketing and Communications Officer to investigate the attending the Brandon Symposium again this March, and are currently awaiting further direction from the University about how to register for a booth as part of their bulk booking.

Residence Life

Ire Adeyemo, Mohid Afzal, and Jordana Muwonge were hired as Winter Break Dons, along with Helen Elibe, who was a big help in ensuring the washrooms were cleaned daily, and any other housekeeping tasks dealt with. It was a fairly uneventful break, and the people staying in Residence were quite appreciative of the generous hamper left for their enjoyment by the Warden and other members of College.

Rei Shibue has been on leave for the month of January, and the Dons team has been ably assisted by Mohid Afzal, a second-year resident who was hired as a Winter Break Don and quickly proved himself to be up to the task. It's been great having Mohid on the team, and we are all looking forward to Rei's return at the end of January.

The Dons have recently hosted another successful Games Night, and have planned a trip to the Forks and the Nestaweya River Trail for a skating/river walk outing, which is always a highlight of the Winter term activities.

Respectfully submitted,

Matthew Bowman
Dean of Residence

January 2025 Report to St. John's College Council

Weekly Programing

Weekly services

Morning prayer 9:15 am on Thursdays.

U of M Spiritual Care

Annual Advent Service, led by the Mennonite Chaplain on December 3rd was well attended (35). Reps from St Pauls and Edgar coordinator of spiritual care. We hope to gather again in April for the Spring to life service (it was well received last year).

Memorial Thursday December 12th 6 pm St John's chapel. The Nigerian students approached the U of M spiritual care department on Monday December 9th to honor the two students who tragically lost their lives in a car acceded near The Pas this Fall. 65 attendees provided the family and friends support at the memorial.

De Stress Events well received.

November 27th 10:30 am to 12:30 pm Room 112: Students are invited to drop by and pick up info on de stress suggestions, engage in a 5 to 10 min art project, pick up a healthy snack (apples, oranges, granola bars), and say hi to Helen's dogs.

On December 4th 10 30 am to 12:30 pm 50 to 60 students dropped by and decorated wooden Christmas ornaments in the Galleria. They struck up conversations and enjoyed the painting.

I will present another de stress event on January 29th, Candle making with bees wax sheets. 10:30 am to 12 noon room 112. This is a drop in event, Student council will advertise the event.

There will be a dog visit event in February 27th as well, same room and time

Food for the Journey 10 am to 12 noon on Saturdays

This series has ended. The last presenter for January was unavailable due to family illness. There are many offerings in the diocese and Winnipeg.

Taize Prayer

Saturday 4 pm once a month. There were 6 attendees at the January Taize. The next Taize on Feb 1st , next on March 1st at 4 pm.

Note

My availability: I am working at St Johns Wednesdays and Thursdays 9 am to 4 pm

And on Saturdays 3.5 hours either morning or afternoon.

Submitted by Rev. Helen Holbrook SJC Chaplain



ST JOHN'S COLLEGE

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Registrar's Report
January 2025

Scholarships and Bursaries

There were a few bursaries that we were not able to give out in the fall that we re-advertised. We had some excellent applications and were able to award them. I reviewed the terms of reference for our awards to see where we can clarify eligibility criteria and am working with the Development Officer on making those changes. Assembly has approved the shifting of the award application deadline to June 1 for all awards except entrance awards so I will be working on combining the application forms into one online application and refining the application form with more points for clarification by the applicant.

Recruitment

January 3 was the International Centre and First Year Centre Winter Welcome Day and we had a table there specifically to promote the residence. Matthew, Loraine, and I were at the table. Tawana came in for the second half to be the youthful face of the College with extensive knowledge of the residence.

February 20 is the University's Winter Open House.

Other

I am working with the Warden on reviewing and updating the Statutes and By-Laws of Council and Assembly. Much of it is updating the language around inclusiveness, potentially eliminating repetition, as well as some places for clarification, in addition to updating the categories of fellows.

With the expansion of the Theology program offerings, I get to actually use my Registrar position title. Beyond creating registration forms, I am developing a system or standard operating procedures to track students through registration, payment, grades, taxes, etc.

Sherry Peters
Registrar