

ST JOHN'S COLLEGE COUNCIL
Minutes
For the Meeting of September 29, 2021
Meeting from 6:00pm via Zoom

Present: I. Froese, C. Loewen, A. Abra, M. Shwaykosky, K. Leung, G. Mawejje (Chair), A. Desmarais, J. Ripley, K. Kupca, S. Peters (Secretary), J. James, M. Minor, P. Brass, H. Holbrook, J. Markstrom, J. Weimer, F. Hasan, J. McConnell, B. Pope, L. Wilkinson, H. Kennedy

Regrets: E. Jones, G. Woodcroft

1. Opening Prayer

H. Holbrook opened the meeting with prayer.

2. Approval of the Agenda

MOTION: That the agenda be approved as distributed.

J. Ripley / P. Brass

CARRIED

3. Approval of the May 19, 2021 Minutes.

MOTION: That the minutes of the meeting of May 19, 2021 be approved as distributed.

J. Ripley / J. McConnell

CARRIED

4. Business arising from the Minutes

None

5. New Business

- a) Residence Project – K. Leung reported that the Steering Committee has met twice since the last Council meeting. They have recruited a few more people into the committee and they have experience in construction and architecture. One is a past resident. The Warden and Development Officer are preparing for a trip to Ontario to meet with alumni and donors, the first trip since the pandemic. K. Leung also mentioned that as a result of the pandemic, there will be changes in the industry in terms of how projects are completed and problems are solved. C. Loewen asked whether we believe the residence is necessary to the College by default. It has been affirmed to be an important part of identity of the College but he would like to see a little more work to see and articulate why the residence is important to the identity of the College. J. Markstrom agreed that a more detailed definition of the importance of the residence to the College will help in promoting the project to donors. The foundation for fundraising is being set out, with a timeline laid out. K. Kupca said that it will take three years to raise the funds and the pledges will be over five years.
- b) Audited Financial Statements – The Finance and Admin committee met to review the audited financial statements. This was a full year operating under pandemic restrictions. C. Loewen thanked our Bursar, Assistant Bursar, administration, and the Finance & Admin committee for all their hard work during the tumultuous past year. He also noted that he did not see anything in regards to controls to access to capital and short-term borrowings between funds and the institutions, and policies to limitations to bequests to that the principle and funds can be balanced to meet the requests of the donors. The Bursar stated that we have a spending policy that guides our spending, the Finance and Admin committee reviews spending and investments. Investment advisors also come to review investments. Auditors also review all transactions. But appart from establishing a separate foundation, there isn't much more that can be done on our own. We do have good

committees in place that require motions. We may want to consider discussing if we are big enough to have our own foundation.

C. Loewen suggested that the Finance & Admin Committee chair should be the one to make the report to Council.

However, The Bursar noted that the report and motions are coming from Finance and Admin to pass on to Council.

J. Ripley asked if there is a possibility that the CRA will ask for the return of the CEW we received.

I. Froese said it is possible.

J. Ripley suggested the lawyers be consulted what the precedent is if they are legally entitled to take them back.

P. Brass asked that if we do have to pay back the CEWS, do we have a way to do that?

I. Froese said that our options are limited but we do have fairly large endowments we would need to borrow from and schedule a method of repayment.

MOTION from Finance and Admin: That the 2020 – 2021 draft audited Financial Statements be approved.

CARRIED

- c) Appoint Auditors - MOTION from Finance and Admin: That BDO be reappointed as the audit firm for St John's College for 2021-2022.

d) CARRIED

- e) Financial Update – The Bursar provided a summary regarding setting a budget for 2021 – 2022 and we would like to strike a budget going forward and need to set the budget parameters.

MOTION from Finance and Admin: In consideration of the extraordinary financial constraints brought about by the COVID-19 pandemic, that Administration strike a deficit budget up to \$100,000.

CARRIED

6. Reports from Committees, College Officers and Student Council

- a) Reports from Committees – Council Executive, Development, Finance & Admin.

Council Executive met and set the agenda for tonight's meeting.

The Development Committee would like to recommend that bequests from Shirley Ann Smith, and Marilyn and Walter Jones be placed in the New Residence Fund.

MOTION: That the bequests from Shirley Ann Smith, and Marilyn and Walter Jones be placed in the New Residence Fund.

CARRIED

Finance and Admin met and put forward the Motions to Council regarding the Financial Statements.

- b) Report from Assembly – See attached
- c) Reports from College Officers and Student Council
 - i) Warden – See attached
 - ii) Dean of Studies – See attached
 - iii) Development Office – See attached
 - iv) Dean of Residence – See attached
 - v) Chaplain – See attached
 - vi) Bursar – See attached
 - vii) Registrar – See attached
 - viii) Senior Stick – See attached

7. Other Business

None

8. Adjournment

MOTION: That the meeting be adjourned.

J. McConnell

CARRIED

Report from Assembly – September 29, 2021

SCJ Assembly met Tuesday, September 21 via zoom. New business discussed at our meeting included the following:

- We heard motions from the membership committee and selected several new fellows to the college
- We discussed the committees of assembly and briefly reviewed commitments for the current academic year
- We heard from the budget office regarding the status of our claim with CRA and once that issue has been resolved, there will be a much better sense of our financial status for this year
- We reviewed the re-opening plan for the college and confirmed that our assembly meetings will continue via zoom until January 2021, when we will resume in-person meetings at the college
- We also decided that there would be an in-person reception to celebrate the start of the new academic term, which took place on Tuesday, Sept 28 at SJC in the outdoors on the patio of the senior common room

We then reviewed the various reports submitted to assembly from the warden, dean of studies, chaplain, bursar, dean of residence, development officer, senior stick, and the registrar. After the conclusion of this review, our meeting was adjourned.

Submitted by:
Jade Weimer, Chair of Assembly

St. John's College

Warden's Report to Council, September 2021

I officially started as Warden on July 26, and have spent the intervening two months familiarizing myself with the different aspects of the job, and meeting or reconnecting with people from across the SJC community. I have had individual meetings with each member of the administrative staff, as well as with many Fellows, students, and members of College Council. I have met with Chancellor Woodcroft, and attended the ordination of Rev. Diane Lee, where I was introduced to a number of people associated with the Diocese of Rupert's Land and Anglican community. I have also connected with administrators, staff, and faculty from across the University of Manitoba, such as from the upper administration, University Libraries, and the Indigenous Student Centre, and began representing the College at meetings of the Arts Faculty Council and University Senate. There have also been quite a few orientation and "onboarding" events on my schedule. In addition to getting oriented, I have been primarily focused on the following issues:

Covid-19 Pandemic/SJC Reopening

In keeping with the phased reopening plan introduced by the University of Manitoba over the summer, with the start of the fall academic term, the College re-opened at 60% capacity. Depending on how things progress with the pandemic throughout the fall, and what is mandated by the province and university, we will continue to expand capacity by 10% each month with a return to 100% by January 2022. Staff have returned to campus according to a rotating schedule; we continue to have students living in the Residence; some fellows and students are working or teaching/taking classes in the building; the Daily Bread Café is open for business, and requests for room bookings and catered events are increasing daily. The College is also adhering to U of M protocols and provincial public health orders on masking, social distancing, and proof of vaccination. We are already checking vaccine status in the Daily Bread and at catered events, and will expand enforcement of the institutional vaccine mandate according to the U of M schedule throughout the fall.

Academics

As part of the College reopening process, I am working with the Dean of Studies, Senior Stick, and the committees of Assembly to revive academic programming and find ways to promote student success, both virtually and increasingly in person. The Schultz Lecture Theatre has been designated a student study space, and, with student safety and public health regulations in mind, we are examining the possibility of once again renting study carrels. A few student groups are holding meetings and events in the College. On Sept. 11, I attended the SJCSA's successful Jumpstart back-to-school BBQ on the Daily Bread patio, and on Sept. 14 we were able to hold Matriculation in the Chapel – our first in-person ceremony since the start of the pandemic. Four staff and approximately ten students signed the book of membership and formally joined the College, and the event was also streamed online. We hope to be able to conduct the Warden Installation (Oct. 7) and Convocation (Nov. 7) in the same hybrid fashion.

New Residence/Capital Campaign

One of my top priorities since becoming Warden has been to familiarize myself with the ongoing effort to build a new residence at SJC, and to work with the development staff, our campaign consultant, Katerina Kupka, and the Fundraising Steering Committee, to ramp back up the capital campaign that will support the project. I have reviewed the existing schematics, spoken to the FT3 architects who developed them, and consulted with members of the Building Committee, and am assessing what changes to the design or vision for the project might result from the recent events of the pandemic. Along with Jackie Markstrom, I have already met with a number of donors to the College, as well as representatives from other possible avenues of support for the campaign like the Winnipeg Foundation. I offered my first “Warden’s Word” in the e-newsletter that went out in late August, and will continue connecting with alumni throughout the fall via virtual reunions and planned trips to Ontario and Quebec.

Thank you

It has been a busy, productive, and enjoyable first few weeks as Warden. I want to record my thanks to everyone associated with the College for the very warm welcome and the invaluable assistance I have received since starting the job.

Dean of Studies Report to Assembly September 2021

Membership

At the September Assembly meeting, we elected the following Fellows. Quite an outstanding group, as is usually the case!

Visiting Fellows – 1 yr trial period towards Senior Fellow positions

Dr. Sarah Teetzl is an Associate Professor in the Faculty of Kinesiology and Recreation Management, where she just completed several years as Associate Dean (Undergraduate Education). Prof. Teetzl's research emphasizes human rights in sport and ethics in sport leadership. Her scholarship has been funded by SSHRC, the International Olympic Committee and the World Doping Agency.

Dr. Suzanne McLeod is a new Assistant Professor in the School of Art, teaching Indigenous Art History. Prof. McLeod has worked extensively with educators, governments, arts organizations, and Indigenous and settler communities in support of Indigenous culture, mental health and healing, education, and capacity building. In 2020, she earned her PhD (With Distinction) from the University of New Mexico's Art in the Americas program.

Visiting Fellow – 1 yr

Dr. Melanie Unrau is a poet and a SSHRC Postdoctoral Fellow in the Department of English and Comparative Literature at Columbia University. She is currently based in Winnipeg, and affiliated with the Institute for the Humanities. She is working on "The Rough Poets: Petropoetics and the Tradition of Canadian Oil-Worker Poetry," a book project under advance contract with the Rural, Wildland, and Resource Studies Series at McGill-Queen's University Press. Dr Unrau is a former Visiting Fellow at St John's.

Adjunct Fellows

Dr. Jamila Ghaddar is a SSHRC Postdoctoral Fellow working under the co-supervision of Prof. Greg Bak, a Fellow at St John's, and Raymond Frogner, Director of Archives at the National Centre for Truth & Reconciliation. Her project is entitled "Responding to the Call: Canadian archival decolonization for land, law & sovereignty." It focuses on how the Canadian archival community has engaged the Truth & Reconciliation Commission's Calls to Action, in particular Calls #71 to #74 on "Missing Children and Burial Information."

Dr. Lauren Kepkiewicz is a Banting Postdoctoral Fellow working with Prof. Annette Desmarais, St. John's Fellow. Her research project, "Building Relationships across Difference through Food Sovereignty in the Canadian Rockies," examines how Bow Valley communities in Alberta use food sovereignty to build relations and create ecologically and socially just food systems. Her most recent publication is "Whose land? Complicating settler understandings of land in Canada." This year she was given the Bow Valley Food Alliance Outstanding Citizenship Award.

Gardening Club

We ran our gardening club for most of the summer. Participation was not as strong as we had hoped, but for part of the early summer outdoor restrictions made it difficult to gather. Chaplain Helen Holbrook has done a lot of the work, and a few Residence students have made regular contributions. I'd like to thank them and Fellows, especially Michael Minor, who have supported the project. We are had a fall clean-up and pizza gathering on September 23rd at 3:00.

The Development Office is undertaking fundraising for a Healing Garden the group has discussed.

SJC Committees

The committee membership roster has been updated.

Opening of Term Reception

There was a welcome back event for staff and Fellows on **Tuesday September 28th at 3:30**, consistent with public health protocols for vaccination, distancing, and masking. This is the first in-person reception we have had for the SJC community since January 2020. Not everyone is able or comfortable to attend in person, but we are beginning to make the transition back while staying safe.

Development Officer Report to Council
September, 2021

Fundraising

- To date raised: \$110,362.13
- Working on the Annual Appeal.
- There is an outstanding amount of approximately \$200k to come in from one of the estates likely to be received early 2022.
- We received a bequest of over \$81,000 - \$40,581.98 to the Marilyn and Walter Jones Bursary and \$40,581 per the Development Committee recommendation.

Alumni/Stewardship

- Have been visiting with a few alumni/donors with Allison.
- Continuing to make phone call and email connections to alumni/donors.
- Planning trips to Toronto, London, ON, Ottawa and Montreal later in the fall.

Special Events

- We are hosting virtual reunions during Homecoming week.
- Lunch and Lively will be held virtually with a limited number of in-person attendees on the 24th September. Allison will be presenting on women spies during WWII

Marketing/Communications

- An e-newsletter will be out sometime later in October.
- We have been receiving positive response to the e-newsletters.
- Please send any content to Theresa Morgan in the Development Office.

Staffing

- We have applied and were successful in receiving a Work Study placement this Fall term. Interviews are taking place.
- Theresa is coming up to her first anniversary and is taking on more responsibility with communications.
- Elnora Wiebe continues with inputting donations, generating tax receipts and reports.

Capital Campaign

- Meeting weekly with the consultant, Kat Kupca.
- Allison continues to meet with prospective cabinet members and donors.

Respectfully submitted by:
Jackie Markstrom
15th September, 2021

Dean of Residence Report – September 15, 2021

Residence Projects

A large number of residence maintenance tasks were completed over the summer. Notable ones are window blinds, doors, mattresses, bedframes and paintjobs.

Ian Park ordered new blinds and they were installed in rooms that needed replacing. University Physical Plant was contacted to have some of the dorm room door locks checked and repaired. We ordered bedframes (10), mattresses (20) and common room sofas (approx. 6) as these needed to be replaced. As usual, we also got paint work done in various rooms.

We are waiting to hear from Accurate Dorwin to repair windows in some rooms. Lastly, the pool table in the residence common room requires re-felting and is scheduled to be done on September 28th.

Regular Semester

We are still looking into all our recruitment channels to fill as many rooms as possible. Currently we have 25 students in the residence. The residence is 63% international and 32% are first year students. We finally have a relatively balanced ratio of male and female students (56 male and 44 female). It is also worth mentioning that 14 of the students are continuing residents or returning from past years.

Here is a breakdown of countries/provinces/territories our students are from this year:

Country/Province/Territory	No. of Students
MB (Winnipeg, Neepawa, Swan River, Wasagamack, Cross Lake, Neginan)	8
ON	1
BC	1
Ghana	2
Sudan	1
Zimbabwe	2
Nigeria	2
Gambia	2
Bangladesh	1
Hong Kong	1
Taiwan	1
Pakistan	1
Malaysia	1
Turkey	1

Summer Session

This summer was very quiet due to the effects of uncertainty caused by Covid-19, but we have continued to slowly increase our numbers since July. We had only 2 short stay students (Wawatay Program) during the summer.

Residence Activity

For the 2021-2022 academic year, the dons are:

- Leslie Chuku
- Tawananyasha Matizanadzo
- Tatenda Munodawafa

They've taken to their duties and responsibilities well so far, and I'm excited to work with them this year.

Residence Student Council is holding elections on September 23rd. Currently we have Raihanah Rahim and Adaezechukwu Iheanacho as Co-Presidents for the council. They will be joined by a Financial Director, Communications Director, Yearbook Editor and 4 Hallway Representatives after the election.

The first House Meeting was a success. The Residence Contract, Sexuality and Multiculturalism were the main focusses at the meeting.

Happy to answer any questions. Thank you.

September 2021 Report to St. John's College Council

Residents

Throughout the summer I met individually with a few residents, and we started a meditation group. Over the summer a few residents did help with the garden. I have discussed with Fayaz hosting one Saturday a coffee/tea cookie event in October.

Student Council

Just started up with meetings. I will attend meetings on Tuesday evenings, and I hope to attend future events.

On-line services

Offer Celtic Daily prayer on Tuesday and Thursdays.

Chapel Services

Chapel meditation: Will begin in September of 2021 twice a week 15 to 20 min at 12 noon. Next week I will begin a Communion service every Wednesday.

University of Manitoba Chaplaincy Group

Just some discussion over an on-line celebration of the beginning of in class classes (of 20 or less) in the Fall, more to come.

National Day of Reconciliation

Still putting the details together. On September 30th there will be a one-hour time of silence in the Chapel. I will be placing orange ribbons, candles, and shoes. Over the one-hour period, 15 to 20 min will be livestreamed and available on line to watch. I am hoping 11 am to 11:20 am for the livestream and the hour 11:00 am to 12 pm. All are welcome to the Chapel.

Micro course discussion

I am hoping we could offer one on Health Care Ethics in 2022.

Wechetowin (people helping people)

I have met with the Anglican Indigenous group Wechetowin and they would like to have an outdoor sharing circle, teaching in October, details to come. The group did write up some welcome cards for our new residents.

Theology

Heather McCance left her position a few months ago. Allison, Bishop Geoff, and Ivan have all been discussing the future of this position. Currently I am assisting with some of the administration needs. Eventually decisions will be made.

Save the Date – Chapel Fund Raiser

Jazz Christmas evening – Robert Burton and Jazz music students. Date: December 9th 2021, 7:00 to 8:30 pm. Includes reception afterwards.

Food for the Journey

October 16th 1 Day workshop – Grief Buddy Training – Facilitator Rev. Helen Holbrook

November 27th – 9 am to 11:00 am , Advent Traditions, Ritual, - Still working on this. Breakfast – Facilitator – working on it.

I will be working on another list of presentations – End of January, Beginning of March and one in May.

Overall

It has been great to see more people around the campus. However, with the 4th wave still leading us to be cautious. There is a sense we are moving towards a fully opened university in January.

Submitted by Rev. Helen Holbrook SJC Chaplain

Bursar's Report to Council, September 29, 2021

Update on CEWS

In June, our appeal was filed in tax court. We are still waiting for the Crown to assign counsel to our case so that our solicitor can begin communications with them to resolve this before it goes to trial.

Financial

As you may recall, Assembly previously passed a motion to delay the development of the 2021-22 Operating budget until such time as the CEWS matter was resolved. In the meantime, and since it has remained unsettled longer than we anticipated, we have completed the work on a version of the budget that assumes the decision against us will be overturned. Once budget parameters have been approved by Council, we will be ready to present the budget to Finance & Administration, and then to Assembly.

Until that time, and as we await a resolution of our CEWS appeal, we continue to constrain our discretionary spending. In a normal budget year, the summer months are somewhat lean in terms of cash flow. During a pandemic, that is felt even more acutely. As our Residence numbers continued to decrease and we had no summer groups at the College, we found ourselves needing to take proactive measures to bridge us until September. At that time, Council passed the following motion from the Finance & Administration Committee:

MOTION from the Finance & Administration Committee: That College Council authorize Administration to borrow up to \$250,000 from the St John's College investments, to be paid back upon the successful resolution of the CEWS appeal. If it is not successful, this matter would be revisited and a re-payment plan through operating revenue would be established once normal revenues have resumed sometime during the 2021-22 Academic term.

With the start of the fall term and the beginnings of the very gradual phased re-opening, we have seen our activity in the DBC increase, and bookings for small events and catered receptions have started to come in. Also, our Residence occupancy rate is slowly moving in the right direction and beginning to increase, and 1st term fees are coming due. The Registrar's Office is requesting to book study space in the Schultz Lecture Theatre. Increased numbers in the Residence and the College buildings generally, is key to stabilizing our financial position so we are pleased to be seeing these numbers start to trend upwards.

- Draft Audited Statements for the 2020-21 fiscal year were received from BDO Canada on September 16th. Finance & Administration met on September 21st to review and discuss them, and recommended their approval to College Council.

- This past week we submitted our 2022-23 Planning & Budget Submission to the University.

Operations

Our Residence continued its operations throughout the summer. As did our Food Service Staff who were needed to prepare their meals. Whenever Provincial Public Health Orders have allowed, our Daily Bread Café has been open. Most administrative staff came to the office occasionally when required by their work, or to meet with other staff to remain connected. Everyone has done a great job under these difficult circumstances keeping our operations moving forward as robustly as possible within the constraints of the pandemic restrictions around us, and in a way that has ensured the safety of everybody involved.

The most significant development of the summer was the arrival of our new Warden! Allison began on July 26th, and I have been back on campus on a mostly fully time basis, working together with her since then. I wouldn't want to speak for her, but from my perspective it's been an incredibly smooth and seamless transition and she has settled in with our College group as well as within the senior leadership of the university remarkably quickly. All during the challenging circumstances of the pandemic. It's been a great experience getting to know her and I'm very much looking forward to continuing to work with her as she leads the College.

More broadly, the rest of the admin staff have returned to some regular days in the office. As of September, the university is encouraging units to have staff return to campus at a rate of 60%, slowly increasing each month with an aim of a full return to campus starting in January. We have a rotating schedule that results in most staff being in the office 3 days/week. Fellows are also permitted to return to the College and resume using their office space if they would prefer.

We have very few in person classes being offered in the College, but our Galleria is open as study space and the Schultz Lecture theatre may be soon as well. We are also exploring the possibility of opening our large study carrel room on a limited basis, safely distanced.

Logistics surrounding the recently announced University Campus Vaccine Mandate are also being worked out. We are already scanning people's QR codes in the Daily Bread Café and at catered events (as per Provincial Health Orders) and are communicating to staff and Residents what will be required of them in terms of providing vaccination proof once the policy takes effect. Details are still emerging regarding what will be required of people who refuse to get vaccinated but still want to be on campus.



ST JOHN'S COLLEGE

ESTABLISHED 1866

Registrar's Report
September 2021

I continue as Acting Awards Clerk. Our application numbers are not as high as last year, but they are still higher than in past years. I do not have exact numbers at this time, but I should for our next meeting.

Matriculation was held on September 14. We had several students attend and 10 of them signed the register. Fayaz, Helen, and Theresa also matriculated, as did our own Warden. Much thanks to Amy in helping out with bookings, logistics, and acting as our usher, Theresa for helping with the technical aspects and the livestream, and special thanks to Ian and our Food Services team for a wonderful reception after.

The installation of Allison as Warden will be on October 7. If you would like to attend, please RSVP to me at sherry.peters@umanitoba.ca to reserve your spot.

In lieu of the usual Evening of Excellence at the end of October, the U of M is once again having an online open house. Fayaz and I are working on a short introductory video for the event as well as to add to our website. The overall experience of these online events is that students would rather watch a short video than participate in the online chat feature, so while Fayaz and I will be available for the chat, we are hopeful that this video will reach more students.

Sherry Peters
Registrar



ST JOHN'S COLLEGE

STUDENTS' ASSOCIATION

COUNCIL REPORT September 29, 2021

SJCSA EVENTS SINCE THE LAST ASSEMBLY MEETING

- SJCSA hosted Jumpstart on Saturday, September 11th. The event was successful with approximately forty-five total participants. The event was barbeque style with live music. Gift bags containing \$10 gift cards to the Daily Bread and vouchers for a free SJC t-shirt were given to the first twenty participants. We had three grand prizes: two \$50 gift cards to the UofM bookstore and one pair of 2nd gen airpods. Ladder ball and a slackline were the games/activities that were set up for students. Fayaz holds the slackline record with three steps.
- Our meeting schedule for the term will be Tuesdays at 7:30pm going forward and we are still in the process of filling vacant positions.

UPCOMING SJCSA EVENTS

We will be hosting a paint night on September 25th from 7:00pm – 9:00pm. Proceeds and donations from the event will be going to Ray Resource Assistance for Youth.

RAY is a non-profit agency working with street-entrenched and homeless youth. Considering the pandemic which has left many people homeless, youth from lower-income households have been some of the most affected by it. Anyone one of these youth could be a student in our university

or college in need of support. Our goal is to provide whatever kind of support we can to help youth who are often forgotten, especially in the present situation.

CONCERNS AND QUESTIONS RAISED BY THE COUNCIL

Council is provided some feedback regarding Jumpstart and what we think should be changed or considered for next year:

- We think that going forward Jumpstart should not be held on the second Saturday of September. This day is usually the day of the Banjo Bowl, which makes it stressful to enter and leave the university. It also brings an urgency to attendees who live off campus to leave earlier so they can avoid the traffic and congestion.
- Because this is the day of the Banjo Bowl, parking is expensive. Parking on campus is free on the weekend which usually encourages students to attend events because they do not have to pay for parking (we are all broke). Not only do students need to then pay for parking because of the Bowl, it is also twice as expensive than usual. This was a complaint we heard from students who were planning to come but decided not to because of the inconvenience.
- Regarding parking, we will do better to advertise where to park next year. Any information from the College on where to park will also help us in providing this information to students.

END OF REPORT