

ST JOHN'S COLLEGE COUNCIL
Minutes
For the Meeting of March 24, 2021
Meeting from 6:00pm via Zoom

Present: C. Trott, C. Loewen, E Jones, G. Mawejje (Chair), P. Brass, B. Duncan, G. Woodcroft, H. Holbrook, H. Kennedy, S. Peters (Secretary), I. Froese, J. Weimer, J. Ripley, K. Leung, K. Kupca, J. Markstrom, H. Enns, B. Pope, F. Hasan

Regrets: M. Minor, J. James, J. McConnell

1. Opening Prayer

H. Holbrook opened the meeting with prayer.

2. Approval of the Agenda

MOTION: That the agenda be approved as distributed.

J. Ripley / P. Brass

CARRIED

3. Approval of the January 27, 2021 Minutes

MOTION: That the minutes of the meeting of January 27, 2021 be approved as distributed.

J. Ripley / C. Loewen

CARRIED

4. Business arising from the Minutes

None

5. New Business

- a) Residence Building Steering and Fundraising Committees – C. Loewen informed Council that there had been a joint meeting between the two committees. A report was distributed to Council. There are no motions or recommendations at this time. The work continues on this complex project. He noted that Council will need to seriously consider taking on debt for this project. K. Kupca noted that work continues to build the list of donors who can be contacted for the project.
- b) Financial Update – The Bursar reported that the CEWS appeal is in process. We are in a deficit position, but considering the year we have had, we are in better shape than we could have been. We are delaying the setting of the parameters of the budget for next year because things are still too fluid and are not able to make any decisions. We will be requesting that Council be open to an electronic vote prior to the next Assembly meeting. We will not likely be able to ask for the usual parameters of a balanced budget
- c) Warden Search Committee – Four candidates were interviewed last week and public presentations were given. The committee will be meeting on March 25 to discuss the candidates and review feedback received. A recommendation will then be made to the Chancellor. It then needs to be brought to the Board of Governors of the U of M before it can be brought to Council. An extra Council meeting may need to be called, depending on the timeline of when decisions are made.

6. Reports from Committees, College Officers and Student Council

- a) Reports from Committees – Council Executive, Development, Finance & Admin.

Council Executive met and set the agenda for tonight's meeting.

Development Committee has not met.

Finance & Admin will be meeting to make a recommendation to Council regarding the parameters of the budget.

- b) Report from Assembly – Assembly discussed much of what was discussed tonight in Council.

Membership terms were extended for some Fellows, we discussed expanding the diversity of the College Fellowship, and there was discussion on the micro-credentialling program.

c) Reports from College Officers and Student Council

- i) Warden – See attached
- ii) Dean of Studies – See attached
- iii) Development Office – See attached
- iv) Dean of Residence – See attached
- v) Chaplain – See attached
- vi) Bursar – See attached
- vii) Registrar – See attached
- viii) Senior Stick – See attached

7. Other Business

None

8. Adjournment

MOTION: That the meeting be adjourned.

J. Ripley

CARRIED



ST JOHN'S COLLEGE

ESTABLISHED 1866

March, 2021

NEW RESIDENCE PROJECT

PROJECTED BUILDING COSTS: \$24 million

PROJECTED PRIVATE SECTOR FUNDING: \$10 million

Both these numbers are subject to change as the project moves forward.

There are two committees tasked with looking at the new residence:

1. Building committee – to determine how best to proceed with construction
2. Fundraising advisory committees – support the Administration; build successful campaign to raise the money required from private-sector donors

The goal of the committees is to provide the best information possible to Council so that Council can make decisions regarding construction of the new residence without incurring undue risk.

Recently, the two committees met to refine the timeline and process for data collection, analysis, and decision making.

While we are not yet ready to make a recommendation to Council, we hope to do so at the May meeting.

The workplan includes the following:

- Complete project costing
- Potential funding sources, including debt financing. Council should be ready to discuss taking on debt via CMHC and/or other financial institutions.
- A private-sector fundraising plan that can achieve the \$8 to \$10-million goal
- A timeline that overlays construction and fundraising to ensure we can meet projections and obligations.

Summary to February 28, 2021

REVENUE SOURCES

	19-20	19-20	20-21	20-21	20-21
Previous Year Trust Revenue	February	YTD	February	YTD	Budget
College Operations	0	32,049	0	33,675	34,750
Academic Programmes	0	129,161	0	39,420	177,600
Theology	0	23,002	0	20,550	28,550
Chapel	0	28,125	0	28,925	28,925
Subtotal	0	212,337	0	122,570	269,825
Current Sources					
Admin & Clerical U of M	0	626,132	0	595,555	549,207
Misc. Rev. for College Oper.	34	11,132	27	32,516	12,808
Academic Programs	0	1,750	0	1,775	10,050
Conferences & Summer Res.	0	149,464	0	132,971	149,296
Residence	52,652	370,427	14,834	159,543	427,761
Food Services	95,368	1,171,660	18,668	590,718	1,277,637
Theology	0	4,445	400	1,979	4,000
Chapel	186	3,280	0	1,800	3,550
Development	180	3,000	0	38,603	4,500
Total Current Sources:	148,420	2,341,290	33,929	1,555,460	2,438,809
TOTAL SOURCES	148,420	2,553,627	33,929	1,678,030	2,708,634

	19-20	19-20	20-21	20-21	20-21
EXPENDITURES	February	YTD	February	YTD	Budget
Admin & Clerical U of M	42,963	518,467	40,337	515,691	515,300
Admin & Clerical SJC	8,652	139,879	7,596	108,715	148,154
Academic Programmes	6,135	133,391	0	18,995	185,640
Conferences & Summer Res	0	84,637	152	101,088	97,727
Residence	27,098	275,988	31,692	236,278	330,996
Food Services	91,970	1,046,830	59,336	770,667	1,166,488
Theology	546	12,700	28	6,929	26,840
Chapel	3,496	40,975	2,410	30,027	48,805
Development/Promotions	14,528	167,359	14,112	142,930	188,057
Capital Campaign	3,039	23,940	0	0	44,250
TOTAL EXPENDITURES	198,427	2,444,166	155,663	1,931,320	2,752,257
EXPENDITURES (CC)	3,039	23,940	0	0	44,250
EXPENDITURES (Ex CC)	195,388	2,420,226	155,663	1,931,320	2,708,007
CURRENT OPERATING SURPLUS	-46,968	133,401	-121,734	-253,290	627

St John's College
Warden's Report to Council
March 24, 2021

I continue to teach one course on-line and represent the College at community and University functions:

- 1) Attended the Winnipeg Foundation Agency Annual Event, January 28.
- 2) Co-chaired the Anglican-Mennonite Dialogue, January 28
- 3) Attended Senate, February 3
- 4) Attended Vancouver School of Theology lecture offered by Amy-Jill Levine, Feb 5
- 5) Attended Diocesan Council, Feb 6
- 6) Chaired U of M Press Board, Feb 9
- 7) Attended WAG/Qaumajuq event with Winnipeg Chamber of Commerce, Feb 10
- 8) Consultation with President on qualities for new Provost, Feb 11
- 9) Attended Provost's Council to receive EDI Report, Feb 11
- 10) Attended Indigenous Representation in University Governance Committee, Feb 11
- 11) Attended SJCSA fundraiser Magic Show, Feb 12
- 12) Two Fireside Chats with the Warden, Feb 16 and Feb 18
- 13) Attended Board Meeting for Rupert's Land News, February 23, March 23
- 14) Attended Carleton University Conference on Inuit Relocations, Feb 25
- 15) Attended Senate, March 3
- 16) Participated in Marjorie Ward Lecture, March 4
- 17) Attended Indigenous Representation in University Governance Committee, March 9
- 18) Phone Calls with Major Donors and Alumni, March 8, 10, 17
- 19) Attended Provost's Council, March 12
- 20) Attended Native Studies Department Meeting, March 16
- 21) Met with the Vice-Provost Libraries, March 19
- 22) Attended a conference on Inuit Qaujimajaqtuqangit at McGill University, March 19

Since Council has established ad hoc committees on fundraising and a building steering committee, I have been taking part in the regular meetings of both of these.

Dean of Studies: Report to Assembly/Council March 2021

Marjorie Ward Lecture

The lecture, delivered by Prof. Brenda Child (Univ of Minnesota) was quite successful. There was a high level of interest in the event, and a lot of registrations, although actual attendance was about the same number as the lecture usually attracts. I'd like to thank Amy and Theresa for all their support on promotion and with ensuring the security of our Zoom event. If you missed it, you can view a recording at <https://www.youtube.com/watch?v=hSswFhL1-Do>

The Student Art Competition continues this year, despite pandemic challenges! Students submitted thirty incredible pieces for the competition. You can see these in a virtual exhibit created by our Art Fellow, Liv Valmestad. Please visit it and vote for the 'People's Choice' prize – the competition is open until March 26th. <https://stjohnsartcompetition.wordpress.com/>

Diversity and SJC Fellowship

Since the last Assembly, I sent out a message to Fellows (with the help of the Membership Committee) encouraging them to share their thoughts with me about the future of the SJC Fellowship, given the opportunity we have to renew the College. I received a few messages with ideas and support, and I appreciated those responses. This has been included in the Assembly agenda for discussion.

Programming and Budgetary challenges

The pandemic has interrupted a significant amount of academic programming at the College, although we have maintained key elements (such as the awarding of student scholarships, and the Marjorie Ward Lecture) and of course our shared governance procedures. As we go forward, there are really two challenges: we don't know when we are going to be able to return to our normal ways of interacting and building community; and, we are uncertain of the budgetary resources we will have.

Financially, the good news is that the academic budget at SJC is funded partially by endowments. It will still be possible for us to maintain some activities, even with financial insecurity and quite possibly a budgetary deficit that may last for a while. The College has slightly delayed the presentation of its annual budget, because of fiscal uncertainties, but as soon as we have some solid information for planning, I will be developing an Academic Programs budget for the coming year for Assembly approval.

At the same time, I do have a number of concerns about potential cuts to programming. I will continue to monitor the situation, and bring issues to the Finance and Admin committee for discussion as needed. We may be looking at the necessity of fundraising or other innovations in order to be able to continue to have activities such as the term receptions, Soup and Bread lectures, travel and research support funds, and so on. I welcome your thoughts on these matters.

Bursar's Report to Council March 24th, 2021

Update on CEWS

When this program was first launched in the spring of 2020, St John's College was initially shut out of the Canada Emergency Way Subsidy program because we were broadly classified as a public institution. We engaged with CRA directly and had BDO Canada act on our behalf to explain and clarify the nature of our operations to them. Ultimately, we were able to apply, and have been submitting successful claims throughout the summer and into the fall.

However, our Oct – Nov 2020 claim was denied. A letter from CRA stated they had reviewed our application and determined we are a public institution for the purposes of CEWS because of our affiliation with the University of Manitoba.

We believe their ruling represents a profound misunderstanding of the nature of St John's College, its governing structure, independence, and our financial and legal relationship with the University of Manitoba. We have taken immediate action and engaged with the College Solicitor and BDO Canada to act on our behalf to reverse this decision. On Wednesday, January 20th we met with our Solicitor and two tax lawyers from Thompson Dorfman Sweatman, as well as two representatives from BDO Canada. They all expressed confidence in our position and support our eligibility within the CEWS program. They will be acting on our behalf to reverse the CRA ruling and restore our standing. They have extensive experience dealing with these matters and we have confidence in their ability to achieve a successful resolution to this matter. Assembly will be kept up to date as things progress.

Financial

To say this budget year has been a challenge is to state the obvious. This has been compounded by the interruption in our eligibility for the CEWS program. Since our denial, we have been prohibited from receiving the following claims:

Oct-Nov \$35,978.07

Nov-Dec \$42,744.29

Dec-Jan \$56,629.07

Jan-Feb \$47,372.83

Total \$182,725

Our goal has remained the same – to keep our discretionary spending to an absolute minimum, maintain as many students in our residence as we can, and to house them safely, and to keep our staff employed. We continue to maintain that goal and are actively working to increase our numbers in the residence beginning in the summer session and continuing throughout the fall, with an eye on being at full capacity for the 2022 winter term.

Operations

As vaccines become more widely available, case numbers remain low (and continue to, we hope), we are working to position ourselves as best we can to be ready for an increase in residence occupancy as well as activity in the College itself. Our goal over the next few months will be to increase our numbers steadily and safely in residence. There are still many unknowns and we will need to make sure we are able to adapt as circumstances change, but for the moment our target is 50% for the summer, 75% for fall, and back up to full occupancy for the start of the winter term. This matches the messaging that the university just announced regarding opening back up and resuming in person classes. A hybrid of remote and in person beginning in September, and then a full resumption of in person classes for the winter term.

Budgeting

As information regarding what we can expect from an operational perspective has become clearer, we are now able to begin work on creating a 2021-22 draft budget. More than any other year, forecasting what we can expect financially will be a significant challenge.

Assumptions that we normally predicate our budget on won't be applicable for 2021-22 but we will do our best to adjust accordingly in order to give the College its best chance for a successful year financially. Our goal will be to bring that budget to the May meeting of Assembly.

Staffing

On November 23rd, Fayaz Hasan received an "Interim Work Authorization" that has allowed him to return to his duties as Dean of Residence while he awaits processing of his Permanent Residency Application. The College is very pleased to have him back in his role. It has been a challenging time for Fayaz, as he has been unable to work for the past 13 months.

Theresa Morgan was hired as our new Development Coordinator and began work on November 16th. She has been a great addition to the administrative team and is settling into her new position. This was a critical hire as we head further into the Capital Campaign, and I know our Development Officer is pleased to have her on board.

And finally, Helen Holbrook was hired as our new Chaplain and started work on November 23rd. Helen has been working with our Dean of Residence to connect with our students in an effort to address any mental health challenges they may be facing as the pandemic continues and we enter the winter months.

March 2021 Report to St. John's College Council

Residents

March 20th Event: During lunch in the Daily Bread Café, residents will gather, and I will lead them in therapeutic art. It is hoped this will foster community and provide the residents with an opportunity to meet me. Covid restrictions will be observed.

Student Council

Facilitated an on-line retreat on March 6th. Went well, served to build community and engage in some spiritual practices.

On-line services

Offer Celtic Daily prayer on Tuesday and Thursdays. During let offer a Lenten reflection every Wednesday. There will be a Good Friday stations of the cross meditation in the chapel. It will be filmed on Thursday April 1st. May do something for Easter.

University of Manitoba Chaplaincy Group

One year anniversary of COVID ceremony on March 23rd. Time to be confirmed but a poster will be sent out.

Overall

Sense of hope in the air with the announcement from Government about vaccines (promise to vaccinate all adults end of May). Also, the good weather has brought some promise of increased freedom to walk around and connect with people outside. There is some weariness with on line world for students and staff so all are looking to a September opening of the campus.

My Hope

Possibly start a drop in outside gathering in May but will work with Fayaz and Ivan to see if this is possible.

Submitted by Rev. Helen Holbrook SJC Chaplain

Dean of Residence Report – March 10, 2021

Regular Semester

The health and safety of our students and staff remains our top priority, and we are continuing with all our enhanced protocols including additional washroom cleaning, individually served meals, mandatory masks in public spaces, and ongoing physical distancing.

Currently we have 27 residents, almost all of them international students. We are paying extra attention in vetting students before they are accepted into the residence. We are focusing on summer bookings now. A new short stay group called Wawatay Program is booked for late July to August. I have contacted some of the other groups from past years, but nothing has been confirmed yet due to Covid-19.

To further our recruitment initiative, I am finalizing a comprehensive list of high schools in Manitoba to promote the College to future students.

Residence Activity

Since the beginning of the pandemic, our meal service procedures were changed. Majority students have been taking their meals to their rooms in order to avoid clusters in the dining room. With the Covid restrictions somewhat lifted recently, we are having a lunch event for the residents on March 20th at the Daily Bread Café. Chaplain Helen Holbrook will be present during the lunch and provide art supplies for residents to enjoy. Residents feeling isolated is a concern and I think this will be helpful. Safety measures will be observed during the event.

Thank you.

Development Officer Report to Council
March 2021

Fundraising

- To date raised: \$2,667,857. This includes three significant bequests. There is likely another \$200,000 residue from one of the bequests and it is anticipated this will be received towards the end of this year or early 2022.
- This is the most we have ever raised in one year.
- Chaplaincy appeal being mailed.

Alumni/Stewardship

- Continuing to visit with Johnians via zoom, phone calls and emails.
- Developing a stewardship plan.

Special Events

- Zoom Fireside Chats with the Warden were held on the 16th and 18th February. We had alumni from different areas of the country attend. They reconnected with the college and each other.
- 4 more Fireside Chats are being planned for April. This time each slot will focus on a different decade – 60s, 70s, 80s, 90s and sticks, vice-sticks, student council from 2005 to present.
- Theresa helped with the technology side of the Marjorie Ward Lecture

Marketing/Communications

- The current issue of In Lumine is being mailed.

Staffing

- Applied to Canada Summer jobs for a grant for the 2020 summer student. Likely will find out in May if we have been successful.

Capital Campaign

- Meeting with the consultant, Kat Kupca, on a weekly basis.
- A steering committee has been established to work on the fundraising benchmarks.
- Digging deeper into the database to review the potential for major gifts.

Respectfully submitted by:
Jackie Markstrom
10th March, 2021



ST JOHN'S COLLEGE

ESTABLISHED 1866

Registrar's Report
March 2021

I continue as Acting Awards Clerk. Students are being reminded that the next deadline for applications is April 1, which is coming up quickly.

On February 18, Fayaz and I, participated in the University of Manitoba's Virtual Open House. This was in place of the usual Open House, previously Info Days. We had our own virtual booth this time. Overall, I would say this was definitely not a great event for us, though we did speak to a total of five (5) students who were very interested in joining the College. It is hard enough to get students to stop by our booth when we are there in person bribing them with chocolate. That anyone popped in to chat digitally, I think is pretty good. Admissions reported that most attendees did not go in to the chats but rather watched the presentations. So should we be doing this again, I am signing us up to give a video presentation.

And speaking of video presentations. We are signed up for the Virtual Brandon Career Symposium this year. Essentially, we will have information on the symposium's website. However, Fayaz will be doing a 5-minute interview with the organizers which will be up on the website as well. Excellent marketing for our residence.

The migration to the new website continues. I am in the process of building out the pages, adding in content, photos, links, etc. Our site will be up I believe March 23.

Sherry Peters
Registrar

Council Report – March 24th

By: Breanna Duncan

Elections

- Have been reimagined and initiated due to the nature of pandemic, and limitations to acquiring 15 undersigned members, as support for the nomination form. Instead we are requiring a nomination form and a statement of interest for all applicants.

Past Events

Consent Culture Workshops

- The Consent Workshop aims to de-construct rape culture through consent education, resources, and policy advocacy.
- UMSU hosts these presentations to student groups, ours happened February 9th, very informative was the consensus and feedback from the council

Council Retreat

- We planned a successful Council Retreat for Reading Week, to foster synergy and community!



Council Retreat Part II

- Helen hosted us for an interactive and engaging Council Retreat!

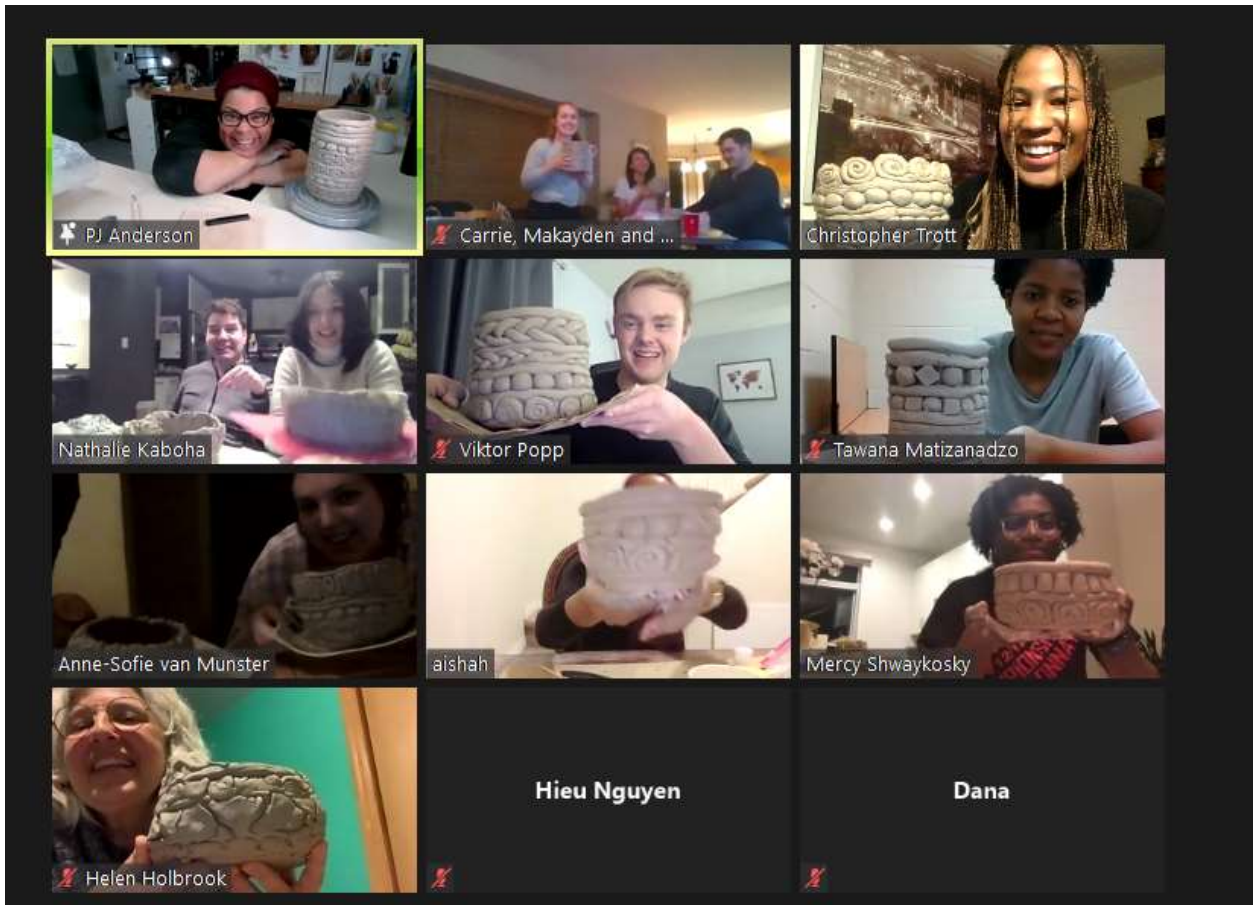


Programmer Events

- Zoom Magic Show



- Pottery Night
 - o We hosted a Pottery Night, that sold out as well! A picture from the event is included below!



Community Outreach Events

- Valentine's Bake Sale

- Founded more than 100 years ago and located in more than 330 communities across Canada, the Canadian Mental Health Association has a crucial mission, advocating and providing resources for the 1 in 5 people in Canada who have a mental illness, and for all 5 in 5 of us who have mental health. Thank you for helping us sponsor them in order to provide tailored programs, services and supports that help all Canadians thrive.
- We raised \$500 in support of Canadian Mental Health Association
- Included below is a picture of some of the council members doing contactless deliveries!



Sport Representative

- Yoga Night



- Winter Running Series on Instagram Live
 - o Was a great informative workshop, that also provided a forum for students to ask questions!
- Winter Running Group
 - o Unfortunately, not much interest from students

Upcoming Events

Council Appreciation Dinner

- We are planning a Council Appreciation Dinner to celebrate the year and look back on our achievements as a council

'Zoom' Graduation

- Fully immersive graduation, completed with the traditional aspects including toasts, Fellow of the Year, Valediction, and Changing of the Sticks Speeches
- To promote interaction, we are also including prizes, comedy, magic, and games in order to somehow commemorate our graduates and make the event more memorable and interactive
- We have the traditional grad gifts, to give to our graduates, and looking into delivery option alternatives
- April 10th, the time, during this day, is still tentative and pending availability of key contributors

Virtual Paint Night in Support of Canadian Cancer Society

- With the support of our volunteers and donors, the Canadian Cancer Society improves and save lives by taking a comprehensive approach to their work against more than 100 types of cancer. CCS funds research provides services to those living with cancer, advocates on important cancer-related issues and educates and empowers people to make healthy choices.
- The Community Outreach team of SJCSA is hosting a virtual Paint Night on Friday, March 19th from 7:00-9:00pm in support of the Canadian Cancer Society.
- Tickets include access to the Zoom link and painting supplies. There are two options available: \$20 ticket with supplies picked-up, OR \$26 with supplies delivered.
- The painting is Sunset Over Water, expertly instructed by a local artist!
- Register at: <https://go.rallyup.com/cancersocietypaintnight?DW7GTU>

Sustainability Initiatives

- Hosting a Day without Disposables Competition on our Instagram!

Mental Health Workshop: Me

- David Ness from the Student Counselling Centre will be joining with the St. John's College Community to discuss mental health and its importance and to share practical strategies for being as mentally healthy as possible.... even during the Covid-19 pandemic. Attendees may join with their video on or off for this session.
- Registration on EventBrite <https://www.eventbrite.ca/e/being-mentally-healthy-what-this-is-and-how-to-stay-there-or-get-there-tickets-146491739737>
- The event is free, and everyone is welcome to attend!

Thanks,
Breanna Duncan

Senior Stick
St. John's College Student Council



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