

ST JOHN'S COLLEGE COUNCIL
Agenda
For the Meeting of May 19, 2021
Meeting from 6:00pm via Zoom

1. Opening Prayer
2. Approval of the Agenda
3. Approval of the March 24, 2021 Minutes, and April 7, 2021 Minutes.
4. Business arising from the Minutes
5. New Business
 - a) Residence Project
 - b) Financial Update
 - c) Meeting dates for the upcoming academic year
 - d) Membership statistics
6. **Reports from Committees, College Officers and Student Council**
 - a) Reports from Committees – Council Executive, Development, Finance & Admin.
 - b) Report from Assembly
 - c) Reports from College Officers and Student Council
 - i) Warden
 - ii) Dean of Studies
 - iii) Development Office
 - iv) Dean of Residence
 - v) Chaplain
 - vi) Bursar
 - vii) Registrar
 - viii) Senior Stick
7. Other Business
8. Adjournment

ST JOHN'S COLLEGE COUNCIL

Agenda

For the Meeting of March 24, 2021

Meeting from 6:00pm via Zoom

Present: C. Trott, C. Loewen, E Jones, G. Mawejje (Chair), P. Brass, B. Duncan, G. Woodcroft, H. Holbrook, H. Kennedy, S. Peters (Secretary), I. Froese, J. Weimer, J. Ripley, K. Leung, K. Kupca, J. Markstrom, H. Enns, B. Pope, F. Hasan

Regrets: M. Minor, J. James, J. McConnell

1. Opening Prayer

H. Holbrook opened the meeting with prayer.

2. Approval of the Agenda

MOTION: That the agenda be approved as distributed.

J. Ripley / P. Brass

CARRIED

3. Approval of the January 27, 2021 Minutes

MOTION: That the minutes of the meeting of January 27, 2021 be approved as distributed.

J. Ripley / C. Loewen

CARRIED

4. Business arising from the Minutes

None

5. New Business

- a) Residence Building Steering and Fundraising Committees – C. Loewen informed Council that there had been a joint meeting between the two committees. A report was distributed to Council. There are no motions or recommendations at this time. The work continues on this complex project. He noted that Council will need to seriously consider taking on debt for this project. K. Kupca noted that work continues to build the list of donors who can be contacted for the project.
- b) Financial Update – The Bursar reported that the CEWS appeal is in process. We are in a deficit position, but considering the year we have had, we are in better shape than we could have been. We are delaying the setting of the parameters of the budget for next year because things are still too fluid and are not able to make any decisions. We will be requesting that Council be open to an electronic vote prior to the next Assembly meeting. We will not likely be able to ask for the usual parameters of a balanced budget
- c) Warden Search Committee – Four candidates were interviewed last week and public presentations were given. The committee will be meeting on March 25 to discuss the candidates and review feedback received. A recommendation will then be made to the Chancellor. It then needs to be brought to the Board of Governors of the U of M before it can be brought to Council. An extra Council meeting may need to be called, depending on the timeline of when decisions are made.

6. Reports from Committees, College Officers and Student Council

- a) Reports from Committees – Council Executive, Development, Finance & Admin.
Council Executive met and set the agenda for tonight's meeting.
Development Committee has not met.
Finance & Admin will be meeting to make a recommendation to Council regarding the parameters of the budget.
- b) Report from Assembly – Assembly discussed much of what was discussed tonight in Council. Membership terms were extended for some Fellows, we discussed expanding the diversity of the College Fellowship, and there was discussion on the micro-credentialling program.

c) Reports from College Officers and Student Council

- i) Warden – See attached
- ii) Dean of Studies – See attached
- iii) Development Office – See attached
- iv) Dean of Residence – See attached
- v) Chaplain – See attached
- vi) Bursar – See attached
- vii) Registrar – See attached
- viii) Senior Stick – See attached

7. Other Business

None

8. Adjournment

MOTION: That the meeting be adjourned.

J. Ripley

CARRIED

St John's College
Warden's Report to Council
March 24, 2021

I continue to teach one course on-line and represent the College at community and University functions:

- 1) Attended the Winnipeg Foundation Agency Annual Event, January 28.
- 2) Co-chaired the Anglican-Mennonite Dialogue, January 28
- 3) Attended Senate, February 3
- 4) Attended Vancouver School of Theology lecture offered by Amy-Jill Levine, Feb 5
- 5) Attended Diocesan Council, Feb 6
- 6) Chaired U of M Press Board, Feb 9
- 7) Attended WAG/Qaumajuq event with Winnipeg Chamber of Commerce, Feb 10
- 8) Consultation with President on qualities for new Provost, Feb 11
- 9) Attended Provost's Council to receive EDI Report, Feb 11
- 10) Attended Indigenous Representation in University Governance Committee, Feb 11
- 11) Attended SJCSA fundraiser Magic Show, Feb 12
- 12) Two Fireside Chats with the Warden, Feb 16 and Feb 18
- 13) Attended Board Meeting for Rupert's Land News, February 23, March 23
- 14) Attended Carleton University Conference on Inuit Relocations, Feb 25
- 15) Attended Senate, March 3
- 16) Participated in Marjorie Ward Lecture, March 4
- 17) Attended Indigenous Representation in University Governance Committee, March 9
- 18) Phone Calls with Major Donors and Alumni, March 8, 10, 17
- 19) Attended Provost's Council, March 12
- 20) Attended Native Studies Department Meeting, March 16
- 21) Met with the Vice-Provost Libraries, March 19
- 22) Attended a conference on Inuit Qaujimajaqtuqangit at McGill University, March 19

Since Council has established ad hoc committees on fundraising and a building steering committee, I have been taking part in the regular meetings of both of these.

Dean of Studies: Report to Assembly/Council March 2021

Marjorie Ward Lecture

The lecture, delivered by Prof. Brenda Child (Univ of Minnesota) was quite successful. There was a high level of interest in the event, and a lot of registrations, although actual attendance was about the same number as the lecture usually attracts. I'd like to thank Amy and Theresa for all their support on promotion and with ensuring the security of our Zoom event. If you missed it, you can view a recording at <https://www.youtube.com/watch?v=hSswFhL1-Do>

The Student Art Competition continues this year, despite pandemic challenges! Students submitted thirty incredible pieces for the competition. You can see these in a virtual exhibit created by our Art Fellow, Liv Valmestad. Please visit it and vote for the 'People's Choice' prize – the competition is open until March 26th. <https://stjohnsartcompetition.wordpress.com/>

Diversity and SJC Fellowship

Since the last Assembly, I sent out a message to Fellows (with the help of the Membership Committee) encouraging them to share their thoughts with me about the future of the SJC Fellowship, given the opportunity we have to renew the College. I received a few messages with ideas and support, and I appreciated those responses. This has been included in the Assembly agenda for discussion.

Programming and Budgetary challenges

The pandemic has interrupted a significant amount of academic programming at the College, although we have maintained key elements (such as the awarding of student scholarships, and the Marjorie Ward Lecture) and of course our shared governance procedures. As we go forward, there are really two challenges: we don't know when we are going to be able to return to our normal ways of interacting and building community; and, we are uncertain of the budgetary resources we will have.

Financially, the good news is that the academic budget at SJC is funded partially by endowments. It will still be possible for us to maintain some activities, even with financial insecurity and quite possibly a budgetary deficit that may last for a while. The College has slightly delayed the presentation of its annual budget, because of fiscal uncertainties, but as soon as we have some solid information for planning, I will be developing an Academic Programs budget for the coming year for Assembly approval.

At the same time, I do have a number of concerns about potential cuts to programming. I will continue to monitor the situation, and bring issues to the Finance and Admin committee for discussion as needed. We may be looking at the necessity of fundraising or other innovations in order to be able to continue to have activities such as the term receptions, Soup and Bread lectures, travel and research support funds, and so on. I welcome your thoughts on these matters.

Development Officer Report to Council
March 2021

Fundraising

- To date raised: \$2,667,857. This includes three significant bequests. There is likely another \$200,000 residue from one of the bequests and it is anticipated this will be received towards the end of this year or early 2022.
- This is the most we have ever raised in one year.
- Chaplaincy appeal being mailed.

Alumni/Stewardship

- Continuing to visit with Johnnians via zoom, phone calls and emails.
- Developing a stewardship plan.

Special Events

- Zoom Fireside Chats with the Warden were held on the 16th and 18th February. We had alumni from different areas of the country attend. They reconnected with the college and each other.
- 4 more Fireside Chats are being planned for April. This time each slot will focus on a different decade – 60s, 70s, 80s, 90s and sticks, vice-sticks, student council from 2005 to present.
- Theresa helped with the technology side of the Marjorie Ward Lecture

Marketing/Communications

- The current issue of In Lumine is being mailed.

Staffing

- Applied to Canada Summer jobs for a grant for the 2020 summer student. Likely will find out in May if we have been successful.

Capital Campaign

- Meeting with the consultant, Kat Kupca, on a weekly basis.
- A steering committee has been established to work on the fundraising benchmarks.
- Digging deeper into the database to review the potential for major gifts.

Respectfully submitted by:

Jackie Markstrom

10th March, 2021

Dean of Residence Report – March 10, 2021

Regular Semester

The health and safety of our students and staff remains our top priority, and we are continuing with all our enhanced protocols including additional washroom cleaning, individually served meals, mandatory masks in public spaces, and ongoing physical distancing.

Currently we have 27 residents, almost all of them international students. We are paying extra attention in vetting students before they are accepted into the residence. We are focusing on summer bookings now. A new short stay group called Wawatay Program is booked for late July to August. I have contacted some of the other groups from past years, but nothing has been confirmed yet due to Covid-19.

To further our recruitment initiative, I am finalizing a comprehensive list of high schools in Manitoba to promote the College to future students.

Residence Activity

Since the beginning of the pandemic, our meal service procedures were changed. Majority students have been taking their meals to their rooms in order to avoid clusters in the dining room. With the Covid restrictions somewhat lifted recently, we are having a lunch event for the residents on March 20th at the Daily Bread Café. Chaplain Helen Holbrook will be present during the lunch and provide art supplies for residents to enjoy. Residents feeling isolated is a concern and I think this will be helpful. Safety measures will be observed during the event.

Thank you.

March 2021 Report to St. John's College Council

Residents

March 20th Event: During lunch in the Daily Bread Café, residents will gather, and I will lead them in therapeutic art. It is hoped this will foster community and provide the residents with an opportunity to meet me. Covid restrictions will be observed.

Student Council

Facilitated an on-line retreat on March 6th. Went well, served to build community and engage in some spiritual practices.

On-line services

Offer Celtic Daily prayer on Tuesday and Thursdays. During let offer a Lenten reflection every Wednesday. There will be a Good Friday stations of the cross meditation in the chapel. It will be filmed on Thursday April 1st. May do something for Easter.

University of Manitoba Chaplaincy Group

One year anniversary of COVID ceremony on March 23rd. Time to be confirmed but a poster will be sent out.

Overall

Sense of hope in the air with the announcement from Government about vaccines (promise to vaccinate all adults end of May). Also, the good weather has brought some promise of increased freedom to walk around and connect with people outside. There is some weariness with on line world for students and staff so all are looking to a September opening of the campus.

My Hope

Possibly start a drop in outside gathering in May but will work with Fayaz and Ivan to see if this is possible.

Submitted by Rev. Helen Holbrook SJC Chaplain

Bursar's Report to Council March 24th, 2021

Update on CEWS

When this program was first launched in the spring of 2020, St John's College was initially shut out of the Canada Emergency Way Subsidy program because we were broadly classified as a public institution. We engaged with CRA directly and had BDO Canada act on our behalf to explain and clarify the nature of our operations to them. Ultimately, we were able to apply, and have been submitting successful claims throughout the summer and into the fall.

However, our Oct – Nov 2020 claim was denied. A letter from CRA stated they had reviewed our application and determined we are a public institution for the purposes of CEWS because of our affiliation with the University of Manitoba.

We believe their ruling represents a profound misunderstanding of the nature of St John's College, its governing structure, independence, and our financial and legal relationship with the University of Manitoba. We have taken immediate action and engaged with the College Solicitor and BDO Canada to act on our behalf to reverse this decision. On Wednesday, January 20th we met with our Solicitor and two tax lawyers from Thompson Dorfman Sweatman, as well as two representatives from BDO Canada. They all expressed confidence in our position and support our eligibility within the CEWS program. They will be acting on our behalf to reverse the CRA ruling and restore our standing. They have extensive experience dealing with these matters and we have confidence in their ability to achieve a successful resolution to this matter. Assembly will be kept up to date as things progress.

Financial

To say this budget year has been a challenge is to state the obvious. This has been compounded by the interruption in our eligibility for the CEWS program. Since our denial, we have been prohibited from receiving the following claims:

Oct-Nov \$35,978.07

Nov-Dec \$42,744.29

Dec-Jan \$56,629.07

Jan-Feb \$47,372.83

Total \$182,725

Our goal has remained the same – to keep our discretionary spending to an absolute minimum, maintain as many students in our residence as we can, and to house them safely, and to keep our staff employed. We continue to maintain that goal and are actively working to increase our numbers in the residence beginning in the summer session and continuing throughout the fall, with an eye on being at full capacity for the 2022 winter term.

Operations

As vaccines become more widely available, case numbers remain low (and continue to, we hope), we are working to position ourselves as best we can to be ready for an increase in residence occupancy as well as activity in the College itself. Our goal over the next few months will be to increase our numbers steadily and safely in residence. There are still many unknowns and we will need to make sure we are able to adapt as circumstances change, but for the moment our target is 50% for the summer, 75% for fall, and back up to full occupancy for the start of the winter term. This matches the messaging that the university just announced regarding opening back up and resuming in person classes. A hybrid of remote and in person beginning in September, and then a full resumption of in person classes for the winter term.

Budgeting

As information regarding what we can expect from an operational perspective has become clearer, we are now able to begin work on creating a 2021-22 draft budget. More than any other year, forecasting what we can expect financially will be a significant challenge.

Assumptions that we normally predicate our budget on won't be applicable for 2021-22 but we will do our best to adjust accordingly in order to give the College its best chance for a successful year financially. Our goal will be to bring that budget to the May meeting of Assembly.

Staffing

On November 23rd, Fayaz Hasan received an "Interim Work Authorization" that has allowed him to return to his duties as Dean of Residence while he awaits processing of his Permanent Residency Application. The College is very pleased to have him back in his role. It has been a challenging time for Fayaz, as he has been unable to work for the past 13 months.

Theresa Morgan was hired as our new Development Coordinator and began work on November 16th. She has been a great addition to the administrative team and is settling into her new position. This was a critical hire as we head further into the Capital Campaign, and I know our Development Officer is pleased to have her on board.

And finally, Helen Holbrook was hired as our new Chaplain and started work on November 23rd. Helen has been working with our Dean of Residence to connect with our students in an effort to address any mental health challenges they may be facing as the pandemic continues and we enter the winter months.



ST JOHN'S COLLEGE

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Registrar's Report March 2021

I continue as Acting Awards Clerk. Students are being reminded that the next deadline for applications is April 1, which is coming up quickly.

On February 18, Fayaz and I, participated in the University of Manitoba's Virtual Open House. This was in place of the usual Open House, previously Info Days. We had our own virtual booth this time. Overall, I would say this was definitely not a great event for us, though we did speak to a total of five (5) students who were very interested in joining the College. It is hard enough to get students to stop by our booth when we are there in person bribing them with chocolate. That anyone popped in to chat digitally, I think is pretty good. Admissions reported that most attendees did not go in to the chats but rather watched the presentations. So should we be doing this again, I am signing us up to give a video presentation.

And speaking of video presentations. We are signed up for the Virtual Brandon Career Symposium this year. Essentially, we will have information on the symposium's website. However, Fayaz will be doing a 5-minute interview with the organizers which will be up on the website as well. Excellent marketing for our residence.

The migration to the new website continues. I am in the process of building out the pages, adding in content, photos, links, etc. Our site will be up I believe March 23.

Sherry Peters
Registrar

Council Report – March 24th

By: Breanna Duncan

Elections

- Have been reimagined and initiated due to the nature of pandemic, and limitations to acquiring 15 undersigned members, as support for the nomination form. Instead we are requiring a nomination form and a statement of interest for all applicants.

Past Events

Consent Culture Workshops

- The Consent Workshop aims to de-construct rape culture through consent education, resources, and policy advocacy.
- UMSU hosts these presentations to student groups, ours happened February 9th, very informative was the consensus and feedback from the council

Council Retreat

- We planned a successful Council Retreat for Reading Week, to foster synergy and community!



Council Retreat Part II

- Helen hosted us for an interactive and engaging Council Retreat!

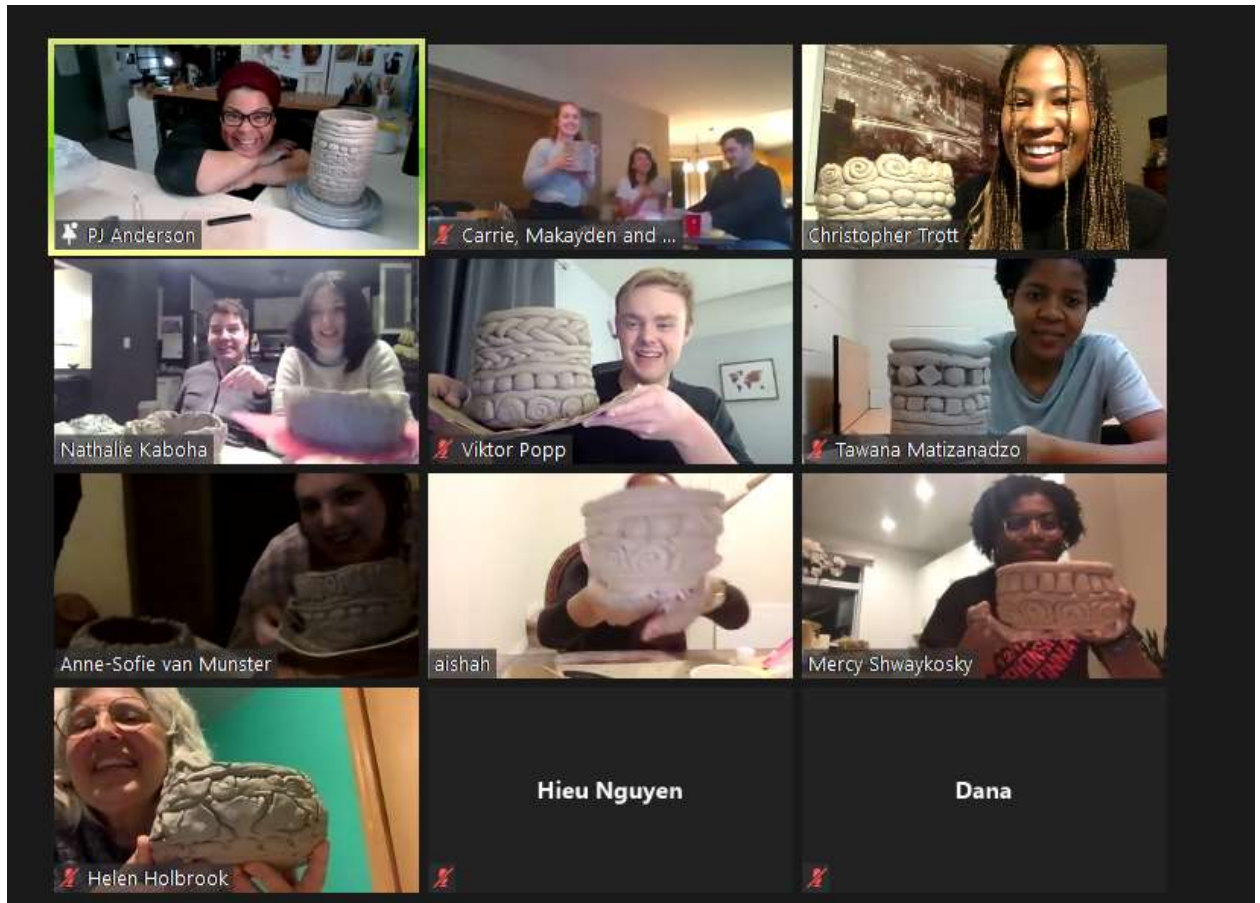


Programmer Events

- Zoom Magic Show



- Pottery Night
 - We hosted a Pottery Night, that sold out as well! A picture from the event is included below!



Community Outreach Events

- Valentine's Bake Sale

- Founded more than 100 years ago and located in more than 330 communities across Canada, the Canadian Mental Health Association has a crucial mission, advocating and providing resources for the 1 in 5 people in Canada who have a mental illness, and for all 5 in 5 of us who have mental health. Thank you for helping us sponsor them in order to provide tailored programs, services and supports that help all Canadians thrive.
- We raised \$500 in support of Canadian Mental Health Association
- Included below is a picture of some of the council members doing contactless deliveries!



Sport Representative

- Yoga Night



- Winter Running Series on Instagram Live
 - o Was a great informative workshop, that also provided a forum for students to ask questions!
- Winter Running Group
 - o Unfortunately, not much interest from students

Upcoming Events

Council Appreciation Dinner

- We are planning a Council Appreciation Dinner to celebrate the year and look back on our achievements as a council

'Zoom' Graduation

- Fully immersive graduation, completed with the traditional aspects including toasts, Fellow of the Year, Valediction, and Changing of the Sticks Speeches
- To promote interaction, we are also including prizes, comedy, magic, and games in order to somehow commemorate our graduates and make the event more memorable and interactive
- We have the traditional grad gifts, to give to our graduates, and looking into delivery option alternatives
- April 10th, the time, during this day, is still tentative and pending availability of key contributors

Virtual Paint Night in Support of Canadian Cancer Society

- With the support of our volunteers and donors, the Canadian Cancer Society improves and save lives by taking a comprehensive approach to their work against more than 100 types of cancer. CCS funds research provides services to those living with cancer, advocates on important cancer-related issues and educates and empowers people to make healthy choices.
- The Community Outreach team of SJCSA is hosting a virtual Paint Night on Friday, March 19th from 7:00-9:00pm in support of the Canadian Cancer Society.
- Tickets include access to the Zoom link and painting supplies. There are two options available: \$20 ticket with supplies picked-up, OR \$26 with supplies delivered.
- The painting is Sunset Over Water, expertly instructed by a local artist!
- Register at: <https://go.rallyup.com/cancersocietypaintnight?DW7GTU>

Sustainability Initiatives

- Hosting a Day without Disposables Competition on our Instagram!

Mental Health Workshop: Me

- David Ness from the Student Counselling Centre will be joining with the St. John's College Community to discuss mental health and its importance and to share practical strategies for being as mentally healthy as possible.... even during the Covid-19 pandemic. Attendees may join with their video on or off for this session.
- Registration on EventBrite <https://www.eventbrite.ca/e/being-mentally-healthy-what-this-is-and-how-to-stay-there-or-get-there-tickets-146491739737>
- The event is free, and everyone is welcome to attend!

Thanks,
Breanna Duncan

Senior Stick
St. John's College Student Council



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ST JOHN'S COLLEGE COUNCIL
Minutes
For the Extraordinary Meeting of April 7, 2021
Meeting from 6:00pm via Zoom

E. Jones, G. Mawejje (Chair), J. James, I. Froese, F. Hasan, K. Leung, G. Woodcroft, B. Pope, C. Loewen, B. Duncan, J. Ripley, J. Markstrom, J. Weimer, H. Holbrook, H. Enns, P. Brass, J. McConnell, S. Peters (Secretary), L. Wilkinson, H. Kennedy

Regrets: C. Trott, M. Hughes, M. Minor

1. Opening Prayer

H. Holbrook opened the meeting with prayer

2. Approval of the Agenda

MOTION: that the agenda be approved with the following amendment: Amend item to: Nomination by the Chancellor of a new Warden.

E. Jones / J. James

CARRIED

3. New Business Move into closed session,

a) Nomination by the Chancellor of a new Warden

MOTION: That Council move into closed session.

G. Woodcroft / B. Pope

CARRIED

MOTION: That Council move out of closed session.

G. Woodcroft / I. Froese

In closed session, Council voted unanimously to appoint Dr. Allison Abra to the position of Warden of St John's College for an initial term of five years beginning July 1, 2021.

4. Other Business

None

5. Adjournment

By consensus



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May, 2021

NOTES on the Fundraising Steering Committee meeting Held on Tuesday, 11th May, 2021 via zoom

Present: P. Brass, C. Loewen, G. Mawejje, G. Woodcroft, C. Trott, J. Markstrom, K. Kupca

Previously distributed: Campaign timeline 2024, 2021 timeline of activities, list of prospective donors

Discussed:

- Plan
 - o Responsibilities need to be assigned to the timelines.
 - o It is an aggressive timeline outlined.
- Awareness
 - o There needs to be an awareness campaign at all levels to optimize participation.
 - o Suggested that a Communications Committee be established to expand communication capacity
- Staffing
 - o There is a need for additional staff in the Development Office, to further reach, awareness and fundraising activities.
- Budget
 - o Overall budget recommendations need to be developed.
 - o Budget is to be allocated to the capital campaign, rather than operating.
- Volunteer Participation
 - o Identified some individuals for the Campaign Cabinet. There needs to be more discussion on this.
 - o What is the role of this committee moving forward?

Action:

- Committee:
 - o Members are asked to identify additional donors and volunteers. Please send names to either Jackie or Kat.
- For Committee (Kat & Jackie)



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- Items identified in the Q3 timeline will be completed including volunteers, staffing plan and key deliverables.
- Develop a draft staffing proposal for early June, in order to present final at the September Council meeting.
- Develop a draft comprehensive budget for the CC.
- Develop the Terms of Reference for this committee which is one of oversight and connection.
- Map out the possible roles of the committee as we move forward in the campaign.

Next meeting in early June to review campaign staffing plan and budget, and check in on progress of activities.



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May, 2021

NEW RESIDENCE PROJECT Report to May 2021 Council Meeting

PROJECTED BUILDING COSTS: \$24 million

PROJECTED PRIVATE SECTOR FUNDING: \$10 million

Both these numbers are subject to change as the project moves forward.

The two committees, Building and Fundraising advisory committees held a joint meeting on 4th May, 2021 to provide an update to Council on current activities.

Items discussed:

PROJECT FUNDING: Different debt loads with realistic debt servicing has been explored. Ivan Froese has had a conversation with RBC, senior commercial advisor for non-profits, regarding a line of credit and bridge funding.

Options to increase SJC revenue to service the debt include an increase in residence fees, applying an admin fee on our investment portfolio and enhancing the food services operations.

CMHC: Jeff Badger has had communication regarding which funds, including grants, consulting fees and guarantees on financing would be available to us.

FUNDRAISING: A projected timeline and giving chart was shared with the group. Potential donors are continuing to be screened for wealth capacity. The giving shows a campaign total of \$12.75 mil from 90 donors. Kat Kupca continues to work on the campaign structure including getting a campaign cabinet in place.

RECOMMENDATION TO COUNCIL: the two committees would like to move further along the design process. This will allow them to further explore and motivate potential donors. Also, will give the building committee an opportunity to define parameters, review the design, ask questions, address concerns and seek advice.

MOTION: That Council approve the move into 25% design development with Ft3 at a cost of \$84,000.



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Office of the Bursar

Motion for Assembly re: 2021-22 Operating Budget

Background

After having considered the current financial circumstances of the College, the Finance & Administration Committee feels that the best course of action at the moment is to postpone striking a budget until we have a resolution with CRA regarding our CEWS claims.

Just to refresh your memory, the College had been successfully making claims until December, when CRA suddenly decided to label us a public institution because of our affiliation with the UofM, even though our entire claim is predicated on College only operations and salaries and wages. The College solicitor is engaging with them on our behalf and developing our appeal, which they feel we have a good chance of winning. We hope to have a resolution on this by the beginning of June.

The result of this decision has a decidedly material impact on our budget, so there isn't a lot of value in passing something based on assumptions that may be significantly different in a few weeks.

Notwithstanding the CEWS issue, we are planning to strike a budget that is based on a 50% occupancy in the Residence for the fall term, and back to 100% occupancy for the winter term, when classes are scheduled to resume full in person instruction. Catering will be down, as will sales in the DBC. It will be a difficult budget year, and we will need to ask Council to set parameters that allows us to strike a deficit budget. We just don't know how much at this point.

In the interim, the Finance & Administration Committee passed the following motion for Assembly to adopt:

MOTION: The Finance & Administration Committee recommends to Assembly that the 2021-22 fiscal budget be delayed until such time that clarity is received from CRA regarding St John's eligibility for the CEWS program, which is currently under appeal. Until such time (beginning of June), the College will continue to operate as it has been throughout the pandemic: Restricted discretionary spending and overall spending that is reduced in proportion to its current limited operations. Spending initiatives that can be initiated within the changing operational restrictions, that support students and aid in furthering the mission of the College will be approved by Administration on an ad hoc basis.

St John's College

2020/2021 Assembly Meeting Dates

Assembly Executive

(Warden, Dean of Studies, Chair of Assembly, four members elected by and from Assembly and a student)

Tuesday	September 14, 2021	@ 2:30 p.m.
Tuesday	November 2, 2021	@ 2:30 p.m.
Tuesday	January 11, 2022	@ 2:30 p.m.
Tuesday	March 8, 2022	@ 2:30 p.m.
Tuesday	April 26, 2022	@ 2:30 p.m.

Assembly

Diocesan Council representatives on SJC Council are members of SJC Assembly.

Tuesday	September 21, 2021	@ 2:30 p.m.
Wednesday	November 17, 2021	@ 2:30 p.m.
Tuesday	January 18, 2021	@ 2:30 p.m.
Wednesday	March 16, 2022	@ 2:30 p.m.
Tuesday	May 3, 2022	@ 2:30 p.m.

St John's College

2020/2021 Council Meeting Dates

Council Executive

(Chancellor, Warden, Dean of Studies, Chair of Council and Chair of Assembly).

Tuesday	September 14, 2021	@ 3:00 p.m.
Tuesday	November 2, 2021	@ 3:00 p.m.
Tuesday	January 11, 2022	@ 3:00 p.m.
Tuesday	March 8, 2022	@ 3:00 p.m.
Tuesday	May 3, 2022	@ 3:30 p.m.

Council

Diocesan Council representatives on SJC Council are members of SJC Assembly.

Wednesday	September 29, 2021	@ 5:30 pm
Wednesday	November 24, 2021	@ 5:30 pm
Wednesday	January 26, 2022	@ 5:30 pm
Wednesday	March 23, 2022	@ 5:30 pm
Wednesday	May 18, 2022	@ 5:30 pm

Membership Statistics for 2020

	<u><i>Dec. 2019</i></u>	<u><i>Dec. 2020</i></u>
Agriculture and Food Science (7)	19	15
Architecture (9)	17	10
Arts (1)	107	90
Asper School of Business (6)	37	27
Dental Hygiene (20)	1	0
Dentistry (17)	9	8
Education (8)	17	11
Engineering (3)	50	40
Environment, Earth, and Resources (28)	18	16
Extended Education (26)	17	11
Fine Arts (15)	13	14
Graduate Studies (16)	106	93
Health Sciences (was Human Ecology) (29)	11	11
Kinesiology and Recreation Management (22)	12	10
Law (10)	21	16
Medical Rehabilitation (19)	0	0
Medicine (5)	33	32
Music (21)	2	3
Nursing (13)	48	49
Pharmacy (11)	6	9
Science (2)	189	149
Social Work (12)	10	9
University 1 (27)	77	34
Total	807	661

St John's College
Warden's Report to Council
May 19, 2021

Since the last Assembly I have been involved peripherally in the hiring of both my successor at the College and in the Native Studies Department (March 31). I would like to thank the Warden Search Committee for the fine job they did in moving through the process to a successful conclusion.

On March 19 I had a conversation with the Vice-Provost Libraries, Lisa O'Hare. I was worried that we were going to see yet another attempt to close our College Library. Quite the contrary. She had heard that we were considering redeveloping the south side of the third floor in our academic building. She wants the libraries to be part of the process to rethink and reconceptualize the use of their space on that floor alongside of our plans. There is no intention to remove any of our collections at this time, largely because they would simply go into storage and the library may as well store them on our shelves as anywhere else. Further, one of the lessons from the pandemic has been that the subject librarians do not actually have to be in Dafoe to do their work, and she is considering placing a professional librarian back into the College. I told her that under our statutes, the librarian is an officer of the College, sits on Assembly and would be a welcome member of our Fellowship.

I continued to teach my last course on "Inuit Literature in Translation".

- 1) Attended Capital Campaign Committee meetings, March 25, April 23, April 30, May 11
- 2) Chaired U of M Press Board, March 26, April 9, April 29
- 3) Attended via Zoom the Opening of Qaumajuq, March 25, 26
- 4) Participated in the College Good Friday Stations of the Cross
- 5) Interviewed a postulant for ordination for the Diocese of Rupert's Land
- 6) Attended Senate, April 7, May 19
- 7) Attended Our Path to Reconciliation Workshop, April 8
- 8) Attended SJCSA on-line Graduation Event, April 10
- 9) Co-chaired Anglican-Mennonite Dialogue Zoom call, April 14, May 7
- 10) Attended Arts Faculty Council, April 14
- 11) Met with President Benarroch, April 15
- 12) Attended Zoom Leaders of the Future Gala for Manitoba Museum, April 15
- 13) Attended Senior Executive Retreat, April 16
- 14) Hosted 4 "Chats with the Warden" via Zoom, April 20, 21, 27, May 5
- 15) GOT VACCINATED, April 21
- 16) Attended Diocesan Council, April 22
- 17) Attended SJC Building Steering Committee, April 30
- 18) Attended Native Studies Department Retreat, May 3
- 19) Attended Joint Meeting of Campaign Committee, May 4
- 20) Performance review with President Benarroch, May 10
- 21) Taught Indigenous Awareness class for Libraries, May 12
- 22) Taught Indigenous Awareness class for Faculty of Arts, May 18
- 23) Attended Indigenous Representation in Governance Committee, May 18

Dean of Studies: Report to Assembly/Council May 2021

Membership

At our May meeting, Assembly elected Adolf Ng and Brandon Trask as Adjunct Fellows, and Julian Amorim Santos as a Visiting Fellow.

Adolf Ng was until recently a SJC Fellow. In the past year, he has left his position at UM, and is currently a Professor in the Division of Business and Management, Beijing Normal University-Hong Kong Baptist University United International College. He wishes to maintain his relationship with SJC.

Brandon Trask is an Assistant Professor in the Faculty of Law. He earned his undergraduate law degree at University of Manitoba, and then went on to do graduate work at University of Toronto. He is a former Crown Attorney for the Provinces of Nova Scotia, and Newfoundland and Labrador. As a student, he was a member of SJC. Prof. Trask has recently been elected Vice-President of UMFA.

Julia Santos teaches social psychology and public health at Centro Universitario de Paulinia, and is in the final stages of her PhD at Universidad de Sao Paulo, Brazil. She and Prof. Esyllt Jones will be working on the history of community health movements as part of a new project, "After the Pandemic: Community Health and Social Justice."

Gardening Club

SJC has started a Gardening Club, which is open to staff, faculty, students, and alumni of the College. Myself, Jackie, Ivan and Helen meet on May 10th with the UM groundskeeper, who has been very supportive, offering to help us with tools and supplies and guidance. I hope this club will be a way we can see each other in a safe outdoor environment, while following public health rules and guidelines. Please check the SJC social media feeds for more information in the coming weeks. If you are interested in joining, email Amy Craddock or the Dean of Studies.

SJC Committees

Because of the COVID-19 pandemic, committee work at the College has been minimal in the past year. The committee membership roster has not been updated in some time. I've started working on rotating the committee memberships. Normally, each Fellow is asked to serve on one committee. This includes our Adjunct Fellows.

Social Justice Micro-Credential programming

At Assembly, Fellows had a very interesting and enthusiastic discussion about the College offering a non-for-credit program in social justice, drawing on the very diverse range of scholarship represented in the College. UM Press, which has a Human Rights and Social Justice book series, has also expressed its support for this initiative. I am scheduling a planning meeting for the end of May/early June, to put together a concrete

proposal for the program. It appears to be the preference of Fellows that we offer this as part of the SJC Theology program, independent from any particular UM Faculty. From an interdisciplinary perspective, this makes sense. Assembly then becomes the oversight body for the program. I think this is an excellent opportunity -- along with other micro-credential proposals for ethics education (Rev. Helen Holbrook) and Pandemic Histories (Prof. Esyllt Jones) -- to revitalize the academic mission of the College, in keeping with our Strategic Plan and Mission.

Development Officer Report to Council
May 2021

Fundraising

- Annual fundraising is off to a slow start in the new fiscal year. Instead we are focusing on the Capital Campaign
- In discussion with the wife of a recently deceased alum to set up a named bursary/scholarship. In memoriam gifts have been designated to the College.
- We have been notified of an estate gift of just over \$65,500. Half of this gift from the estate of Marilyn Jones is designed to the Walter and Marilyn Jones Bursary The remainder is undesignated.

Alumni/Stewardship

- Continuing to visit with Johnians via zoom, phone calls and emails.

Special Events

- 4 Virtual Reunions were held which were very successful.
A quote from one of the participants: It is wonderful that the vision and purpose of St. John's has continued strong as ever, changing and adapting with the current world situation. The reunions were divided into decades.
- People expressed an interest in more of these events.

Marketing/Communications

- Positive feedback from the last issue of In Lumine.
- E-Newsletter being planned for 19th May

Staffing

- We have been awarded a Canada Summer Jobs position. We have hired Senior Stick Mercy Shwaykosky. This is a term of 12 weeks at 20 hours a week and Mercy will start on the 2nd June.

Capital Campaign

- Meeting with the consultant, Kat Kupca, on a weekly basis.
- Reviewing potential major gift donors.
- Joint meeting of the Fundraising and the Building Steering Committees held on the 4th May.
- Meeting of the CC Fundraising Steering Committee held on Tuesday, 11th May – notes attached.

Respectfully submitted by:
Jackie Markstrom
12th May, 2021

Dean of Residence Report – April 28, 2021

Residence Projects

There are no major projects happening in the residence right now.

Summer Semester

We have 19 rooms filled as of today. I am focusing on recruitment through International College of Manitoba (ICM), International Centre at UofM, ex-residents, MiniU and various other avenues. As it stands, we are aiming to reach 40% occupancy level for Summer. We still have one conference group that will be staying with us this summer.

Residence Activity

No activities planned for the summer. The SJC Gardening Club will be advertised to residents.

The new dons have their trainings scheduled for May 3rd and 4th.

Thank you.

Fayaz Hasan
Dean of Residence

March 2021 Report to St. John's College Council

Residents

In June of 2021, it is hoped restrictions will allow for gathering in the courtyard for a drop in coffee/tea with cookies and biscuits. Date to be determined because of increased restrictions. Some of the residents told me they have an appointment for the vaccine.

The residents have been invited to take part in the garden. I intend to be present from time to time to help with the gardening.

Student Council

Attended the grad and was impressed with the organizers of this event! Last council meeting was April 13th. An election was held on Monday April 26th for Stick and Vice Stick. Mercy won the election and I will connect with her over the summer. It is expected that council meetings will be on-line in the Fall and I will continue to attend.

On-line services

Offer Celtic Daily prayer on Tuesday and Thursdays.

Chapel Services

Chapel meditation: Will begin in September of 2021 twice a week 15 to 20 min at 12 noon.

University of Manitoba Chaplaincy Group

Just some discussion over an on-line celebration of the beginning of in class classes (of 20 or less) in the Fall, more to come.

Micro course discussion

Have started a discussion with Rev Heather McCance and Chris Trott and may offer a course in a Fall at St. John's college in classroom (limit 20)

Wechetowin (people helping people)

I have met with the Anglican Indigenous group Wechetowin and they would like to have an outdoor sharing circle, teaching in June. We will wait until June 1st to

confirm this event. We are hoping restrictions are lifted and we can have an outdoor gathering of 25.

Overall

As we enter our next round of restrictions people are taking a deep breath and hope that vaccinations will increase, and this will finally provide us some peace of mind. At least weather is warming and Eysyllt's gardening club will keep us focused on the hope of growth and new life!

Submitted by Rev. Helen Holbrook SJC Chaplain

Bursar's Report to Council, May 19th, 2021

Update on CEWS

Our lawyers have provided us with an update on our appeal regarding the CRA decision to deny our CEWS claims. They continue to believe we have a strong case and anticipate they will officially file sometime during the week of May 17th. A precise timeframe for resolution will be dependent on the Crown council assigned to the file. They are hopeful it can be resolved quickly through resolution without additional court steps beyond pleadings. Formal discovery will add time to that process. After pleadings have been filed, they will have a much clearer picture.

Financial/Budgeting

Early in the budgeting process, it became clear that until we have a resolution to our appeal with CRA regarding our CEWS claims, there isn't a lot of value in passing a budget based on assumptions that may prove to be significantly different in a few weeks time. Because of this, we are delaying our 2021-22 Operating Budget until such time that a final decision is rendered. Notwithstanding the CEWS issue, we are planning to strike a budget that is based on a 50% occupancy in the Residence for the fall term, and back to 100% occupancy for the winter term, when classes are scheduled to resume full in person instruction. Catering will be down, as will sales in the DBC. It will be a difficult budget year, and we will need to ask Council to set parameters that allows us to strike a deficit budget. We just don't know how much that will be at this point.

The Finance & Administration Committee passed a motion recommending that Assembly permit us to delay striking a budget until we receive a determination from CRA, and Assembly approved that recommendation. Administration will ask Council to set budget parameters for the 2021-22 budget year after we have more clarity from CRA.

Operations

A growing number of our staff have now received their first vaccine dose. This is very encouraging, and particularly so for our Food Service and Housekeeping staff. It automatically reduces the risks for operating our Residence and we hope this trend continues. However, because of the recent rise in case numbers, recruitment will continue to be a challenge – at least for May and June.

All of our residents are also now eligible to receive the vaccine, after Fort Garry South was identified as a hot spot within the last couple of weeks. We are making every effort to educate all our residents on the safety and efficacy of the vaccine and encourage them to book an appointment. All of our Dons have already done so which will serve as a good example to the rest.

Warden Search

The hiring of Dr Allison Abra as the next Warden & Vice Chancellor is now official, with the University of Manitoba Board of Governors confirming the appointment made by College Council on the recommendation of the Bishop. Letters of offer and employment agreements have also been signed, confirming her start date of July 26th 2021. I'd like to thank the members of Council for their engagement in the entire process, and their support of our incoming Warden.

Allison is excited for this opportunity, as is St John's College and the University of Manitoba. Every bit of feedback I have received regarding her appointment has been overwhelmingly positive.



ST JOHN'S COLLEGE

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Registrar's Report May 2021

I continue as Acting Awards Clerk. April 1 applications are in. There is a much smaller number of applicants compared to last year, I suspect that is because our membership numbers are down.

April was the Brandon Career Symposium. It was all through their website, we simply submitted answers to questions and Fayaz had a five-minute video interview. I don't know how effective any of this was. Fayaz may know more.

The migration to the new website is now complete. While there are, naturally, still a few things that need to be tweaked, some images replaced, our new website is up and running. It is a definite improvement over the previous version.

Like last year, I have again been on the committee for the U of M Emerging Leaders award and have been impressed with the applications. There were some of our members who applied, but I was not able to evaluate their applications due to a conflict of interest.

The new student welcome day will once again be online this September.

Sherry Peters
Registrar