

# **ST JOHN'S COLLEGE ASSEMBLY Agenda**

**For the meeting of November 14, 2022 @ 2:30 pm Room 201 and via Zoom**

**1. Approval of the Agenda**

**2. Approval of the Minutes of the meeting on September 20, 2022.**

**3. Business arising from the Minutes of the September 20, 2022 meeting**

**4. New Business**

- a) Financial Update
- b) SJCFA & SCR Committees
- c) Membership Committee
- d) Update on Music and Art Competitions

**5. Other Business**

**6. Reports**

**a) Reports from College Officers**

**Warden**

**Dean of Studies**

**Chaplain**

**Bursar**

**Dean of Residence**

**Development Officer**

**Registrar**

**b) Report from Senior Stick**

**7. Adjournment**

## St John's College

### 1. University of Manitoba

For the Six Months Ending Friday, September 30, 2022

	21-22 September	21-22 YTD	19-20 YTD	22-23 September	22-23 YTD	22-23 Budget
<b>Revenue</b>						
010-4005-000 Univ.Authorized Budget	\$0	\$737,733	\$549,207	\$0	\$807,864	\$655,429
<b>Total Revenues</b>	<b>0</b>	<b>737,733</b>	<b>549,207</b>	<b>0</b>	<b>807,864</b>	<b>655,429</b>
<b>Expense</b>						
010-5001-000 UM Salaries	37,118	204,683	205,616	46,642	233,749	493,836
010-5110-000 UM Staff Benefits	6,023	34,031	31,675	6,934	38,349	78,749
010-5111-000 UM Staff Levy	789	4,348	4,248	991	5,776	10,385
010-5220-000 UM General Supplies	687	1,953	5,396	704	3,756	10,000
010-5330-000 UM Professional Fees	0	2,000	2,199	0	155	1,500
010-5440-000 UM Office Equipment	0	2,956	6,317	0	4,048	5,000
010-5550-000 UM General Repairs/Maint	0	393	56	0	8,156	10,000
010-5717-000 UM Phones	572	3,662	4,253	550	3,441	8,500
010-5718-000 UM Courier	29	29	37	0	0	100
010-5729-000 UM Photocopying	71	95	1,742	79	394	4,000
010-5733-000 UM Postage	0	367	523	207	1,150	1,700
010-5760-000 UM Travel/Mileage	15,051	16,842	1,842	0	9,739	4,250
<b>Development</b>						
010-5800-000 In Lumine	0	0	0	0	0	8,000
010-5801-000 In Lumine Postage	0	1,739	0	0	0	200
010-5805-000 Dev -Special Mailings	0	0	504	0	0	3,000
010-5806-000 Dev Prof Fees	0	0	0	1,200	1,200	2,000
010-5807-000 Dev Publishing/Promotion	0	0	1,146	0	0	1,500
<b>Student Life</b>						
012-5055-000 Recruitment	0	0	922	0	0	1,500
012-5061-000 Orientation	0	0	0	0	0	500
012-5086-000 Convocation	0	0	833	0	0	8,500
<b>Total Expenses</b>	<b>60,340</b>	<b>273,098</b>	<b>267,309</b>	<b>57,307</b>	<b>309,913</b>	<b>653,220</b>
<b>Total Surplus / Deficit</b>	<b>-60,340</b>	<b>464,635</b>	<b>281,898</b>	<b>-57,307</b>	<b>497,951</b>	<b>2,209</b>

**St John's College**

**2. Admin**

For the Six Months Ending Friday, September 30, 2022

	21-22 September	21-22 YTD	19-20 YTD	22-23 September	22-23 YTD	22-23 Budget	
<b>Revenue</b>							
<b>Income Trusts</b>							
011-4026-000	General Endowment	\$0	\$6,200	\$6,025	\$0	\$6,375	\$6,375
011-4027-000	SJC Foundation	0	1,050	1,025	0	1,050	1,050
011-4028-000	Thom Memorial Fund	0	3,350	3,300	0	3,375	3,375
011-4031-000	Deacon Operating	0	1,725	625	0	3,375	3,375
011-4032-000	Winnipeg Foundation	0	0	0	0	0	3,500
011-4033-000	Gibbs Fund	0	525	525	0	525	525
011-4034-000	Bird Trust	0	0	0	0	0	1,000
011-4036-000	Lillian Gibbons Trust	0	10,575	10,400	0	10,675	10,675
011-4037-000	Lectureship in Religious Educ	0	1,600	1,575	0	1,625	1,625
011-4038-000	Warden's Chair Fund	0	5,125	5,050	0	5,200	5,200
	<b>Subtotal - Income Trusts</b>	<b>0</b>	<b>30,150</b>	<b>28,525</b>	<b>0</b>	<b>32,200</b>	<b>36,700</b>
<b>Current Sources</b>							
011-4021-000	Interest/Admin Fees	100	200	0	200	850	3,000
011-4022-000	College Student Fees	210	210	2,001	180	180	3,400
011-4035-000	Meeting Room Rental	0	0	810	0	53	1,500
011-4088-000	Promotional Items Sales	224	364	300	733	829	1,000
011-4089-000	Miscellaneous	43	80	0	0	168	100
011-4056-000	Wage Subsidy	2,866	23,906	258	0	0	0
011-4998-000	Covid Recovery Funds	0	0	25	0	200,000	200,000
<b>Registrar</b>							
012-4033-000	Convocation Revenue	0	0	200	50	50	1,000
	<b>Subtotal - Current Sources</b>	<b>3,443</b>	<b>24,760</b>	<b>3,594</b>	<b>1,163</b>	<b>202,130</b>	<b>210,000</b>
	<b>Total Revenues</b>	<b>3,443</b>	<b>54,910</b>	<b>32,119</b>	<b>1,163</b>	<b>234,330</b>	<b>246,700</b>
<b>Expense</b>							
011-5003-000	Salaries	5,160	31,792	38,585	6,153	42,241	77,271
011-5112-000	EI	108	708	868	130	939	1,708
011-5113-000	CPP	170	1,242	1,792	217	1,325	4,404
011-5114-000	Canada Life - Pension	263	1,547	1,328	0	585	3,091
011-5115-000	Medical/Dental Insurance	335	1,803	688	243	1,423	3,123
011-5116-000	Workers Comp	0	0	0	0	0	124
011-5220-000	Office Supplies	0	0	0	0	0	300
011-5333-000	Professional Fees	550	12,458	111	0	26,996	0
011-5441-000	Computer Equip.	0	0	240	0	0	100
011-5442-000	Technical Support	91	715	0	183	765	400
011-5551-000	Bldg Maint/Alterations	0	0	0	0	0	300
011-5734-000	Bank Charges	1,006	4,308	15,531	1,556	6,410	22,000
011-5735-000	Audit Fees	864	20,730	17,144	22,089	22,089	20,730
011-5736-000	Insurance	247	1,483	0	260	1,560	2,770
011-5738-000	Memberships	0	40	170	0	184	300
011-5760-000	Travel/Mileage	0	0	0	0	275	200
011-5761-000	Warden's Hospitality	62	62	1,766	25	59	1,600
011-5761-001	General Hospitality	50	529	1,181	360	2,278	1,500
011-5761-003	Community Outreach	0	0	0	0	0	2,200
011-5762-000	Professional Development	0	0	259	0	0	300
011-5763-000	College Council	0	0	55	301	301	1,500
011-5764-000	Contingency	0	1,838	628	0	0	9,000
011-5789-000	Miscellaneous	244	550	0	35	410	300
011-5790-000	Staff Retreat	0	0	-63	0	0	700
011-5900-000	Promo Items For Sale	0	0	0	0	0	500
	<b>Total Expenses</b>	<b>9,150</b>	<b>79,805</b>	<b>80,283</b>	<b>31,552</b>	<b>107,840</b>	<b>154,421</b>
	<b>Total Surplus / Deficit</b>	<b>-5,707</b>	<b>-24,895</b>	<b>-48,164</b>	<b>-30,389</b>	<b>126,490</b>	<b>92,279</b>

## St John's College

### 3. Academic

For the Six Months Ending Friday, September 30, 2022

	21-22 September	21-22 YTD	19-20 YTD	22-23 September	22-23 YTD	22-23 Budget	
<b>Income</b>							
<b>Income Trusts</b>							
015-4020-000	Machray Fellowship Fund	\$0	\$1,850	\$1,800	\$0	\$1,850	\$1,850
015-4021-000	Professoriate Endowment	0	4,475	4,400	0	4,525	4,525
015-4022-000	Ashdown Foundation	0	2,825	2,775	0	2,850	2,850
015-4024-000	Academic Programs (FTFA)	0	3,550	3,475	0	3,600	3,600
015-4024-001	Hobson Trust	0	0	0	0	0	12,000
015-4024-003	Carver, Thomas Prince Fund	0	50	25	0	50	50
015-4024-004	Smith, A.J. Fund	0	100	100	0	100	100
015-4024-005	Ward, Marjorie Lecture	0	2,975	2,750	0	3,375	3,375
015-4037-000	CC Canadian Studies	0	5,100	4,700	0	5,750	5,750
015-9002-000	SJC Scholarship Trusts	0	1,200	0	0	0	175,000
	<b>Subtotal - Income Trusts</b>	<b>0</b>	<b>22,125</b>	<b>20,025</b>	<b>0</b>	<b>22,100</b>	<b>209,100</b>
<b>Current Sources</b>							
015-4000-000	Academic Prog Don	50	50	0	0	0	200
015-4005-000	Indigenous Prog Support	0	0	0	0	0	300
015-4070-000	SJC Press Revenue/Grants	0	0	0	0	30,000	0
015-4026-000	Cdn Studies Conference Rev	0	0	0	0	0	1,500
015-4031-000	Cdn Studies Prog Supp	0	0	1250			
	<b>Subtotal - Current Sources</b>	<b>50</b>	<b>50</b>	<b>1,250</b>	<b>0</b>	<b>30,000</b>	<b>2,000</b>
	<b>Total Revenues</b>	<b>50</b>	<b>22,175</b>	<b>21,275</b>	<b>0</b>	<b>52,100</b>	<b>211,100</b>
<b>Expense</b>							
015-9000-000	Scholarships/Burs/Awds	0	1,200	0	0	0	175,000
015-5050-000	Travel Fellowship Fund	0	0	300	0	0	1,800
015-5062-000	Cdn Studies Prog/Conf	0	0	1,500	0	0	2,000
015-5062-001	Cdn Studies Salary Support	0	0	534	0	0	0
015-5063-000	Ext Conf/Visiting Speakers	0	230	0	0	0	500
015-5766-000	W Cdn Studies Fellowship	0	0	0	0	0	5,000
015-5770-000	Indigenous Prog Support	0	0	0	0	0	700
015-5688-000	Art Expenses	0	0	0	148	1,438	2,000
<b>Faculty/Student Affairs</b>							
015-5720-000	Coffee supplies	0	0	300	50	300	850
015-5722-000	Faculty Printing	0	0	0	0	0	50
015-5733-000	Fellows stipend/recognition	0	0	0	50	50	40
015-5735-000	Student Support Program	0	41	0	0	0	2,000
015-5738-000	Student Receptions / BBQs	0	0	2,292	0	668	3,000
<b>Ward Lecture</b>							
015-5064-000	Speaker exp & honorarium	0	0	0	0	2,461	3,000
015-5064-001	Lecture expenses	0	0	0	0	1,230	1,000
<b>Dean's Hospitality</b>							
015-5761-000	Receptions/Hospitality	390	390	575	528	937	3,000
015-5761-001	Matriculation	597	597	792	550	550	1,000
015-5764-000	Contingency	0	0	0	0	0	100
	<b>Total Expenses</b>	<b>987</b>	<b>2,458</b>	<b>6,293</b>	<b>1,326</b>	<b>7,634</b>	<b>201,040</b>
	<b>Total Surplus / Deficit</b>	<b>-937</b>	<b>19,717</b>	<b>14,982</b>	<b>-1,326</b>	<b>44,466</b>	<b>10,060</b>

## St John's College

### 4. Summer - Residence & Conferences

For the Six Months Ending Friday, September 30, 2022

	21-22 September	21-22 YTD	19-20 YTD	22-23 September	22-23 YTD	22-23 Budget
<b>Revenue</b>						
025-4000-000 Summer Res Donations	\$0	\$0	\$3,525	\$0	\$0	\$4,000
025-4034-000 Summer Res Room Rental	1,188	34,416	135,406	151	109,941	91,017
025-4035-000 Meeting Room Rental	0	0	3,950	0	0	1,000
025-4040-000 Summer Don's Room	0	6,577	6,080	0	6,808	6,807
025-4056-000 Wage Subsidy	0	41,550	0	0	0	0
<b>Total Revenues</b>	<b>1,188</b>	<b>82,543</b>	<b>148,961</b>	<b>151</b>	<b>116,749</b>	<b>102,824</b>
<b>Expense</b>						
025-5005-000 Housekeeping Wages	0	39,737	35,964	4,972	44,303	43,562
025-5007-000 Summer Don's Rm & Bd	0	17,608	16,290	0	18,223	18,223
025-5112-000 EI	0	879	816	110	980	963
025-5113-000 CPP	0	1,905	1,657	253	2,253	2,483
Furnishings/Equip/General						
025-5220-000 Supplies	0	0	0	0	25	0
025-5222-000 Cleaning/Laundry	0	2,025	2,145	0	3,613	2,500
025-5223-000 Paper Supplies	0	0	1,126	0	1,700	1,500
025-5552-000 UM Utilities	0	14,683	14,191	0	17,594	14,683
025-5736-000 Insurance	152	911	0	167	1,002	2,004
025-5717-000 Phone/Cable	0	247	600	0	609	598
025-5720-000 Internet	0	15,515	9,820	0	16,291	16,291
025-5767-000 Admin. expenses	0	0	0	0	11	100
<b>Total Expenses</b>	<b>152</b>	<b>93,510</b>	<b>82,609</b>	<b>5,502</b>	<b>106,604</b>	<b>102,907</b>
<b>Total Surplus / Deficit</b>	<b>1,036</b>	<b>-10,967</b>	<b>66,352</b>	<b>-5,351</b>	<b>10,145</b>	<b>-83</b>

## St John's College

### 5. Residence

For the Six Months Ending Friday, September 30, 2022

	21-22 September	21-22 YTD	19-20 September	22-23 September	22-23 YTD	22-23 Budget
<b>Revenue</b>						
030-4000-000	\$0	\$0	\$0	\$0	\$0	\$100
030-4002-000	1	2,567	0	100	2,551	6,255
030-4038-000	10,767	23,611	48,116	33,197	49,155	386,043
030-4040-000	1,032	2,348	1,635	1,699	2,930	13,849
030-4041-000	0	0	1,020	1,092	1,092	8,736
030-4042-000	0	0	1,475	1,580	1,580	12,642
030-4043-000	0	1,533	1,475	1,580	1,580	12,642
030-4053-000	150	1,260	105	0	2,040	4,300
030-4089-000	0	0	0	0	0	1,500
030-4999-000	2,803	22,766	651	13,373	13,373	0
030-4056-000	5,249	8,793	0	0	0	0
<b>Total Revenues</b>	<b>20,002</b>	<b>62,878</b>	<b>54,477</b>	<b>52,621</b>	<b>74,301</b>	<b>446,067</b>
<b>Expense</b>						
030-5002-000	4,254	25,950	4,254	3,723	24,187	52,843
030-5005-000	9,045	14,297	6,314	7,516	18,347	82,284
030-5007-000	2,764	6,285	4,377	4,547	7,843	36,502
030-5112-000	288	963	233	242	1,032	2,986
030-5113-000	637	2,165	481	579	2,456	7,702
030-5114-000	420	2,774	467	181	1,845	5,405
030-5115-000	232	5,446	567	329	4,008	9,234
030-5116-000	0	0	0	0	0	286
030-5220-000	22	41	0	858	1,892	2,000
030-5223-000	80	141	2,242	1,602	3,527	6,000
030-5330-000	0	0	0	0	0	4,500
030-5332-000	375	11,530	0	0	40	0
030-5550-000	567	6,942	7,175	7,931	11,499	32,000
030-5552-000	4,262	9,928	3,700	4,606	11,023	51,092
030-5717-000	159	689	213	310	785	2,294
030-5720-000	3,879	7,758	2,438	4,073	8,146	32,582
030-5736-000	313	1,880	0	344	2,066	4,132
030-5760-000	871	910	0	0	0	890
030-5761-000	0	0	0	0	0	200
030-5762-000	0	0	0	0	0	800
030-5764-000	98	372	0	113	343	1,700
030-5767-000	161	598	237	0	1,194	1,500
030-5767-001	0	0	16	0	0	1,000
030-5768-000	107	107	235	187	1,078	1,800
030-5769-000	0	350	161	346	713	1,500
030-5789-000	0	0	0	0	0	100
030-5999-000	2,803	22,766	0	13,373	13,373	0
<b>Total Expenses</b>	<b>31,337</b>	<b>121,892</b>	<b>33,110</b>	<b>50,860</b>	<b>115,397</b>	<b>341,332</b>
<b>Total Surplus / Deficit</b>	<b>-11,335</b>	<b>-59,014</b>	<b>21,367</b>	<b>1,761</b>	<b>-41,096</b>	<b>104,735</b>

## St John's College

### 6. Food Services

For the Six Months Ending Friday, September 30, 2022

	21-22 September	21-22 YTD	19-20 YTD	22-23 September	22-23 YTD	22-23 Budget
<b>Revenue</b>						
035-4000-000	\$0	\$0	\$5,925	\$0	\$0	\$6,000
035-4002-000	0	7,000	0	0	50	500
035-4045-000	18,056	39,596	147,026	54,697	83,546	624,600
035-4046-000	5,833	6,257	87,860	27,796	86,750	140,000
035-4089-000	0	0	0	0	0	800
035-4090-000	98	372	531	88	306	1,500
035-4091-000	1,731	14,968	15,238	2,849	14,264	33,829
035-4092-000	1,992	55,861	193,645	537	175,777	123,689
036-4047-000	7,243	30,521	113,091	20,020	62,829	210,000
036-4050-000	0	0	12,001	0	0	30,000
035-4056-000	13,278	133,237	14,383	0	0	0
<b>Total Revenues</b>	<b>48,231</b>	<b>287,812</b>	<b>589,700</b>	<b>105,987</b>	<b>423,522</b>	<b>1,170,918</b>
<b>Expense</b>						
035-5004-000	35,173	223,054	244,995	41,684	244,027	520,134
035-5112-000	622	4,933	5,381	783	5,671	11,495
035-5113-000	1,389	11,280	11,130	1,838	13,552	29,648
035-5114-000	1,296	8,829	8,607	1,156	7,571	20,805
035-5115-000	1,898	21,999	19,513	2,032	19,821	35,446
035-5116-000	0	0	0	0	0	831
035-5220-000	661	2,625	8,187	1,905	3,476	12,000
035-5222-000	1,176	5,429	8,265	1,502	5,972	20,000
035-5223-000	2,110	7,881	10,847	4,564	10,148	26,000
035-5224-000	17,859	73,326	183,007	36,171	119,026	433,240
035-5440-000	249	249	0	0	0	10,000
035-5440-001	0	0	0	0	121	0
035-5550-000	4,243	9,005	10,519	527	2,343	22,000
035-5552-000	1,561	9,012	8,978	1,687	10,479	24,087
035-5717-000	234	1,394	1,006	244	1,177	2,971
035-5719-000	0	0	0	0	35	890
035-5720-000	39	212	1,263	564	749	1,290
035-5736-000	228	1,367	0	250	1,503	3,005
035-5738-000	0	0	0	0	0	500
035-5768-000	0	0	0	0	0	500
035-5789-000	0	14	12	1	313	50
036-5727-000	2,168	3,797	711	0	0	3,500
036-5790-000	-37	-22	-294	-24	-134	0
035-5999-000	0	0	14,383	0	0	0
<b>Total Expenses</b>	<b>70,869</b>	<b>384,384</b>	<b>536,510</b>	<b>94,884</b>	<b>445,850</b>	<b>1,178,392</b>
<b>Total Surplus / Deficit</b>	<b>-22,638</b>	<b>-96,572</b>	<b>53,190</b>	<b>11,103</b>	<b>-22,328</b>	<b>-7,474</b>

## St John's College

### 7. Theology

For the Six Months Ending Friday, September 30, 2022

	21-22 September	21-22 YTD	19-20 YTD	22-23 September	22-23 YTD	22-23 Budget
<b>Income</b>						
<b>Income Trusts</b>						
040-4024-000	Hobson Fund	\$0	\$0	\$0	\$0	\$9,000
040-4049-000	Theology Endowment (FTF)	0	8,800	8,650	0	8,950
040-4050-000	Trust Funds	0	7,525	7,400	0	7,625
040-4999-000	Wilmot Lecture Series Income	0	4,225	6,652	0	4,375
	<b>Subtotal - Income Trusts</b>	<b>0</b>	<b>20,550</b>	<b>22,702</b>	<b>0</b>	<b>20,950</b>
<b>Current Sources</b>						
040-4000-000	Theology Donations	0	0	400	0	500
040-4022-000	Course Revenue	0	0	0	8,000	3,000
040-4089-000	Miscellaneous	725	1,259	0	0	0
	<b>Subtotal - Current Sources</b>	<b>725</b>	<b>1,259</b>	<b>400</b>	<b>8,000</b>	<b>3,500</b>
	<b>Total Revenues</b>	<b>725</b>	<b>21,809</b>	<b>23,102</b>	<b>0</b>	<b>28,950</b>
<b>Expense</b>						
040-5100-000	Salary Support	0	0	0	0	8,000
040-5243-000	Educ Materials/Program Exp	0	0	500	0	500
040-5697-000	Instructors Honoraria	0	0	734	10,261	5,130
040-5717-000	Phones	0	0	170	0	339
040-5738-000	Memberships	0	804	50	890	804
040-5760-000	Travel/Mileage	0	0	35	0	1,000
040-5761-000	Hospitality	0	0	33	0	200
040-5762-000	Professional Dev.	0	0	0	0	300
040-5789-000	Misc/Adminstration	0	0	538	0	500
040-5999-000	Wilmot Lecture Series Exp	0	0	3,927	0	3,950
	<b>Total Expenses</b>	<b>0</b>	<b>804</b>	<b>5,987</b>	<b>890</b>	<b>20,723</b>
	<b>Total Surplus / Deficit</b>	<b>725</b>	<b>21,005</b>	<b>17,115</b>	<b>-890</b>	<b>12,727</b>



# St John's College

## 8. Chapel

For the Six Months Ending Friday, September 30, 2022

	21-22 September	21-22 YTD	19-20 YTD	22-23 September	22-23 YTD	22-23 Budget
<b>Revenue</b>						
<b>Income Trusts</b>						
050-4045-000	\$0	\$3,025	\$2,625	\$0	\$3,975	\$3,975
050-4050-000	0	25,900	25,500	0	26,175	26,175
<b>Subtotal - Income Trusts</b>	<b>0</b>	<b>28,925</b>	<b>28,125</b>	<b>0</b>	<b>30,150</b>	<b>30,150</b>
<b>Current Sources</b>						
050-4000-000	0	0	810	20	777	1,200
050-4003-000	0	0	172	0	60	1,000
050-4054-000	0	0	0	0	0	500
050-4089-000	0	0	0	0	0	50
050-4056-000	667	6,583	0	0	0	0
<b>Subtotal - Current Sources</b>	<b>667</b>	<b>6,583</b>	<b>982</b>	<b>20</b>	<b>837</b>	<b>2,750</b>
<b>Total Revenues</b>	<b>667</b>	<b>35,508</b>	<b>29,107</b>	<b>20</b>	<b>30,987</b>	<b>32,900</b>
<b>Expense</b>						
050-5002-000	1,667	10,209	15,747	1,781	10,924	22,049
050-5112-000	37	240	0	39	256	487
050-5113-000	76	496	0	81	527	1,257
050-5114-000	0	0	0	68	372	0
050-5115-000	52	363	0	53	314	0
050-5220-000	0	41	25	0	47	350
050-5550-000	0	1,193	1,334	0	0	1,200
050-5552-000	180	1,040	1,036	195	1,209	2,779
050-5698-000	0	163	414	1,566	2,274	5,500
050-5717-000	28	170	170	28	170	340
050-5736-000	256	1,538	0	282	1,690	3,381
050-5760-000	0	0	0	0	0	300
050-5761-000	20	20	301	25	331	600
050-5762-000	0	0	238	0	0	300
050-5767-000	0	0	61	5	35	100
050-5770-000	0	0	175	0	0	350
<b>Total Expenses</b>	<b>2,316</b>	<b>15,473</b>	<b>19,501</b>	<b>4,123</b>	<b>18,149</b>	<b>38,993</b>
<b>Total Surplus / Deficit</b>	<b>-1,649</b>	<b>20,035</b>	<b>9,606</b>	<b>-4,103</b>	<b>12,838</b>	<b>-6,093</b>

## St John's College

### 9. Development

For the Six Months Ending Friday, September 30, 2022

	21-22 September	21-22 YTD	19-20 September	22-23 September	22-23 YTD	22-23 Budget
<b>Revenue</b>						
070-4000-000	\$0	\$500	\$0	\$0	\$0	\$1,500
070-4003-000	145	145	330	240	240	500
070-4080-000	3,188	3,188	0	2,868	2,868	2,251
070-4056-000	3,207	31,038	0	0	0	0
<b>Total Revenues</b>	<b>6,540</b>	<b>34,871</b>	<b>330</b>	<b>3,108</b>	<b>3,108</b>	<b>4,251</b>
<b>Expense</b>						
070-5002-000	12,893	78,347	12,388	13,080	83,222	166,610
070-5112-000	88	1,315	100	84	1,398	3,682
070-5113-000	192	3,203	210	204	3,546	9,497
070-5114-000	356	2,200	490	512	2,917	6,664
070-5115-000	270	4,260	336	288	2,466	6,082
070-5116-000	0	0	0	0	0	267
070-5220-000	0	0	0	0	0	100
070-5221-000	12	304	1	5	197	500
070-5682-000	0	0	0	0	0	100
070-5729-000	0	0	0	0	0	100
070-5760-000	0	0	0	0	0	1,000
070-5761-000	244	244	109	0	57	750
070-5762-000	307	307	326	411	1,251	1,000
070-5768-000	0	0	0	0	0	500
070-5789-000	0	0	0	0	0	1,500
<b>Total Expenses</b>	<b>14,362</b>	<b>90,180</b>	<b>13,960</b>	<b>14,584</b>	<b>95,054</b>	<b>198,352</b>
<b>Total Surplus / Deficit</b>	<b>-7,822</b>	<b>-55,309</b>	<b>-13,630</b>	<b>-11,476</b>	<b>-91,946</b>	<b>-194,101</b>
<b>Capital Campaign</b>						
<b>Revenue</b>						
<b>Expense</b>						
075-5002-000	0	5,083	0	0	0	3,000
075-5682-000	0	0	0	0	0	4,000
075-5760-000	0	229	50	0	2,669	6,000
075-5761-000	0	0	509	0	607	1,000
075-5762-000	0	0	0	0	0	500
075-5767-000	0	1,063	0	0	764	3,000
<b>Total Expenses</b>	<b>0</b>	<b>6,375</b>	<b>559</b>	<b>0</b>	<b>4,040</b>	<b>17,500</b>
<b>Total Surplus / Deficit</b>	<b>0</b>	<b>-6,375</b>	<b>-559</b>	<b>0</b>	<b>-4,040</b>	<b>-17,500</b>

## **St. John's College**

### **Warden's Report to Assembly, November 2022**

#### **Alumni Relations**

Since Assembly last met, I have made a number of trips to connect with our alumni and donors across Canada. Jackie Markstrom met with several Johnians in Toronto, and I have also been part of recent events hosted by UM External Relations in Vancouver, Calgary, Brandon, and Winnipeg. I also met individually or in small groups with our alumni during these trips, and continue to do so locally as well. We had a very successful Convocation on November 6 where we welcomed many Johnians back to the College. People have been very happy to be meeting in person again with the full re-opening of our campus, and there has been a lot of enthusiasm expressed about the projects we're working to develop and the future direction of the College more generally.

#### **Residence Renewal/Capital Campaign**

During our recent visits with alumni, discussions about a potential renovation and expansion of the residence and food service areas, and a broader physical renewal of the College, have been very positive. We continue to develop plans for re-launching the capital campaign to reflect these goals, with a priority being a clear estimate of potential costs and how they can be phased. We have been assigned a project manager with UM's Architectural and Engineering Services, and are working with him to confirm the scope and cost of the project.

#### **Academic**

I continue to teach the "History of Britain from 1485" for the History Department and am enjoying it very much. I was pleased to share some of my research about WWII secret agents with fellows and staff at the first Soup & Bread lecture of the new academic year. From Oct. 10-13, I attended the North American Conference on British Studies in Chicago, where I served on two panels, including a roundtable to honour and discuss the scholarly impact of my dissertation supervisor, Dr. Sonya Rose, who passed away in 2020.

#### **Highlights of Other Recent Activities**

- I attended the first of what will be several strategic planning sessions to develop the UM Reconciliation Action Plan.
- The Dean of Studies and I had a meeting with Dr. Tina Chen, the new Executive Lead for Equity, Diversity, and Inclusion at UM, to discuss EDI strategies for the College.
- I took part in several events and ceremonies surrounding the UM fall convocation.
- I attended the retirement celebration for former UM VP - Research and International, Dr Digvir Jayas.
- I attended the service and meetings associated with the Synod for the Diocese of Rupert's Land over the weekend of Oct. 14<sup>th</sup>.
- I was invited to give the sermon for Consecration Sunday at St. Margaret's Anglican Church on Oct. 30.
- I continue to sit on the Ministry Development Working Group for the Diocese.

- I attended the funeral services for former College librarian, Jim Blanchard.
- I served on the search committee to hire a new development coordinator for the College.
- I attended two banquets put on by our residence council to celebrate the fall term and then Halloween.
- On Oct. 26, we held our first “SJC Orientation” for new fellows, staff, Council members, and SJCSA members. It was a great opportunity for people new to the College to learn about SJC and get to know each other.
- I attended several professional development workshops for senior administrators: Development for Deans, Creating a Positive Culture in your Unit, and the Role of the Elder in your Faculty.
- I continue to represent the College at meetings of Dean’s Council, Provost’s Council, University Senate, Faculty of Arts Council, and Diocesan Council.

## Dean of Studies Report to Assembly November 2022

### Membership

We have received three more applications for fellowship since our last assembly meeting and the Membership Committee has voted to admit the following applicants:

#### Visiting Fellow positions (1-year term)

**Dr. Shayna Plaut** earned her PhD from the University of British Columbia in 2014. Since relocating to Winnipeg in August 2017, she has been the lead researcher and project manager for several research projects with strong provincial and municipal policy implications. She served as the Project Manager and Community Researcher for Assisting Renters, a project that brought together the Manitoba Non-Profit Housing Association, the Canadian Centre for Policy Alternatives-Manitoba and two professors at the University of Manitoba – Drs. Sarah Cooper and Jesse Hajer. They designed a mixed-methods research project to learn what is working, what's not and what can be better about Manitoba's Rent Assist program. After a year of data collection and analysis, and the dawn of COVID pandemic, they released the report May 2020, through a virtual launch. As the CBC and the Provincial Government both announced in April 2022, the report has helped (re)shape some of Manitoba policy around tax credits and rent assist.

**Dr. Julia Smith** is an Assistant Professor in Labour Studies at the University of Manitoba. She earned her PhD in 2016 from Trent University and she is a research affiliate at the Centre for Human Rights Research. Her work focuses on the intersection between labour relations, gender, and class distinctions and she currently has several manuscripts awaiting publication, including a volume she is co-editing with Lisa Pasolli called *Rethinking Feminist History and Theory: Reflections on Gender, Class, and Labour*.

**Dr. Jacques Aymeric-Nsangou** is post-doctoral fellow of the Swiss National Science Foundation, working here at the University of Manitoba with Dr. Kent Fowler. He earned his PhD in 2015 from the Archeology University of Geneva. He published a recent manuscript on ancient fortification practices in Senegal.

### Convocation

Convocation took place on Sunday, November 6. This was the first in-person convocation ceremony since covid restrictions took effect, so it was nice to finally gather and celebrate our graduates, award recipients, and our honorary degree recipients. Arthur Miki, Geoffrey James, and Donald Phillips all received doctor of canon laws (honoris causa) and we had quite few families and friends in attendance. The SCJ staff did another amazing job setting up a dinner for the honorary degree recipients, the pre-ceremony lunch, the convocation ceremony, and the post-convocation reception. It was a great success, and we hope that next year, even more fellows will be able to participate.

### Soup & Bread Lecture Series

We also held our first Soup and Bread lecture of the term where Allison Abra gave a fascinating talk on the effects of love and emotion between members of British military in the World War II. Our next talk will take place November 22, so please join us for a free lunch and another interesting lecture from SJC fellow, Lisa Alexandrin.

**Art & Music Competition Update**

We will be holding the annual SJC Art Competition again in March 2023 but this year we will be collaborating with the Faculty of Music to hold a concurrent contest in musical performance. The Faculty of Music will judge the initial music submissions and narrow the field down to three finalists. Then in March, we will hold an event during which the art projects will be judged, and the prizes awarded. Immediately following that, our three music finalists will perform for all those in attendance. The event will then conclude with a joint reception in the Daily Bread. Once a date has been set, we will send out a notification to all the fellows and I encourage you all to attend as this will be a great event!

**End of Term Reception**

The end of term reception is currently in the planning stages and once the date and time have been set, notification will be set out to all fellows. We look forward to gathering in-person before the holiday break.

Development Officer Report to Assembly  
November 2022

**Fundraising**

- The Annual appeal to be mailed out the week of 14<sup>th</sup> November.
- Funds raised to date: \$332,768. With the following donations we will have raised over \$400,000:
- We have a donation of stocks received and going through the process of acceptance worth approximately \$10,000 for an operating endowed fund.
- We have a life insurance policy donated which will be cashed in with a value of approximately \$5,000.
- We have another donation of stocks yet to be received. No information on this one is available yet.
- We received just over \$55,000 from Manitoba Scholarship and Bursary Initiative which was added to the College's disbursement of scholarships and bursaries.

**Alumni/Stewardship**

- Continuing to visit with Johnians.
- Unfortunately I was sick for the UofM Alumni Relations travel to Vancouver and Calgary. Allison attended and met many alum. I did attend the Brandon and Winnipeg events.

**Special Events**

- Many positive comments from the Lunch and Lively held on the 22<sup>nd</sup> September with a blessing ceremony of the Healing Garden followed by lunch and a speaker who shared her knowledge of the various plants grown in the garden. Thank you to Helen and Hong for their help in making this event such a success.
- Friends of St John's College Convocation luncheon was a smaller event than in previous years with around 70 people instead of the usual 100. Many students, their families, alum and the honorary degree recipients commented on how much they enjoyed the lunch.

**Marketing/Communications**

- Working on an e-newsletter and the Winter 2023 In Lumine.

**Staffing**

- Sharaina Cottick continues to work 5hrs a week in the development office and she was a great help with Convocation.
- Edmund Opoku-Agyeman has been hired as the Development Coordinator and starts this position on Monday, 21<sup>st</sup> November.

**Capital Campaign**

- Working with Katarina Kupca on the Capital Campaign.

Respectfully submitted by:

Jackie Markstrom  
8<sup>th</sup> November, 2022

# Bursar's report to Assembly November 14<sup>th</sup> 2022

## College Operations/Financial

The full return to campus and resumption of in person classes has had a very positive effect on our revenues. Below is a sample of key revenue lines, and their percentage increases as of the end of September compared to last year:

	Sept 21-22 YTD	Sept 22-23 YTD	
<b>Residence Revenues</b>			
Residence regular room revenue	23,611	49,155	108% increase
Summer Residence room revenue	34,416	109,941	219% increase
<b>Food Service revenue</b>			
Summer Residence food revenue	55,861	175,777	214% increase
Residence board revenue	39,596	83,546	110% increase
Catering Revenue	6,257	86,750	1,286% increase
Daily Bread Café	30,521	62,829	105% increase
<b>Totals</b>	<b>\$190,262</b>	<b>\$567,998</b>	<b>198% increase</b>

The September 2022-23 operating statements distributed for this meeting also include a YTD column for 2019-20 to provide a comparable to our last “normal” year prior to the pandemic. Clearly, we still have a ways to go, but keep in mind that from April – August we were still under restrictions.

## Residence Operations

Our residence has been near 80% capacity this term, with a combination of regular residents and the continuing contract with the Province of MB for housing Ukrainian refugees. We are considering extending the contract for the winter term, subject to the province's need for ongoing refugee housing. We've had a number of refugees express their gratitude to the College for providing them with a safe and welcoming environment during their transition to permanent housing, and that has been extremely gratifying.

## Food Services

Catering and the Daily Bread Café continue to be busy. Soup4U (formerly Pizza Joe's), our outlet in the Galleria outside the Schultz Theatre opened the first week of November.



**Audit**

The audit was completed successfully. Pam Dupuis, partner at BDO Canada, presented for both the Finance & Administration Committee and College Council. Finance & Administration recommended they be approved, which Council subsequently did.

**CRA**

In October we provided our Lawyers with responses to official “undertakings” that resulted from the examination for discovery deposition. These were answers to questions posed to us by Crown Counsel that we asked for more time to produce. Our lawyer was pleased with our responses and passed them along to the Crown Counsel. We are awaiting word on any further discussions regarding a settlement.

## **Dean of Residence Report – November 2022**

### **Residence Projects**

The Dons Team conducted a residence inspection on November 1 and identified 21 rooms requiring routine window maintenance. Rooms are generally being kept in good/sanitary condition, with no rooms requiring significant remedial attention by students to bring them up to standard.

### **Fall and Winter Sessions**

As of 10 November our full Fall Session contingent has arrived. Student visa processing timelines continue to pose a significant issue for international students attempting to make accommodation plans. Four students have applied for residence for the Winter Session. We also expect to welcome two students who applied during the summer but had indicated their intention to only attend for the Winter Session. I continue to receive new applications every few days. There have been no significant discipline issues.

I had opportunities to advertise the residence at an online ICM open house on 19 November and the University Open House on 25 November, both of which were well attended.

### **Ukrainian Refugees**

The residence continues to host Ukrainian Refugees on behalf of the Department of Families. We've begun to put out feelers regarding whether the province intends to renew past December 23, 2022 but haven't yet had a response. Having refugees living in the residence has been an overwhelmingly positive experience, and I continue to regularly receive written and verbal words of thanks for the welcoming environment refugees have experienced during their time in College.

### **Residence Activity**

The Residence Council has struggled to get off the ground, but Bryan Oforikuma, Co-President of the Council has hosted two successful banquets (the Welcome Back banquet on September 29 and the Halloween banquet on October 28), both of which were well-attended by students and refugee residents alike.

Based on information discussions with other members of the University, community building is a general issue this year.

The Dons hosted an in-house movie night during October along with a pumpkin carving evening after the Halloween banquet. Neither event was very well attended.

I continue to work with Bryan Oforikuma on ways we can provide opportunities for our residents to get out of their rooms and meet new friends.

Respectfully submitted,

Matthew Bowman  
Dean of Residence

## **October/November 2022 Report to St. John's College Assembly**

### **Residents**

I have attended 2 of the Residents dinners (Ukrainian Refugees attended).

### **Student Council**

I attend meetings (Mondays 4:30 pm to 5:30 pm). Council retreat is on November 12<sup>th</sup>

### **Programing**

I am starting a variety of programs which include the following:

Celtic Daily prayer on Tuesday and Thursdays. 10:00 am to 10:15 am

Meditation every Friday 11:30 am to 12 noon

Wellness Group – twice a month September 21<sup>st</sup>, Oct 5<sup>th</sup> located in the spiritual care centre of the university (5<sup>th</sup> floor university centre)

I am hoping I can get a sense of what students are interested by presenting them with a variety of activities.

### **University of Manitoba Chaplaincy Group**

I visit the group weekly and will co facilitate the wellness group with Deacon Michelle.

### **National Day to Stop Violence against women**

December 6<sup>th</sup> at 10:30 am in the Chapel. More information to come.

### **Chapel Fund Raiser**

Jazz Christmas evening – Robert Burton and Jazz music students. Date: December 8<sup>th</sup> 2022, 7:00 to 8:30 pm. Includes reception afterwards.

### **Food for the Journey**

November 12<sup>th</sup> at 10:00 am Quiet Room. Where do our Advent & Christmas traditions and services come from? Rev Jamie Howison.

### **Overall**

Convocation went well but the service in the morning had low attendance (Possibly linked to COVID). Group programs have low attendance rates across the university. Students need more time to feel comfortable attending group activities.

Submitted by Rev. Helen Holbrook SJC Chaplain



# ST JOHN'S COLLEGE

ESTABLISHED 1866

## Registrar's Report November 2022

On Tuesday, October 25, the University held its Open House (formerly known as Evening of Excellence). This was the first in-person recruitment event on campus for the year and has always been a good event for the College and this year was no exception. In fact, this might have been our best event yet. I was joined at our recruitment table by our Dean of Residence and Abby Vovchuk, our Senior Stick, and we were busy the entire three and a half hours talking with grade 12 students deciding on whether or not they should attend the University, and sharing with them what the College has to offer.

Convocation was held on November 6. Thank you to the College staff and student volunteers who helped make this event possible both in the days and weeks leading up to it, and the day of. Special thanks to Ian Park and our Food Services staff for their hard, and excellent work, in catering the various meals and receptions. Even though we've all been a bit out of practice after not holding a convocation in two years, this was the smoothest one yet in my tenure as Registrar.

We will be collecting for a holiday hamper again this year. Please watch for an email from me in early December with details. If you wish to donate general non-perishables, or money toward a grocery gift card, please see Miriam (for food donations) and Gabriela (for monetary donations) in the College General Office.

Sherry Peters  
Registrar