

ST JOHN'S COLLEGE COUNCIL
MINUTES

For the Meeting of November 22, 2017
Meal at 5:30, Meeting from 6:00 Room 108, St John's College

Present: D. Watt, G. Bak, P. Cloutier (Chair), J. McConnell, H. Richardson, J. Ripley, J. Markstrom, I. Froese, P. Brass, C. Trott, C. Loewen, J. James, S. Peters (Secretary)

Regrets: D. Phillips, B. Pope, A. Braid, E. Jones, E. Alexandrin

1. Opening Prayer

C. Trott opened the meeting with prayer.

2. Approval of the Agenda

MOTION: That the agenda be approved as distributed.

D. Watt / J. McConnell

CARRIED

3. Approval of the September 27, 2017 Minutes

MOTION: That the minutes of the meeting of September 27, 2017 be approved as distributed.

J. James / J. Ripley

CARRIED

4. Business arising from the Minutes

a) C. Loewen raised the question of a hotline and requested that we do a review of how we handle complaints from students and staff, and report to Council at the January meeting. The discussion of the College having a hotline had taken place in regards to reporting financial impropriety, but not in regards to a hotline for students and staff to call to report harassment. Further discussion was that complaints go to the Human Rights Office at the University. Given the perceived incompetence of the University's management of complaints, could the College have some policies and clarity in place as to how this is managed. Because nearly all staff are University employees, all complaints that would come to us, would go to the University. There is a question as to whether students know who to contact. We can definitely send information to our students so that they know where to go, that there are avenues for help. We do support our students during times of crisis through our Dons, and Spiritual Care team.

5. New Business

a) Report to Council on Feasibility of Fundraising for a new residence

The Warden presented a report on Residence proposal.

MOTION: That Council direct Administration to initiate a capital campaign for \$7 million dollars and continue to work with the three levels of government to find the other \$14 million, \$7 million from the federal government, and \$7 million from the provincial government, towards Phase 1 of a new residence.

For the \$21 million project that would give us new dining and kitchen facilities and 100 new beds.

\$350,000 of the \$7 million would go to pay for the engineering and the design of the project.

Raising the \$7 million would be done concurrent with working with the governments. If the government does not come through, what happens to the money? Either we ask donors to allow us to turn the money over to another project, or the money will be returned to donors.

The expenditures of a capital campaign are already in the College Budget
Has Administration met the request from the previous meeting? Yes. This report is miles better than what was presented at the last meeting.

Don't think too small, think of all you can possibly include, realistically, in a campaign. Give the donors options to invest.

What is the target audience for the residence? Specifically international and indigenous students, but we are not going to rule out rural Manitoba students, as that is where the demand is, with a specialization on the single student who needs to be fed.

C. Trott / J. Ripley

CARRIED

b) Motion from Assembly regarding signing the Indigenous Accord
MOTION from Assembly: That Council direct the Warden to sign the Winnipeg Indigenous Accord on behalf of the College.

The College is already doing a lot of what is suggested in the Accord, and with the College signing it, creates some autonomy from the University of Manitoba.

C. Loewen / D. Watt

CARRIED

6. Reports from Committees, College Officers and Student Council

a) Reports from Committees – Council Executive, Development, Finance & Admin.

Council Executive - Met and approved the agenda for tonight's meeting.

Development committee - No Development Committee at the moment

Finance & Admin Committee - Met recently with our investment managers. A report from the investment managers was circulated with the agenda. The Bursar presented the report and reported on the Budget Summary.

b) Report from Assembly

Assembly met and discussed increasing student engagement, and the Indigenous Accord.

c) Reports from College Officers and Student Council

i) Warden

St John's College
Report of the Warden to Council
November 22, 2017

My apologies for submitting a late report. I was away last week with Jackie visiting Alumni and Donors in Ottawa, London (ON), and Toronto. This Fall has been extremely busy at the College and we have come through one of the largest and best attended Convocations.

- 1) Attended Diocesan Council in Kenora, September 30
- 2) Took advantage of the meetings in Kenora to meet with Alumni and Donors there
- 3) Represented the College at the St Paul's College Opening Exercises, October 1
- 4) Attended a metin on the NCTR Research Mandate, October 2
- 5) Attended the Deanery Meeting when they gathered at the College, October 3
- 6) Chaired two academic Sessions at the Ethnohistory Conference, Oct 13, 14
- 7) Presented a paper at the Animals and Religion Conference at the U of W

- 8) Organized the Sistema fundraiser at the College
- 9) Attended one session of the U of M Convocation, October 19
- 10) Joined Heather McCance in meetings with Canadian Mennonite University, Oct 24
- 11) Attended the Evening of Excellence, Oct 24
- 12) Joined Heather McCance in meetings with St Margaret's Church, October 27
- 13) Attended our first Food for the Journey program, October 28
- 14) Presided over the 151st Convocation November 5
- 15) Made a presentation for the Arts Student body on Inuit and Climate Change, November 6
- 16) Joined the Ministerial for lunch, November 8
- 17) Met with the Theological Education Implementation Group, November 10
- 18) Visited Alumni and Donors in Ottawa, London and Toronto, November 14-18
- 19) Hosted Sistema Fundraiser, November 19

We continue to move forward on a number of projects including the idea of using the Inter-Group Dialogue in the College, working on the classroom upgrade for room 201, and working with the Dean of Studies to advance a mentoring program and reinvigorate the Canadian Studies offerings.

ii) Dean of Studies

Dean of Studies: Report to Council November 22, 2017

Please accept my regrets for this meeting. I will be attending a College of the Royal Society of Canada event at the Winnipeg Art Gallery. The Royal Society is holding its Annual Meeting in Winnipeg this year, and I will be participating in the College of New Scholars, Artists and Scientists activities.

Associate Deans Undergraduate Meetings (ADU)

Mathematics and Writing Degree Requirements

David Collins (Vice-President Academic and Provost) reported to the October meeting about the ongoing review of Mathematics 'M' and Writing 'W' degree requirements for undergraduates.

This has a long, complex history that I can't cover here, with multiple areas of contention. To be brief, OARs (March 12, 2010) reviewed the 'M' and 'W' requirements, and recommended that Senate establish an ad hoc interdisciplinary committee to conduct a review and make recommendations concerning the current M & W requirements for undergraduate students. An Ad Hoc Interdisciplinary 'M' and 'W' Review Committee was established in 2010, which gave a preliminary report to Senate in June 2011. The final report from this committee was submitted in March 2017. The current state of affairs sees the Office of the Provost undertaking its own review to determine:

- what were the original objectives in establishing the requirements in 1997; and,
- whether those objectives are being achieved using established criteria for meeting the 'M' & 'W' requirements.

Review of the 'M' and 'W' requirements is still ongoing.

Academic Dishonesty

At the ADU meeting in early November Brandy Usick from Student Life reported on the work of the Sub-Committee on academic dishonesty. (Former SJC Acting Dean of Studies Lori Wilkinson serves on this committee.) This committee was struck to address the variance across the University in penalties for academic violations such as plagiarism, personation, inappropriate collaborations, etc. The objective of the committee “is to come up with a common set of minimum penalties for academic dishonesty at the University of Manitoba.” Ms. Usick presented a draft document that aims to standardize awarded penalties for academic dishonesty across the university. The guidelines propose penalties for ‘minor’ or ‘light’ infractions, and a differing set of penalties for violations considered to be of a serious nature. The committee discussed the guidelines and proposed a few modifications, alongside the reminder that policies and procedures on academic dishonesty do exist in the University governing documents and must be adhered to.

At the November ADU meeting, David Collins also alerted us to upcoming changes to the academic calendar to include a full week break during the Fall Term.

SJC Fellows Soup and Bread Lectures

Fellows Erin Millions and Micheline Hughes have been planning our Soup and Bread Lectures for the year. In Fall Term the events are as follows:

October 31 – Benjamin Collins, "Hunters? Herders? Hunter-Herders? Tracing the identity of Hunters and Herders during the past 2,000 years in southern Africa"

Nov 15 – Adolf Ng “Climate Change, Arctic Shipping, and the Resilience of Transportation Infrastructures”

Nov 28 - Kathryn Young, “Parisian Art Schools to French Battlefields: Western Canadian Artist Mary Riter Hamilton, 1868 to 1954”

As always, soup, salad and bread is provided courtesy of the Dean of Studies, at noon in the SCR.

Marjorie Ward Lecture 2018

I am pleased to announce that the 2018 Marjorie Ward Lecturer will be David Alexander Robertson. Mr. Robertson is the recent co-winner (with Julie Flett) of the Governor General’s Award for Young People’s Literature for their children’s book *When We Were Alone*, a gentle but powerful story about Indian Residential Schools. Robertson is also the creator of the award winning graphic novel *Will I See*, which addresses the lives of missing and murdered indigenous women and girls.

We will be setting the date for the lecture in the near future, and will be calling on Council to invite their families, friends and colleagues. The lecture will be followed by a reception in the Galleria.

SJC Student Outreach

I’ve instituted “**Tea and Treats**,” a weekly drop-in for SJC students, Fellows and staff in the Dean of Studies outer office, Room 208. I provide tea or hot chocolate, with cookies from Food Services. So far it has been modestly but consistently attended. We are doing consistent promotion on social media, via email and posters.

The first organizing meeting for our **Peer Mentorship Program** (tentatively called Thrive) happened on November 20. Thrive is meant to be a partnership between the Student Council, the Residence Council, and the Dean of Studies and College staff. There is a lot of enthusiasm for this program. Students on campus have significant unmet needs, especially in the area of mental health, social support, and social networks and connections that will help them transition into their careers. At the meeting we laid out some parameters for how the program might operate, what is expected of student mentors, training, marketing and promotion, and evaluation of the program.

Our first collaborative Thrive effort will be “cram nights” during the December exam period, when the Cross Common Room will be opened to students to study together in a supportive environment. This was a suggestion from the SJSC Vice-Stick. Between now and January each person who attended the Thrive organizing meeting will recruit 2-3 potential mentors. The Dean of Studies will prepare a written prospectus for the program, which will be circulated to the Student Affairs Committee, the Thrive Organizing Committee, and Administration.

Prof. Esyllt W. Jones
Dean of Studies

iii) Development Office

Development Officer Report to Council
November 2017

Fundraising

- Exploring potential funding avenues to purchase a piano for the Chapel
- Fall campaign is ongoing with good response so far

Alumni/Stewardship

- Continuing to visit with Johnians.
- Chris and I travelled to Ottawa/London/Toronto on the 14th-19th November. Good visits with donors and alumni.

Special Events

- Friends of St John's Convocation Luncheon was well attended and well received.

Marketing/Communications

- *Art and Architecture at St John's College* booklet on selected pieces from the College's art collection. Consideration being given to using the booklet as a donation thank-you.

Staffing

- We received notice that we have funding for a work/study student. Two students responded to the ad and interviews to be conducted tomorrow. This position is shared with the Dean of Studies.
- Have one volunteer for 2 hours a week working on updating the database.

Misc

- Working with Chris and Ivan on the Capital Campaign.

iv) Dean of Residence

Residence Projects

There are no major projects happening in the residence right now. The office is taking steps to promote St John's College through our social media. Amy Craddock and I have been quite active on Instagram and I'm happy to report that we are already seeing good feedbacks.

Regular Semester

As of November 17th, we have 18 rooms available in the residence. I have been gathering applications for new residents for Winter 2018. I believe we should have a much better occupancy next term.

Residence Activity

There haven't been any serious incidents in the residence so far. The Dons are performing well and the residence is functioning soundly. Residents are reasonably following the rules; no serious breach to the contract yet.

For November, the residence is hosting/advertising 6 events, arranged by the Dons and the council. Some noteworthy ones are Go-karting, Spirit Cup Volleyball, Across the Board Café and Coffee House.

Thank you.

v) Spiritual Advisor

St. John's College, Spiritual Advisor's Report to Council - Shelly Manley-Tannis
Shelly.manley-tannis@umanitoba.ca
Wednesday November 22, 2017

In the past 8 weeks I have spent my work hours in the following ways:

*I was present throughout Convocation weekend including: Gala Dinner for Honorary Degree and Fellow Recipients; preaching at the morning Service in honour of Founders and Benefactors; Convocation Luncheon, Convocation Ceremony – offered the Invocation; and Convocation Reception.

*planning/organizing/advertising/attending our 'Food for the Journey' series

October 28 – Guest Speaker, Rev. Jamie Howison, spoke on Faith in times of uncertainty and the Christian Community being called to hold and offer 'space for the broken-hearted'.
(12 attendees)

November 18 – Guest Speaker, Carol Ann Gotch on Advent as a time of preparation for the birth of the mystery of love. (number of attendees still to be determined as of the writing of this report)

Winter dates – January 13, February 10 and March 17 – topics to be confirmed.

*Researching replacing/restoring Chairs in the Chapel – it seems that full restoration or replacing with similar chairs through Church supply companies both come at a very high cost. I will continue to look at other options.

*planning the SJC Student Council Retreat evening – meeting with this group Nov.29th for a meal and evening with a colleague who's work in organization development and leadership is through LEGO play! It is called 'Brickstorming'. I am looking forward to experiencing this with the student council and should be a good fun evening just before exam-time!

*meeting with students – one-on-one in my office, in groups at 'Tea & Treats', in the Chapel and over coffee or food in the Residence dining room and the Daily Bread Café

*Meeting with Cathy Rocke, Chris Trott, Fayaz Hasan, Anny Chen, Intergroup Dialogue planning – we are going to start with a one-evening introduction to practice 'difficult discussions' for students interested (possibly Dons, RAs and other student leaders)

*Helped offer a Labyrinth display in the UC during Mental Health week and making sure our Labyrinth is available twice per month in the Quiet Room and will be during exams as well

*planning an Ecumenical Advent Service with the University Chaplaincy Association (service is Dec. 7, 1:07 pm in our Chapel)

*Getting to know staff and faculty better through staff meetings, lunch time in the senior common room and attending events such as Soup & Bread Lunch

*Hosted Local Anglican Deanery gathering, and an Ecumenical Ministerial Gathering – South End Winnipeg ministries.

*part of planning team for increased social media presence for the college

*Professional Development – attended a one-day workshop sponsored by the Canadian Association for Spiritual Care (CASC) on Spiritual Care & Indigenous Historical Perspectives with guest speaker, Rev. Vincent Solomon. It was a wonderful, though difficult event. I know that the stories Vincent shared will help my ministry with Indigenous peoples and allies to be stronger.

vi) Bursar

Bursar's report to Council November 22nd, 2017

Financial

The Finance & Admin Committee met with our investment managers on October 17th, and their report has been provided for this meeting.

The new University Budgeting tool, UMPLAN, is now live and we have submitted our 2017-18 University of Manitoba budget. This is using a new decentralized model which was developed to more accurately identify the costs of operating the various faculties, college's, and other

university departments (physical plant, etc.). We are considered a “Central Academic Unit”, and we don’t anticipate being affected by this in any material way.

We continue to have empty rooms in the residence, but we had a short term stay group of students from India in September and October. We are continuing to advertise and recruit, with a focus on getting more students for second term.

The Daily Bread Café and catering are both currently exceeding our budgeted revenues.

Residence

We recently had a bed bug issue in one of the room in the college residence. This is the first one we’ve experienced in several years, and we treated it quickly and effectively. All indications are that the problem did not spread, and they have been eliminated.

Building items

Renovation of the SJCSA student lounge is complete, with just a few minor deficiencies that need to be addressed.

Room 201 in St John’s College has been selected as part of a pilot project at the university to develop active learning spaces. This means the entire classroom will be renovated and equipped with furniture and technology that will encourage collaborative group work, while remaining flexible enough to be used for more traditional lectures as well. We’re hopeful this will be a valuable feature that will enhance the appeal of St John’s College, and more importantly be a room that is in high demand by our Fellows.

We had a start-up meeting with physical plant and NRG regarding the hood exhaust project, and things are progressing.

vii) Registrar

Evening of Excellence was held on Tuesday, October 24 in the Multi-Purpose Room of University Centre. As always, this is probably one of our best recruitment nights and this year was no exception. The crowd was steady with interested students and parents coming to our booth up to the very end.

Convocation was held Sunday, November 5. It was a fantastic event, with approximately 46 award winners and 12 grads in attendance, the most since I have been at St John’s College. Many thanks to the College staff and students who helped make this event run so smoothly.

viii) Senior Stick

7. Other Business
None

8. Adjournment
MOTION: That the meeting be adjourned.
J. James / H. Richardson
CARRIED