

ST JOHN'S COLLEGE COUNCIL  
Minutes

For the Meeting of January 24, 2018  
Meal at 5:30, Meeting from 6:00 Room 108, St John's College

Present: J. Ripley (Acting Chair), H. Kennedy, F. Hasan, R. Coutts, E. Jones, D. Phillips, J. Markstrom, G. Bak, I. Froese, P. Brass, C. Trott, J. James, D. Watt, S. Peters (Secretary)

Regrets: P. Cloutier, H. Richardson, J. McConnell, C. Loewen, B. Pope, A. Braid, J. Dueck,

**1. Opening Prayer**

The Bishop opened the meeting with prayer.

**2. Approval of the Agenda**

MOTION: That the agenda be approved as distributed.

J. James / P. Brass

CARRIED

**3. Approval of the November 22, 2017 Minutes**

MOTION: That the minutes of the meeting of November 22, 2017 be approved as distributed.

D. Watt / P. Brass

CARRIED

**4. Business arising from the Minutes**

The issue of the hotline raised at the previous meeting will be discussed at the next meeting.

**5. New Business**

a) Set the budget parameters for the upcoming fiscal year – MOTION from Finance & Admin.: That College Council instruct College Administration to strike a balanced budget excluding the Capital Campaign for the fiscal year 2018-19.

CARRIED

b) Bequest from the estate of Dorothy May Hayward - MOTION: From Council Executive That funds from the Dorothy May Hayward bequest be allocated towards the Capital Campaign for the new St John's College Residence.

CARRIED

c) Appointment of Architectural firm to design the new residence - SJC has a history with GPPA in building the Schultz theatre, the patio, and memorial garden, they have done a lot of preliminary work on the residence project.

MOTION: College Council appoints GPP Architecture as the principal architectural firm to design the new St John's College Residence.

Discussion:

The proposal comes to \$350,000. Are there alternatives? Have we talked to other firms?

We have not talked to other firms. We are confident in what GPPA offers and our relationship with them.

Asking for bids is a possibility though it will put us back 8 months.

GPPA has experience interfacing with the U of M during the construction of the Schultz Theatre, and worked well with the U of M. They also know the nature of St John's College.

FT3 will also work with GPP on a lot of the technical aspects, and have been responsible for a lot of the residences in Western Canada.

There is concern that GPP is possibly over-charging us because they believe we will go with them without question.

Most Architectural firm's fees are based on a percentage of the cost of the project and it is likely that most firms would charge similar amount.

Why do we still not have an idea of what the residence they are proposing will look like?

A couple of years ago, GPP had done a residence assessment for us to study the best options for the residence would be and had some preliminary drawings then.

Are we committing to whatever design they come up with?

We will have approval stages along the way.

Having a design could be used to help raise funds.

Holding open bids means we are doing due diligence, and weren't complacent or apathetic about the process and just hiring a firm because we know them.

We could ask them for some clarity on the pricing as well as for a preliminary design before we move forward with them.

How problematic would it be to ask for information from two other firms, not an official bid, but just information.

Not that problematic.

Going for other bids is good for having done due diligence, but the only comparable hard data we have to go on is the cost. There are more unknowns there. We don't know them, they don't know us.

We ask for the same information from GPPA, for a prelim design, cost,

It would be good to confirm our suspicions that this is the right firm, but asking for other bids.

There is considerable discomfort in Council that we go with GPPA without seeking more information or making other inquiries into other firms.

At this stage, asking for open bids might not be the best use of time. Perhaps it would have been better earlier in the process, but a lot of work has already been done with GPP, and there are opportunities to change direction along the way.

An invited bid could be done on a much tighter time turnaround.

Motion withdrawn.

MOTION: That Council instructs administration to solicit two additional invited submissions on the proposed residence comparable to the one we received from GPP which would include a request for conceptual design sketches and bring them back to Council at the meeting in March

P. Brass / J. James

CARRIED

d) Approval of the Sketch Design Offer of Services for the new residence

MOTION: That College Council approves the Sketch Design Offer of Services and authorizes administration to sign it and move forward with the work, subsequent to the review and recommendation of the contract by Jim Ripley, College Solicitor.

FAILED

e) Development Committee - MOTION from Executive: That Peter Brass become Chair of the Development Committee.

CARRIED

f) Call for Honorary Degree Nominations – The Warden requested that any nominations for Honorary Degrees be sent to him.

## **6. Reports from Committees, College Officers and Student Council**

a) Reports from Committees – Council Executive, Development, Finance & Admin.  
Council Exec. Met to discuss the agenda.

Finance & Admin. - The Bursar presented the December budgetary statements. We weathered the first term where we had a number of rooms empty in the residence. Catering was very successful, providing a cushion,  
And the residence rooms are full for this term.

b) Report from Assembly

The main discussion of the meeting was around the food policies for events within the college and how food services can best support College events.

c) Reports from College Officers and Student Council

i) Warden

### **St John's College Warden's Report to Council January 24, 2018**

It seemed that the Christmas holidays were remarkably short this year and we were back at the new term on January 2<sup>nd</sup>. I hope all of you had a refreshing time over the holidays.

- 1) Attended Diocesan Council on November 25
- 2) Represented the College at the Academic All-Canadian Ceremony where we had three award winners, November 27
- 3) Participated in leg waxing fund-raiser with students, November 30
- 4) Met with the Theological Education Implementation Commission, November 30
- 5) Attended the Residence Christmas Banquet, December 2
- 6) Attended the Senior Executive Retreat, December 4, 5
- 7) Attended National Day of Remembrance Service, December 6
- 8) Attended University Chaplain's Ecumenical Advent Service, December 7
- 9) Represented the College at Mauro Family Gift Announcement, December 8
- 10) Hosted College Family Christmas Party, December 9
- 11) Attended lunch with Alumni in Carmen, December 13
- 12) Attended College Advent Service, December 17
- 13) Participated in the Indigenous Awareness Month planning, January 3
- 14) Attended Food for the Journey, January 13
- 15) Attended Winnipeg Foundation Agency Fund Breakfast, January 16

I have been working with The Rev. Vincent Solomon on preparing programs on Indigenous awareness and history for all employees of the Diocese. I have also been appointed to the Anglican-Mennonite ecumenical dialogue. I have also been appointed Chair of the Board of the University of Manitoba Press. Ivan and I continue to attend updates on the architectural plans for turning Room 201 into an Active Learning classroom.

ii) Dean of Studies

## **Associate Deans Undergraduate Meetings (ADU)**

### *Guidelines on Sharing Course Materials and Tutors*

In December, ADU reviewed the current draft of guidelines for students and faculty on copyright, intellectual property rights, and the sharing of course materials. This documents covers issues such as recording lectures, sharing lecture notes, etc. It can be downloaded here [http://umanitoba.ca/admin/vp\\_admin/ofp/copyright/media/Note\\_sharing\\_Web\\_sites.pdf](http://umanitoba.ca/admin/vp_admin/ofp/copyright/media/Note_sharing_Web_sites.pdf)

## **Assembly**

Assembly met on January 16, 2018 for the first time since October. In addition to the accustomed reports from Council officers, we had reports on Scholarships and Bursaries awarded this year totaling over \$136,000; on developments in the Residence which is now full to capacity; and some good discussion on food policies in the College. Assembly passed a motion to review current food policies, which have not been revised for 15 years. Finance and Administration committee will prepare a report for circulation to the Fellows at a future Assembly. We also passed a motion clarifying that professors and students are welcome to share small 'snacks' in the course of teaching classes, and are not required to purchase these from Daily Bread Café catering.

Assembly elected Jane Barter as a Visiting Fellow for Jan-July 2018. We are pleased to welcome Jane to the College. Jane is Professor in the Department of Religion and Culture at the University of Winnipeg. She is currently on Study Leave, and will be working on her leave project while here with us, which addresses witnessing and remembering atrocity through the work of philosophers such as Arendt, Benjamin, Levi and Agamben.

## **SJC Fellows Soup and Bread Lectures**

Fellows Erin Millions and Micheline Hughes have been planning our Soup and Bread Lectures for the year. In Winter Term the events are as follows:

Shelley Manley-Tannis - January 16<sup>th</sup> - "Spiritual Advising in a 21st C Secular & Multi-Faith Setting"

Murray Evans - March 6<sup>th</sup> - "'Interpreting the Signs of the Times': Sublime Politics in Samuel Taylor Coleridge (1772-1834) and Fredric Jameson (1934-)"

David Carr – March 20<sup>th</sup> – "'Fifty Years of Publishing: A Brief History of U of M Press"

Jason Edgerton – March 26<sup>th</sup> – "A Gateway Hobby? Is online video gaming associated with increased risk of problem gambling among university students?"

As always, soup, salad and bread is provided courtesy of the Dean of Studies.

## **Marjorie Ward Lecture 2018**

A reminder that the 2018 Marjorie Ward Lecturer will be indigenous writer and graphic novelist David Alexander Robertson. The lecture and reception will be on March 7<sup>th</sup> at 4:30pm – 6:30pm. Please mark your calendars and help us publicize this event to your colleagues, friends, and families.

Mr. Robertson is the recent co-winner (with Julie Flett) of the Governor General's Award for Young People's Literature for their children's book *When We Were Alone*, a gentle but powerful story about Indian Residential Schools. Robertson is also the creator of the award winning graphic novel *Will I See*, which addresses the lives of missing and murdered indigenous women and girls. You can see his website here <http://www.darobertson.ca/>

## **SJC Student Outreach**

I am working with student and residence council members to establish a peer support and mentorship program, called Thrive. Our first collaborative Thrive effort was a "cram night" during the December exam period, held in the library in conjunction with extended library hours. The SJCSA and myself provided snacks for students studying in the College library. This initiative was a suggestion from the SJSC Vice-Stick.

With the assistance of our work/student student Olaitan Robinson, I am preparing a written prospectus for the program, which will be circulated to the Student Affairs Committee, the Thrive Organizing Committee, and Administration. Our work-study student, Olaitan Robinson, is helping me with background research on this project, examining what colleges and universities elsewhere in Canada provide in terms of peer support. From there we will be making suggestions for short and medium term initiatives.

Prof. Esyllt W. Jones  
Dean of Studies

iii) Development Office

## **Fundraising**

- To date raised: \$222,533
- The annual appeal response is comparable to previous years.
- Received two bequests: Insurance policy on the life of Alice Cheatley, \$15,000, placed, according to her wishes, into the Alice Cheatley Bursary. The second was an unexpected bequest of approximately \$69,000 of which we received just over \$52,000 in December.
- We also have received a stock transfer to go into an endowed operating fund. Approximately \$52,000 will be transferred to the College from the UofM.

## **Alumni/Stewardship**

- Continuing to visit with Johnians.
- Chris and I will be travelling to Vancouver on 20<sup>th</sup> February. We are in the process of inviting alumni to attend a reunion.
- I will be in Calgary early March and hope to set up a few visits whilst there.
- I will be in England in April and will try to set up a few visits there too.

## **Special Events**

- Lunch and Lively is planned for 22<sup>nd</sup> February with Robert Coutts speaking.
- Planning in progress for Bach's Birthday and the April Lunch and Lively.

## **Marketing/Communications**

- Helping to promote the MWL on the 7<sup>th</sup> March
- Currently working on the next issue of In Lumine.

## **Staffing**

- Ade continues to work for us for 3 hours a week.
- We hired Richard to work as our Work Study student until March of next year. He is working for both the Development Office and the Dean of Studies.
- Applying to Canada Summer jobs for a grant for the 2018 summer student

## **Capital Campaign**

- Council approved the College move into a Capital Campaign to raise \$7 million.
- In the process of setting up a Development Committee and Campaign Cabinet.

Respectfully submitted by:

Jackie Markstrom  
17<sup>th</sup> January, 2018

iv) Dean of Residence

### Residence Projects

There are no major projects happening in the residence right now. Over the Christmas break, the residence kitchen went through some construction; I have noticed a significant upgrade in meal service recently. Amy Craddock and I have been quite active on Instagram and will continue to do so.

### Regular Semester

At the end of Fall term, we had 18 unfilled rooms in the residence. The office has been working tirelessly to fill all rooms and I am happy to report that the residence is at full occupancy for Winter 2018. Much of this success is because of our communication with ICM, Extended Ed, ELC and International Center. As such, 71% of our population is international and 37% is first year students. The residence is still predominantly male (68 male to 32 female). My goal going forward would be to bring back a good balance between local and international residents.

### Residence Activity

There haven't been any serious incidents in the residence so far. The Dons are performing well and the residence is functioning soundly. Residents are reasonably following the rules; no serious breach to the contract yet. There have been a few water leakages in the bathroom but the dons followed proper protocol and addressed them before they became a major issue.

For January, the residence is planning several events. A few noteworthy are miniature escape room, ice-skating at forks, field hockey experience and SJC social at The Hub Pub.

v) Spiritual Advisor

Spiritual Advisor's Report to Council, Shelly Manley-Tannis

[Shelly.manley-tannis@umanitoba.ca](mailto:Shelly.manley-tannis@umanitoba.ca)

St. John's College, #207

Wednesday, January 24, 2018

Since we last met, I have had many adventures in Spiritual Care at the College. I have had the labyrinth available for spiritual practice on a bi-weekly basis as well as during exams in December, and though there weren't huge queues to walk on it, I know there were folks who made use of it.

I spent a fair bit of time helping organize a one-evening retreat session for the Student Council and things seemed to go well with great attendance. We had Kristen Klassen of BRICKSTORMING who led us in a visioning/goal setting process through LEGO play! (See photos on our SJC Facebook page.)

Advent was a busy time in the College as we hosted the Memorial for the 27<sup>th</sup> anniversary of the event known as the Montreal Massacre. It was a real honour to honour and celebrate the women who died with some exceptional folks from this University and to be part of bringing more awareness about gender-based violence.

We also hosted the Ecumenical Advent service of Lessons and Carols where leadership was offered by students and friends of many of the Chaplaincies on campus. The music was accompanied by a great band with many different instruments!

Later in December we also hosted (Chris Trott did all the hard work of organizing the readers!) the Advent Lessons and Carols Service with the Friends of St. John's College Choir led by John Tanner. It was a beautiful service and great to have so many from the wider University Community participating.

Over the Holiday break Dec-Jan a few folks also joined the student who were in residence for a special 'Boxing Day' meal. There were about 20 of us – from all over the world - who ate together; thanks to the staff and volunteers who helped bring the food. Everything that was left over went into the buttery refrigerators for students to share over the rest of the break.

The FOOD FOR THE JOURNEY prayer and conversation series is continuing for the winter term and I have spent time communicating with the guest speakers, creating the posters and ordering breakfasts! Please join us sometime this term as we have conversation on the topics of 'Beyond Islamophobia' (January 13), 'How to talk about Death: What is our Comfort Level?' (February 10), and 'Stigma, Mental Health and Spirituality' (March 17).

A few other ways I have been spending my time include joining in the ceremony for Solstice celebrations at Migizii Agamik, volunteering as a community member for a Poverty Awareness workshop, and talking with students, staff and faculty. It is a rich and varied ministry and I am thankful for the time I have here with you all.

Happy New Year!

Shelly



vi) Bursar

Bursar's report to Council, January 24th, 2018

Financial

Despite having a number of empty rooms in the residence during the first term, we have managed to maintain the momentum of our successful summer on the strength of increased revenues in the Daily Bread Café, Pizza Joe's, and our Catering services.

As we start the winter term, we've managed to fill all the empty residence rooms, so we are currently full. This will give us a very good opportunity to meet or exceed our budget if our other operations continue at their current pace, and no unforeseen major expenditures are incurred. The budgeting process for 2018-19 will begin soon as we get closer to the end of our fiscal year.

Building items

The major renovation project of replacing the hood exhaust system in the Residence kitchen was substantially completed over the Christmas break. This was timed so as to disrupt the students as little as possible. The kitchen was shut down from the start of exams, until the beginning of the winter term. Meals were served in the Daily Bread Café during the exam period. Installing the new system required natural gas to be brought to the College, and gave us the opportunity to replace some aging cooking equipment that will allow us to substantially improve our ability to provide even better food for the students and the larger College and University community.

Also, it has ensured that we have a very safe environment in which to operate our Food Services.

The renovation of classroom 201 into an adaptive learning environment is continuing, and has now progressed into the design phase. Plans are being finalized as we get closer to actual construction.

vii) Registrar

**Evening of Excellence** was held on Tuesday, October 24 in the Multi-Purpose Room of University Centre. As always, this is probably one of our best recruitment nights and this year was no exception. The crowd was steady with interested students and parents coming to our booth up to the very end.

**Convocation** was held Sunday, November 5. It was a fantastic event, with approximately 46 award winners and 12 grads in attendance, the most since I have been at St John's College. Many thanks to the College staff and students who helped make this event run so smoothly.

**Upcoming:**

February 22 – University of Manitoba Open House. This used to be their Info Days, it is now one day and evening of student recruitment. Usually the Information Village is held in the MPR and McLuhan halls. This year, due to construction in Marshall McLuhan Hall, only the academic booths will be in the MPR, and the rest of us will be spread out throughout the first and second floor of University Centre. I am curious to see how this will affect traffic to our booth.

March 5 – 7 – Brandon Career Symposium. This is a good event for reaching rural Manitoba students, particularly for attracting students to our residence.

viii) Senior Stick

7. Other Business

Have been asked by the U of M Press to sponsor a grant application to the Winnipeg Foundation, there is no financial contribution from the College. We have agreed.

8. Adjournment

MOTION: That the Council meeting be adjourned.

J. James / P. Brass

CARRIED