

ST JOHN'S COLLEGE COUNCIL
Agenda

For the Meeting of September 27, 2017
Meal at 5:30, Meeting from 6:00 Room 108, St John's College

- 1. Opening Prayer**
- 2. Approval of the Agenda**
- 3. Approval of the May 24, 2017 Minutes**
- 4. Business arising from the Minutes**
 - a) Nominate new Chair of Council
- 5. New Business**
 - a) Re-appoint Vice-Chair
 - b) Presentation by Guy Prefontaine and Marten Dehoux on the capital campaign
 - c) Appoint Auditors
 - d) Audited Financial Statements and Auditors report
 - e) Vote on kitchen hood exhaust
 - f) Report on the Assiniboia Residential School Reunion
- 6. Reports from Committees, College Officers and Student Council**
 - a) Reports from Committees – Council Executive, Development, Finance & Admin.**
 - b) Report from Assembly**
 - c) Report from College Officers and Student Council**
 - i) Warden
 - ii) Dean of Studies
 - iii) Development Office
 - iv) Dean of Residence
 - v) Chaplain
 - vi) Bursar
 - vii) Registrar
 - viii) Senior Stick
- 7. Other Business**
- 8. Adjournment**

Council Members: Paul Cloutier (Chair); Art Braid; Bill Pope; Charles Loewen; Helen Kennedy; Lori Wilkinson; Christopher Trott; Don Phillips; Heather Richardson; Ivan Froese; Jackie Markstrom; James Ripley; Joan McConnell; June James; Caileigh Morrison; Peter Brass; Sherry Peters (Secretary); Len Kuffert; Jennifer Dueck; Jennifer Dueck; Robert Coutts; Greg Bak; David Watt; Daniel Lee

ST JOHN'S COLLEGE COUNCIL NOTES

For the Meeting of May 24, 2017

Meal at 5:30, Meeting from 6:00 Room 108, St John's College

Present: B. Beare (Chair), A. Braid, H. Enns, I. Froese, J. Ripley, P. Brass, S. Peters (Secretary), D. Phillips, J. James, C. Loewen

Regrets: L. Kuffert, L. Wilkinson, H. Richardson, B. Pope, C. Trott, J. Markstrom

1. Opening Prayer

B. Beare opened the meeting with prayer

2. Approval of the Agenda

The agenda was reviewed and no additions, subtractions, or changes, were noted.

3. Approval of the March 29, 2017 Minutes

The minutes of the meeting of March 29, 2017 were reviewed and there were no changes, additions, or subtractions noted.

4. Business arising from the Minutes

a) Chaplain/Spiritual Advisor search update - MOTION: That Shelley Manley-Tannis to be appointed by Council to be the Spiritual Advisor for St John's College, one-third time.

I. Froese (on behalf of C. Trott) / D. Phillips.

A copy of the covering letter will be sent out with the electronic vote.

CARRIED

5. New Business

b) Dean of Residence search update - MOTION: That Fayaz Hassan be appointed by Council as Dean of Residence for St John's College.

I. Froese on behalf of C. Trott / C. Loewen

CARRIED

c) Receive the Budget - The Bursar reviewed the budget and it was received by Council.

d) Update on hood exhaust - Bids came in well over what was expected. Discussion, negotiations, and options are on-going. The hood exhaust system will not be put in this June as planned.

e) Meeting Dates for upcoming year – The Registrar distributed the meeting dates for the upcoming year. It was asked that Council Executive re-evaluate the dates for the May meeting and discuss if it is possible to move up those dates, have reminders sent out, and ask that Council members say if they will be here.

6. Reports from Committees, College Officers and Student Council

a) Reports from Committees – Council Executive, Development, Finance & Admin.

Council Executive met on May 9, 2017 and discussed the matters on tonight's agenda.

b) Report from Assembly

c) Report from College Officers and Student Council

i) Warden

St John's College
Warden's Report to Assembly and Council
May 2017

I am presently away visiting my grandchildren in England after the very busy time spent on the 150th celebrations for the College. I ask Assembly's and Council's indulgence to this joint report.

Much of my time and energy (and indeed the rest of the staff) over the past two months has been dedicated to preparing for and celebrating the 150th Gala weekend, which took place April 17 to 30. I was personally delighted with how all the events worked out and want to thank all the staff for the hard work they put in to make this event happen. We had an excellent turnout for the combined events over the weekend, although as ever, we would like to have seen more people from the more recent decades.

- 1) Since the last Assembly we have had the 3 Wilmot lectures given by the Rev. Canon Alyson Barnett-Cowan. Although attendance was not great, we did have an excellent joint session with St Paul's and St Andrew's College on March 21.
- 2) Attended Diocesan Council on March 25.
- 3) Attended the College Grad Dinner and Dance on March 25.
- 4) Represented the College at the Centre for Christian Studies Annual Service of Celebration (March 26).
- 5) Offered a 5 week course on "How did we get here?: colonialism and Indigenous peoples in Canada" at St Luke's Church (March 19, 26, April 2, 9, May 7)
- 6) Participated in the job talks for assistant professor position in Native Studies Department
- 7) Organized and led the Journey into Passiontide service in the Chapel (April 9)
- 8) Met with MLA Sarah Guillemard at the Legislature on housing (April 12)
- 9) Participated in the hiring process for a new editor of Mosaic (April 19)
- 10) Participated in the SJC Theology Reading Group (April 19)
- 11) Organized the Sistema Fundraiser at SJC (April 23)
- 12) Attended the Volunteer Awards Dinner on behalf of the College to recognize our student Montesar
- 13) Organized and chaired the "SJC at 150 Symposium" (April 27)
- 14) Attended the U of M Distinguished Alumni Awards event (May 2)
- 15) Participated in the hiring process for the new Dean of Residence
- 16) Participated in the hiring process for the new Spiritual Advisor

The Dean of Studies and I have nominated the General Office Staff of the College for a Team Service Award from the University.

I will be attending the Heads of Anglican Colleges Meetings in Vancouver on May 24 to 26 and the Western Collaborative Network on Theological Education Meetings in Saskatoon on June 6 to 9. I look forward to participating in the Assiniboia Residential School Reunion at the end of June.

ii) Dean of Studies

Report to Council. May 2017
Acting Dean of Studies
Lori Wilkinson

Academic News

1. New registration guide for students: the University 1 Start Book has now been replaced by the First Year Planning Guide. There are many good new features in the guide:
 - a. Provides students with detailed information about the courses they need to take to complete their major and the order in which to take these courses. Although flexibility in course selection remains available in most programs, the new structure makes it clear the progression from one course to another to shorten the number of months to degree completion
 - b. Charts are simplified, making pre-requisite courses and required courses easily identifiable
 - c. Provides direct links to the Career Compass (see below)
 - d. Fully searchable online
2. Career Compass is a fully searchable, integrated site that assists students in selecting the courses they need to complete their program. It also provides information on labour market outcomes and a list of skills potential employers will value. The site is located here: <http://umanitoba.ca/student/careerservices/careercompass/>
3. International Centre update: services are now available for faculty members who are hosting international visitors (including visiting researchers, professors and international/transfer students). They can provide assistance with paperwork, questions, and other related travel issues for visitors on our campus.
4. Undergraduate Tutorial on Academic Integrity: This winter, the university piloted two versions of an academic integrity tutorial in my SOC 2370 class. The purpose was to have undergraduate students from a variety of different demographics rate the tutorials in preparation for launch in September 2018. At that time, all entering students will be required to complete an academic integrity tutorial as part of their registration process at the university.
5. Harmonized penalties for Academic Dishonesty: the university continues to negotiate with all faculties to create a list of common penalties for a range of academic offenses (e.g., plagiarism, cheating on tests, personation, etc.). A draft document has been circulated to all faculties for comments. The purpose of this project is to make penalties equitable for students across all faculties. Currently, students may receive harsher penalties in Arts than they do in Science for the same offense in the same class (for example).

Review of St John's Events and Activities

Nomination for General Office: Members of the General Office at St John's College were nominated by Chris Trott, Bonnie Hallman and Lori Wilkinson for the 2017 President's Award for Service-Team Category. Winners will be announced later this month.

Scholarship Committee: will meet to discuss two new awards and slight amendments to others.

Soup and Bread Lectures: a record number of lectures took place this year. Many thanks to Michael Minor for setting these up!

Membership Committee: has met and we are respectfully forwarding seven motions for the appointment of new St John's College Members for consideration.

The 5th Annual St John's Student Art Competition was a great success. The winners are:

- First Prize \$500: Selena Dyck for "Untitled"
- Second Prize TIE \$200 Mahri White "Untitled 1" and "Untitled 2"; Brianna Wentz "I Wanna Hold Your Hand"
- Third Prize \$100: Renee Stokowski "Future in the Palm of Our Hand"

Thanks to committee members Michael Minor, Lisa Alexandrin, and Murray Evans for their assistance and to the Daily Bread for helping us properly hang the art! Thanks to Ian and staff at Daily Bread for sponsoring two cocktail parties for the event and to our three judges for making a very tough decision on adjudicating all the art.

Jackie will update you on the 150th Anniversary Alumni Weekend. After much work, the event was a success!

iii) Development Office

No report

iv) Dean of Residence

No report

v) Chaplain

No report

vi) Bursar

Bursars' report to Council May 24th, 2017

Financial

The Finance & Administration Committee recommended to Assembly the approval of the 2017-2018 Operating Budget at its May 8th meeting, and the new residence rates for September 2017. They also met with our investment managers on Friday May 12th. On May 16th, Assembly approved both recommendations from the Finance & Admin Committee (residence rates, and the 17-18 budget).

Our audit will begin on June 8th, and are currently in the process of preparing for that.

Summer Conferences

We have a stronger contingent of regular residence students this summer, fluctuating over the summer months but holding steady in the mid 30's. July will be very busy with several different groups coming in, and August as well.

Building items

We continue to work towards finding a contractor to replace our hood exhaust system in the residence kitchen, and determining when the construction will occur. Our goal is to maintain uninterrupted food service for the students, but will likely have to feed them in the Daily Bread Café for a period of time.

Staff

We are pleased to have hired a new Dean of Residence, Fayaz Hasan, who will be starting on May 24th. Fayaz has lived in the residence for several years, and has a passion for St John's and the residence in particular.

vii) Registrar

Registrar's Report
May 2017

University of Manitoba HeadStart Saturday, June 3, 2017. This is always a great opportunity to speak with students and their parents about the benefits of membership.

Sherry Peters
Registrar

viii) Senior Stick
No report

7. Other Business

- a) D. Phillips / J. James - Motion of Congratulations to the St John's College GO staff on receiving the U of M Award of Excellence.
- b) MOTION: Congratulation and thanks to Bernie Beare for his many years as chair of St John's College council.

8. Adjournment

MOTION: That the meeting be adjourned.
J. James / J. Ripley
CARRIED

ST. JOHN'S COLLEGE

Financial Statements
For the year ended March 31, 2017

Draft - Subject to Change

ST. JOHN'S COLLEGE
Financial Statements
For the year ended March 31, 2017

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Independent Auditor's Report

To the Members of ST. JOHN'S COLLEGE

We have audited the accompanying financial statements of **ST. JOHN'S COLLEGE**, which comprise the statement of financial position as at March 31, 2017, and the statements of operations and changes in fund balance, and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

Basis for Qualified Opinion

The College follows a policy of recording acquired properties at historical cost without amortization as described in Note 1 to the financial statements. This policy is a departure from Canadian accounting standards for not-for-profit organizations which require capital assets to be amortized over their estimated useful life. Management has not quantified the impact of the failure to record amortization of capital assets over their estimated useful lives. Our audit opinion on the financial statements for the year ended March 31, 2016 was modified accordingly because of this departure from Canadian accounting standards for not-for-profit organizations.

Qualified Opinion

In our opinion, except for the effects of the matter described in the Basis for Qualified Opinion paragraph, the financial statements present fairly, in all material respects, the financial position of **ST. JOHN'S COLLEGE** as at March 31, 2017, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Chartered Professional Accountants

Winnipeg, Manitoba
September 27, 2017

ST. JOHN'S COLLEGE
Statement of Financial Position

As at March 31 **2017** **2016**

Assets

Operating Fund

Cash and bank	\$	44,970	\$		66,884
Accounts receivable		56,768			77,267
Inventories		41,754			40,558
Prepays		2,226			3,024
Due from Trust Fund		76,260			7,848
		221,978			195,581

Properties Fund

Properties (Note 2)		1,244,374			1,244,374
		1,244,374			1,244,374

Trust Fund

Cash and bank		140,897			230,848
Accrued income		27,522			24,035
Investments (Note 3)		6,398,173			5,657,726
		6,566,592			5,912,609
		\$ 8,032,944			\$ 7,352,564

Liabilities and Fund Balances

Operating Fund

Liabilities					
Accounts payable and accrued liabilities (Note 5)	\$	131,900	\$		91,811
Deferred revenue		121,662			105,794
		253,562			197,605
 Fund Balances					
Theology		35,177			(18,516)
Other operations		(66,761)			16,492
		(31,584)			(2,024)
		221,978			195,581

Properties Fund

Investment in properties		1,244,374			1,244,374
		1,244,374			1,244,374

Trust Fund

Due to Operating Fund		76,260			7,848
Fund balances		6,490,332			5,904,761
		6,566,592			5,912,609
		\$ 8,032,944			\$ 7,352,564

Approved on behalf of Council:

ST. JOHN'S COLLEGE
Statement of Operations and Changes in Fund Balance
Operating Fund - Theology

For the year ended March 31	2017	2016
Revenue		
Grants and donations	\$ 7,501	\$ 10,000
Hobson Bequest Trust Fund (Note 7)	24,948	24,675
Other	275	-
	<u>32,724</u>	<u>34,675</u>
Expenses		
Travel and conferences	3,102	3,934
Education material	4,258	2,500
Other	798	1,818
	<u>8,158</u>	<u>8,252</u>
Excess of revenue over expenses for the year	24,566	26,423
Fund balance, beginning of year	(18,516)	(72,973)
Interfund transfer from Trust Fund for theology operations	29,127	28,034
Fund balance, end of year	\$ 35,177	\$ (18,516)

ST. JOHN'S COLLEGE
Statement of Operations and Changes in Fund Balance
Operating Fund - Other Operations

For the year ended March 31	2017	2016
Revenue		
Academic programs	\$ 3,925	\$ 15,309
Administration and clerical	558,187	533,162
Chapel	7,195	5,459
Conferences	93,358	103,904
Food services and café	1,113,267	1,149,624
Other	3,216	2,929
Residence fees	469,100	372,755
Student fees	3,950	3,860
The Winnipeg Foundation distribution (Note 8)	3,031	4,928
	2,255,229	2,191,930
Expenses		
Academic programs	30,343	31,333
Administration and clerical	672,252	648,191
Capital Campaign	22,778	5,978
Chapel	26,903	39,568
Conferences	75,293	74,077
Development office	161,745	155,467
Food services and café	1,001,894	1,001,008
Pensions contributions	27,625	25,664
Residence	375,624	272,169
Scholarships	106,720	99,416
	2,501,177	2,352,871
Deficiency of revenue over expenses for the year	(245,948)	(160,941)
Fund balance, beginning of year	16,492	26,342
Interfund Transfers		
Trust Fund		
Operations	64,725	66,475
Scholarships	97,970	84,616
	162,695	151,091
Fund balance, end of year	\$ (66,761)	\$ 16,492

ST. JOHN'S COLLEGE
Statement of Operations and Changes in Fund Balance
Trust Funds

For the year ended March 31	2017	2016
Revenue		
Donations	\$ 211,073	\$ 151,357
Investment income (Note 3)	665,382	38,681
	<u>876,455</u>	<u>190,038</u>
Expenses		
Capital campaign	99,062	29,466
Other	-	850
	<u>99,062</u>	<u>30,316</u>
Excess of revenue over expenses for the year	<u>777,393</u>	<u>159,722</u>
Fund balance, beginning of year	<u>5,904,761</u>	<u>5,924,164</u>
Interfund Transfers		
Operating Fund - Other operations		
Operations	(64,725)	(66,475)
Scholarships	(97,970)	(84,616)
Operating Fund - Theology	(29,127)	(28,034)
	<u>(191,822)</u>	<u>(179,125)</u>
Fund balance, end of year	<u>\$ 6,490,332</u>	<u>\$ 5,904,761</u>
Represented by		
Endowment	\$ 6,460,280	\$ 5,843,942
Non-endowment externally restricted	30,052	60,819
	<u>\$ 6,490,332</u>	<u>\$ 5,904,761</u>

ST. JOHN'S COLLEGE
Statement of Cash Flows

For the year ended March 31	2017	2016
Cash Flows from Operating Activities		
Excess of revenue over expenses for the year		
Theology	\$ 24,566	\$ 26,423
Other operations	(245,948)	(160,941)
Trust Funds	777,393	159,722
Adjustment for items not affecting cash		
Unrealized (gain) loss on investments	(404,557)	170,933
	<u>151,454</u>	<u>196,137</u>
Changes in non-cash working capital		
Accounts receivable	20,499	102
Accrued income	(3,487)	(438)
Inventories	(1,196)	(2,601)
Prepays	798	(1,020)
Accounts payable and accrued liabilities	40,089	(37,507)
Deferred revenue	15,868	(5,601)
	<u>224,025</u>	<u>149,072</u>
Cash Flows from Investing Activities		
Acquisition of investments, net of disposals	(335,890)	(106,243)
Net (decrease) increase in cash and bank for the year	(111,865)	42,829
Cash and bank, beginning of year	297,732	254,903
Cash and bank, end of year	\$ 185,867	\$ 297,732
Represented by Cash and Bank		
Operating Fund	\$ 44,970	\$ 66,884
Trust Fund	140,897	230,848
	<u>\$ 185,867</u>	<u>\$ 297,732</u>

ST. JOHN'S COLLEGE

Notes to Financial Statements

For the year ended March 31, 2017

1. Nature of the Organization and Summary of Significant Accounting Policies

a. Nature of the Organization

The purpose of St John's College is to provide a rich and well rounded educational experience for its members and to promote excellence in theological and secular learning. St John's College is a charitable organization and, as such, is exempt from tax under The Income Tax Act.

b. Basis of Accounting

The financial statements have been prepared using Canadian accounting standards for not-for-profit organizations.

c. Fund Accounting

The College follows the restricted fund method of accounting for contributions.

The Operating Fund accounts for the College's program delivery and administrative activities. This fund reports unrestricted resources from externally generated revenue and restricted operating grants from the University of Manitoba.

The Properties Fund reports the assets, liabilities, fund balance, revenue and expenses related to College's capital assets.

The Trust Fund reports resources contributed for endowment for bursaries, scholarships, awards and other purposes restricted by the contributor, as well as non-endowment funds restricted by the contributor. Investment income earned on resources of the Trust Fund is reported in the Trust Fund and transferred to the Operating Fund as interfund transfers depending on the nature of any restrictions imposed by the contributor of funds for endowment. Investment income earned from scholarship endowments are externally restricted while that from non-scholarship endowments are both internally and externally restricted as specified by the contributor.

d. Revenue Recognition

Restricted revenue including administration and clerical revenue is recognized as revenue of the Operating Fund in the year in which the related expenses are incurred and when receivable and collection is reasonably assured.

Residence fees are recognized on a monthly basis as they are earned. Deferred revenue is recorded at year end to recognize fees received before they are earned. Food services and café revenue are recognized when the sale occurs. Conference revenue is recognized as revenue when the event occurs.

Unrestricted contributions including grants and donations are recognized as revenue of the Operating Fund when receivable and collection is reasonably assured. Contributions for endowment are recognized as revenue of the Trust Fund when received.

ST. JOHN'S COLLEGE

Notes to Financial Statements

For the year ended March 31, 2017

1. Nature of the Organization and Summary of Significant Accounting Policies (continued)

d. Revenue Recognition (continued)

Investment income earned on Trust Fund resources including interest received and changes in fair value are recognized as revenue of the Trust Fund when earned and allocated to the specific trust account in proportion to the trust capital plus accumulated surplus, on a quarterly basis. Unrestricted investment income including distributions from The Winnipeg Foundation is recognized as revenue of the Operating Fund when earned.

e. Inventories

Inventories are recorded at the lower of cost and net realizable value, cost being determined on a first-in, first-out basis.

f. Properties

The academic building and residence, chapel, and furniture, fixtures and equipment are recorded at historical cost. All repairs and replacements are treated as operating expenditures in the year incurred.

By agreement with the University of Manitoba, the new wing was constructed from funds made available through the University's budget. This new wing forms part of the College complex and is recorded in the accounts at a nominal value of \$1.

The library books are recorded at a nominal value of \$10,000. All purchases are treated as operating expenditures in the year incurred.

No amortization is recorded on properties.

g. Financial Instruments

Financial instruments are recorded at fair value when acquired or issued. In subsequent periods, financial assets in actively traded markets are reported at fair value, with any unrealized gains and losses reported in income. In addition, all fixed income portfolio investments, and funds held on behalf of the College have been designated to be in the fair value category, with gains and losses reported in operations. All other financial instruments are reported at cost or amortized cost less impairment, if applicable. Financial assets are tested for impairment when changes in circumstances indicate the asset could be impaired. Transaction costs on the acquisition, sale or issue of financial instruments are expensed for those items remeasured at fair value at each statement of financial position date and charged to the financial instrument for those measured at amortized cost.

h. Use of Estimates

Financial statements prepared in conformity with Canadian accounting standards for not-for-profit organizations require management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from these estimates.

ST. JOHN'S COLLEGE Notes to Financial Statements

For the year ended March 31, 2017

2. Properties

	2017	2016
Academic building and residence	\$ 815,586	\$ 815,586
Chapel	216,964	216,964
Furniture, fixtures and equipment	201,823	201,823
Library	10,000	10,000
New wing	1	1
	\$ 1,244,374	\$ 1,244,374

The College buildings are located on land leased to the College for its use until the year 2056 by the University of Manitoba.

3. Investments

Common Stocks and Fixed Income Securities

	2017	2016
Common stocks and equities	\$ 3,437,580	\$ 3,059,940
Fixed income securities	2,438,298	2,111,193
	\$ 5,875,878	\$ 5,171,133

Total investments held outside of Canada are \$1,469,615 as at March 31, 2017 (\$1,271,040 in 2016).

	2017	2016
Investments, original cost	\$ 4,654,037	\$ 4,325,070
Investments, fair value	5,875,878	5,171,133

Funds Held on Behalf of the College

General Synod of the Anglican Church of Canada

	2017	2016
Investments, original cost - 16,746 units at \$10.00 per unit; 189 units at \$26.31 per unit; 190 units at \$26.14 per unit; 1,583 units at \$24.13 per unit; and 271 units at \$25.51 per unit	\$ 222,512	\$ 215,589
Investments, fair value - 18,979 units at \$25.51 per unit	484,130	450,295

Diocese of Rupertsland

	2017	2016
Investments, original cost	\$ 31,251	\$ 31,251
Investments, fair value	38,165	36,298

Total investments, fair value	\$ 6,398,173	\$ 5,657,726
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ST. JOHN'S COLLEGE Notes to Financial Statements

For the year ended March 31, 2017

3. Investments (continued)

An unrealized gain on adjustment of investments to fair value is included in investment income for the year in the amount of \$404,557 (loss of \$170,933 in 2016).

4. Bank Indebtedness

The College has access to an operating line of credit with a maximum of \$150,000 bearing interest at prime plus 1% (effective rate of 3.7% at March 31, 2017). At March 31, 2017, the line of credit was unutilized.

5. Accounts Payable and Accrued Liabilities

Accounts payable and accrued liabilities include \$14,964 in government remittances payable (\$14,914 in 2016).

6. Funds Held Outside of St. John's College

Details of award amounts for the year ended March 31, 2017 on funds held by third parties for the benefit of the College are as follows:

Kathleen Burrows Lightcap	\$ 4,000	Funds annually donated by donor
Royal Astronomical Society	500	Funds annually donated by donor
Margaret Waterman Memorial Scholarship	600	Funds annually donated by donor
SJC Students Association Bursary	2,650	Funds donated by Student Council
Dr. June Marion James	1,000	Funds annually donated by donor
	<u>\$ 8,750</u>	

7. Hobson Bequest Trust Fund

The College is the beneficiary of the Hobson Bequest Trust Fund, which is not recorded in these financial statements. The College received \$24,948 in revenue from this Trust during the year ended March 31, 2017 (\$24,675 in 2016) that is presented as revenue in the Statement of Operations and Changes in Fund Balance - Operating Fund - Theology.

ST. JOHN'S COLLEGE

Notes to Financial Statements

For the year ended March 31, 2017

8. The Winnipeg Foundation

The St. John's College Fund ("Fund") is an endowment fund held by The Winnipeg Foundation. The Fund was established with the contribution of \$15,000 over a two year period by St. John's College, which was matched by The Winnipeg Foundation under the agreement that the Fund remain with The Winnipeg Foundation in perpetuity with the College receiving annual income distributions. The Fund distributed income of \$3,031 to the College during the year ended March 31, 2017 (\$4,928 in 2016) that is presented as revenue in the Statement of Operations and Changes in Fund Balance - Operating Fund - Other Operations.

9. Financial Instrument Risk Management

The College, through its financial assets and liabilities, is exposed to various types of risk in the normal course of operations. The College's objective in risk management is to optimize the risk return trade-off, within set limits, by applying integrated risk management and control strategies, policies and procedures throughout the College's activities. The financial instrument risks have not changed from the prior year. The following analysis provides a measurement of those risks at year end.

Credit Risk - Credit risk is the risk that the College will incur a loss due to the failure by its debtors to meet their contractual obligations. Financial instruments that potentially subject the College to significant concentrations of credit risk consist primarily of cash and bank, receivables, accrued income, and investments. The College is not exposed to significant credit risk as the accounts and income receivable have typically been paid when due, and investments are diversified.

Liquidity Risk - Liquidity risk is the risk that the College will encounter difficulty in meeting financial obligations as they become due and arises from the College's management of working capital. The College's policy is to ensure that it will have sufficient cash to allow it to meet its liabilities when they become due.

Interest Rate and Market Risk - Market risk and interest rate risk are the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market conditions and interest rates. The College is not exposed to significant interest rate risk as cash is held in short-term products and government and high quality corporate bonds, and investments are diversified. The College is exposed to market risk and follows its investment policy to monitor the investments in an effort to safeguard against market fluctuations.

Foreign Exchange Risk - Foreign exchange risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in foreign exchange rates. The College is exposed to foreign exchange risk since it holds a portion of its investments in U.S. and international equities. The College follows its investment policy to monitor the investments in an effort to minimize its exposure to foreign exchange risk.

ST. JOHN'S COLLEGE

Schedule of Changes in Trust Fund Balances by Fund

For the year ended March 31, 2017

	Fund Balance March 31, 2016	Expense	Revenue Donations	Revenue Investment Income	Interfund Transfers to Operating Fund	Fund Balance March 31, 2017
Non-Theology Scholarships, Bursaries & Awards						
Abra, John E. Memorial	\$ 39,481	\$ -	\$ 700	\$ 4,375	\$ 1,400	\$ 43,156
Abra Scholarship	37,126	-	2,000	4,112	1,100	42,138
Aitcheson, Peter Bursary	18,829	-	500	2,102	-	21,431
All Saints James Brown Bursary	14,039	-	-	1,536	525	15,050
Allan, Beverley & Bishop James	71,253	-	-	7,905	1,475	77,683
Bancroft, Jane Book Prize	15,288	-	-	1,691	550	16,429
Bancroft, Jean & Fred Award	12,424	-	-	1,374	450	13,348
Barnard, Jocelyn & Warren	16,197	-	5,027	1,915	-	23,139
Battershill Scholarship	68,438	-	-	7,598	1,185	74,851
Blewet Bursary	27,922	-	200	3,093	925	30,290
Bolton Debating Scholarship	6,095	-	-	674	200	6,569
Brodersen Memorial	23,194	-	-	2,565	850	24,909
Burman/Drewry Scholarship	19,510	-	-	2,158	725	20,943
Chapman, George Thomas Bursary	17,276	-	200	2,944	450	19,970
Cheatley, Alice Scholarship	31,527	-	327	3,494	1,835	33,513
Children of Clergy	151,276	-	150	16,579	5,075	162,930
Chipman Entrance	51,359	-	5,000	5,756	1,625	60,490
Chisholm, Herbert Prize Fund	7,074	-	-	782	275	7,581
Clark, Lovell Scholarship	9,262	-	-	1,025	325	9,962
Class of '63 Scholarship	21,603	-	1,150	2,423	500	24,676
Computer Engineering Scholarship	1,976	-	-	220	-	2,196
Conlin Bursary	348,679	-	-	38,104	13,175	373,608
Cross, John Frost Memorial Trophy	13,567	-	-	1,485	475	14,577
Dance Marjorie Scholarship	63,579	-	200	7,049	1,770	69,058
Dance Memorial	23,780	-	-	2,631	850	25,561
Deacon, Phyllis & Ivan	50,868	-	-	5,634	1,475	55,027
Drewry, Charles Bequest Bursary	91,226	-	29,000	10,497	3,025	127,698
Eastwood, Donnie Memorial Fund	63,815	-	-	7,058	2,350	68,523
Ewanchuk Bursary	109,914	-	-	12,242	-	122,156
Filmon, Janice Bursary	27,121	-	100	3,007	725	29,503
Friends of SJC awards	71,680	-	1,800	7,944	2,700	78,724
Graham, H.I. Scholarship	158,907	-	-	17,639	2,875	173,671
Hansen, Wendy Fund	49,174	-	200	5,446	1,850	52,970
Harrison, William E., Bursary	69,798	-	900	7,724	2,575	75,847
Hoole Scholarship (FTF)	26,583	-	-	2,961	950	28,594
Hoskins Scholarship	43,744	-	-	4,839	1,550	47,033
Inkster, Colin Memorial Award	71,690	-	-	7,957	2,700	76,947
Inkster Medal (Centennial Award)	3,498	-	-	387	125	3,760
Inkster, Sybil Scholarship	22,177	-	-	2,459	725	23,911
Jensen Scholarship	21,362	-	-	2,363	775	22,950
Kent Memorial	21,336	-	-	2,360	800	22,896
Landon Entrance Scholarship	25,004	-	-	2,768	825	26,947
Lukacs Lajos Scholarship	5,289	-	70	591	-	5,950
Malcolm Scholarship in Modern Languages	11,335	-	-	1,254	400	12,189
McDowell Bursary	37,416	-	-	4,161	300	41,277
McGinnis Memorial	33,690	-	-	3,752	-	37,442
McLean, Murdith Scholarship	28,707	-	-	3,197	1,075	30,829
Morgan Estate Scholarship	33,908	-	-	3,750	1,275	36,383
Norton, William Scholarship	15,069	-	-	1,670	375	16,364
O'Greysik Scholarship (H Shep)	6,336	-	4,000	817	-	11,153
Palamar, Erin Bursary	84,362	-	1,440	9,387	2,475	92,714
Partners in Education	13,939	-	-	1,541	525	14,955
Pickering Prize	7,072	-	50	786	275	7,633
(Carried forward)	\$ 2,315,774	\$ -	\$ 53,014	\$ 257,781	\$ 68,465	\$ 2,558,104

ST. JOHN'S COLLEGE

Schedule of Changes in Trust Fund Balances by Fund

For the year ended March 31, 2017

	Fund Balance March 31, 2016	Expense	Revenue Donations	Revenue Investment Income	Interfund Transfers to Operating Fund	Fund Balance March 31, 2017
Non-Theology Scholarships, Bursaries & Awards (continued)						
(Brought forward)	\$ 2,315,774	\$ -	\$ 53,014	\$ 257,781	\$ 68,465	\$ 2,558,104
Poulter, Edna & Ted Award	105,280	-	3,890	11,709	3,170	117,709
Rothney, Gordon (Canadian History Scholarship)	19,830	-	-	2,194	675	21,349
Schultz, Sir John Memorial	34,717	-	-	3,839	1,325	37,231
Shephard Bursary	165,345	-	-	18,306	5,250	178,401
SJC Alumni Scholarship	16,328	-	-	1,805	625	17,508
St. Luke's award	15,591	-	-	1,724	575	16,740
Stafford Bursary	15,728	-	3,775	1,781	500	20,784
Symons Scholarship	14,035	-	-	1,563	-	15,598
Toyne Scholarship	7,580	-	-	844	-	8,424
Waterman Fellowship	26,382	-	-	2,887	925	28,344
Wiens, Terry & Les	3,988	-	21,330	1,238	500	26,056
Wilmot Scholarship	151,980	-	240	16,818	5,640	163,398
Young, Kathryn & Robert Scholarship	33,436	-	4,000	3,766	-	41,202
Subtotal	2,925,994	-	86,249	326,255	87,650	3,250,848
Theology Awards & Prizes						
Anglican Church Women Bursary	16,050	-	-	443	3,870	12,623
Anderson, John Memorial	30,641	-	-	3,413	-	34,054
Biset, Howard Medal	2,530	-	-	282	-	2,812
Cassap Exhibition Fund	4,707	-	-	523	75	5,155
Condo & Barfoot Memorial	13,486	-	-	1,492	475	14,503
Jones, Walter Bursary	79,492	-	-	8,617	2,900	85,209
Mary and Patrick Lee Scholarship	43,922	-	175	4,894	-	48,991
Ostberg	27,462	-	-	3,059	-	30,521
Poole, Canan Maurice Award	44,817	-	-	4,992	-	49,809
Prewer Estate	41,240	-	-	4,593	-	45,833
RCAF Protestant Chapel Bursary	19,998	-	-	2,227	-	22,225
Rogers, Eva F Bursary	72,373	-	-	7,998	3,000	77,371
Wells, Rev G.A. Prize	14,100	-	-	1,570	-	15,670
Subtotal	410,818	-	175	44,103	10,320	444,776
Non-Scholarship Endowments/Theology						
Dean & Chapter Trust	44,411	-	-	4,947	1,673	47,685
Cons. Trust for Theology	34,069	-	-	3,795	1,283	36,581
Lecture in Religious Education	38,403	-	-	4,278	1,450	41,231
Machray Fellowship Fund	43,979	-	-	4,898	1,650	47,227
Professoriate Endowment Fund	106,873	-	-	11,904	4,025	114,752
Warden's Chair Fund	122,772	-	-	13,675	4,625	131,822
Dorothy Cawdell Lecture	101,399	-	-	11,294	3,819	108,874
FTF Theology	210,167	-	300	23,415	7,500	226,382
Wilmot Lecture (CC)	98,552	-	-	10,977	3,102	106,427
Annual Giving Theology	4,867	-	-	542	-	5,409
Subtotal	\$ 805,492	\$ -	\$ 300	\$ 89,725	\$ 29,127	\$ 866,390

ST. JOHN'S COLLEGE
Schedule of Changes in Trust Fund Balances by Fund

For the year ended March 31, 2017

	Fund Balance March 31, 2016	Expense	Revenue Donations	Revenue Investment Income	Interfund Transfers to (from) Operating Fund	Fund Balance March 31, 2017
Non-Scholarship Endowments/General						
J.H. Ashdown Foundation	\$ 67,255	\$ -	\$ -	\$ 7,491	\$ 2,525	\$ 72,221
Thomas Price Carver Fund	903	-	-	100	25	978
College Press	23,761	-	-	2,646	-	26,407
General Endowment fund	148,553	-	-	16,534	4,250	160,837
Doris May Gibbs Estate	12,517	-	-	1,394	475	13,436
St John's College Foundation	24,899	-	-	2,773	925	26,747
A.J. Smith Fund	2,313	-	-	258	75	2,496
Adam Thom Memorial	80,003	-	-	8,911	3,000	85,914
Lillian Gibbons Estate	252,680	-	-	28,144	9,500	271,324
Marjorie Ward Lecture	58,082	-	21,432	6,923	1,875	84,562
Sinclair Trust	619,368	-	-	68,987	23,925	664,430
Deacon Operating	18,446	-	2,000	2,166	700	21,912
Chaplaincy Endowment	64,702	-	8,555	7,505	1,425	79,337
FTF Academic	84,652	-	-	9,429	3,125	90,956
Unrestricted Endowment	81,962	-	21,523	9,754	-	113,239
Annual Giving Academic	154	-	-	17	-	171
Annual Giving Residence	19,462	-	-	2,168	-	21,630
Annual Giving Unrestricted	(17,500)	-	-	-	-	(17,500)
Broderson Estate - Library	43,937	(962)	100	4,837	-	47,912
Capital Campaign Canadian Studies	115,489	-	5,820	13,098	3,150	131,257
Subtotal	1,701,638	(962)	59,430	193,135	54,975	1,898,266
Total for all endowment funds	\$ 5,843,942	\$ (962)	\$ 146,154	\$ 653,218	\$ 182,072	\$ 6,460,280
Non-Endowment Funds						
SJC Building Fund	\$ 85,104	\$ (96,067)	\$ 62,455	\$ 9,962	\$ 9,750	\$ 51,704
Capital Campaign New Residence	(24,285)	(2,033)	2,464	2,202	-	(21,652)
Total all non-endowment funds	\$ 60,819	\$ (98,100)	\$ 64,919	\$ 12,164	\$ 9,750	\$ 30,052
Total for all Trust Funds	\$ 5,904,761	\$ (99,062)	\$ 211,073	\$ 665,382	\$ 191,822	\$ 6,490,332

St. John's College
92 Dysart Road
Winnipeg, Manitoba
R3T 2M5

September 27, 2017

BDO Canada LLP
Chartered Professional Accountants
700-200 Graham Avenue
Winnipeg, Manitoba
R3C 4L5

This representation letter is provided in connection with your audit of the financial statements of St. John's College for the year ended March 31, 2017, for the purpose of expressing an opinion as to whether the financial statements are presented fairly, in all material respects, in accordance with Canadian accounting standards for not-for-profit organizations.

We confirm that to the best of our knowledge and belief, having made such inquiries as we considered necessary for the purpose of appropriately informing ourselves:

Financial Statements

- We have fulfilled our responsibilities, as set out in the terms of the audit engagement dated March 31, 2017, for the preparation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations; in particular, the financial statements are fairly presented in accordance therewith.
- Significant assumptions used by us in making accounting estimates, including those measured at fair value, are reasonable.
- Related party relationships and transactions have been appropriately accounted for and disclosed in accordance with the requirements of Canadian accounting standards for not-for-profit organizations.
- All events subsequent to the date of the financial statements and for which Canadian accounting standards for not-for-profit organizations require adjustment or disclosure have been adjusted or disclosed.
- The financial statements of the entity use appropriate accounting policies that have been properly disclosed and consistently applied.
- We have reviewed and approved all journal entries recommended by the auditors during the audit.

Information Provided

- We have provided you with:

- access to all information of which we are aware that is relevant to the preparation of the financial statements, such as records, documentation and other matters;
 - additional information that you have requested from us for the purpose of the audit; and
 - unrestricted access to persons within the entity from whom you determined it necessary to obtain audit evidence.
- We are responsible for the design, implementation and maintenance of internal controls to prevent, detect and correct fraud and error, and have communicated to you all deficiencies in internal control of which we are aware.
 - The minute books of the College are a complete record of all meetings and resolutions of Council throughout the year and to the present date.
 - We have disclosed to you all significant matters contained in the minutes of all meetings and resolutions of Council throughout the year and to the present date.
 - All transactions have been recorded in the accounting records and are reflected in the financial statements.
 - We have disclosed to you all known instances of non-compliance or suspected non-compliance with laws and regulations whose effects should be considered when preparing the financial statements.
 - We have identified to you:
 - guarantees;
 - indemnifications against damages, liabilities, costs, charges or expenses suffered or incurred by officers or directors as a result of their service, and/or by any subsidiaries; and
 - non-monetary transactions and transactions for no consideration.
 - We have disclosed to you the identity of the entity's related parties and all the related party relationships and transactions of which we are aware.
 - We are aware of the environmental laws and regulations that impact our College and we are in compliance. There are no known environmental liabilities or contingencies that have not been accrued for or disclosed in the financial statements.

Fraud and Error

- We have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud.
- We have disclosed to you all information in relation to fraud or suspected fraud that we are aware of and that affects the entity and involves:
 - management;

- employees who have significant roles in internal control; or
 - others where the fraud could have a material effect on the financial statements.
- We have disclosed to you all information in relation to allegations of fraud, or suspected fraud, affecting the entity's financial statements communicated by employees, former employees, analysts, regulators, or others.

Existence, Completeness and Valuation of Specific Financial Statement Balances

- There are no pledges or assignments of assets as security for liabilities except as disclosed in the financial statements.
- All financial instruments have been appropriately recognized and measured in accordance with Canadian accounting standards for not-for-profit organizations. Significant assumptions used in arriving at fair value of financial instruments are reasonable and appropriate in the circumstances.
- Where the value of any asset has been impaired, an appropriate provision has been made in the financial statements or has otherwise been disclosed to you.
- The inventories as set out in the financial statements represent all of the inventories to which the College held title as at the statement of financial position date. Inventories do not include any goods consigned to the College, merchandise billed to customers or any items for which the liability has not been provided in the books. Appropriate provisions have been made for obsolete, slow-moving and defective inventories.

General Representations

- The nature of all material uncertainties have been appropriately measured and disclosed in the financial statements, including all estimates where it is reasonably possible that the estimate will change in the near term and the effect of the change could be material to the financial statements.
- We have provided you with significant assumptions that in our opinion are reasonable and appropriately reflect our intent and ability to carry out specific courses of action on behalf of the entity when relevant to the use of fair value measurements or disclosures in the financial statements.
- There were no direct contingencies or provisions (including those associated with guarantees or indemnification provisions), unusual contractual obligations nor any substantial commitments, whether oral or written, other than in the ordinary course of business, which would materially affect the financial statements or financial position of the College, except as disclosed in the financial statements.
- We confirm that there are no derivatives or off-balance sheet financial instruments held at year end that have not been properly recorded or disclosed in the financial statements.
- We have disclosed to you all significant customers and/or suppliers of the College who individually represent a significant volume of business with the College. We are of the opinion that the volume of business (sales, services, purchases, borrowing and lending) done by the

College with any one party is not of sufficient magnitude that discontinuance would have a material negative effect on the ongoing operations of the College.

- There have been no plans or intentions that may materially affect the carrying value or classification of assets and liabilities.
- No significant matters, other than those disclosed in the financial statements, have arisen that would require a restatement of the comparative financial statements.

Other Representations Where the Situation Exists

- We have informed you of all known actual or possible litigation and claims, whether or not they have been discussed with legal counsel. Since there are no actual, outstanding or possible litigation and claims, no disclosure is required in the financial statements.

Yours truly,

Ivan Froese, Bursar & Executive Assistant to the Warden

September 27, 2017

Mr. Ivan Froese, Bursar
St. John's College
92 Dysart Road
Winnipeg, Manitoba
R3T 2M5

Dear Mr. Froese:

Re: Management Letter

The objective of an audit is to obtain reasonable assurance whether the financial statements are free of any material misstatement and it is not designed to identify matters that may be of interest to management in discharging its responsibilities. Accordingly an audit would not usually identify all such matters.

During the course of our audit of the financial statements of St. John's College for the year ended March 31, 2017, we did not encounter any significant matters which we believe should be brought to your attention.

This communication is prepared solely for the information of management and Council and is not intended for any other purposes. We accept no responsibility to a third party who uses this communication.

We would like to express our appreciation for the cooperation and assistance that we received during the course of our audit from you and your team.

We shall be pleased to discuss with you further any matters mentioned in this report at your convenience.

Yours truly,

Pamela Dupuis, CPA, CA
Partner
BDO Canada LLP
Chartered Professional Accountants



ST. JOHN'S COLLEGE

Final Report to Council

For the Year Ended March 31, 2017



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BDO Canada LLP
700 - 200 Graham Avenue
Winnipeg MB R3C 4L5 Canada

September 7, 2017

To Members of Council
St. John's College
92 Dysart Road
Winnipeg, Manitoba
R3T 2M5

Dear Members of Council:

We are pleased to present the results of our audit of the financial statements of St. John's College (the "College") for the year ended March 31, 2017. The purpose of our report is to summarize certain aspects of the audit that we believe to be of interest to Council and should be read in conjunction with the draft financial statements and our draft independent auditor's report that is included as Appendix A.

Our audit and therefore this report will not necessarily identify all matters that may be of interest to Council in fulfilling its responsibilities.

This report has been prepared solely for the use of Council and should not be distributed without our prior consent. Consequently, we accept no responsibility to a third party that uses this communication.

We wish to express our appreciation for the co-operation we received during the audit from the College's management and staff who have assisted us in carrying out our work. We look forward to meeting with you, at your request, to discuss the contents of this report and any other matters that you consider appropriate.

Yours truly,

A handwritten signature in black ink that reads 'Dupuis, CPA, CA'. The signature is written in a cursive, flowing style.

Pamela Dupuis, CPA, CA
Partner
BDO Canada LLP
Chartered Professional Accountants



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STATUS OF THE AUDIT

As of the date of this final report, we have substantially completed our audit of the financial statements for the year ended March 31, 2017 pending the completion of the items highlighted below. These items will need to be completed prior to issuance of our audit report on the financial statements.

COMPLETION OF AUDIT

- Receipt of representation letter signed by management
- Receipt of journal entry confirmation signed by management
- Subsequent events review through to financial statement approval date

FINANCIAL STATEMENTS

- Approval of financial statements by Council

We conducted our audit in accordance with Canadian generally accepted auditing standards. The objective of our audit was to obtain reasonable, not absolute, assurance about whether the financial statements are free from material misstatement. Except as described in this report, the scope of the work performed was substantially the same as that described in our Audit Planning Report to Council dated March 31, 2017.

INDEPENDENCE

At the core of the provision of external audit services is the concept of independence. Canadian generally accepted auditing standards require us to communicate to Council at least annually, all relationships between BDO Canada LLP and the College, that, in our professional judgment, may reasonably be thought to bear on our independence with respect to the audit of the College.

Our annual letter confirming our independence was previously provided to you. We know of no circumstances that would cause us to amend the previously provided letter.

MATERIALITY

Misstatements, including omitted financial statement disclosures, are considered to be material if they, individually or in aggregate, could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

As communicated to you in our Audit Planning Report to Council, preliminary materiality was \$50,000. Final materiality was unchanged.

AUDIT FINDINGS

As part of our ongoing communications with you, we are required to have a discussion on our views about significant qualitative aspects of the College's accounting practices, including accounting policies, accounting estimates and financial statement disclosures. In order to have a frank and open discussion, these matters will be discussed verbally with you. A summary of the key discussion points are as follows:

ADJUSTED AND UNADJUSTED DIFFERENCES

There were no adjustments identified by the auditor during the audit. There were no unadjusted differences noted at the conclusion of the audit.

Should the Board of Directors agree with this assessment, we do not propose further adjustments.

FRAUD DISCUSSION

Canadian generally accepted auditing standards require us to discuss fraud risk with Council on an annual basis. As an update to the discussion held with Council during the planning of our audit, we have prepared the following comments:

Required Discussion	Response	Question to Council
Details of existing oversight processes with regards to fraud.	Based on our discussions during the planning of our audit, Council's oversight processes include: <ul style="list-style-type: none"> • Council's charters; • Discussions at finance and audit committee meetings; • Review of related party transactions; and • Consideration of tone at the top. 	Are there any new processes or changes in existing processes relating to fraud since the date of our previous discussions, that we should be aware of?
Knowledge of actual, suspected or alleged fraud.	Currently, we are not aware of any actual, suspected or alleged fraud.	Are you aware of any instances of actual, suspected or alleged fraud affecting the College?

AUDITORS' RESPONSIBILITIES FOR DETECTING FRAUD

We are responsible for planning and performing the audit to obtain reasonable assurance that the financial statements are free of material misstatements, whether caused by error or fraud.

The likelihood of not detecting a material misstatement resulting from fraud is higher than the likelihood of not detecting a material misstatement resulting from error, because fraud may involve collusion as well as sophisticated and carefully organized schemes designed to conceal it.



The scope of the work performed was substantially the same as that described in our Audit Planning Report to Council dated March 31, 2017.

INTERNAL CONTROL MATTERS

During the course of our audit, we performed the following procedures with respect to the College's internal control environment:

- Documented operating systems to assess the design and implementation of control activities that were relevant to the audit.
- Discussed and considered potential audit risks with management.

The results of these procedures were considered in determining, the extent and nature of substantive audit testing required.

We are required to report to you in writing, significant deficiencies in internal control that we have identified during the audit. A significant deficiency is defined as a deficiency or combination of deficiencies in internal control that, in the auditor's professional judgment, is of sufficient importance to merit the attention of those charged with governance.

As the purpose of the audit is for us to express an opinion on the College's financial statements, our audit cannot be expected to disclose all matters that may be of interest to you. As part of our work, we considered internal control relevant to the preparation of the financial statements such that we were able to design appropriate audit procedures. This work was not for the purpose of expressing an opinion on the effectiveness of internal control.

Our draft management letter has been included at Appendix B of this report.

OTHER REQUIRED COMMUNICATIONS

Professional standards require independent auditors to communicate with those charged with governance certain matters in relation to an audit. In addition to the points communicated within this letter, the table below summarizes these additional required communications.

Communication Required	Auditors' Response
Potential effect on the financial statements of any material risks and exposures, such as pending litigation, that are required to be disclosed in the financial statements.	No items noted as a result of our audit.
The final draft of the representation letter.	Under Canadian Auditing Standards, we are required to inform you of the representations we are requesting from management. A copy of the representation letter is included in Appendix C.
Significant related party transactions that are not in the normal course of operations and which involve significant judgments made by management concerning measurement or disclosure.	No significant related party transactions noted that are not in the normal course of operations and which involve significant judgment.
Subsequent events that have caused changes to the audit report	No significant accounting policies, estimates or judgments noted during the audit.
Material misstatements that affect the prior period financial statements on which the predecessor auditor had previously reported on without modification.	There were no events or conditions that would cast significant doubt on the College's ability to continue as a going concern.
Management consultation with other accountants about significant auditing and accounting matters.	No consultations were required during our audit.
Disagreements with management about matters that, individually or in aggregate, could be significant to the College's financial statements or our audit report.	No difficulties or disagreements occurred while performing our audit that required the attention of Council.
Modifications in opinion	As was raised in prior years, the College follows a policy of recording acquired properties at historical cost without amortization as described in the notes to financial statements. This policy is a departure from Canadian accounting standards for not-for-profit organizations which require capital assets to be amortized over their estimated useful life. Management has not quantified the impact of the failure to record amortization of capital assets over their estimated useful lives. Our audit opinion on the financial statements for the year ended March 31, 2016 was modified accordingly because of this departure from Canadian accounting standards for not-for-profit organizations.



BDO RESOURCES

BDO is one of Canada's largest accounting services firms providing assurance and accounting, taxation, financial advisory, risk advisory, financial recovery and consulting services to a variety of publicly traded and privately held companies.

BDO serves its clients through 105 offices across Canada. As a member firm of BDO International Limited, BDO serves its multinational clients through a global network of over 1,100 offices in more than 100 countries. Commitment to knowledge and best practice sharing ensures that expertise is easily shared across our global network and common methodologies and information technology ensures efficient and effective service delivery to our clients.

Outlined below is a summary of certain BDO resources which may be of interest to Council.

ASNPO PUBLICATIONS

BDO's national and international accounting and assurance department issues publications on the application of Accounting Standards for Not-for-Profit Organizations (ASNPO).

For additional information on ASNPO, refer to <https://www.bdo.ca/en-ca/services/assurance-and-accounting/a-a-knowledge-centre/asnpo/>

APPENDIX A

Draft Independent Auditor's Report

To the Members of ST. JOHN'S COLLEGE

We have audited the accompanying financial statements of ST. JOHN'S COLLEGE, which comprise the statement of financial position as at March 31, 2017, and the statements of operations and changes in fund balance, and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

Basis for Qualified Opinion

The College follows a policy of recording acquired properties at historical cost without amortization as described in Note 1 to the financial statements. This policy is a departure from Canadian accounting standards for not-for-profit organizations which require capital assets to be amortized over their estimated useful life. Management has not quantified the impact of the failure to record amortization of capital assets over their estimated useful lives. Our audit opinion on the financial statements for the year ended March 31, 2016 was modified accordingly because of this departure from Canadian accounting standards for not-for-profit organizations.

Qualified Opinion

In our opinion, except for the effects of the matter described in the Basis for Qualified Opinion paragraph, the financial statements present fairly, in all material respects, the financial position of ST. JOHN'S COLLEGE as at March 31, 2017, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Chartered Professional Accountants

Winnipeg, Manitoba
September 27, 2017

APPENDIX B

Draft Management Letter

September 27, 2017

Mr. Ivan Froese, Bursar
St. John's College
92 Dysart Road
Winnipeg, Manitoba
R3T 2M5

Dear Mr. Froese:

Re: Management Letter

The objective of an audit is to obtain reasonable assurance whether the financial statements are free of any material misstatement and it is not designed to identify matters that may be of interest to management in discharging its responsibilities. Accordingly an audit would not usually identify all such matters.

During the course of our audit of the financial statements of St. John's College for the year ended March 31, 2017, we did not encounter any significant matters which we believe should be brought to your attention.

This communication is prepared solely for the information of management and Council and is not intended for any other purposes. We accept no responsibility to a third party who uses this communication.

We would like to express our appreciation for the cooperation and assistance that we received during the course of our audit from you and your team.

We shall be pleased to discuss with you further any matters mentioned in this report at your convenience.

Yours truly,

Pamela Dupuis, CPA, CA
Partner
BDO Canada LLP
Chartered Professional Accountants

APPENDIX C

Representation Letter

St. John's College
92 Dysart Road
Winnipeg, Manitoba, R3T 2M5

September 27, 2017

BDO Canada LLP
Chartered Professional Accountants
700-200 Graham Avenue
Winnipeg, Manitoba
R3C 4L5

This representation letter is provided in connection with your audit of the financial statements of St. John's College for the year ended March 31, 2017, for the purpose of expressing an opinion as to whether the financial statements are presented fairly, in all material respects, in accordance with Canadian accounting standards for not-for-profit organizations.

We confirm that to the best of our knowledge and belief, having made such inquiries as we considered necessary for the purpose of appropriately informing ourselves:

Financial Statements

- We have fulfilled our responsibilities, as set out in the terms of the audit engagement dated March 31, 2017, for the preparation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations; in particular, the financial statements are fairly presented in accordance therewith.
- Significant assumptions used by us in making accounting estimates, including those measured at fair value, are reasonable.
- Related party relationships and transactions have been appropriately accounted for and disclosed in accordance with the requirements of Canadian accounting standards for not-for-profit organizations.
- All events subsequent to the date of the financial statements and for which Canadian accounting standards for not-for-profit organizations require adjustment or disclosure have been adjusted or disclosed.
- The financial statements of the entity use appropriate accounting policies that have been properly disclosed and consistently applied.
- We have reviewed and approved all journal entries recommended by the auditors during the audit.

Information Provided

- We have provided you with:
 - access to all information of which we are aware that is relevant to the preparation of the financial statements, such as records, documentation and other matters;
 - additional information that you have requested from us for the purpose of the audit; and

- unrestricted access to persons within the entity from whom you determined it necessary to obtain audit evidence.
- We are responsible for the design, implementation and maintenance of internal controls to prevent, detect and correct fraud and error, and have communicated to you all deficiencies in internal control of which we are aware.
- The minute books of the College are a complete record of all meetings and resolutions of Council throughout the year and to the present date.
- We have disclosed to you all significant matters contained in the minutes of all meetings and resolutions of Council throughout the year and to the present date.
- All transactions have been recorded in the accounting records and are reflected in the financial statements.
- We have disclosed to you all known instances of non-compliance or suspected non-compliance with laws and regulations whose effects should be considered when preparing the financial statements.
- We have identified to you:
 - guarantees;
 - indemnifications against damages, liabilities, costs, charges or expenses suffered or incurred by officers or directors as a result of their service, and/or by any subsidiaries; and
 - non-monetary transactions and transactions for no consideration.
- We have disclosed to you the identity of the entity's related parties and all the related party relationships and transactions of which we are aware.
- We are aware of the environmental laws and regulations that impact our College and we are in compliance. There are no known environmental liabilities or contingencies that have not been accrued for or disclosed in the financial statements.

Fraud and Error

- We have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud.
- We have disclosed to you all information in relation to fraud or suspected fraud that we are aware of and that affects the entity and involves:
 - management;
 - employees who have significant roles in internal control; or
 - others where the fraud could have a material effect on the financial statements.
- We have disclosed to you all information in relation to allegations of fraud, or suspected fraud, affecting the entity's financial statements communicated by employees, former employees, analysts, regulators, or others.

Existence, Completeness and Valuation of Specific Financial Statement Balances

- There are no pledges or assignments of assets as security for liabilities except as disclosed in the financial statements.
- All financial instruments have been appropriately recognized and measured in accordance with Canadian accounting standards for not-for-profit organizations. Significant assumptions used in arriving at fair value of financial instruments are reasonable and appropriate in the circumstances.

- Where the value of any asset has been impaired, an appropriate provision has been made in the financial statements or has otherwise been disclosed to you.
- The inventories as set out in the financial statements represent all of the inventories to which the College held title as at the statement of financial position date. Inventories do not include any goods consigned to the College, merchandise billed to customers or any items for which the liability has not been provided in the books. Appropriate provisions have been made for obsolete, slow-moving and defective inventories.

General Representations

- The nature of all material uncertainties have been appropriately measured and disclosed in the financial statements, including all estimates where it is reasonably possible that the estimate will change in the near term and the effect of the change could be material to the financial statements.
- We have provided you with significant assumptions that in our opinion are reasonable and appropriately reflect our intent and ability to carry out specific courses of action on behalf of the entity when relevant to the use of fair value measurements or disclosures in the financial statements.
- There were no direct contingencies or provisions (including those associated with guarantees or indemnification provisions), unusual contractual obligations nor any substantial commitments, whether oral or written, other than in the ordinary course of business, which would materially affect the financial statements or financial position of the College, except as disclosed in the financial statements.
- We confirm that there are no derivatives or off-balance sheet financial instruments held at year end that have not been properly recorded or disclosed in the financial statements.
- We have disclosed to you all significant customers and/or suppliers of the College who individually represent a significant volume of business with the College. We are of the opinion that the volume of business (sales, services, purchases, borrowing and lending) done by the College with any one party is not of sufficient magnitude that discontinuance would have a material negative effect on the ongoing operations of the College.
- There have been no plans or intentions that may materially affect the carrying value or classification of assets and liabilities.
- No significant matters, other than those disclosed in the financial statements, have arisen that would require a restatement of the comparative financial statements.

Other Representations Where the Situation Exists

- We have informed you of all known actual or possible litigation and claims, whether or not they have been discussed with legal counsel. Since there are no actual, outstanding or possible litigation and claims, no disclosure is required in the financial statements.

Yours truly,

Ivan Froese, Bursar & Executive Assistant to the Warden



ST JOHN'S COLLEGE

ESTABLISHED 1866

Office of the Bursar

Synopsis of our meetings & correspondence with levels of government

Preview

After hearing local media reports on the housing shortage in Fort Richmond and the increase in rooming houses Chris Trott attended a meeting for people living in the Fort Richmond area set up by Janice Lukes, local councillor. He discussed with her potential solutions including a new SJC residence. Shortly afterwards Chris and Jackie met with Janice Lukes to discuss this situation and, how SJC might be a part of the solution.

Chronology

In June of 2016, SJC contracted with GPP and ft3 (architectural firm) to represent them in matters related to pursuing a new residence. Their firms have experience engaging with the government, and experience with SJC on the Schultz Theatre project.

12th October 2016 – GPP met with Terry Duguid and got Terry's verbal support of the project. Suggested need to meet with MLA counterpart. A 2 page funding project proposal was written by Guy (GPP).

2nd November 2016 – letter sent to Terry Duguid (via email) regarding affordable student housing project at SJC

24th November 2016 – positive response from Terry's office in Ottawa to the above-mentioned letter

18th January 2017 – further communication from Terry's office they will provide a letter with specific information on where to find funding

19th January 2017 – met with Janice Lukes to update her on progress – the city supports the initiative with resources but the city will not be able to support financially

Meetings with Province:

March 2017 – Chris, Guy and Marten (ft3) met with John Hoehn of Manitoba Housing. John indicated the current funding policies of Manitoba Housing would need to be modified for SJC residence project to qualify.

10th April 2017 – met with Sarah Guillemard, MLA Fort Richmond – committed to arranging a meeting with Minister of Housing (Scott Fielding)

8th June 2017 – met with Minister of Housing Scott Fielding and representatives from the Dept of Housing.

Meeting Summary:

SJC articulated the need for student housing on campus in light of the current problems in Fort Richmond, and highlighted our years of experience in student housing and desire to provide an enriched academic experience for students that the college has been so successful at. We indicated our need for funding, and our hope of securing matching funds from the province and the federal govt.

Minister Fielding suggested we review the housing strategy currently being developed by the province so that we can do our very best to align our vision of the project with the goals of the Province.

Email sent to Rob and Heather from Chris:

Chris outlined the results of our meeting with the province, pointing out that we are still waiting to discover what the criteria will be for the next round of funding from the federal govt., and trying to determine how the college can best position itself for success.

24th July 2017 – follow-up meeting with Terry Duguid's office. Sarah Guillemard (MLA) in attendance. Terry wanted a letter from us outlining the project and highlighting its unique benefits; Sarah emphasized the parameters laid out by the Feds to the province as to how this funding can be utilized is significant. Sarah wanted more tangible progress from SJC on the fundraising front. Full letter is attached, which included this specific funding request:

- Our plan is to complete phases 1 – 3 consecutively, for a total cost of \$30,250,000
- Our proposal is these costs be shared equally between ourselves and the Federal and Provincial governments for a total of \$10,080,000 each.

Response to our letter:

Terry's legislative assistant responded, thanking us for the letter and noting that the National Housing Strategy will be implemented on April 1, 2018, providing 11.2 billion over eleven years, saying that although precise details and provincial allocation numbers are not yet available:

"It is however my understanding that the federal government will play more of a leadership role, and not simply sign bilateral agreements with the provinces."

And also:

"I believe when the major announcement on the details of the NHS is made this fall, it would be a good opportunity for us to discuss the project with you again. However if you have any additional questions in the interim, don't hesitate to reach out."

Conclusion:

As you can see, most of our formal correspondence has been with the Federal Government, including the direct request for funding. But MLA Guillemard has been consistently present and part of those meetings on behalf of the Provincial Govt. Also, as noted above, we had a very productive meeting with Minister Fielding and his staff. How much of that was communicated to Brian Pallister, we do not know.

Assiniboia Residential School Reunion and Commemoration Governing Council



June 27, 2017

Report on the Assiniboia Residential School Reunion and Commemorative Event

Thank you for your generosity in providing funds for the Assiniboia Residential School Reunion and Commemorative Event. Despite some unseasonably cold and wet June weather, the event was a great success. Not only did we achieve our goal of fostering public education about Assiniboia and provide Survivors an opportunity to reconnect, we also created a space where many felt important healing work was achieved. As one spouse of a Survivor told me at the end of the event, “now he has new memories, positive memories, to turn to when he thinks of Assiniboia. Before today he would look at pictures from the school and think of all of those who aren’t with us anymore.”

On the first day of the Reunion, June 23rd, an estimated 250-300 people took tours of the former school. This included groups of students, residents of River Heights, members of the local faith community, Survivors, and others. Each tour included one or more Assiniboia Survivors who shared their memories of the school, while guides from the Canadian Centre for Child Protection (the current occupants of the building) told of the building’s contemporary purpose. There was a large group of media who also attended the tours, generating nation-wide coverage:

https://twitter.com/karenpaulscbc?ref_src=twsrc%5Etfw&ref_url=http%3A%2F%2Fwww.cbc.ca%2Fworldthisweekend%2F

<http://www.cbc.ca/news/indigenous/winnipeg-survivors-reunion-assiniboia-residential-school-1.4176057>

<http://www.winnipegfreepress.com/local/residential-high-school-reunion-filled-with-memories-emotions-430456833.html>

<http://www.winnipegfreepress.com/our-communities/souwester/Bonds-and-spirits-that-will-never-break-429441353.html>

<http://www.winnipegfreepress.com/local/mixed-emotions-424713353.html>

On the evening of June 23, we hosted a Survivor tea and dinner at Westworth United Church. The group of 160 people included Survivors, their family members, and our volunteers. The tea was a chance for the Survivors to meet in private and catch up with one another. At the dinner, volunteers served a wonderful meal from the faith community while the Survivors listened to a welcome address from the very reverend Stan McKay and the music of Darren Lavallee. This event was also crucial for gathering information about Assiniboia. Before the event, a woman who heard about the reunion brought in a quilt her mother had sewn together using squares of stitched fabric found at the Assiniboia Residential School after its closure. As well, a Survivor brought along his photo albums of the school and Tricia Logan from the National Centre for Truth and Reconciliation was able to scan them all for the archive. Prior to this point, the NCTR only possessed a small archive of Assiniboia images.

On Saturday June 24th we started at 6:00am with a pipe ceremony. The small group braving the cold temperatures shared their hopes and dreams for the event, as well as for the future. By 10am, the event was in full swing. The poor weather may have impacted our numbers, but we nonetheless had well over 200 passed through the site that day where they heard Survivors recounting their experiences at Assiniboia, in addition to music, dancing and laughter. On the information gathering and educational side of things, we collected stories from close to 30 Survivors, as well as their thoughts on a future commemorative marker for the site. The public also were given access to historical documents from the school, such as photographs, newsletters, and annuals, in addition to the oral history they heard in the large tent.

The reunion surpassed our greatest hopes for the event. As they left, many Survivors shook my hand and thanked me for making this possible. They spoke of the important healing work they did over the course of the two days. Members of the community spoke of the event as being transformative and a rare opportunity to form relationships with those who attended residential schools. Thank you again for contributing and making this event a reality.

Sincerely,



Dr. Andrew Woolford
Department Head, Sociology

On behalf of: Theodore Fontaine, Carrie Perreault, Dorothy Anne Crate, Dan Highway, Joe Malcolm, and David Rundle -- Survivors and members of the Assiniboia Residential School Reunion and Commemoration Governing Council.

St John's College
Warden's Report to Council
September 27, 2017

It has been a long time since Council met on May 27 and I must confess I was in England at the time of the meeting celebrating my son's 40th birthday. Since then we have had one of the finest summers in Manitoba history, and naturally I chose to spend the time in rainy wet southern Ontario with the mosquitoes who had left Winnipeg for Ontario at the same time as us. After much rest from very busy 150th anniversary year, I am back in the saddle.

- 1) attended the Heads of Anglican Colleges meetings in Vancouver May 24 to 27.
- 2) represented the College at the memorial service for Joe Madill (former Facilities Manager) on June 4
- 3) attended the Western Collaborative Network on Ministry training in Saskatoon (at Emmanuel St Chad College) June 6 to 9.
- 4) participated in the Gaa wii j'ii diyang Orientation on June 15
- 5) represented the College at the St John's Ravenscourt Convocation on June 23
- 6) Attended the Assiniboia Residential School Reunion briefly on June 24
- 7) attended the Isbister Society Garden Tea, June 28
- 8) met with the new VP Administration, Lynn Zapshala-Kelln, July 4
- 9) met with new Spiritual Advisor Coordinator, Edgar French, August 16
- 10) hosted the goodbye reception for Cathy Mudry, August 29
- 11) attended the Summer Works Canada bar-b-q with Terry Duguid, August 30
- 12) attended Native Studies Department Retreat, August 31-September 1
- 13) represented the College and Diocese at the CCS farewell for Maylanne Maybee, September 6
- 14) attended special meeting of Deans and Directors on the UMFA contract, September 7
- 15) met with Bob, the new International Student case worker, September 8
- 16) attended JumpStart, September 9
- 17) attended Residence Opening Banquet, September 9
- 18) hosted Lunch and Lively Conversations, September 12
- 19) the Theology Reading Group continues to gather, September 12
- 20) represented the College at the installation of Michelle Owens as the new Principal of CCS
- 21) had the SJCSA over for a bar-b-q on September 15
- 22) presided over Matriculation on September 17
- 23) attended the President's reception for President's Scholars September 20
- 24) visited alumni and donors in Brandon, September 21

If you have any questions about any of these events/activities please do not hesitate to ask.

I have been working throughout the summer with Ivan and Jackie on advancing support from three levels of government for our residence project.

Dean of Studies: Report to Council September 27, 2017

Welcome Back

As the incoming Dean of Studies, I want to first give a shout out to my predecessor, Brenda Cantelo, for her years of service in this position, and the outstanding job she has done of building community in the College. Many thanks as well to Lori Wilkinson, who was Acting Dean during Brenda's research study leave in winter 2017. These are big boots to fill!

Many of you will have noticed that I have moved offices, down into 209 on the classroom corridor. Ian, Ivan, Larry and Chris have been so helpful in that move. We have plans to create a waiting/reception area for students in the 'outer' office, which is room 208. It will be shared by myself and the Spiritual Advisors. On occasion cookies and cake will appear.

As you all know, the College elected three new Fellows last spring : Maylanne Maybee; Adolf Ng and Micheline Hughes. I hope you will all make them feel welcome. Murray Evans is also with us this year as a Visiting Fellow. We will be more formally celebrating our return to classes and the arrival of our new Fellows at the **Beginning of Term Reception**, which will follow immediately after Assembly today.

The start of term is always a hectic period. We have already had our **Student BBQ** (jointly with St Paul's College). I hope some of you had a chance to attend and perhaps meet some of our student body. Many thanks to Ian and Food Services for providing yet another successful and delicious welcome back for our faculty, staff, and students. Sunday, September 17 is **Matriculation**, during which our new students and Fellows are inducted into the College, and current Fellows receive their annual stipends (\$1) in keeping with the traditions of the College. This is my first Matriculation as Dean of Studies, and I look forward to a little ritual and ceremony to start the year. Fellows who can attend should see Sherry about robes.

This week, I attended the Associate Deans Undergraduate 'retreat.' There was a lot of discussion about academic dishonesty and discipline cases; and the increase in student requests for mental health accommodations, as mental health and wellness become a more and more pressing concern on campus. These issues are putting an increasing strain on university administrators and faculty, as I such all of us know from first hand experience. I had the opportunity to meet in person the new Dean of Studies at St Paul's College, Prof. Dilantha Fernando, who is a plant scientist. We agreed to meet to discuss future shared plans and concerns.

The Coming Year

Erin Millions will be coordinator of Soup and Bread Lectures for the fall term. Please contact her if you are willing to talk about your research over lunch in the SCR.

I have finalized the roster for committee service among members of the Assembly. If you have any concerns about your committee work, please do contact me. I am doing a couple of things a bit differently. One is that Fellows will serve on only ONE SJC committee. Secondly, I am instituting two-year terms for committee membership, in order to have some continuity of service and allow people to settle into their roles for a while. The challenging part will be staggering people's service to allow for both renewal and continuity in future years; I'm still working on that aspect.

The College does have a number of committees, and I'd like to see them become a bit more active, delegate greater responsibility, and engage them in special initiatives where appropriate. More news on this in the future, but as an example, this year I will try to revitalize the Student Affairs Committee, and enhance student participation in College governance more generally. I think we would all like to know more from students what their experiences and concerns are. One of my main goals is to build stronger relationships between Fellows and students, and contribute to a healthy and supported student life at SJC.

There is a lot to learn in this role, and I would value input and ideas. Please come and talk to me anytime.

Prof. Esyllt W. Jones
Dean of Studies

Development Officer Report to Council
September 2017

Fundraising

- Exploring potential funding avenues to purchase a piano for the Chapel
- Gearing up for the Fall campaign
- We have received notification of a bequest from the estate of Dorothy Hayward. No amount given but it is a residual beneficiary shared among 21 charities. She has no known connection to the college and no previous donation history.

Alumni/Stewardship

- Continuing to visit with Johnians.
- Chris and I travelled to Brandon for an alumni reception on the 21st Sept and will travel to Kenora on the 30th September for a luncheon gathering.
- Trip to Ottawa/Kingston/Toronto planned for 14th-18th September

Special Events

- The Lunch and Lively Conversation was held on 12th September to great success. Tracy Bowman who works at the UofM in External Relations attended the event.

Marketing/Communications

- The latest issue of In Lumine has been mailed out

Staffing

- Our summer student worked out well Adekunle Adesanmi was hired under the Canada Summer Jobs programme and we also hired Kristen Leutke for 10 hours a week.
- We were unsuccessful in our bid for a work/study student and have been waitlisted in case more funding is received.

Misc

- Working with Chris and Ivan on the Capital Campaign.
- Manitoba Scholarship and Bursary Initiative (MSBI) – matching funds from the Province has changed. We will now be matching at 50% on disbursed amount. Under the previous regulations money invested in the fund was matched at 100%.

Respectfully submitted by:

Jackie Markstrom
20th September, 2017

Dean of Residence Report

Residence Projects

There were a number of activities in the residence this summer. Ian Park and I inspected every room in the residence and made a list of all maintenance work they needed. Over a month and a half, we have gone through the list and fixed issues such as painting, flooring, window blinds, wall damages, door locks and all electrical damages. We replaced all couches in the lounge and games room and they look spectacular.

The TV Lounge in the residence have been approved for alcohol consumption for the first time. The main reasons behind this decision are better noise policy regulation and the safety of residence students and property. I have contacted Manitoba Liquor Licensing Authorities and made sure we are in compliance with the laws. I wrote an amendment to the Student Contract with details of boundaries to this new privilege. However, it has been made abundantly clear that abuse of this privilege may cause us banning alcohol consumption in the lounge again.

Regular Semester

As of September 13th, we still have 20 rooms available in the residence. It is my understanding that the entire campus is facing a drop in student interest in campus living this year. Our office has connected with several organizations such as ICM, UofM Residences, IEP and International Centre, in order to gain more exposure. We have 3 students with us from Sapotaweyak group. The residence is 62.5% international, 22.5% first years, and similar to last year, we have a higher number of male than female students (58 male and 22 female). We welcomed one more Syrian refugee student along with the 4 students we had last year.

Summer Session

We had a lot of traffic this summer. Starting late June till the end of August, we had several groups stay with us, namely MITT (17 students), Engineering (22 students), Health Quest (20), Math Camp (25), Canada Games (9 participants) and IEP (44 students). Because of all the groups, the residence was close to full occupancy for a majority of July and August.

Residence Activity

For the 2017-2018 academic year, the dons are:

- Morgan Taverner (Sr. Don)
- Tobore Oghre
- Briann Palamides
- Tino Hove

They've already proven themselves to be hard workers and great leaders, and I'm excited to work with them this year!

Res Council is holding elections on September 22nd. The executive currently consists of Florian Schwickart and Susanne Schwickart as Co-Presidents and Patrick Fung as Financial Director. They will bring on a Communications Officer, a Yearbook Editor and floor reps in this election.

The Residence Council have done a good job connecting with College Council to make Jumpstart a success. Res council have also organized several icebreakers to build the residence community.

The first House Meeting was a success; Shelly Manly-Tannis, the new Chaplain and I co-facilitated the meeting. The Student Contract, Sex Ed and Multiculturalism were the main focusses on the meeting.

Thank you.

Spiritual Advisor's Report to Council
Shelly Manley-Tannis
Shelly.manley-tannis@umanitoba.ca
St. John's College
Wednesday September 27, 2017

In my first six weeks in the position of Spiritual Advisor at St. John's College, I have felt most welcome and am really enjoying the challenges of learning so many new things and meeting so many new people. The first couple of weeks at the College were fairly quiet as it was still summer holidays for many people, but I did use the time to get to know some of the other staff, try to get my office sorted out and ask about a million questions (mostly of Ivan and Amy – so, thank you to them!) I now have an email address and access to the computer with lots of organized resources that Allison left. I have phone access and am waiting on business cards and narrowing down my office hours. Tuesday will be my most regular day on campus and then various days and hours on top of that!

My focus has been on getting to know the people of the College and wider University contacts as well. I have met with the new Spiritual Care Coordinator for the University, Edgar French; have connected regularly with Daly De Gange and Natasha Ali (others in the Spiritual Advisory 'team'); attended Matriculation, various receptions, and have met many of the college Fellows as well. I also attended the recent Lunch & Lively event and was introduced there to many alumni and college supporters. The beginning of term Barbeque with St. Paul's College and the Homecoming event at Migizii Agamik (which I attended with Chris) were other ways to meet some of the neighbours of the college and learn more about the resources that are available to U of M students.

Working with Fayaz Hasan in this initial time has been a great experience and I really appreciate his knowledge of being a student and resident here, and his respectful way of approaching the ways we can work together. In July we were classmates in the course suggested by Chris Trott – Intergroup Dialogue Facilitation – and I look forward to working further on what may come next out of that work. I also co-led with Fayaz the first House meeting for the students in Residence and was honoured to be asked to lead the presentation on Sexuality: health, consent, safety, respect, etc. It was a first for me in my ministry! I also attended the beginning of the JUMP-START day and enjoyed meeting some more of the students and playing Jeopardy!

If my report, so far, sounds like I have mostly been mingling and enjoying the food and drink that often accompanies college events – you would be right! But I also have been working on plans for Chapel events and other programming such as Evensong (with the 'All the King's Men' Choir), a beginning of term retreat for the Student Council, signs and information for the chapel, and planning for other ideas to share with the students and find out what their interests may be this year in Spiritual engagement. I am looking forward to sharing some meals and connecting more with students in the coming weeks, and being available to them for one-on-one or small group discussion and support.

I do not know a lot about what comes next – partly because there are so many possibilities! – but I am so pleased to be here and feeling blessed indeed by the welcome I have received. I look forward to working together and offering my presence as a comfort or joy to those who need it.

Bursar's Report to Council September 27th, 2017

Financial

BDO Canada conducted their audit of the College in the beginning of June. The process went smoothly, and we will be presenting Audited Statements to College Council at our meeting at the end of September.

On Wednesday, September 20th, the Finance & Admin Committee recommended to Council the approval of the 2016-17 audited financial statements.

Summer Conferences

We had a very successful summer in the residence. Our average occupancy rate from May to September was approximately 62%, a significant increase over last year. Our busiest months were July and August, which included both regular students and outside groups, but our regular residence student numbers for May and June was also higher than last year.

Residence

For the first time in many years, we do not have a full residence. We are continuing to reach out to various student groups including the International Student Centre and ICM, as well as staying in touch with University Housing to encourage them to send students our way in an effort to fill our empty rooms. As of September 13th we had approximately 20 rooms available. This is significant, and we are unsure of what has caused this. Discussions with University Housing indicates their demand was significantly lower this year as well. The continued shortage of beds on campus over the last number of years may have contributed to students not bothering to apply, and simply look for off-campus housing, and we will continue to attempt to reach students so they know we have vacancies.

Building items

We have contracted with NRG to replace the hood exhaust in the residence kitchen. Construction will begin in October, and we will complete the final change-over during the exam period, and Christmas break to minimize the disruption to our residents.

Staff

We are happy that Diana Defoort has returned to work on a gradual basis, with a goal of increasing her hours back to full time.



ST JOHN'S COLLEGE

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Registrar's Report
September 2017

University of Manitoba HeadStart Saturday, June 3, 2017. As always, this is a great opportunity to speak with students and their parents about the benefits of membership.

University of Manitoba Orientation All About U Expo Tuesday, September 5, 2017 and Wednesday, September 6, 2017. Fayaz Hasan and I manned our table near the Max Bell Centre this year. It was not the best location, but we did talk with a few students, some of whom were already members.

Jumpstart Saturday, September 9. We did something different this year for Jumpstart. Rather than holding it before classes start, we held it on the Saturday after the start of classes. We made it mandatory for Residence students, free for all, and from 10:00 am until 2:00 pm. The St John's College Student's Association and Residence Council worked together to plan the day which included trivia games and a relay race with a slip and slide and a watermelon eating contest. Though not every resident attended, our numbers were fairly good, and we had a number of day students attend as well.

Counsellor's Seminar Tuesday, September 19. This is run by the University of Manitoba Student Recruitment team. We provided materials on the college for the 150 High School Student Counsellors.

Matriculation Sunday, September 17. We had 15 people sign the College Roll, including two Fellows and our new Spiritual Advisor. Thank you to all who attended and participated.

Convocation Sunday, November 5. Save the date! Convocation is on Sunday, November 5. I will be sending out invitations soon. Please let me know if you will be attending so I can order a gown for you.

Student Mentor Program Student Life has a New Student Mentor program where they partner Senior Students with First Year Students. We are working with our Students' Association and encouraging them to sign up as mentors.

Sherry Peters
Registrar

St. John's College
Senior Stick's Report to Council
September 27th, 2017

Dear Council Members,

My name is Daniel Lee and I am the Senior Stick of the St. John's College Students' Association (SJCSA). I would like to introduce myself through this platform as I will not be able to attend the meeting on September 27th, 2017. I am looking forward to meeting everyone that I have not yet had the privilege in meeting sometime soon, hopefully before the next Council meeting! After a (short) summer break, the students are back in classes and ready for another great year. The members of SJCSA are very excited for the 2017-2018 academic year, as we have big plans for our students.

Here is a brief list of what the students have been up to and what we have planned for this year:

Event/Plans (Date)	Description
Student Lounge Renovations (Sept 2016 – Present)	For those who haven't spent time in the old student lounge, two flights of stairs below the General Office, I will be the first person to tell you that it was not an enjoyable place to spend time as a student. The student body required a lounge that serves as a comfortable, welcoming and safe environment. For many years, the lounge was a dark, carpeted room that many students couldn't call "home". The SJCSA, with the help of Ivan and Dr. Trott, planned out renovations for the lounge with the hopes of creating a space that gives students a reason to spend more time within the college. After a long year of planning and waiting for Physical Plant to start the renovations, it is safe to say the project is almost complete! The lounge has new flooring (not carpet anymore!), ceiling tiling, paint, and furniture. We are still in the process of moving a pool table in there and adding the finishing touches before our GRAND OPENING event, which will be planned with Ian Park. Although not officially opened, the students that have had a chance to see the lounge have provided great feedback!
Jumpstart 2017 (September 9th, 2017)	In comparison to previous years, this year's Jumpstart event was a complete success. Many resident students (plus some day students) showed up and had a great time before their annual banquet dinner. The Programming Directors and other SJCSA members came together to make this orientation event truly special for the new and returning students of St. John's College.

Welcome BBQ (September 13th, 2017)	The SJCSA helped out at the table and had the chance to recruit some new members!
Dr. Trott's BBQ Dinner (September 15th, 2017)	The majority of the student council attended Dr. Trott's annual BBQ dinner, where we discussed council related businesses over some burgers and drinks.
Matriculation (September 17th, 2017)	Four members of the SJCSA were in attendance at matriculation this year, and one returning SJCSA member had the chance to finally sign her name in the historic book. Welcome to Makenzie Taylor!
Carrel Sales (September 20th-22nd, 2017)	David Song, the Student Services Director, organized the carrel applications and sold them during the third week of September. The members' agreement form was updated this year.
Intramural Sports (September 25th – Present)	Makenzie Taylor (SJCSA, Sports Representative) organized three intramural teams (Soccer, Dodgeball and Volleyball), which all started their respective league games during the fourth week of September. Games will run until final exam season and new sports will begin in January 2018.
First SJCSA Meeting (September 25th, 2017)	Minutes by: Daniel Lee/Mark Livingston Exciting news for SJCSA as the student council added four new members! After interviews were conducted during the 3 rd week of September, we are happy to welcome the following members onto this year's SJCSA: Breann Recksiedler (Community Outreach Rep.) Chelsey (Chansong) Yun (Chairperson) Olukemi Akiode (UMSU Representative) Shaheed Oladunjoye (Communications Director)
Board of Senior Sticks Meeting (September 25th, 2017)	First BOSS meeting of this year, a monthly meeting held by Tanjit Nagra (UMSU President), in which student leaders of each faculty and college come together and discuss their respective businesses that may pertain to other groups. As this was the first meeting, it was relatively short. Leaders introduced themselves to one another and briefly discussed their plans for the year.
First Programming Event (September 29th, 2017)	David Kim and Atoosa Jalayeri (SJCSA, Co-Programming Directors) have organized the first student event for the year, which is held at Lasertopia.

Please do not hesitate to reach out to me for any more details about what the SJCSA is up to or any of the items listed above. I am always available through email (leed3410@myumanitoba.ca).