

ST JOHN'S COLLEGE COUNCIL  
Agenda

For the Meeting of November 22, 2017  
Meal at 5:30, Meeting from 6:00 Room 108, St John's College

1. Opening Prayer
2. Approval of the Agenda
3. Approval of the September 27, 2017 Minutes
4. Business arising from the Minutes
5. New Business
  - a) Report to Council on Feasibility of Fundraising for a new residence
  - b) Motion from Assembly regarding signing the Indigenous Accord
6. Reports from Committees, College Officers and Student Council
  - a) Reports from Committees – Council Executive, Development, Finance & Admin.
  - b) Report from Assembly
  - c) Reports from College Officers and Student Council
    - i) Warden
    - ii) Dean of Studies
    - iii) Development Office
    - iv) Dean of Residence
    - v) Spiritual Advisor
    - vi) Bursar
    - vii) Registrar
    - viii) Senior Stick
7. Other Business
8. Adjournment

ST JOHN'S COLLEGE COUNCIL  
Minutes

For the Meeting of September 27, 2017  
Meal at 5:30, Meeting from 6:00 Room 108, St John's College

Present: P. Cloutier (Chair), F. Hasan, S. Peters (Secretary), C. Loewen, C. Trott, J. James, J. Ripley, I. Froese, J. Markstrom, E. Jones, R. Coutts, J. Dueck, G. Bak, A. Braid, H. Kennedy, S. Manley-Tannis

Regrets: E. Alexandrin, D. Phillips, H. Richardson, J. McConnell, D. Lee, D. Watt, B. Pope, P. Brass

1. Opening Prayer

S. Manley-Tannis opened the meeting with prayer.

2. Approval of the Agenda

MOTION: That the agenda be approved as distributed:

J. James / H. Kennedy

CARRIED

3. Approval of the May 24, 2017 Minutes

MOTION: That the minutes of the meeting of May 24, 2017, be approved as distributed.

A. Braid / C. Loewen

CARRIED

4. Business arising from the Minutes

a) Nominate new Chair of Council - MOTION from Council Executive: That P. Cloutier be elected as chair of council. A call for further nominations was made, and P. Cloutier was elected Chair.

5. New Business

a) Re-appoint Vice-Chair - MOTION: That J. Ripley be reappointed as Vice-Chair of Council.

C. Trott / J. James

CARRIED

b) Presentation by Guy Prefontaine and Marten Dehoux - The presentation covered the scope of the physical layout of a new residence, the conversations held with government officials, the environmental footprint of such a building, and where to go from here. Discussion followed regarding the budget, fundraising, and whether there should be a study to determine if we have the fundraising capacity. It was suggested that Administration to go back and draft a positional paper for the next meeting, to look at the existing budget and determine if we are in a capacity to pay for moving forward. MOTION: That Administration provide Council, at the next meeting, their recommendations as to the rationale for the nature of a new residence, the rationale for the cost of a new residence; a comment on the feasibility of fundraising, including the cost to students and revenue, and the synergies and tensions between the College and the University; and the rationale for their recommendation.

J. Ripley / J. James

CARRIED

c) Appoint Auditors: MOTION: That BDO be re-appointed as the auditors for the 2017-2018 fiscal year.

C. Trott / H. Kennedy

CARRIED

d) Audited Financial Statements and Auditors report: A suggestion was made that the College look into setting up a fraud reporting line to preserve the reputation of the College. MOTION from the Finance & Admin committee: That College Council approve the 2016-2017 Audited Financial Statements.

CARRIED

e) Vote on kitchen hood exhaust - An electronic vote was held over the summer to approve the expenditure of the kitchen hood exhaust. The vote was carried unanimously.

f) Report on the Assiniboia Residential School Reunion - Andrew Woolford provided a brief report of the reunion.

6. Reports from Committees, College Officers and Student Council

a) Reports from Committees – Council Executive, Development, Finance & Admin.

Council Executive met to set the agenda for tonight's meeting.

Finance & Admin met to discuss the audited financial statements.

Development Committee did not meet.

b) Report from Assembly

Assembly met, elected an assembly chair, approved the committees, approved the terms of a new scholarship and changes to bursary terms.

c) Reports from College Officers and Student Council

i) Warden

St John's College

Warden's Report to Council

September 27, 2017

It has been a long time since Council met on May 27 and I must confess I was in England at the time of the meeting celebrating my son's 40th birthday. Since then we have had one of the finest summers in Manitoba history, and naturally I chose to spend the time in rainy wet southern Ontario with the mosquitoes who had left Winnipeg for Ontario at the same time as us. After much rest from very busy 150th anniversary year, I am back in the saddle.

1) attended the Heads of Anglican Colleges meetings in Vancouver May 24 to 27.

2) represented the College at the memorial service for Joe Madill (former Facilities Manager) on June 4

3) attended the Western Collaborative Network on Ministry training in Saskatoon (at Emmanuel St Chad College) June 6 to 9.

4) participated in the Gaa wii j'ii diyang Orientation on June 15

5) represented the College at the St John's Ravenscourt Convocation on June 23

6) Attended the Assiniboia Residential School Reunion briefly on June 24

7) attended the Isbister Society Garden Tea, June 28

8) met with the new VP Administration, Lynn Zapshala-Kelln, July 4

9) met with new Spiritual Advisor Coordinator, Edgar French, August 16

10) hosted the goodbye reception for Cathy Mudry, August 29

11) attended the Summer Works Canada bar-b-q with Terry Duguid, August 30

12) attended Native Studies Department Retreat, August 31-September 1

13) represented the College and Diocese at the CCS farewell for Maylanne Maybee, September 6

14) attended special meeting of Deans and Directors on the UMFA contract, September 7

15) met with Bob, the new International Student case worker, September 8

16) attended JumpStart, September 9

17) attended Residence Opening Banquet, September 9

18) hosted Lunch and Lively Conversations, September 12

19) the Theology Reading Group continues to gather, September 12

20) represented the College at the installation of Michelle Owens as the new Principal of CCS

21) had the SJCSA over for a bar-b-q on September 15

22) presided over Matriculation on September 17

23) attended the President's reception for President's Scholars September 20

24) visited alumni and donors in Brandon, September 21

If you have any questions about any of these events/activities please do not hesitate to ask.

I have been working throughout the summer with Ivan and Jackie on advancing support from three levels of government for our residence project.

ii) Dean of Studies

Dean of Studies: Report to Council September 27, 2017

Welcome Back

As the incoming Dean of Studies, I want to first give a shout out to my predecessor, Brenda Cantelo, for her years of service in this position, and the outstanding job she has done of building community in the College. Many thanks as well to Lori Wilkinson, who was Acting Dean during Brenda's research study leave in winter 2017. These are big boots to fill!

Many of you will have noticed that I have moved offices, down into 209 on the classroom corridor. Ian, Ivan, Larry and Chris have been so helpful in that move. We have plans to create a waiting/reception area for students in the 'outer' office, which is room 208. It will be shared by myself and the Spiritual Advisors. On occasion cookies and cake will appear.

As you all know, the College elected three new Fellows last spring: Maylanne Maybee; Adolf Ng and Micheline Hughes. I hope you will all make them feel welcome. Murray Evans is also with us this year as a Visiting Fellow. We will be more formally celebrating our return to classes and the arrival of our new Fellows at the Beginning of Term Reception, which will follow immediately after Assembly today.

The start of term is always a hectic period. We have already had our Student BBQ (jointly with St Paul's College). I hope some of you had a chance to attend and perhaps meet some of our student body. Many thanks to Ian and Food Services for providing yet another successful and delicious welcome back for our faculty, staff, and students. Sunday, September 17 is Matriculation, during which our new students and Fellows are inducted into the College, and current Fellows receive their annual stipends (\$1) in keeping with the traditions of the College. This is my first Matriculation as Dean of Studies, and I look forward to a little ritual and ceremony to start the year. Fellows who can attend should see Sherry about robes.

This week, I attended the Associate Deans Undergraduate 'retreat.' There was a lot of discussion about academic dishonesty and discipline cases; and the increase in student requests for mental health accommodations, as mental health and wellness become a more and more pressing concern on campus. These issues are putting an increasing strain on university administrators and faculty, as I such all of us know from first-hand experience. I had the opportunity to meet in person the new Dean of Studies at St Paul's College, Prof. Dilantha Fernando, who is a plant scientist. We agreed to meet to discuss future shared plans and concerns.

The Coming Year

Erin Millions will be coordinator of Soup and Bread Lectures for the fall term. Please contact her if you are willing to talk about your research over lunch in the SCR.

I have finalized the roster for committee service among members of the Assembly. If you have any concerns about your committee work, please do contact me. I am doing a couple of things a bit differently. One is that Fellows will serve on only ONE SJC committee. Secondly, I am instituting two-year terms for committee membership, in order to have some continuity of service and allow people to settle into their roles for a while. The challenging part will be staggering people's service to allow for both renewal and continuity in future years; I'm still working on that aspect.

The College does have a number of committees, and I'd like to see them become a bit more active, delegate greater responsibility, and engage them in special initiatives where appropriate. More news on this in the future, but as an example, this year I will try to revitalize the Student Affairs Committee, and enhance student participation in College governance more generally. I think we would all like to know more from students what their experiences and concerns are. One of my main goals is to build stronger relationships between Fellows and students, and contribute to a healthy and supported student life at SJC.

There is a lot to learn in this role, and I would value input and ideas. Please come and talk to me anytime.

Prof. Esyllt W. Jones  
Dean of Studies

### iii) Development Office

Development Officer Report to Council  
September 2017

#### Fundraising

- Exploring potential funding avenues to purchase a piano for the Chapel
- Gearing up for the Fall campaign
- We have received notification of a bequest from the estate of Dorothy Hayward. No amount given but it is a residual beneficiary shared among 21 charities. She has no known connection to the college and no previous donation history.

#### Alumni/Stewardship

- Continuing to visit with Johnians.
- Chris and I travelled to Brandon for an alumni reception on the 21st Sept and will travel to Kenora on the 30th September for a luncheon gathering.
- Trip to Ottawa/Kingston/Toronto planned for 14th-18th September

#### Special Events

- The Lunch and Lively Conversation was held on 12th September to great success. Tracy Bowman who works at the UofM in External Relations attended the event.

#### Marketing/Communications

- The latest issue of In Lumine has been mailed out

#### Staffing

- Our summer student worked out well Adekunle Adesanmi was hired under the Canada Summer Jobs programme and we also hired Kristen Leutke for 10 hours a week.
- We were unsuccessful in our bid for a work/study student and have been waitlisted in case more funding is received.

#### Misc

- Working with Chris and Ivan on the Capital Campaign.
- Manitoba Scholarship and Bursary Initiative (MSBI) – matching funds from the Province has changed. We will now be matching at 50% on disbursed amount. Under the previous regulations money invested in the fund was matched at 100%.

Respectfully submitted by:  
Jackie Markstrom  
iv) Dean of Residence

## Dean of Residence Report

### Residence Projects

There were a number of activities in the residence this summer. Ian Park and I inspected every room in the residence and made a list of all maintenance work they needed. Over a month and a half, we have gone through the list and fixed issues such as painting, flooring, window blinds, wall damages, door locks and all electrical damages. We replaced all couches in the lounge and games room and they look spectacular.

The TV Lounge in the residence have been approved for alcohol consumption for the first time. The main reasons behind this decision are better noise policy regulation and the safety of residence students and property. I have contacted Manitoba Liquor Licensing Authorities and made sure we are in compliance with the laws. I wrote an amendment to the Student Contract with details of boundaries to this new privilege. However, it has been made abundantly clear that abuse of this privilege may cause us banning alcohol consumption in the lounge again.

### Regular Semester

As of September 13th, we still have 20 rooms available in the residence. It is my understanding that the entire campus is facing a drop in student interest in campus living this year. Our office has connected with several organizations such as ICM, UofM Residences, IEP and International Centre, in order to gain more exposure. We have 3 students with us from Sapotaweyak group. The residence is 62.5% international, 22.5% first years, and similar to last year, we have a higher number of male than female students (58 male and 22 female). We welcomed one more Syrian refugee student along with the 4 students we had last year.

### Summer Session

We had a lot of traffic this summer. Starting late June till the end of August, we had several groups stay with us, namely MITT (17 students), Engineering (22 students), Health Quest (20), Math Camp (25), Canada Games (9 participants) and IEP (44 students). Because of all the groups, the residence was close to full occupancy for a majority of July and August.

### Residence Activity

For the 2017-2018 academic year, the dons are:

- Morgan Taverner (Sr. Don)
- Tobore Oghre
- Brieann Palamides
- Tino Hove

They've already proven themselves to be hard workers and great leaders, and I'm excited to work with them this year!

Res Council is holding elections on September 22nd. The executive currently consists of Florian Schwickart and Susanne Schwickart as Co-Presidents and Patrick Fung as Financial Director. They will bring on a Communications Officer, a Yearbook Editor and floor reps in this election.

The Residence Council have done a good job connecting with College Council to make Jumpstart a success. Res council have also organized several icebreakers to build the residence community.

The first House Meeting was a success; Shelly Manly-Tannis, the new Chaplain and I co-facilitated the meeting. The Student Contract, Sex Ed and Multiculturalism were the main focusses on the meeting.

Thank you.

v) Spiritual Advisor

Spiritual Advisor's Report to Council  
Shelly Manley-Tannis  
Shelly.manley-tannis@umanitoba.ca  
St. John's College  
Wednesday September 27, 2017

In my first six weeks in the position of Spiritual Advisor at St. John's College, I have felt most welcome and am really enjoying the challenges of learning so many new things and meeting so many new people. The first couple of weeks at the College were fairly quiet as it was still summer holidays for many people, but I did use the time to get to know some of the other staff, try to get my office sorted out and ask about a million questions (mostly of Ivan and Amy – so, thank you to them!) I now have an email address and access to the computer with lots of organized resources that Allison left. I have phone access and am waiting on business cards and narrowing down my office hours. Tuesday will be my most regular day on campus and then various days and hours on top of that!

My focus has been on getting to know the people of the College and wider University contacts as well. I have met with the new Spiritual Care Coordinator for the University, Edgar French; have connected regularly with Daly De Gange and Natasha Ali (others in the Spiritual Advisory 'team'); attended Matriculation, various receptions, and have met many of the college Fellows as well. I also attended the recent Lunch & Lively event and was introduced there to many alumni and college supporters. The beginning of term Barbeque with St. Paul's College and the Homecoming event at Migizii Agamik (which I attended with Chris) were other ways to meet some of the neighbours of the college and learn more about the resources that are available to U of M students.

Working with Fayaz Hasan in this initial time has been a great experience and I really appreciate his knowledge of being a student and resident here, and his respectful way of approaching the ways we can work together. In July we were classmates in the course suggested by Chris Trott – Intergroup Dialogue Facilitation – and I look forward to working further on what may come next out of that work. I also co-led with Fayaz the first House meeting for the students in Residence and was honoured to be asked to lead the presentation on Sexuality: health, consent, safety, respect, etc. It was a first for me in my ministry! I also attended the beginning of the JUMP-START day and enjoyed meeting some more of the students and playing Jeopardy!

If my report, so far, sounds like I have mostly been mingling and enjoying the food and drink that often accompanies college events – you would be right! But I also have been working on plans for Chapel events and other programming such as Evensong (with the 'All the King's Men' Choir), a beginning of term retreat for the Student Council, signs and information for the chapel, and planning for other ideas to share with the students and find out what their interests may be this year in Spiritual engagement. I am looking forward to sharing some meals and connecting more with students in the coming weeks, and being available to them for one-on-one or small group discussion and support.

I do not know a lot about what comes next – partly because there are so many possibilities! – but I am so pleased to be here and feeling blessed indeed by the welcome I have received. I look forward to working together and offering my presence as a comfort or joy to those who need it.

vi) Bursar

Bursar's Report to Council September 27th, 2017

Financial

BDO Canada conducted their audit of the College in the beginning of June. The process went smoothly, and we will be presenting Audited Statements to College Council at our meeting at the end of September.

On Wednesday, September 20th, the Finance & Admin Committee recommended to Council the approval of the 2016-17 audited financial statements.

### Summer Conferences

We had a very successful summer in the residence. Our average occupancy rate from May to September was approximately 62%, a significant increase over last year. Our busiest months were July and August, which included both regular students and outside groups, but our regular residence student numbers for May and June was also higher than last year.

### Residence

For the first time in many years, we do not have a full residence. We are continuing to reach out to various student groups including the International Student Centre and ICM, as well as staying in touch with University Housing to encourage them to send students our way in an effort to fill our empty rooms. As of September 13th we had approximately 20 rooms available. This is significant, and we are unsure of what has caused this. Discussions with University Housing indicates their demand was significantly lower this year as well. The continued shortage of beds on campus over the last number of years may have contributed to students not bothering to apply, and simply look for off-campus housing, and we will continue to attempt to reach students so they know we have vacancies.

### Building items

We have contracted with NRG to replace the hood exhaust in the residence kitchen. Construction will begin in October, and we will complete the final change-over during the exam period, and Christmas break to minimize the disruption to our residents.

### Staff

We are happy that Diana Defoort has returned to work on a gradual basis, with a goal of increasing her hours back to full time.

#### vii) Registrar

#### Registrar's Report September 2017

University of Manitoba HeadStart Saturday, June 3, 2017. As always, this is a great opportunity to speak with students and their parents about the benefits of membership.

University of Manitoba Orientation All About U Expo Tuesday, September 5, 2017 and Wednesday, September 6, 2017. Fayaz Hasan and I manned our table near the Max Bell Centre this year. It was not the best location, but we did talk with a few students, some of whom were already members.

Jumpstart Saturday, September 9. We did something different this year for Jumpstart. Rather than holding it before classes start, we held it on the Saturday after the start of classes. We made it mandatory for Residence students, free for all, and from 10:00 am until 2:00 pm. The St John's College Student's Association and Residence Council worked together to plan the day which included trivia games and a relay race with a slip and slide and a watermelon eating contest. Though not every resident attended, our numbers were fairly good, and we had a number of day students attend as well.

Counsellor's Seminar Tuesday, September 19. This is run by the University of Manitoba Student Recruitment team. We provided materials on the college for the 150 High School Student Counsellors.

Matriculation Sunday, September 17. We had 15 people sign the College Roll, including two Fellows and our new Spiritual Advisor. Thank you to all who attended and participated.

Convocation Sunday, November 5. Save the date! Convocation is on Sunday, November 5. I will be sending out invitations soon. Please let me know if you will be attending so I can order a gown for you.

Student Mentor Program Student Life has a New Student Mentor program where they partner Senior Students with First Year Students. We are working with our Students' Association and encouraging them to sign up as mentors.

viii) Senior Stick

**St. John's College  
Senior Stick's Report to Council  
September 27<sup>th</sup>, 2017**

Dear Council Members,

My name is Daniel Lee and I am the Senior Stick of the St. John's College Students' Association (SJCSA). I would like to introduce myself through this platform as I will not be able to attend the meeting on September 27<sup>th</sup>, 2017. I am looking forward to meeting everyone that I have not yet had the privilege in meeting sometime soon, hopefully before the next Council meeting! After a (short) summer break, the students are back in classes and ready for another great year. The members of SJCSA are very excited for the 2017-2018 academic year, as we have big plans for our students.

Here is a brief list of what the students have been up to and what we have planned for this year:

Event/Plans (Date)	Description
Student Lounge Renovations (Sept 2016 – Present)	For those who haven't spent time in the old student lounge, two flights of stairs below the General Office, I will be the first person to tell you that it was not an enjoyable place to spend time as a student. The student body required a lounge that serves as a comfortable, welcoming and safe environment. For many years, the lounge was a dark, carpeted room that many students couldn't call "home". The SJCSA, with the help of Ivan and Dr. Trott, planned out renovations for the lounge with the hopes of creating a space that gives students a reason to spend more time within the college. After a long year of planning and waiting for Physical Plant to start the renovations, it is safe to say the project is almost complete! The lounge has new flooring (not carpet anymore!), ceiling tiling, paint, and furniture. We are still in the process of moving a pool table in there and adding the finishing touches before our GRAND OPENING event, which will be planned with Ian Park. Although not officially opened, the students that have had a chance to see the lounge have provided great feedback!
Jumpstart 2017 (September 9 <sup>th</sup> , 2017)	In comparison to previous years, this year's Jumpstart event was a complete success. Many resident students (plus some day students) showed up and had a great time before their annual banquet dinner. The Programming Directors and other SJCSA members came together to make this orientation event truly special for the new and returning students of St. John's College.
Welcome BBQ (September 13 <sup>th</sup> , 2017)	The SJCSA helped out at the table and had the chance to recruit some new members!

Dr. Trott's BBQ Dinner (September 15 <sup>th</sup> , 2017)	The majority of the student council attended Dr. Trott's annual BBQ dinner, where we discussed council related businesses over some burgers and drinks.
Matriculation (September 17 <sup>th</sup> , 2017)	Four members of the SJCSA were in attendance at matriculation this year, and one returning SJCSA member had the chance to finally sign her name in the historic book. Welcome to Makenzie Taylor!
Carrel Sales (September 20 <sup>th</sup> -22 <sup>nd</sup> , 2017)	David Song, the Student Services Director, organized the carrel applications and sold them during the third week of September.  The members' agreement form was updated this year.
Intramural Sports (September 25 <sup>th</sup> – Present)	Makenzie Taylor (SJCSA, Sports Representative) organized three intramural teams (Soccer, Dodgeball and Volleyball), which all started their respective league games during the fourth week of September. Games will run until final exam season and new sports will begin in January 2018.
First SJCSA Meeting (September 25 <sup>th</sup> , 2017)	Minutes by: Daniel Lee/Mark Livingston  Exciting news for SJCSA as the student council added four new members! After interviews were conducted during the 3 <sup>rd</sup> week of September, we are happy to welcome the following members onto this year's SJCSA:  Breann Recksiedler (Community Outreach Rep.) Chelsey (Chansong) Yun (Chairperson) Olukemi Akiode (UMSU Representative) Shaheed Oladunjoye (Communications Director)
Board of Senior Sticks Meeting (September 25 <sup>th</sup> , 2017)	First BOSS meeting of this year, a monthly meeting held by Tanjit Nagra (UMSU President), in which student leaders of each faculty and college come together and discuss their respective businesses that may pertain to other groups.  As this was the first meeting, it was relatively short. Leaders introduced themselves to one another and briefly discussed their plans for the year.
First Programming Event (September 29 <sup>th</sup> , 2017)	David Kim and Atoosa Jalayeri (SJCSA, Co-Programming Directors) have organized the first student event for the year, which is held at Lasertopia.

Please do not hesitate to reach out to me for any more details about what the SJCSA is up to or any of the items listed above. I am always available through email ([leed3410@myumanitoba.ca](mailto:leed3410@myumanitoba.ca)).

7. Other Business

8. Adjournment

MOTION: That the meeting be adjourned.

A. Braid / G. Bak

CARRIED



## WINNIPEG'S INDIGENOUS ACCORD

*Our Shared Future Rooted in Truth, Harmony, and Generosity*

### OUR VISION

Developed by children gathered in harmony to visualize a future of Winnipeg

"The City of Winnipeg is a place where everyone has a voice, a place where people and the environment come first, where everyone has fair access. Everyone should be treated with respect and acceptance and kindness. Everyone should treat everyone kindly and equally and accept them for who they are because when you feel like you belong, you achieve freedom. United as one, and hopeful, we can work toward a peaceful and safe city. Be a leader that thinks for yourself and speaks up for change."

The name Winnipeg has its origins in the Cree name given to Lake Winnipeg "Win"-muddy, "nippe"-water. Winnipeg is located within Treaty No. 1 Territory, the traditional lands of the Anishinabe (Ojibway), Ininew (Cree), Oj-Cree, Dene, and Dakota, and is the Birthplace of the Métis Nation and the Heart of the Métis Nation Homeland. People from around the world have come to call Winnipeg home and our community prides itself in its cultural diversity. As the original inhabitants of this land and as inhabitants of this land by birth or adoption, we all share the goal to make our city a better place to live based on mutual respect, equal opportunity, and hope.

This place has been host to many for thousands of years and present day is home to Inuit from northern territory and Indigenous peoples from other territories arriving from all directions by land, air, and water. The spirit of this legacy is manifest in present day by the observance of greetings and friendship extended to all Indigenous peoples who newly arrive in Winnipeg.

What does reconciliation mean? It is a question of basic human dignity. It's the right of every person from every background to be treated with kindness, decency, and respect, and this benefits all of us. It also means renewing that story of partnership and peace that the treaties began to tell. We are all working towards the same goal - to build happy, resilient, strong, and prosperous families. When we recover the true Canadian story of peace and partnership and inclusion, our highest ideals we cherish, we will improve our chances of success.

### OUR COMMITMENTS

- The City of Winnipeg is committed to building an ongoing process of reconciliation in Winnipeg, a process that is based on the establishment and maintenance of mutually respectful partnerships with First Nations, Métis, and Inuit governments, organizations, and individuals.
- The City of Winnipeg is committed to embracing a respectful relationship with First Nations, Métis and Inuit Peoples in Winnipeg and committed to a purposeful and influential leadership role to engage new partners to join us in the collective process of reconciliation in Winnipeg.
- The City of Winnipeg is committed to a reconciliation process guided by the knowledge and experiences of First Nations, Métis, and Inuit Peoples and will include distinct cultural traditions, protocols, ceremonies, and languages as an expression of their identity and nationhood.
- The City of Winnipeg is committed to engaging multiple sectors, organizations, groups, and individuals across Winnipeg to build new initiatives, partnerships, and advance reconciliation efforts with Indigenous Peoples, guided by the 94 Calls to Action of the Truth and Reconciliation Commission of Canada.
- The City of Winnipeg is committed to participating in acts of reconciliation and celebration across the city such that it initiates and experiences a positive change in the culture of relationships between Indigenous and non-Indigenous people in Winnipeg.
- The City of Winnipeg and partners of Winnipeg's Indigenous Accord are committed to collaborating to formulate and execute action plans observing the commitments, shared values, and principles as expressed in this Accord for the establishment and maintenance of mutually respectful partnerships with First Nations, Métis, and Inuit peoples.

### OUR PRINCIPLES

The Truth and Reconciliation Commission of Canada believes that in order for Canada to flourish in the twenty first century, reconciliation between Indigenous and non-Indigenous Canada must be based on the following principles:

1. The United Nations Declaration on the Rights of Indigenous Peoples is the framework for reconciliation at all levels and across all sectors of Canadian society.
2. First Nations, Inuit, and Métis peoples, as the original peoples of this country and as self-determining peoples, have Treaty, constitutional, and human rights that must be recognized and respected.
3. Reconciliation is a process of healing of relationships that requires public truth sharing, apology, and commemoration that acknowledge and redress past harms.
4. Reconciliation requires constructive action on addressing the ongoing legacies of colonialism that have had destructive impacts on Indigenous peoples' education, cultures and languages, health, child welfare, the administration of justice, and economic opportunities and prosperity.
5. Reconciliation must create a more equitable and inclusive society by closing the gaps in social, health, and economic outcomes that exist between Indigenous and non-Indigenous Canadians.
6. All Canadians, as Treaty peoples, share responsibility for establishing and maintaining mutually respectful relationships.
7. The perspectives and understandings of Indigenous Elders and Traditional Knowledge Keepers of the ethics, concepts, and practices of reconciliation are vital to long-term reconciliation.
8. Supporting Indigenous peoples' cultural revitalization and integrating Indigenous knowledge systems, oral histories, laws, protocols, and connections to the land into the reconciliation process are essential.
9. Reconciliation requires political will, joint leadership, trust building, accountability, and transparency, as well as a substantial investment of resources.
10. Reconciliation requires sustained public education and dialogue, including youth engagement, about the history and legacy of residential schools, Treaties, and Indigenous rights, as well as the historical and contemporary contributions of Indigenous peoples to Canadian society.

AS LONG AS THE SUN SHINES, THE GRASS GROWS, AND RIVERS FLOW.

Meyor Brian Bowman,  
Members of Council  
City of Winnipeg  
Date

Doug McNeil,  
Chief Administrative Officer  
City of Winnipeg  
Date



JOURNEY OF RECONCILIATION  
LES CHEMINS DE LA RÉCONCILIATION

Partners:  
To be added

# Portfolio Analysis & Review

## St Johns College

Prepared to September 30, 2017

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## Assets Under Management

As at September 30, 2017	\$6,045,631
As at March 31, 2017	\$6,018,199
As at September 30, 2016	\$5,711,795

Additions/Withdrawals (April 1 to September 30, 2017)  
\$0

# Performance Ledger (as at September 30, 2017)

	3 Mth	YTD	1 Year	3 Years*	5 Years*
<b>St Johns College</b>	<b>1.1%</b>	<b>2.5%</b>	<b>6.4%</b>	<b>5.9%</b>	<b>8.6%</b>
Canadian Equities	4.1%	1.8%	12.0%	5.6%	9.9%
US Equities (in C\$)	-2.3%	-0.6%	4.7%	11.1%	17.3%
International Equities (in C\$)	3.2%	17.1%	16.1%	12.2%	15.4%
Fixed Income	-0.5%	1.6%	0.8%	2.8%	2.9%
<b>Benchmark</b>	<b>0.8%</b>	<b>3.8%</b>	<b>5.3%</b>	<b>5.8%</b>	<b>8.2%</b>
S&P TSX	3.7%	4.5%	9.2%	4.5%	8.1%
S&P 500 (in C\$)	0.5%	6.2%	12.8%	14.8%	19.8%
EAFE (in C\$)	1.4%	12.0%	13.8%	9.4%	14.2%
FTSE TMX Index	-1.8%	0.5%	-3.0%	2.8%	2.7%

\*Annualized for periods greater than one year

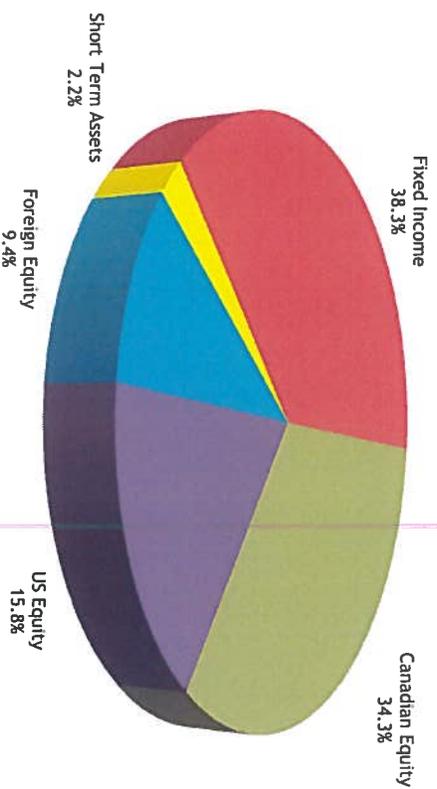
New Benchmark: Beginning January 1, 2011 = 36% S&P/TSX, 15% S&P 500 (C\$), 9% EAFE (C\$), 40% FTSE TMX

# Performance Analysis (January 1 to September 30, 2017)

- **Equities**
  - **Canada**
    - Performance impacted in first half of 2017 by Energy, Financials & Staples
    - Outperformance in Q3 due to rebound in above sectors and Telecom
  - **US**
    - S&P 500 led by Technology, Healthcare & Materials
    - Growth stocks (biotech and internet) dominating performance vs value stocks
    - Underperformance impacted by weighting in Staples & Telecom and underweighting in Technology
  - **EAFE**
    - Performance more evenly distributed across all sectors
    - Good stock selection improved results
- **Fixed Income**
  - Outperformance due to shorter duration and preferred shares

# Portfolio Structure

(as at September 30, 2017)



**Annualized Income**  
(Interest & Dividends)

\$201,577

**Current Yield**

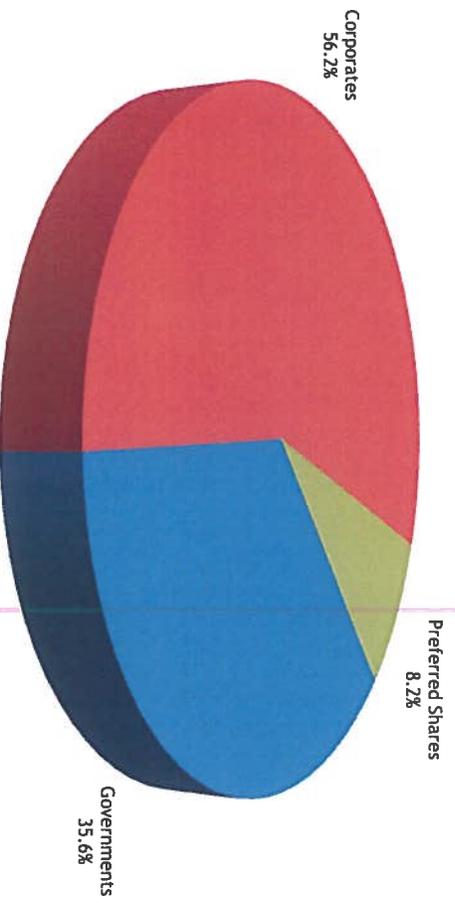
3.3%

**Yield To Maturity**

2.8%

	Market Value	% Of Total	Benchmark
<b>Short Term Assets</b>	\$133,411	2.2%	0%
<b>Fixed Income</b>	\$2,314,672	38.3%	40%
<b>Canadian Equity</b>	\$2,072,911	34.3%	36%
<b>US Equity</b>	\$956,464	15.8%	15%
<b>International Equity</b>	\$568,173	9.4%	9%
<b>Totals</b>	\$6,045,631	100%	

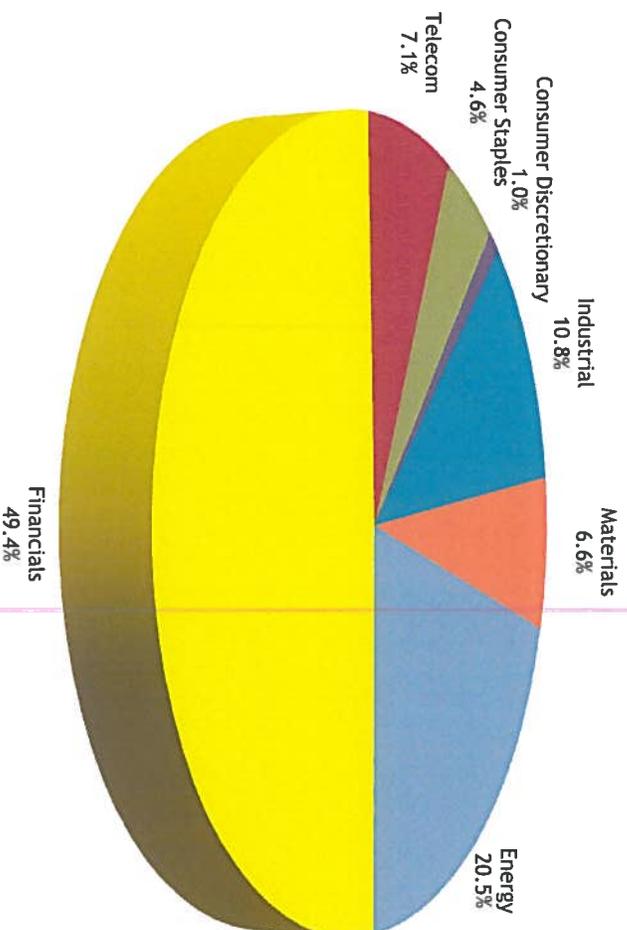
# Fixed Income Holdings (as at September 30, 2017)



<b>Governments</b>	<b>\$825,112</b>
<b>Corporates</b>	<b>\$1,300,181</b>
<b>Preferred Shares</b>	<b>\$189,380</b>
<b>Totals</b>	<b>\$2,314,672</b>

<b>Average Quality</b>	<b>AA-</b>
<b>Maturity Range</b>	<b>15 Months to 12 Years</b>
<b>Average Term</b>	<b>5.4 years</b>
<b>Duration</b>	<b>4.6 years</b>
<b>DEX Duration</b>	<b>7.3 years</b>
<b>Yield To Maturity</b>	<b>2.7%</b>

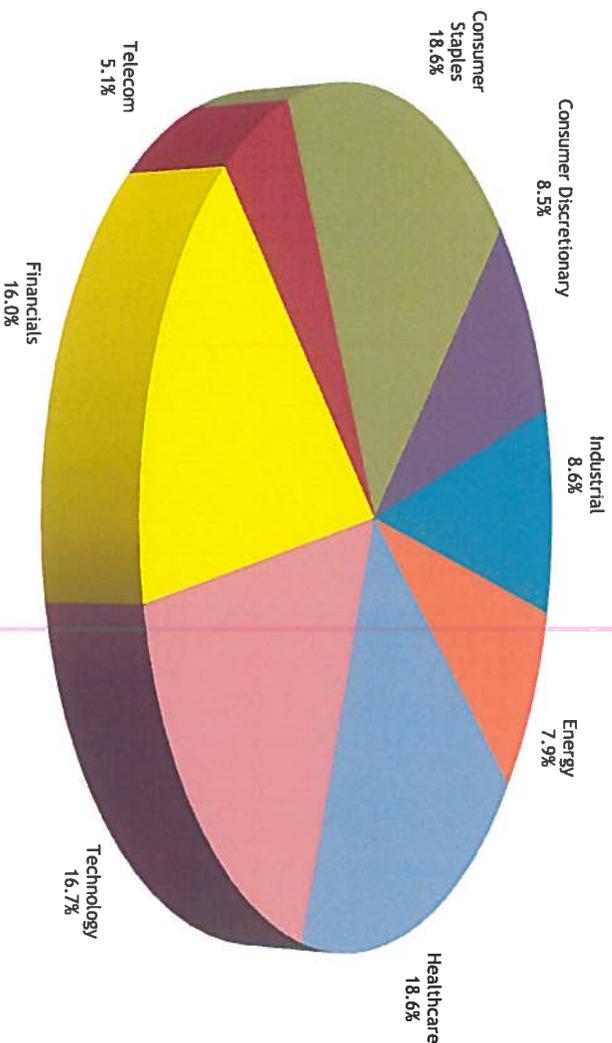
# Canadian Sector Weights (as at September 30, 2017)



Sector	St Johns	S&P/TSX
Financials	49.4%	34.4%
Energy	20.5%	20.4%
Industrial	10.8%	9.5%
Telecom	7.1%	4.8%
Materials	6.6%	11.5%
Consumer Staples	4.6%	3.6%
Consumer Discretionary	1.0%	5.4%
Utilities	0.0%	3.8%
Technology	0.0%	3.3%
Real Estate	0.0%	2.8%
Healthcare	0.0%	0.6%

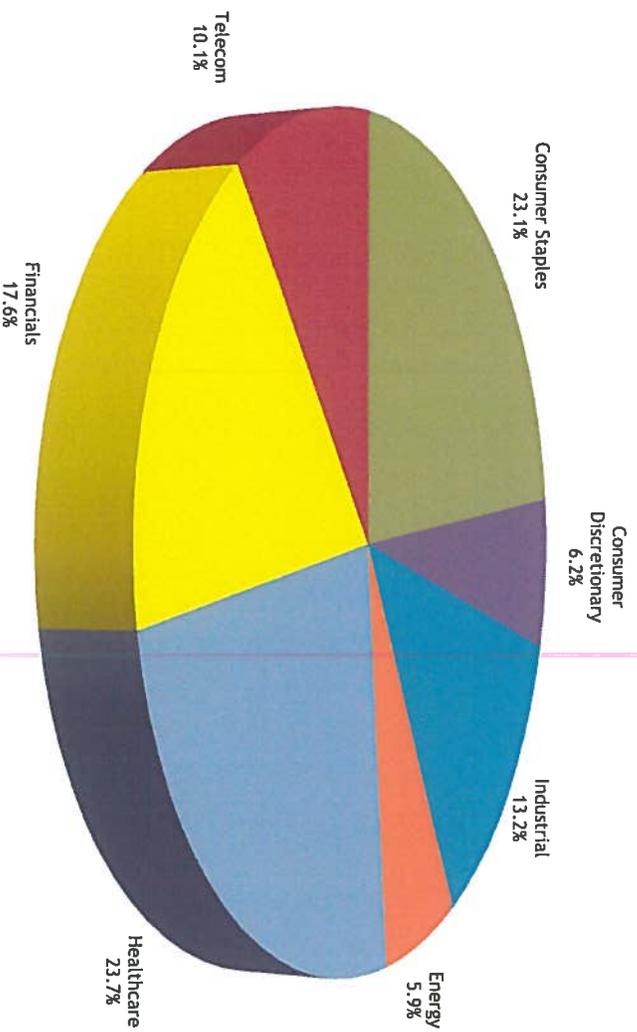
# US Sector Weights

(as at September 30, 2017)



Sector	St Johns	S&P 500
Consumer Staples	18.6%	8.2%
Healthcare	18.6%	14.5%
Technology	16.7%	23.2%
Financials	16.0%	14.6%
Industrial	8.6%	10.2%
Consumer Discretionary	8.5%	11.8%
Energy	7.9%	6.1%
Telecom	5.1%	2.2%
Utilities	0.0%	3.1%
Real Estate	0.0%	3.0%
Materials	0.0%	3.0%

# EAFE Sector Weights (as at September 30, 2017)



Sector	St Johns	EAFE
Healthcare	23.7%	10.6%
Consumer Staples	23.1%	11.2%
Financials	17.6%	21.5%
Industrial	13.2%	14.4%
Telecom	10.1%	4.1%
Consumer Discretionary	6.2%	12.2%
Energy	5.9%	5.1%
Materials	0.0%	7.9%
Technology	0.0%	6.3%
Real Estate	0.0%	3.5%
Utilities	0.0%	3.4%

# 10 Largest Holdings

(As at September 30, 2017)

		Market Value	% of Equities
1	Toronto Dominion Bank	\$196,700	5.5%
2	Royal Bank Canada	\$156,878	4.4%
3	Suncor Energy Inc	\$146,496	4.1%
4	Manulife Financial Corp	\$144,267	4.0%
5	Canadian National Railway	\$139,563	3.9%
6	Bank Of Nova Scotia	\$138,345	3.8%
7	Sun Life Financial Inc	\$119,256	3.3%
8	Bank Of Montreal	\$110,955	3.1%
9	Loblaw Cos Ltd	\$94,523	2.6%
10	Power Corp Of Canada	\$88,788	2.5%
	<b>Totals</b>	<b>\$1,335,770</b>	<b>37.1%</b>

# Key Transactions

(April 1 to September 30, 2017)

## Bought

Agrium

US Bancorp

Nike

Koninklijke Phillips

## Sold

Coca Cola

General Electric

\*Brighthouse Financial

\*Spin Off - MetLife



# ST JOHN'S COLLEGE

ESTABLISHED 1866

## St John's College Residence Proposal

### **Background**

Since the founding of St John's College in 1866 there has always been a residence component to the College. Over the past 150 years the residence has served a number of different constituencies depending on the enrolment at the College. The current residence was built in two phases in 1958 and 1959. It was originally designed to have double rooms, but late in the construction the Warden at the time realised that the rooms could be divided in half and the College could provide single rooms for all students. Plywood walls were built down the centre of each room providing what remain to this day the largest residence rooms on campus. The wooden walls were replaced in the 1990's and the lower kitchen and dining hall areas were renovated. In 2011, the original beds were replaced, and all new mattresses were provided in addition to replacing the floors and cupboard doors. The residence currently houses 100 students in 97 rooms and 3 apartments.

A 2012 study of the residence undertaken by GPP Architecture indicated that while the current residence is structurally sound, any further renovation of the building would require the College to meet contemporary code requirements especially for accessibility and electrical requirements. The study also indicated that the thermal insulation of the building walls was lower than the windows and that the kitchen fans were actually drawing air through the walls. They indicated that renovation costs would probably be close to the cost of building an entirely new structure.

### **College Vision and Strategic Planning**

Over the past three years the College has undertaken a strategic planning process to reassess our values and vision for the future. This process pointed to the strength of the College as a small community, which allowed academic and social interaction among its entire constituent member in ways that build academic success, and a healthy community. A core part of this ability to build community lies with the residence as a group of students interacting on a daily basis with one another. Statistical evidence to show the success of our community is hard to compile (we have consulted with the Institutional Analysis Office), however, we have noted in the past 5 years, while the College only makes up 3% of the total University population, around 20% of the University Leadership Awards go to College members and we have significantly more students achieving graduation honours than our population. The small intimate atmosphere of the College contributes to this success and we plan to build further on it.

In the current University and College environment, St John's no longer has a unique and distinctive academic program and our Anglican identity is challenged by the decreasing membership in the Anglican Church and the presence of many other faith communities on campus. What makes the College a valuable place in the contemporary community?

We continue to suggest that the ability to enter into collaborative interdisciplinary relationships and work, the ability to work together in small groups, to offer hospitality, and to offer faith based pastoral support for students is a valuable contribution of the College to the wider community. Our students and faculty flourish in this atmosphere. The residence is critical to maintaining the critical mass of people living and working together to build this community.

### **Market and Demand**

In 2014 the University of Manitoba commissioned a confidential report on the needs for student housing needs on campus. Currently the University has 1310 beds available on campus (including St John's). As a ratio to the total number of students on campus (29,000 FTE) this is the lowest ratio of beds to students of any of the major Universities in Canada. Truly, the University of Manitoba is a commuter campus. The report estimated that there was a demand for 3772 beds on campus – a number that would still be low compared to other universities. The report spends some time detailing the demands for different types of residence accommodations from traditional dormitory housing to apartment style family housing but that details does not undermine the potential demand for housing.

What is driving this demand? Historically the University of Manitoba attracted primarily students from Manitoba and provided housing for those students in rural areas. While this remains the case, the University has developed enrolment policies that indicate that they wish to achieve 20% of the student population to be International students (in fact they have already exceeded this number) and 16% of the students to be Indigenous (in proportion to the number of Indigenous people in Manitoba). Both of these groups have very different housing needs and demands from the traditional cohort, and the International students in particular are desperately in need of low cost housing close to the University. Certainly in the College we have seen a substantial shift in our student population in the residence (and elsewhere) so that now approximately 65% of our residents are International students.

The demand for residence spaces has meant that over the past 5 years (not including 2017) there has been a waiting list of roughly 400 students each year. With no University housing available these students have had to seek out other low cost rental housing in the area surrounding the University.

This has led to the warehousing of students in the single-family homes in Fort Richmond, Waverley Heights and Waverley West. There is simply not enough rental housing available in the south part of the city to accommodate the demand. The often-illegal housing of students in single-family homes has led to a crisis for the city of Winnipeg in managing the zoning and bylaws for the southern suburbs.

Oddly enough both the University and the College saw a sudden drop in the wait list for residence spaces in 2017 from 400 to 189. We can hypothesize that this has led students to no longer bother to look for residence at the University since there are no spaces, and to seek immediately for alternate accommodations elsewhere.

## **Residence Building Plans**

1) The University of Manitoba has told us that they do not have any plans for building any further residence spaces. This is largely due to the debt the University is carrying on the Pembina Hall Residence and the stadium. They have clearly indicated that any future residences would be up to the Colleges.

2) St Paul's College has proposed a plan to build a 250 bed residence on their property using a Public Private Partnership model. While they had signed a contract to proceed to the design and building stage, their private partner decided to close all of its operations in Canada and ST Paul's is currently looking for other options.

3) Southwood lands – the University of Manitoba bought the Southwood golf course a number of years ago and developed design plans for a mixed-use residential/commercial/park for the area. The residential component was primarily in townhouse style units that will meet the demand of particular family needs but will not particularly address the needs of young single students. There is no current timeline on this project.

## **Funding Formula**

The initial plan was for an equal-share partnership between the Federal Government, the Provincial Government and St John's College private donations. Each partner contributing \$9.21 million for the first two phases. Further discussions with government representatives suggest that they will come on board with funding once the College has raised the first \$15 million.

Anticipated support from The University of Manitoba will be with utilities, design and engineering approval.

Without doubt, this is the most ambitious goal the College has contemplated. A feasibility study completed in 2013 identified 5 areas to be improved before embarking on a Capital Campaign:

1. Develop a Strategic Plan – Completed in 2016.
2. Explore partnerships and other funding sources for Capital improvements – Ongoing discussions with Federal, Provincial and municipal politicians.
3. Strengthen the Case for Support – To be developed.
4. Strengthen volunteer leadership – Ongoing.
5. Strengthen commitment to fundraising – Ongoing.

## **Engagement of private donors**

1. Develop Campaign Cabinet – working with the Chair to invite key individuals to be a part of the campaign. Chair has been identified.

2. Project Overview and Financial Analysis – including a silent phase; development of a gift table to identify number and amount of gifts; and identify lead gift. This should include naming opportunities and gift acceptance policy development.
3. Campaign Cabinet Structure - Using a United Way approach – various committees/individuals with connections in different sectors approaching individuals, corporations and foundations.
4. Potential Donors and Approaches - Development to identify potential donors with Cabinet reviewing and approaching. Council and Cabinet will be invited to participate at a higher level.
5. Potential pitfalls include going public too soon or launching before we are full ready.

### **Ongoing operations of a new residence**

Building a new residence that doubles our capacity, and relocating our food service operations to a renovated, central facility that will serve both our residence students and our other customers in the same location will allow St John's to function more efficiently and effectively, and scale our operations to maximize our revenues while keeping costs low.

### **Revenues**

Revenues based on the number of residents we have (room and board) will double as we move from 100 to 200 students. Revenues for other things such as catering and sales from the Daily Bread Café will also increase due to our increased seating, and general catering space. Our summer residence and conferences revenue will also likely increase, but we don't anticipate we'd be at full capacity (during the summer) with a new residence since the overall demand for summer accommodations is lower.

### **Expenses**

The benefit of a new residence with expanded capacity and a centralized and expanded food service operation is that our increased revenues will significantly outpace the corresponding increase in costs. It does not take twice as many staff to feed twice as many residents, and having all our food production occurring in one place (versus our current situation that requires staff in both the Daily Bread Café as well as the residence kitchen) allows us to operate more efficiently. This means our labour costs will go up, but at a percentage that is less than what our revenues will. Costs such as supplies, maintenance, equipment, utilities and other operating expenses will naturally increase, but will be offset by our increased revenues. We will also need to increase our support staff levels to keep pace with our expanded operations.

The budgets for SJC Administration, Summer Residence and Conferences, Residence, and Food Service will all be impacted by a new, larger residence. They are included below with a comparison of our current budgets, and what we project those budgets will be after the new residence project is complete.

**SJC Administration**

	<u>17-18 Budget</u>	<u>Budget 200 Rooms</u>
<b>Revenue</b>		
<b>Income Trusts</b>		
General Endowment	\$4,800	\$4,800
SJC Foundation	950	950
Thom Memorial Fund	3,075	3,075
Deacon Operating	700	700
Winnipeg Foundation	3,000	3,000
Gibbs Fund	475	475
Bird Trust	1,000	1,000
Lillian Gibbons Trust	9,725	9,725
Lectureship in Religious Educ	1,475	1,475
Warden's Chair Fund	4,725	4,725
<b>Subtotal - Income Trusts</b>	<b>\$29,925</b>	<b>\$29,925</b>
<b>Current Sources</b>		
Interest/Admin Fees	2,000	2,000
ATM Service Fees	0	0
College Student Fees	3,300	4,000
Meeting Room Rental	2,000	2,000
Promotional Items Sales	2,000	2,000
Miscellaneous	100	100
<b>Registrar</b>		
Orientation Fees	0	0
Convocation Revenue	1,000	1,000
<b>Subtotal - Current Sources</b>	<b>10,400</b>	<b>11,100</b>
<b>Total Revenues</b>	<b>40,325</b>	<b>41,025</b>
<b>Expense</b>		
Support Salaries	71,505	143,011
Bad Debts		
EIC exp.	1,216	2,431
CPP exp	2,614	5,228
London Life exp	2,526	5,053
Medical/Dental Insurance	2,500	5,001
Workers Compensation	144.99	289.98
Office Supplies	200	200
Technical Support	200	200
Bldg Maint/Alterations	600	600
Parking	5,880	5,880
Bank Charges	20,000	20,000
Audit Fees	14,000	14,000
Insurance	3,000	3,000
Memberships	500	500
Travel/Mileage	100	100
Warden's Hospitality	2,000	2,000
General Hospitality	1,500	1,500
Chair of Council Hosp.	200	200
Professional Development	500	500
College Council	1,500	1,500
Contingency	9,000	9,000
Miscellaneous	300	300
Staff Retreat	700	700
Cash Short/Over		
Promo Items For Sale	2,000	2,000
<b>Total Expenses</b>	<b>142,687</b>	<b>223,194</b>
<b>Total Surplus / Deficit</b>	<b>-102,362</b>	<b>-182,169</b>

**Summer - Residence & Conferences**

	<u>17-18 Budget</u>	<u>Budget 200 Rooms</u>
<b>Revenue</b>		
Summer Res Donations	\$2,000	\$2,000
Summer Res Room Rental	115,000	172,500
Meeting Room Rental	1,000	1,000
Summer Don's Room	5,490	8,235
Internet Fees	3,000	4,500
<b>Total Revenues</b>	<b>\$126,490</b>	<b>\$188,235</b>
<b>Expense</b>		
Housekeeping Wages	31,623	47,434
Accrued Vacation Pay	0	
Summer Don's Rm & Bd	15,324	22,986
EIC	722	1,082
CPP	1,392	2,088
Cleaning/Laundry	1,500	2,250
Paper Supplies	1,000	1,500
UM Utilities	13,241	19,862
Insurance	1,500	2,250
Phone/Cable	540	810
Internet	7,800	11,700
Admin. expenses	500	750
<b>Total Expenses</b>	<b>75,142</b>	<b>112,713</b>
<b>Total Surplus / Deficit</b>	<b>51,348</b>	<b>75,522</b>

**Residence**

	<u>17-18 Budget</u>	<u>Budget 200 Rooms</u>
<b>Revenue</b>		
Residence Donations	\$2,000	\$2,000
Residence-Other Income	3,000	3,000
Residence-Regular Session	314,618	629,236
Dons Room	11,382	28,455
Suite 100	7,464	14,928
Suite 99	10,720	21,440
Suite 142	10,720	21,440
Res Application Fees	4,000	8,000
Internet Fees	15,840	31,680
Miscellaneous	1,500	2,250
Capital Funds for Spec Proj	0	0
<b>Total Revenues</b>	<b>\$381,244</b>	<b>\$762,429</b>
<b>Expense</b>		
Residence Admin Salaries	42,515	85,030
Housekeeping Wages	63,246	126,492
Accrued Vacation pay	0	
Don's Room/Board/Salary	30,833	77,083
EIC	2,434	4,868
CPP	4,747	9,494
London Life	4178	8356
Medical/Dental Insurance	9,039	18,078
Workers Comp	305	611
General Supplies	2,000	4,000
Paper/Cleaning Supplies	6,500	13,000
Furnishings	5,000	10,000
General Repairs/Maint	27,000	54,000
UM Utilities	48,600	72,900
Phones/Cable	2,988	5,976
Internet	15,600	31,200
Insurance	3,000	6,000
Travel/Mileage/Parking	850	1,700
Hospitality	200	400
Professional Dev.	1,000	2,000
Dean's Board	450	900
Res Administration	1,500	3,000
Residence Programming	1,200	2,400
Dons' Training	1,500	3,000
Res. Recruitment	1,500	3,000
Returning Resident's Rebate	600	0
Capital Reserve Transfer	1,000	2,000
Miscellaneous	500	1,000
Special Projects	0	0
<b>Total Expenses</b>	<b>278,285</b>	<b>546,487</b>
<b>Total Surplus / Deficit</b>	<b>102,959</b>	<b>215,942</b>

**Food Services**

	<u>17-18 Budget</u>	<u>Budget 200 Rooms</u>
<b>Revenue</b>		
Food Services Donations	\$4,000	\$4,000
Board Regular Session	538,033	1,076,066
Catering	95,000	150,000
Vending	20,000	20,000
Soup & Bread / Misc	1,100	1,100
Admin Meal Tickets	500	500
Dons' Board	27,943	55,886
Summer Session Food Rev	172,878	259,317
Daily Bread Cafe Sales	225,000	275,000
espresso 101 kiosk	40,000	40,000
Capital Funds for Spec Proj	0	0
<b>Total Revenues</b>	<b>\$1,124,454</b>	<b>\$1,881,869</b>
<b>Expense</b>		
Salaries & Wages	473,000	709,500
Accrued Vacation Pay	0	
EIC	9,817	14,726
CPP	18,641	27,961
London Life	14,558	21,837
Medical/Dental Insurance	28,303	42,455
Workers Comp	1020.45	1530.675
General Supplies	8,000	16,000
Laundry & Cleaning	13,000	26,000
Paper Supplies	17,500	35,000
Food Supplies	371,070	621,017
Equipment	12,000	20,000
Equipment Rentals	200	400
General Repairs/Maint	18,000	36,000
UM Utilities	22,646	33,969
Phones	2,033	3,049
Parking	0	
Cable/Internet	2,538	5,076
Insurance	2,200	4,400
License Renewal	500	1,000
Training	500	1,000
Miscellaneous	500	1,000
Advertising	3000	3000
Cash Short (Over)	0	0
Special Projects	0	0
<b>Total Expenses</b>	<b>1,019,026</b>	<b>1,624,920</b>
<b>Total Surplus / Deficit</b>	<b>105,428</b>	<b>256,949</b>

**Summary to Sep 30, 2017**

<b>REVENUE SOURCES</b>	<b>2016-17</b>	<b>2016-17</b>	<b>2017-18</b>	<b>2017-18</b>
<b>Previous Year Trust Revenue</b>	<b>Audited</b>	<b>Year to Date</b>	<b>Year to Date</b>	<b>Budget</b>
College Operations	28,956	0	0	29,925
Academic Programmes	123,170	35,470	4,000	124,175
Theology	42,325	10,000	0	26,450
Chapel	25,350	0	0	25,725
<b>Subtotal</b>	<b>219,801</b>	<b>45,470</b>	<b>4,000</b>	<b>206,275</b>
<b>Current Sources</b>				
Admin & Clerical U of M	551,539	539,856	556,136	546,350
Misc. Rev. for College Oper.	10,599	3,438	3,939	10,400
Academic Programs	3,925	2,723	18,971	7,100
Conferences & Summer Res.	93,358	93,358	129,593	126,490
Residence	469,100	93,920	88,871	381,244
Food Services	1,113,268	463,078	552,859	1,124,454
Theology	7,776	5,000	0	0
Chapel	7,195	6,431	349	3,050
Development	3,216	4,644	23,350	28,280
<b>Total Current Sources:</b>	<b>2,259,976</b>	<b>1,212,448</b>	<b>1,374,068</b>	<b>2,227,368</b>
<b>SOURCES (Theology)</b>	<b>50,101</b>	<b>15,000</b>	<b>0</b>	<b>26,450</b>
<b>SOURCES (Excluding TH &amp; CC)</b>	<b>2,429,676</b>	<b>1,242,918</b>	<b>1,378,068</b>	<b>2,407,193</b>
<b>TOTAL SOURCES</b>	<b>2,479,777</b>	<b>1,257,918</b>	<b>1,378,068</b>	<b>2,433,643</b>
	<b>2016-17</b>	<b>2016-17</b>	<b>2017-18</b>	<b>2017-18</b>
<b>EXPENDITURES</b>	<b>Year to Date</b>	<b>Year to Date</b>	<b>Year to Date</b>	<b>Budget</b>
Admin & Clerical U of M	539,742	251,138	241,086	544,502
Admin & Clerical SJC	132,664	64,262	77,092	142,687
Academic Programmes	137,063	49,476	26,183	122,210
Conferences & Summer Res	75,293	75,787	77,433	75,142
Residence	380,763	97,523	89,502	278,285
Food Services	1,015,998	462,300	518,489	1,019,026
Theology	8,158	2,500	3,764	19,700
Chapel	29,274	23,246	5,049	25,370
Development/Promotions	167,601	84,745	101,267	196,217
Capital Campaign	22,778	9,536	1,242	13,500
<b>TOTAL EXPENDITURES</b>	<b>2,509,334</b>	<b>1,120,513</b>	<b>1,141,107</b>	<b>2,436,639</b>
<b>EXPENDITURES (Theology)</b>	<b>8,158</b>	<b>2,500</b>	<b>3,764</b>	<b>19,700</b>
<b>EXPENDITURES (Ex TH &amp; CC)</b>	<b>2,478,398</b>	<b>1,108,477</b>	<b>1,136,101</b>	<b>2,403,439</b>
<b>CURRENT OP SURPLUS (Theology)</b>	<b>41,943</b>	<b>12,500</b>	<b>-3,764</b>	<b>6,750</b>
<b>CURRENT OP SURPLUS (Ex TH &amp; CC)</b>	<b>-48,722</b>	<b>134,441</b>	<b>241,967</b>	<b>3,754</b>
<b>CURRENT OPERATING SURPLUS</b>	<b>-29,557</b>	<b>137,405</b>	<b>236,961</b>	<b>-2,996</b>
<b>ACCUMULATED SURPLUS (Theology)</b>	<b>-31,030</b>	<b>-60,473</b>	<b>-34,794</b>	<b>-28,044</b>
<b>ACCUMULATED SURPLUS (Ex TH &amp; CC)</b>	<b>-22,380</b>	<b>160,783</b>	<b>219,587</b>	<b>223,341</b>
<b>ACCUMULATED SURPLUS</b>	<b>-76,188</b>	<b>90,774</b>	<b>160,773</b>	<b>157,777</b>

**St John's College**  
**Report of the Warden to Council**  
**November 22, 2017**

My apologies for submitting a late report. I was away last week with Jackie visiting Alumni and Donors in Ottawa, London (ON), and Toronto. This Fall has been extremely busy at the College and we have come through one of the largest and best attended Convocations.

- 1) Attended Diocesan Council in Kenora, September 30
- 2) Took advantage of the meetings in Kenora to meet with Alumni and Donors there
- 3) Represented the College at the St Paul's College Opening Exercises, October 1
- 4) Attended a metin on the NCTR Research Mandate, October 2
- 5) Attended the Deanery Meeting when they gathered at the College, October 3
- 6) Chaired two academic Sessions at the Ethnohistory Conference, Oct 13, 14
- 7) Presented a paper at the Animals and Religion Conference at the U of W
- 8) Organized the Sistema fundraiser at the College
- 9) Attended one session of the U of M Convocation, October 19
- 10) Joined Heather McCance in meetings with Canadian Mennonite University, Oct 24
- 11) Attended the Evening of Excellence, Oct 24
- 12) Joined Heather McCance in meetings with St Margaret's Church, October 27
- 13) Attended our first Food for the Journey program, October 28
- 14) Presided over the 151<sup>st</sup> Convocation November 5
- 15) Made a presentation for the Arts Student body on Inuit and Climate Change, November 6
- 16) Joined the Ministerial for lunch, November 8
- 17) Met with the Theological Education Implementation Group, November 10
- 18) Visited Alumni and Donors in Ottawa, London and Toronto, November 14-18
- 19) Hosted Sistema Fundraiser, November 19

We continue to move forward on a number of projects including the idea of using the Inter-Group Dialogue in the College, working on the classroom upgrade for room 201, and working with the Dean of Studies to advance a mentoring program and reinvigorate the Canadian Studies offerings.

## Dean of Studies: Report to Council November 22, 2017

Please accept my regrets for this meeting. I will be attending a College of the Royal Society of Canada event at the Winnipeg Art Gallery. The Royal Society is holding its Annual Meeting in Winnipeg this year, and I will be participating in the College of New Scholars, Artists and Scientists activities.

### Associate Deans Undergraduate Meetings (ADU)

#### *Mathematics and Writing Degree Requirements*

David Collins (Vice-President Academic and Provost) reported to the October meeting about the ongoing review of Mathematics 'M' and Writing 'W' degree requirements for undergraduates.

This has a long, complex history that I can't cover here, with multiple areas of contention. To be brief, OARs (March 12, 2010) reviewed the 'M' and 'W' requirements, and recommended that Senate establish an ad hoc interdisciplinary committee to conduct a review and make recommendations concerning the current M & W requirements for undergraduate students. An Ad Hoc Interdisciplinary 'M' and 'W' Review Committee was established in 2010, which gave a preliminary report to Senate in June 2011. The final report from this committee was submitted in March 2017. The current state of affairs sees the Office of the Provost undertaking its own review to determine:

- what were the original objectives in establishing the requirements in 1997; and,
- whether those objectives are being achieved using established criteria for meeting the 'M' & 'W' requirements.

Review of the 'M' and 'W' requirements is still ongoing.

#### *Academic Dishonesty*

At the ADU meeting in early November Brandy Usick from Student Life reported on the work of the Sub-Committee on academic dishonesty. (Former SJC Acting Dean of Studies Lori Wilkinson serves on this committee.) This committee was struck to address the variance across the University in penalties for academic violations such as plagiarism, personation, inappropriate collaborations, etc. The objective of the committee "is to come up with a common set of minimum penalties for academic dishonesty at the University of Manitoba." Ms. Usick presented a draft document that aims to standardize awarded penalties for academic dishonesty across the university. The guidelines propose penalties for 'minor' or 'light' infractions, and a differing set of penalties for violations considered to be of a serious nature. The committee discussed the guidelines

and proposed a few modifications, alongside the reminder that policies and procedures on academic dishonesty do exist in the University governing documents and must be adhered to.

At the November ADU meeting, David Collins also alerted us to upcoming changes to the academic calendar to include a full week break during the Fall Term.

### **SJC Fellows Soup and Bread Lectures**

Fellows Erin Millions and Micheline Hughes have been planning our Soup and Bread Lectures for the year. In Fall Term the events are as follows:

October 31 – Benjamin Collins, "Hunters? Herders? Hunter-Herders? Tracing the identity of Hunters and Herders during the past 2,000 years in southern Africa"

Nov 15 – Adolf Ng "Climate Change, Arctic Shipping, and the Resilience of Transportation Infrastructures"

Nov 28 - Kathryn Young, "Parisian Art Schools to French Battlefields: Western Canadian Artist Mary Riter Hamilton, 1868 to 1954"

As always, soup, salad and bread is provided courtesy of the Dean of Studies, at noon in the SCR.

### **Marjorie Ward Lecture 2018**

I am pleased to announce that the 2018 Marjorie Ward Lecturer will be David Alexander Robertson. Mr. Robertson is the recent co-winner (with Julie Flett) of the Governor General's Award for Young People's Literature for their children's book *When We Were Alone*, a gentle but powerful story about Indian Residential Schools. Robertson is also the creator of the award winning graphic novel *Will I See*, which addresses the lives of missing and murdered indigenous women and girls.

We will be setting the date for the lecture in the near future, and will be calling on Council to invite their families, friends and colleagues. The lecture will be followed by a reception in the Galleria.

### **SJC Student Outreach**

I've instituted "**Tea and Treats,**" a weekly drop-in for SJC students, Fellows and staff in the Dean of Studies outer office, Room 208. I provide tea or hot chocolate, with cookies from Food Services. So far it has been modestly but consistently attended. We are doing consistent promotion on social media, via email and posters.

The first organizing meeting for our **Peer Mentorship Program** (tentatively called Thrive) happened on November 20. Thrive is meant to be a partnership between the Student Council, the Residence Council, and the Dean of Studies and College staff. There is a lot of enthusiasm for this program. Students on campus have significant unmet needs, especially in the area of mental health, social support, and social networks and connections that will help them transition into their careers. At the meeting we laid out some parameters for how the program might operate, what is expected of student mentors, training, marketing and promotion, and evaluation of the program.

Our first collaborative Thrive effort will be “cram nights” during the December exam period, when the Cross Common Room will be opened to students to study together in a supportive environment. This was a suggestion from the SJSC Vice-Stick. Between now and January each person who attended the Thrive organizing meeting will recruit 2-3 potential mentors. The Dean of Studies will prepare a written prospectus for the program, which will be circulated to the Student Affairs Committee, the Thrive Organizing Committee, and Administration.

Prof. Esyllt W. Jones  
Dean of Studies

Development Officer Report to Council  
November 2017

**Fundraising**

- Exploring potential funding avenues to purchase a piano for the Chapel
- Fall campaign is ongoing with good response so far

**Alumni/Stewardship**

- Continuing to visit with Johnians.
- Chris and I travelled to Ottawa/London/Toronto on the 14<sup>th</sup>-19<sup>th</sup> November. Good visits with donors and alumni.

**Special Events**

- Friends of St John's Convocation Luncheon was well attended and well received.

**Marketing/Communications**

- *Art and Architecture at St John's College* booklet on selected pieces from the College's art collection. Consideration being given to using the booklet as a donation thank-you.

**Staffing**

- We received notice that we have funding for a work/study student. Two students responded to the ad and interviews to be conducted tomorrow. This position is shared with the Dean of Studies.
- Have one volunteer for 2 hours a week working on updating the database.

**Misc**

- Working with Chris and Ivan on the Capital Campaign.

Respectfully submitted by:

Jackie Markstrom  
22<sup>nd</sup> November, 2017

## Dean of Residence Report – November 22, 2017

### Residence Projects

There are no major projects happening in the residence right now. The office is taking steps to promote St John's College through our social media. Amy Craddock and I have been quite active on Instagram and I'm happy to report that we are already seeing good feedbacks.

### Regular Semester

As of November 17<sup>th</sup>, we have 18 rooms available in the residence. I have been gathering applications for new residents for Winter 2018. I believe we should have a much better occupancy next term.

### Residence Activity

There haven't been any serious incidents in the residence so far. The Dons are performing well and the residence is functioning soundly. Residents are reasonably following the rules; no serious breach to the contract yet.

For November, the residence is hosting/advertising 6 events, arranged by the Dons and the council. Some noteworthy ones are Go-karting, Spirit Cup Volleyball, Across the Board Café and Coffee House.

Thank you.

St. John's College, Spiritual Advisor's Report to Council - Shelly Manley-Tannis  
[Shelly.manley-tannis@umanitoba.ca](mailto:Shelly.manley-tannis@umanitoba.ca)

Wednesday November 22, 2017

In the past 8 weeks I have spent my work hours in the following ways:

\*I was present throughout Convocation weekend including: Gala Dinner for Honorary Degree and Fellow Recipients; preaching at the morning Service in honour of Founders and Benefactors; Convocation Luncheon, Convocation Ceremony – offered the Invocation; and Convocation Reception.

\*planning/organizing/advertising/attending our 'Food for the Journey' series

October 28 – Guest Speaker, Rev. Jamie Howison, spoke on Faith in times of uncertainty and the Christian Community being called to hold and offer 'space for the broken-hearted'. (12 attendees)

November 18 – Guest Speaker, Carol Ann Gotch on Advent as a time of preparation for the birth of the mystery of love. (number of attendees still to be determined as of the writing of this report)

Winter dates – January 13, February 10 and March 17 – topics to be confirmed.

\*Researching replacing/restoring Chairs in the Chapel – it seems that full restoration or replacing with similar chairs through Church supply companies both come at a very high cost. I will continue to look at other options.

\*planning the SJC Student Council Retreat evening – meeting with this group Nov.29<sup>th</sup> for a meal and evening with a colleague who's work in organization development and leadership is through LEGO play! It is called 'Brickstorming'. I am looking forward to experiencing this with the student council and should be a good fun evening just before exam-time!

\*meeting with students – one-on-one in my office, in groups at 'Tea & Treats', in the Chapel and over coffee or food in the Residence dining room and the Daily Bread Café

\*Meeting with Cathy Rocke, Chris Trott, Fayaz Hasan, Anny Chen, Intergroup Dialogue planning – we are going to start with a one-evening introduction to practice 'difficult discussions' for students interested (possibly Dons, RAs and other student leaders)

\*Helped offer a Labyrinth display in the UC during Mental Health week and making sure our Labyrinth is available twice per month in the Quiet Room and will be during exams as well

\*planning an Ecumenical Advent Service with the University Chaplaincy Association (service is Dec. 7, 1:07 pm in our Chapel)

\*Getting to know staff and faculty better through staff meetings, lunch time in the senior common room and attending events such as Soup & Bread Lunch

\*Hosted Local Anglican Deanery gathering, and an Ecumenical Ministerial Gathering – South End Winnipeg ministries.

\*part of planning team for increased social media presence for the college

\*Professional Development – attended a one-day workshop sponsored by the Canadian Association for Spiritual Care (CASC) on Spiritual Care & Indigenous Historical Perspectives with guest speaker, Rev. Vincent Solomon. It was a wonderful, though difficult event. I know that the stories Vincent shared will help my ministry with Indigenous peoples and allies to be stronger.

## **Bursar's report to Council November 22<sup>nd</sup>, 2017**

### **Financial**

The Finance & Admin Committee met with our investment managers on October 17th, and their report has been provided for this meeting.

The new University Budgeting tool, UMPLAN, is now live and we have submitted our 2017-18 University of Manitoba budget. This is using a new decentralized model which was developed to more accurately identify the costs of operating the various faculties, college's, and other university departments (physical plant, etc.). We are considered a "Central Academic Unit", and we don't anticipate being affected by this in any material way.

We continue to have empty rooms in the residence, but we had a short term stay group of students from India in September and October. We are continuing to advertise and recruit, with a focus on getting more students for second term.

The Daily Bread Café and catering are both currently exceeding our budgeted revenues.

### **Residence**

We recently had a bed bug issue in one of the room in the college residence. This is the first one we've experienced in several years, and we treated it quickly and effectively. All indications are that the problem did not spread, and they have been eliminated.

### **Building items**

Renovation of the SJCSA student lounge is complete, with just a few minor deficiencies that need to be addressed.

Room 201 in St John's College has been selected as part of a pilot project at the university to develop active learning spaces. This means the entire classroom will be renovated and equipped with furniture and technology that will encourage collaborative group work, while remaining flexible enough to be used for more traditional lectures as well. We're hopeful this will be a valuable feature that will enhance the appeal of St John's College, and more importantly be a room that is in high demand by our Fellows.

We had a start up meeting with physical plant and NRG regarding the hood exhaust project, and things are progressing.



# ST JOHN'S COLLEGE

ESTABLISHED 1866

Registrar's Report  
November 2017

**Evening of Excellence** was held on Tuesday, October 24 in the Multi-Purpose Room of University Centre. As always, this is probably one of our best recruitment nights and this year was no exception. The crowd was steady with interested students and parents coming to our booth up to the very end.

**Convocation** was held Sunday, November 5. It was a fantastic event, with approximately 46 award winners and 12 grads in attendance, the most since I have been at St John's College. Many thanks to the College staff and students who helped make this event run so smoothly.

Sherry Peters  
Registrar