

ST JOHN'S COLLEGE COUNCIL
Minutes

For the Meeting of November 21, 2018
Meal at 5:30, Meeting from 6:00 Room 108, St John's College

Present: P. Cloutier (Chair), S. Peters (Secretary), A. Braid, M. Evans, A. Rampton, F. Hasan, K. Leung, J. Markstrom, J. Ripley, G. Woodcroft, P. Brass, I. Froese, M. Hughes, E. Jones, C. Trott, B. Pope, J. James, J. McConnell, J. Weimer

Regrets: G. Bak, H. Enns, C. Loewen, H. Kennedy

Prior to the meeting, Melanie Dennis-Unrau, a Visiting Fellow of the College, presented her research on poetry by oil workers.

1. Opening Prayer

G. Woodcroft opened the meeting with prayer

2. Approval of the Agenda

MOTION: That the agenda be approved with the following amendments: strike Development Committee from New Business.

J. McConnell / P. Brass

CARRIED

3. Approval of the September 26, 2018 Minutes

MOTION: That the minutes of the meeting of September 26, 2018, be approved as distributed.

J. James / J. Ripley

CARRIED

4. Business arising from the Minutes

None

5. New Business

- a) New member of Council – The Warden introduce Keven Leung to Council. MOTION: That Kevin Leung be nominated to Council for a term of three years, to replace a vacancy in the Friends of St John's College membership on Council.

C. Trott / J. McConnell

CARRIED

- b) Residence Project Update – MOTION: That Council move into Closed Session.

C. Trott / J. James

CARRIED

MOTION: That Council move out of closed session.

C. Trott / P. Brass

MOTION: That ft3 be awarded the Residence Concept Design contract for a total fixed fee of \$284,090. The contract is for schematic designs and class "C" estimates for three separate options: Renovation of the existing residence, New Construction, and Zero Carbon New Construction.

J. James / M. Hughes

CARRIED

- d) September Financial Statements – The Bursar reviewed the six month financial statements for the College. We are ahead of where we were at this point last year and we hope for everything to continue as it is.
- e) Investment Report – The Bursar reviewed the Investment report. The Chair asked if we get a reduction in rates once the portfolio reaches a certain amount. The Bursar will look into it.

6. Reports from Committees, College Officers and Student Council

- a) Reports from Committees – Council Executive, Development, Finance & Admin.
Council Executive met and set the agenda for this meeting.
The Development Committee – The Naming Policy has been shared with the committee. A meeting will be held the week of November 26, 2108 to review the documents, as well as the capital campaign plan to share with the cabinet when it is operational.
Finance and Admin met with the Investment managers.
- b) Report from Assembly – Assembly elected four Adjunct Fellows in October, 2018.
- c) Reports from College Officers and Student Council
 - i) Warden

This fall has been incredibly busy and I find it hard to keep track of all that has been going on. Much of the additional work has come from our Diocesan connection with the Consecration of the new Bishop/our new Chancellor and attendance at Synod. In addition, I have been teaching an Indigenous Awareness course for the Diocese above my normal teaching responsibilities.

- 1) Attended Diocesan Council, September 22
- 2) Hosted Lunch and Lively Conversation, September 25
- 3) Taught Indigenous Awareness class every Tuesday evening September 11 – November 6
- 4) Represented the College at the 10th Anniversary of Migiizii Agaamik, September 26
- 5) Volunteered at the Walk-a-Mile-in-my-Shoes fundraiser at West Broadway Community Ministry, September 29
- 6) Attended Brown and Gold Lunch with alumni and donors, September 30
- 7) Presided at Matriculation, September 30
- 8) Attended Andrew Rampton's ordination, October 3
- 9) Anglican-Mennonite Dialogue Meeting, October 4
- 10) Workshop on Conducting Fair Investigations, October 11
- 11) Attended Opening Service for Diocesan Synod and was awarded the Order of Rupert's Land, October 11
- 12) Attended Diocesan Synod, October 12-13
- 13) Attended Consecration of Bishop Geoff Woodcroft
- 14) Attended meeting on revising the University Sexual Assault Policy, October 17
- 15) Attended the Rupert's Land News Advisory Board Meeting, October 19
- 16) Attended workshop on the Sexual Violence Policy for Administrators, October 19
- 17) Met with subcommittee of Council for Theological Education on course offerings, October 19
- 18) Met with Bishop Geoff, October 22
- 19) Chaired the U of M Press Board, October 23

- 20) Popped in to the Residence Halloween Banquet, October 27
- 21) Meet with the Centre for Christian Studies Partnership Committee, October 30
- 22) Popped in to the Evening of Excellence, October 30
- 23) Attended the Women's InterChurch Council Brunch, November 3
- 24) Presided over Convocation, November 4
- 25) Attended workshop on Conducting Fair Hearings, November 6
- 26) Made three visits with Alumni, September 21, September 27, November 5
- 27) Attended the Bishop's Dinner, November 7
- 28) Attended Diocesan Council and Bishop Don's Farewell, November 10
- 29) Visited Alumni and donors in Toronto with Jackie, November 12 – 16
- 30) Hosted Sistema Fundraising concert at the College, November 18

During this entire time I have been working with Ivan and Jackie on preparing, sending out and assessing a Request for Proposals for the design of a new residence. I continue to attend regularly meetings of Senate, Provost's Council, College Finance and Administration, Soup and Bread lectures, and the Theology Discussion group.

ii) Dean of Studies

Marjorie Ward Lecture: Change of Date

This year's Marjorie Ward Lecturer is Winnipeg poet Katherena Vermette. It will be held **on March 6, 2018**. The lecture will be followed by a reception. Please mark your calendars.

Fellows Research and Travel Fund

This year we established a new fund in support of Fellows' research and travel, which provides us to \$300 of support for five Fellows. The budgeted funds for fiscal year 2018-2019 are now committed.

Western Canadian Studies Visiting Researcher and Conference Support

A call for applications for visiting researchers was circulated in the spring, and two fellowships were offered. As I announced in the fall, a short-term fellowship has been awarded to Keith Hyde, of University College of the North, who will join us at the College in February and March 2018. The long term fellowship (six months) has been awarded to Dr. Erin Millions, who will begin her project in January 2018. Her project description is below:

“The National Centre for Truth and Reconciliation and Missing Indigenous Children across Institutional Contexts: Exploring the Relationship between Manitoba Residential Schools, Indian Hospitals and Sanatoriums, and Missing Indigenous Children”

During my time as a Western Canadian Studies Fellow at St. John's College, I will be working with the National Centre for Truth and Reconciliation (NCTR) to draw on their holdings and expertise regarding missing Indigenous children. My fellowship project is part of a larger project that explores the administration of death and burial of Indigenous child tuberculosis patients at Manitoba Indian hospitals and sanatoria. The overall goal of the larger project is to provide family members with the information necessary to help them identify the lost burial places of loved ones who did not return from tuberculosis treatment.

My Western Canadian Studies Fellowship project has two research streams. The first to assess and access the NCTR's vast digital archival holdings. Although the mandate of the Truth and Reconciliation Commission (TRC) was to gather records relating to residential school, the NCTR archives include a broader range of materials including archival records relating to Indian hospitals and sanatoriums. In doing so, I will be only the second 'outside' (non-survivor, non-family) researcher to access the NCTR's archival holdings for research purposes. I will also be working in cooperation NCTR's National Residential School Student Death Register team in response to the TRC's Call to Action #72. My goals in working with the Death Register team is to better understand how the team is locating, documenting, and making accessible this database of information on missing Indigenous residential school students, while at the same time exploring the larger relationship between residential schools and tuberculosis treatment centres. I expect, for example, that at least some of the children who are 'missing' from residential schools, where tuberculosis was rampant, were transferred to Indian hospitals and sanatoriums for treatment.

THRIVE Student Support Program

The College is developing a Peer Mentorship Program. We have received applications from potential mentors, and will be looking for mentees between now and the new year. Our goal is to start offering mentoring sessions and activities in January 2018.

Last year, SJC students identified enhanced academic and career advice as key to student experience at the College. I'm pleased to announce that we are partnering with Career Services at UM to offer career workshops and drop-ins for our students. Career Services has a range of programming, from one-on-one counseling to targeted information programs, and they are prepared to bring these to us in the College, at no charge to us.

Prof. Esyllt W. Jones
Dean of Studies

iii) Development Office

Fundraising

- Most of the Fall campaign has been mailed out.
- Received a \$10,000 gift from a UofM alum to the Peter Aitchison Bursary. The alum wanted to honour a professor who had made an impact in his life. The alum has no connection to St John's College.

Alumni/Stewardship

- Working on a visit to Brandon with Warden and Chaplain likely early December.
- Chris and I was in in Toronto on the 12th-17th November for alumni/donor visits. This was a very successful trip – one of our best I believe.

Special Events

- The lunch at Convocation was one of our busiest. Thanks to Ian and his staff we were able to accommodate 5 extra people luckily we had 2 people not show.

Marketing/Communications

- The latest issue of In Lumine is being prepared. As it will include convocation it will not be mailed until January/February
- The Newsletter was extremely well received. It had close to 60% open rate which is way above industry standard. This could be because it was the first one sent out. We had 17 people request to be removed from the mailing list. Planning to send the second one out mid-November.

Staffing

- We were successful in our Work Study bid and have hired Richard who worked with us and the Dean of Studies last year.
- Unfortunately, we have no regular volunteers this year.

Misc

- Working with Chris and Ivan on the Capital Campaign.
- Manitoba Scholarship and Bursary Initiative (MSBI) – still waiting for confirmation that this is the same as last year – 50% match on amount being awarded to students.

iv) Dean of Residence

Residence Projects

Few projects to note. We are in the final stages of initiating key card access to the residence building. Most resident and staff cards have already been encoded. We are also looking into installing one CCTV camera in two of the residence common rooms. The idea is for the cameras to act as deterrents for residents from damaging games/common room equipment.

Regular Semester

We have had a full residence since the beginning of September. There is a waitlist for Winter 2019 already, so our numbers are looking pretty good!

Residence Activity

There haven't been any serious incidents in the residence so far. The Dons are performing well and the residence is functioning soundly. Residents are reasonably following the rules; no serious breach to the contract yet.

Several students were identified as "at risk". The risks include culture shock, depression, suicidal thoughts and self-harm. We have involved Student Support Case Workers promptly and I'm happy to report that the students seem to be functioning better. We are following up with these students regularly.

v) Chaplain

Chaplain's Report to SJC Council

21 November 2018

The period since last assembly has been a productive one of settling in, meeting colleagues and working partners, and planning. While there are still a few important people to

meet in person, establishing and renewal of relationships is well underway. Matriculation went well, for my part, and the sermon and invocation for convocation are nearly ready.¹

As for what is being planned in student and community programming:

- After a few false starts, the SJCSA retreat is planned for 17 November.
- English language conversation opportunities for international and EAL students
- The traditional Boxing Day residence feast is calendared and details are coming together for this event.
- *Food for the Journey* beginning on 24 November (pending speaker's confirmation)
- *Marking the Margins* (working title) is a new project, very much still conceptual, which will be a recurring event in three parts: a prayer office, a discussion, and a second prayer office. Participants are welcome to attend one, two, or all three of these parts as they wish. The central discussion will be centred on "theology from the margins," including queer, black, indigenous, liberation, womanist, body theologies and others as may be desired. Anglicanism has strong traditions of intellectual inquiry and working for social justice. This project seeks to draw attention to these traditions—both within and without the Anglican community—framing them in the daily rhythm of prayer offices, reinforcing the connections between Anglican faith, learning, and justice.
- Working with the Sikh Student Association to find them a suitable, dedicated prayer space on campus.

Life in St John's Chapel is quiet, but gaining some momentum. The space has been given a thorough organizing and some significant decluttering. The Prayers for Peace event on 30 October had 13 attendees from SJC (staff, fellows and one student), UManitoba (including David Barnard), and the wider community. Regular Anglican worship will begin the week of 19 November.

My part in the SJC convocation was small, but it was a delight to be present and celebrate with so many fascinating people, accomplished students, and worthy award recipients. There have also been a great number of diocesan events in the past couple of months at which I have been present: numerous ordinations (including my own to the priesthood), the diocesan synod, diocesan council meetings, and Bishop Phillips's farewell. Dr Trott and I—both representing SJC—attended the splendid local celebration of the 100th anniversary of the Women's Inter-Church Council, a long-standing Christian prayer society with international reach and activity in social justice and poverty relief causes.

On a personal note, I presided at my first eucharistic liturgy in St John's Chapel on 5 October. A small, short, simple, said liturgy. When I decided to pursue ordination, I came to St John's College to study for my undergraduate degree. It was a beautiful and meaningful experience to be able to celebrate the beginning of this new chapter with the same community who saw me take my first steps toward it. Thank you.

vi) Bursar

Financial

On October 25th the Finance & Admin Committee met with our Doherty & Associates who reported on our investments (reports circulated to Council).

As demonstrated in the September 2018 finance statements, Summer Residence & Conferences exceeded our budgeted surplus of \$43,234 by producing an actual surplus of \$58,200. Also, as of the end of September Residence is showing a surplus of \$17,145 compared to a deficit of \$1,631 at the same time last year. Food Service is showing a surplus of

¹ There is some debate over whether the invocation will be in English or Latin.

\$42,682 compared to a surplus of \$34,495 at the same time last year. These are three very important and positive indicators, owing to another strong summer session, lots of catered functions, and a full residence to start the fall academic term.

Building Items

The renovation in classroom 201 is finished, and classes are being taught in our new active learning space. So far, all the feedback that's been received from people teaching in it has been very positive, and we are pleased with the result.

The new carpet in the residence hallways is also complete, and it looks great. It is a significant improvement and really adds to the look of the residence. It is also much easier to maintain and keep clean.

Residence Project

The RFP for schematic designs and a class "C" estimate has concluded. We asked firms to submit bids for 3 options – a renovation of the existing residence, a newly constructed residence, and a newly constructed residence that meets a zero-carbon standard. Submissions were received from 6 different firms, and the Warden, Development Officer and I met with Architectural & Engineering Services of Physical Plant to review the submissions and hear their recommendations. A recommendation of which firm to move forward with to produce designs for these 3 options will be made to College Council at the November 21st meeting.

vii) Registrar

Matriculation was held on September 30th in the Chapel. David Watt gave an excellent introduction to St John's and what a College is. 13 Fellows and students signed the College register.

Evening of Excellence was held on Tuesday, October 30th. As always, this is one of our better recruitment events. We had a steady stream of visitors to our booth requesting information. Of note, Doug Freeth, class of '77, stopped by to get information for his daughter, the Guidance Counsellor from Niverville Collegiate collected information for her students, and several people came by because their friends or siblings are currently members at St John's College and recommended it to them.

Convocation was on November 4th. It was our largest Convocation that I have been a part of. Thank you to all the staff and student volunteers who helped with planning and hosting, and making the day a resounding success.

Thrive: We have arranged with the University of Manitoba Career Services to offer a Career Choices workshop to our members on November 22, 2018, and a Career Services on the Go drop-in day in the Galleria on November 30, 2018.

viii) Senior Stick

Events:

Had our first Volunteer Night at the Ronald McDonald House on October 24th. This night went very well, and they would like to have the college again. We are planning to go every third

Wednesday of the month, should have confirmation soon for November. This is open to all members of the college, but volunteers are limited to six people.

Student Council went to A Maze in a Corn in St. Adolphe on October 26th. Had a great turn out of 30 people, mostly residence members.

We are planning to have a Hawaiian themed social at the Hub on November 17th (the Saturday ending Fall Break) from 9:00pm – 2:00am. Tickets are selling for \$5 dollars and we will be serving free food.

Coffee house will be happening on Friday November 30th at the Daily Bread at 6:00pm. Early Bird tickets are \$8, and tickets are \$10 at the door. Free drink and pizza are included.

7. Other Business
None

8. Adjournment
MOTION: That the meeting be adjourned.
P. Brass / J. McConnell
CARRIED