

ST JOHN'S COLLEGE COUNCIL  
Minutes

For the Meeting of June 13, 2018  
Meal at 5:30, Meeting from 6:00 Room 108, St John's College

Present: P. Cloutier (Chair), A. Braid, J. Ripley, J. Markstrom, J. Dueck, H. Kennedy, F. Hasan, C. Trott, R. Coutts, E. Jones, I. Froese, P. Brass, D. Watt, S. Peters (Secretary)

Regrets: C. Loewen, J. McConnell, J. James, L. Alexandrin, G. Bak, H. Richardson, B. Pope

**1. Opening Prayer**

Helen Kennedy opened the meeting with prayer.

**2. Approval of the Agenda**

MOTION: That the agenda be approved as distributed.

J. Ripley / P. Brass

CARRIED

**3. Approval of the April 11, 2018 Minutes**

MOTION: That the minutes of the meeting of April 11, 2018 be approved as distributed.

J. Ripley / P. Brass

CARRIED

**4. Business arising from the Minutes**

None

**5. New Business**

a) Development Committee - P. Brass presented the Terms of Reference for the Development Committee for approval by Council. MOTION: That Council approve the Terms of Reference for the Development Committee.

P. Brass / C. Trott

CARRIED

b) Honorary Degree Nominations

MOTION: That Council move into closed session.

C. Trott / D. Watt

CARRIED

MOTION: That Council move out of closed session.

C. Trott / R. Coutts

CARRIED

In closed session it was decided that Ann Davis and Ellen V. Cook would both receive the Honorary Doctor of Canon Law (honoris causa) at the November 2018 Convocation. Council was also informed that Thomas Denton would be receiving an Honorary Fellowship at the November 2018 Convocation.

c) Draft meeting dates for upcoming year

The meeting dates for next year were presented for information.

d) Residence Project - The Warden summed up that the decision before Council is to either go with GPPA, or go for a full RFP. The Bursar reviewed the process the College and Council has undergone up to this point, and reviewed the information from the Architects and the University that is before Council.

The discussion that followed:

What is the responsibility and what are the expectations on us as Council and on the Diocese?

The residence does not have a lot of implication for the Diocese.

There is a legal obligation to act in the best interest of the College.

The Diocese has no legal obligation on this project whatsoever.

To go for the RFP would set us back about a year.

The RFP is to choose the architectural firm who would come up with the design.

If Council votes to go with GPPA, they would start with the surveys in the very near future.

MOTION: That the College retain AES for the purposes of an RFP for the design process to schematic design for the new residence.

J. Ripley / P. Brass

CARRIED

The next steps:

Once we have chosen a firm in September, we go into the design process, should have schematic drawings in January at which time Council will discuss if this is what we want and approve them in principle. At that point we move on to the Class D drawings or we can sit on it and take it out to donors and start to fundraise. We will ask for estimates with Net 0 carbon and without. We will also ask that the RFPs be compiled and Council will decide which Architectural firm to go with.

## **6. Reports from Committees, College Officers and Student Council**

a) Reports from Committees – Council Executive – Met and set the agenda for tonight’s meeting.  
Development - Will be meeting in the fall, Terms of Reference discussed.  
Finance & Admin. - Had the investment managers come in and give their semi-annual report to us.

b) Report from Assembly

Assembly approved the honorary degree nominees, nominated a new chair of assembly, dealt with fellowship nominations, appointed Robert Coutts and Diana Brydon to the Development Committee, changed the fellowship categories.

c) Reports from College Officers and Student Council

i) Warden

### **St John’s College Warden’s Report to Council May 23, 2018**

As term rolled to an end there were many end of term activities to attend. I have been working with the Diocese to prepare workshops and courses on Indigenous Awareness for all employees of the Diocese. We have been very proud that three Johnians competed in the 3MT competition and Jill Beuddefeld won the Peoples’ Choice Award. We are also proud that graduate Dr. Shayne Reitmeier won the Outstanding Young Alumni award. I am now looking forward to Convocation season and the excitement of seeing all our students who have completed their programs. I have been appointed the Chair of the Board of the University of Manitoba Press and co-chair of the Anglican-Mennonite dialogue.

- 1) Attended the Bach’s Birthday concert and reception, March 21
- 2) Attended the 3MT finals in the Schultz Lecture Theatre, March 21
- 3) Attended College Grad Farewell Dinner, March 24
- 4) Participated in the Journey toward Passiontide service, March 25
- 5) Attended ReconciliAction campaign launch, March 27
- 6) Attended Emerging Leaders Reception, March 28
- 7) Attended farewell dinner for Maylanne Maybee, April 3
- 8) Attended End of Term Bar-B-Q and Reception, April 4
- 9) Attended SJC Art Competition Final Reception, April 5

- 10) Attended Residence end of term banquet, April 6
- 11) Attended Charitable Sector Insights Workshop, April 11
- 12) Attended Centre for Christian Studies Graduation Dinner, April 14
- 13) Attended Centre for Christian Studies Annual Service of Celebration, April 15
- 14) Chaired first meeting of Diocesan Theological Education Council, April 17
- 15) Participated in the U of M Press unit review, April 23
- 16) Represented the College at the Booth University College Convocation, April 29
- 17) Attended Senior Executive Retreat, May 3
- 18) Attended Alumni Awards Gala, May 10
- 19) Presented at Bishop's Day with the Clergy, May 15

ii) Dean of Studies

### **Dean of Studies: Report to Assembly May 15, 2018**

Thanks to everyone who attended our End of Term Reception in April, and to Ian Park and his staff.

#### **Fellows Research and Travel Fund**

A reminder that this academic year we have established a fund in support of Fellows' research and travel. As you undertake your spring and summer conference travel and research, please consider applying to the fund, which can provide up to \$300. Applications to me will be evaluated on a first-come-first-served basis, until the budget is depleted.

Applicants should provide a rationale and budget in an email to me, copied to Diana DeFoort.

#### **Western Canadian Studies Visiting Researcher and Conference Support**

Please find attached the DRAFT posting for the new Visiting Researcher program, for your information and feedback. It was prepared with input from SJC Senior Fellow Barry Ferguson. The Dean of Arts has agreed to provide \$2500 towards support of the Fellowship in 2017-2018, which increases this year's maximum funding to \$7500.

The advertisement will be circulated shortly. Please help us to promote the Fellowship by sharing with your colleagues inside and outside of UM. If you have advice about where to circulate it, or have suggestions for recruitment, kindly get in touch with me.

#### **THRIVE Student Support**

I am currently working with the Academic Learning Centre and our library to establish the SJC Writing Tutor Program, which has received funding in this year's College budget. I will circulate more information when the details are finalized.

#### **New Visiting Fellows**

**Liv Valmestad** is Head (Acting), Architecture/Fine Arts Library, Art Liaison Librarian to the School of Art and a Lecturer in the Faculty of Architecture. Liv has been a frequent resource for faculty and students as the research librarian for Art and Architecture. She has been very committed to the preservation and promotion of the University's art collection, and has been consulted by the College on several occasions for expertise on our

own art. Liv is very active in her professional organization, the Art Libraries of North American, for which she has done extensive and distinguished service.

She is also a practicing artist, with a BFA from Univ of Saskatchewan and post-graduate art training in Norway. Liv has been active in the art community here since moving to Winnipeg in the 1990s to take up her position at UM, including with Mentoring Artists for Women's Art (MAWA).

**Julie Gibbings** is an Assistant Professor in the Department of History at the University of Manitoba. She received her B.A. and M.A. from the University of Saskatchewan and her Ph.D. from the University of Wisconsin-Madison. Her research and teaching area is the history of Latin America with a particular focus on race and nationhood in Guatemala. As an early career scholar she has already published 2 refereed articles and 1 book chapter with a book manuscript in preparation. Both of her published articles have won prizes: "2016 German History Society Best Article Prize" and "2016 James Alexander Robertson Prize". She has published 5 Book Reviews and given 18 conference presentations. She has an active research program and has organized a number of workshops and conferences.

Prof. Eyllt W. Jones  
Dean of Studies

iii) Development Office

### **Fundraising**

- MSBI remainder revenue and Heath Career Quest Camp sponsorship was deferred to the 2018 year. Total raised for 2017 fiscal year was \$288,752. This is the most we have raised since 2010.
- Recently mailed out the Chaplaincy/Refugee request to a targeted group – clergy/church. Response has been not as positive in previous years with just over \$1,000 raised to date
- Currently working on evaluation of all revenue sources over the past couple of years.

### **Alumni/Stewardship**

- Continuing to visit with Johnians.
- Working with Fayaz, Dean of Residence, to set a Kenora visit. Fayaz will visit the high school and we will have a luncheon for Johnians.

### **Special Events**

- Lunch and Lively with Gerry Friesen was very well received. The next LL will be during Homecoming and will feature grad student Jill Bueddefeld who won the Peoples Choice award at the 3MT competition. She will be speaking to ecotourism.

### **Marketing/Communications**

- In Lumine was mailed during April. Many positive comments received.
- Working on the Annual Report to Donors to be mailed early June.
- Will start on the Trust endowment reports to be mailed later in June.

### **Staffing**

- Our Summer Jobs application was approved for 9 weeks. Ade was the successful candidate for this position and he will be working 10 hours a week for Development. The rest of his time will be taken up by the College.

### **Capital Campaign**

- Development Committee is currently reviewing its Terms of Reference.

Respectfully submitted by:

Jackie Markstrom  
iv) Dean of Residence

### **Residence Projects**

There are no major projects happening in the residence right now. We're focusing on maintenance for residence rooms.

### **Summer Semester**

We have 50 rooms filled as of today. Historically we have depended on summer conference groups to fill rooms in the summer. This year we would like to turn our focus to regular students for the summer. This would be ideal since regular students typically stay for almost the whole summer or may sign up for the upcoming academic year too! With increasing numbers of international students filling the campus, I believe we can have success with this plan.

We still have about 5 conference groups that are staying with us at different time periods during the summer.

### **Residence Activity**

No activities planned for the summer.

The new dons successfully completed their training and are performing excellent in their positions so far.  
Thank you.

Note: The Dean of Residence will report to Council at the September meeting the list of residence students, where they are from, and which faculty they are in.

v) Spiritual Advisor

No report

vi) Bursar

## **Bursar's Report to Council May 23<sup>rd</sup>, 2018**

### **Financial**

Our annual audit is scheduled to begin June 11<sup>th</sup>, so we are currently busy preparing for that. Summer residence has begun and we have approximately 50 students living in the College. Other groups are scheduled to arrive in July and August. This represents occupancy levels that were budgeted for which will put us in a good position going into September.

### **Building items**

- All of the new equipment that was installed during the hood exhaust project, as well as the hood exhaust itself, has passed inspection and is fully operational.
- Construction in classroom 201 is scheduled to begin shortly and will last throughout the summer.
- We have put in requests to replace all of the remaining chalkboards in our classrooms with white boards, and are hopeful this will happen during the summer.
- Both the General Office, and Faculty photocopiers have been replaced

vii) Registrar

Registrar's Report  
May 2018

June 2 – HeadStart, formerly the Parent's Program, where incoming students attend sessions with their parents. Probably one of our best recruitment events.

University Orientation – Has been reduced to a single day event this year. We will again have an information table. This is also a great recruitment day for us.

Sherry Peters  
Registrar

viii) Senior Stick

No Report

7. Other Business

8. Adjournment

MOTION: That the meeting be adjourned.

J. James / C. Trott

CARRIED