

ST JOHN'S COLLEGE COUNCIL  
Agenda

For the Meeting of November 20, 2019  
Meal at 5:30, Meeting from 6:00 Room 108, St John's College

1. Opening Prayer
2. Approval of the Agenda
3. Approval of the September 25, 2019 Minutes
4. Business arising from the Minutes
5. New Business
  - a) Budget Summary
  - b) Investor's Report
  - c) Residence Update
6. **Reports from Committees, College Officers and Student Council**
  - a) Reports from Committees – Council Executive, Development, Finance & Admin.
  - b) Report from Assembly
  - c) Reports from College Officers and Student Council
    - i) Warden
    - ii) Dean of Studies
    - iii) Development Office
    - iv) Dean of Residence
    - v) Chaplain
    - vi) Bursar
    - vii) Registrar
    - viii) Senior Stick
7. Other Business
8. Adjournment

ST JOHN'S COLLEGE COUNCIL  
Minutes

For the Meeting of September 25, 2019  
Meal at 5:30, Meeting from 6:00 Room 108, St John's College

Present: M. Hughes, M. Minor, C. Trott, P. Brass, J. Markstrom, L. Wilkinson, F. Hasan, I. Froese, A. Rampton, P. Cloutier (Chair), S. Peters (Secretary), J. Weimer, K. Leung, H. Enns, S. Schwickart

Regrets: A. Braid, C. Loewen, H. Kennedy, B. Pope, J. Ripley, J. McConnell, G. Woodcroft, J. James, E. Jones

1. Opening Prayer  
A. Rampton opened the meeting with prayer.
2. Approval of the Agenda  
MOTION: That the agenda be approved as distributed.  
L. Wilkinson / P. Brass  
CARRIED
3. Approval of the May 22, 2019 Minutes  
MOTION: That the minutes of the meeting of May 22, 2019, be approved  
P. Brass / J. Weimer  
CARRIED
4. Business arising from the Minutes  
None
5. New Business
  - a) Appoint or Reappoint Chair of Council – Administration nominates Paul Cloutier to remain as Chair of Council. A call for nominations was made, no other nominations were made. Paul Cloutier was re-elected Chair of Council.
  - b) Audited Financial Statements and Auditors Report – Pam from BDO Canada is here to discuss the financial statements and answer questions.  
MOTION: That the statements be approved as distributed.  
H. Enns / K. Leung  
CARRIED
  - c) Appoint Auditors – MOTION: That BDO Canada be reappointed as the audit firm for St John's College for 2019-2020.  
H. Enns / L. Wilkinson  
The Chair asked if there had been consideration of changing firms since we have been with this firm for a long time. Auditing firms have a policy of rotating partners every five years. The Bursar responded that at this time we don't see a need to, there is still enough creative tension.  
CARRIED
  - d) Residence Project Update – The Warden updated Council. The renderings were received in August, and the literature is being worked on. Finding Chairs for the campaign cabinet has proven to be difficult and is still being worked on. The Development Office and the Warden have begun approaching major donors and people who can connect them with major donors. There have been many positive responses and much positive feedback. P. Brass then discussed the naming opportunities and price list.  
MOTION from the Development Committee: That Council receive the naming budget and building opportunities guidelines for information purposes.  
CARRIED
  - e) Memorandum of Understanding with Canadian Mennonite University – The Warden informed Council that we have now begun offering one Theology course a term. The courses are being offered through CMU for university credit, can audit the course, and can also take it for personal interest. All of the registration and administration is done through CMU. They get 25% of the fees and we get 75% of

the fees. We choose the course, vet the course, CMU then vets the course, we choose and vet the instructor and CMU vets the instructor as well. We get the direct revenue from the personal formation registrants.

## **6. Reports from Committees, College Officers and Student Council**

a) Reports from Committees – Council Executive, Development, Finance & Admin.  
Council Executive met and set the agenda for tonight's meeting.

Development Committee – Developed a new brochure for review by the committee

Finance & Admin Committee – Met at the beginning of September, had the financial statements presented and recommended their approval to Council.

b) Report from Assembly

Assembly met and nominated Francois Jordaan and Melanie Dennis Unrau as a one-year visiting Fellows, Erin Millions was elected Adjunct Fellow, and Dale Barbour was elected Visiting Western Canadian Studies Fellow. Assembly approved the Membership on Standing Committees of Assembly, and formed a Fellows Recognition Award Committee. Assembly was updated on the new Residence, and on the Climate Strike.

c) Reports from College Officers and Student Council

i) Warden

### **St John's College Warden's Report to Council September 25, 2019**

Since Council has agreed for us to proceed with the fundraising for the residence much of my energy this summer has been on working with the Development Office on the promotional literature for the project and meeting with various key members of our community about prospects and how to move forward on this large project. We have also met twice with External Relations about the project.

This spring the University Administration informed myself and Chris Adams at St Paul's that we would no longer be reporting to the Provost but directly to the President. We no longer sit on Deans and Directors Council as a result although we continue to be members of Provost's Council. Since this is (finally) congruent with the 1970 Agreement we both agreed although we are not sure yet of the implications of no longer attending Deans and Directors. Our budget lines remain within the Provost's Office.

Other activities include:

- 1) Alumni/Donor/Recruitment visit to Neepawa, Dauphin and Gladstone – May 14, 15
- 2) Host for the Anglican-Mennonite Dialogue at the College – May 24-26
- 3) Hiring Committee for Native Studies Department – May 27
- 4) Represented College at Isbister Society Luncheon – May 27
- 5) Attended What's Next Info Fair with Registrar – June 1
- 6) Represented College at the Installation of the New Chancellor – June 3
- 7) Attended the Urban Indigenous Ministry Conference – June 4-6

I want to thank the Fellows of the College who took the time to represent us at the University Convocations June 4, 5, 6, 7 when I was unable to attend.

- 8) Did an interview with CBC North (Iqaluit) in Inuktitut on how I learned Inuktitut – June 4
- 9) Taught workshop for the Librarians Indigenous Awareness Training – June 5
- 10) Attended Ecclesiology and Ethnography Conference – June 12-14

- 11) Attended Equity, Diversity and Inclusion Workshop 2.0 – June 20
- 12) Hosted and spoke at the National Aboriginal Day Teach-In, June 21
- 13) Represented College at the St John's Ravenscourt Convocation – June 21
- 14) Visited Alumni at Falcon Lake – June 28
- 15) Lunch with new Vice Provost (Students), Laurie Schnarr – July 4
- 16) Attended opening dinner for Health Career Quest Camp – July 14
- 17) Met with Alumni in Kingston – August 5
- 18) Examined Masters of Natural Resource Management thesis – August 15
- 19) Alumni/Donor visit to Morden – August 23
- 20) Represented College at St Bart's Church 60<sup>th</sup> Anniversary Dinner – August 24
- 21) Alumni/Donor Visit to Selkirk – August 28
- 22) Attended Native Studies Department Retreat – August 29,30
- 23) Represented College at John Wortley's funeral, September 3
- 24) Diocesan Postulant Assessor – September 7
- 25) Attended Senior Executive Retreat – September 12, 13
- 26) Hosted the Student Council Bar-B-Q at my home – September 19
- 27) Hosted Lunch and Lively Conversations – September 20
- 28) Attended the Residence Opening of Term Banquet – September 21
- 29) Presided at Matriculation – September 22

I have been working with Prof. Jane Barter of the University of Winnipeg to organize the visit of Prof. Diarmaid MacCulloch to the College. As well, I have been working with Canadian Mennonite University to jointly offer a course in Liturgical Theology taught by Bishop Don Phillips.

ii) Dean of Studies

**Dean of Studies: Report to Council September 25, 2019**

Welcome back to all everyone! We have a busy fall already underway at the College. In addition to welcoming several new Fellows, we also say goodbye this fall to Julie Gibbings, who has left UM and taken up a new position in Edinburgh, and to Erin Millions, who is pursuing postdoctoral research at University of Winnipeg this year.

**Committees**

A list of new and returning committee members was circulated in the summer. There have been a couple of changes, and the current list will be circulated at Assembly for ratification.

**Nominations for New Fellows**

We are committed to allocating some of our office space for senior doctoral students and postdoctoral researchers. The departure of Erin Millions has opened up an office for a new scholar.

The Membership Committee is nominating **Francois Jordaan** for a one-year Visiting Fellowship. Francois is a doctoral candidate in the Department of Anthropology, studying with Prof. Kent Fowler. His research is focused on social identities of Early Farming Communities in the southeastern Lowland region of South Africa. Francois has given a number of research papers here and in South Africa, and has been awarded numerous grants in support of his research. He is already a SJC scholarship recipient and active student member of the College.

The Membership Committee is also putting forward Melanie Unrau for a one-year renewal of her Visiting Fellowship. Melanie successfully defended her dissertation “**Tend the rusted steel like a shepherd**”: **Petropoetics of Oil Work in Canada**” in the Department English, Theatre, Film & Media in August, and is pursuing postdoctoral research under the supervision of SJC Fellow Diana Brydon.

**Visiting Researcher in Western Canadian Studies**

This year we had a significant increase in the number of applications for the Visiting Researcher positions. This was in large measure due to the work of Amy Craddock, who helped me to build an email list of relevant

departments across Western Canada, who received the posting last spring. I also want to thank all of you for helping us promote this new program.

The Visiting Speakers/Canadian Studies Committee vetted the applications and we offered the positions to two scholars, **Dr. Dale Barbour** and **Dr. Rhonda Hinthner**, both of whom accepted. Dr. Barbour is with us at the College until early January, when Dr. Hinthner will take up the office space. I am putting forward each of these Visiting Researchers for six-month Visiting Fellowships at the College

You can find information about Dr. Barbour's research on the SJC website  
[http://umanitoba.ca/colleges/st\\_johns/programs/237.html](http://umanitoba.ca/colleges/st_johns/programs/237.html)

My research project is an environmental, social, and cultural history project entitled *Muddied Waters: The Social and Environmental Transformation of Winnipeg's Red and Assiniboine Rivers, 1900-1972*. Winnipeg's rivers are central to western Canadian history and historiography and yet in the early twentieth century they disappear behind a declensionist arc. Urban sewage and pollution are blamed for driving people out of the rivers. Winnipeg would only begin to publicly embrace its rivers again in the 1970s.

I will consider how a polluted environment is multi-layered and contested. Working-class and middle-class people used the rivers as a courtship space in the early twentieth century and metaphorically cleansed the water with their presence. However, the departure of sanctioned users and environmental decline worked in tandem with the use of the river by marginalized groups—bathers, homeless people seeking shelter, Indigenous people, and gay and heterosexual people seeking sexual encounters—to contribute to the portrayal of Winnipeg's rivers as places of social pollution. Winnipeg's relationship with its rivers wasn't simply one of decline but rather social transformation.

Dr. Hinthner will be at the College during her sabbatical year from Brandon University, where she is an Associate Professor. She will be completing a book manuscript based on research on the history of leftist internment during WWII in Canada, much of which has a Western Canadian focus. The book project examines this topic through the experiences of the Ukrainian-Jewish extended Walsh/Weir/Boyd/Steele family.

### **Marjorie Ward Lecture**

I'm pleased to announce that the 2020 Marjorie Ward Lecture will be given by Prof. Joan Sangster (Trent University), on Thursday March 12. Dr. Sangster is Past President of the Canadian Historical Association, and a prolific scholar in the history of women and gender, and labour history. Her latest book, *100 Years of Struggle: The History of Women and the Vote in Canada* is shortlisted for this year's Dafoe Prize.

### **Fellows Recognition Award**

It is time for us to strike a committee for the Fellows Recognition Award. The previous recipient of this award was Prof. Francis Carroll, in 2016. The Terms of Reference for the award, which is normally given every 3-5 years, has been circulated. We require two Fellows to serve on this committee.

### **Soup and Bread**

For the past two years, Soup and Bread was very ably convened by Micheline Hughes and Erin Millions. It is an important role, for which I am still seeking a new volunteer or two. If anyone is interested in helping out, please let me know.

In the interim, we have three lunchtime lectures scheduled for this fall:

Dale Barbour, October 2

Liv Valmestad, Nov 6

Ariel Gordon (UM Press), Nov 27

### **"Coffee's On"**

After we had some discussion last term about more opportunities to socialize informally at the College, Amy and I would like to trial a new initiative. We will have a pot of coffee made and baking available in the early afternoon on the first Monday of each month in the Senior Common Room. We are asking for volunteers to contribute a modest amount of baking for these events. Amy will circulate reminders.

### **Writing Tutor Program**

We are continuing to offer our writing tutor program in the college Library, beginning this week. Hours are yet to be confirmed by the Academic Learning Centre, but we will circulate that information as soon as we have it. Please share with your students. A reminder that all students are able to access this service. They do not have to be SJC members.

I received the following data from James Honeyford at the Academic Learning Centre about the first year of SJC's writing tutor program:

"The schedule at SJC was used quite well. For the year, 59% of the available slots were used for writing tutor appointments, which is exactly in line with the utilization rates for our other locations on campus (with the exception of the Dafoe library).

As I monitored the schedule during the winter term, I noticed that most of the days were fully booked until about 24 hours before, and then we saw quite a few cancellations (39% of available slots). This was the case with the other libraries as well, and I think we can increase awareness of our waiting list feature to reduce the number of appointments that go unused.

The students we saw in the St. John's Library location represented a nice cross-section of students:

- 82% undergrad; 15% grad students, 3% extended ed.

- 12 different faculties identified, with U1 (31%), Science (16%), Architecture (13%), and Arts (10%) as the most frequent

- 8 different languages identified as first/home language (plus 11 appointments for students who identified "other"); 49% identified a language other than English."

iii) Development Office

Development Officer Report to Council  
September 2019

### **Fundraising**

- Gearing up for the Fall campaign

### **Capital Campaign**

- Working with the Development Committee to put policy and procedures in place.
- Inviting people to be a part of the campaign cabinet
- Met with four people to discuss their involvement/donation to the campaign.

### **Alumni/Stewardship**

- Continuing to visit with Johnians.
- Over the summer we visited alumni/friends in Selkirk and are planning more local visits over the fall.
- Chris and I are planning to be in Ottawa/Toronto during the week of 11<sup>th</sup>-16<sup>th</sup> November for alumni/donor visits

### **Special Events**

- The Lunch and Lively Conversation will be held on the 20<sup>th</sup> September. We have Annette Desmarais speaking on food insecurity.

## Marketing/Communications

- The latest issue of In Lumine is being prepared. As it will include convocation it will not be mailed until December
- Putting together an e-newsletter.

## Staffing

- Our summer student worked out well Adekunle Adesanmi was hired under the Canada Summer Jobs programme.
- We were successful in our Work Study bid and will be hiring someone within the next couple of weeks.

## Misc

- Manitoba Scholarship and Bursary Initiative (MSBI) – waiting for confirmation that this is the same as last year – 50% match on amount being awarded to students.
- External Relations has asked us to include our contribution to the Front and Centre campaign during our Homecoming events. SJC's contribution is \$1,707,643.47.

Respectfully submitted by:

Jackie Markstrom  
12<sup>th</sup> September, 2019

iv) Dean of Residence

## Dean of Residence Report Residence Projects

Apart from regular maintenance for upkeep, we only had a few residence projects in mind this summer. Notable ones are building exterior sign, dorm room window repairs and multiple water/drainage repairs.

Ivan Froese and I looked into a few options for large building signs for our residence building. Two signs got installed on North and South exterior walls. As usual, a large number of windows in dorm rooms needed repairs. Ian Park and I contacted Accurate Dorwin and put in several work orders to replace/fix them. Lastly, we have experienced multiple instances of drainage issues in several washrooms/showers in the residence. We had physical plant come in a few times over the summer and repair some pipes, valves and drain.

Apart from these, regular maintenances in dorm rooms have been completed.

## Regular Semester

As of August 21<sup>st</sup>, we had reserved all our rooms for Fall 2019-Winter 2020. We have maintained a waitlist of approximately 16 students for Fall 2019 and 3 students on our Winter 2020 waitlist. The residence is 73% international and 59% are first year students. We finally have a relatively balanced ratio of male and female students (56 male and 44 female). It is also worth mentioning that 36% of the students are returning from last year.

In an effort to show how diverse our student body really is, here is a list of countries/provinces our students are from this year:

<b>Country/Province/Territory</b>	<b>No. of Students</b>	<b>Country/Province/Territory</b>	<b>No. of Students</b>
MB (Winnipeg, Brandon, Cartier, Killarney, MacGregor, Morden, Portage la Prairie, Roblin)	12	Malaysia	1
ON (Orangeville, Kenora, Oakville)	4	China	15

BC	2
NL	1
First Nations (Wasagamack, Poplar River, Cross Lake,	5
USA (MN, NY)	5
Kenya	2
Ghana	8
Zimbabwe	4
Nigeria	13
Zambia	2
Mongolia	2
Uganda	1
Togo	1

Hong Kong	3
Russia	2
South Korea	3
Ukraine	1
Vietnam	1
Taiwan	2
Egypt	1
Azerbaijan	1
Bangladesh	1
Sri Lanka	1
Pakistan	2
India	3

Here is a list of faculties for residents (to the best of my knowledge):

Faculty	No. of Students	Faculty	No. of students
ICM	24	Food Science	1
University 1	23	Extended Ed	1
Science	14	Social Work	1
Food science	1	Nursing	1
Engineering	1	Law	3
Computer science	8	Masters – City Planning	1
Business	5	Masters - Computer Science	1
Psychology	3	PhD Economics	1
Political Studies	1		
Arts	4		
Economics	1		
ELC	1		
Physics	2		

### Summer Session

We had a lot of traffic this summer. Starting early June till the end of August, we had several groups stay with us, namely MITT (17 students), Engineering (22 students), Diocese of Rupert's Land (31 guests), Health Quest (16), Math Camp (25) and IEP (40 students). In addition, we had around 40 regular students in average all summer. In May, we were approximately 50% full, June at 52%, July at 59% and August at 73% on average.

### Residence Activity

For the 2019-2020 academic year, the dons are:

- David Pollock
- Seungyeon (Julie) Yoon
- Riley Coulter
- Andrew Weber

They've already proven themselves to be hard workers and great leaders, and I'm excited to work with them this year!

Res Council is holding elections on September 19<sup>th</sup>. Currently we have Hugo Ko and Lillian Wood as Co-Presidents for the council. They will be joined by a Financial Director, Communications Director, Yearbook Editor and 4 Hallway Representatives after the election.

The first House Meeting was a success. The Residence Contract, Sexuality and Multiculturalism were the main focusses at the meeting.

Happy to answer any questions. Thank you.

v) Chaplain

**Chaplain's Report to SJC Council**

25 September 2019

Beginning of term brings with it the next revolution in many cycles. Chapel worship has resumed, student support is in demand (often regarding directions to classrooms and buildings at this point), planning of programming with SJC Student Association is underway, and diocesan events are piling up quickly.

- Attended the UManitoba Spiritual Care Advisory Council meeting on 11 September
- Attended the Fall Term BBQ for SJC and SPC students
- At the invitation of the Warden and Dean of Residence: gave the "Sex Talk" at residence orientation
- Working with Muslim Student Association in planning a Christian/Muslim student interfaith awareness event later in fall term
- Planning for this year's *Food for the Journey* is under way
  - Aiming for a theme of the intersection of spirituality and faith traditions with historically marginalized voices
  - Two speakers are committed with invitations for the other slots outstanding
  - Publicity around this event to students has been substantially increased over last year
- Ongoing discussion with the Warden, Development Officer, and the Faculty of Music regarding new pianos for the chapel, allowing for more concert/recital booking in the space while maintaining the tradition of having an instrument available for student usage
- Printed a schedule of liturgies and events in St John's Chapel for the fall term including guest preachers and significant liturgical observances of saints connected to SJC (of which there are more than you might think!)
- Engaged in research and compilation of a list of SJC graduates who are notable figures in the history of the Anglican Church of Canada with a view to recognizing them officially
- Convocation/Founders Day Eucharist is being planned with an alumna, the Revd Julie Collings, observing a significant anniversary as the presider
- Began planning for a cycle of events centred around Rogation/Lammas/Harvest to raise awareness of environmental issues and engage with Agriculture, Environmental Studies, and the wider community
- Continuing work on maintaining and renewing the material aspects of chapel
  - Sourcing new linens
  - Removal of furniture no longer necessary
  - Ongoing discussion about possible installation of a bell
- Presided at Holy Eucharist for the Eve of Ascension Day (29 May) and preached at Choral Evensong (2 June) with *All the King's Men*
- Presided at the wedding of Bret Backhouse and Amy Craddock in St John's Chapel on 28 July
- Assisting with planning the convocation liturgy at Centre for Christian Studies
- Attended ordination of Rachel Twigg-Boyce to the priesthood on 17 June

vi) Bursar

**Bursar's Report to Council September 25<sup>th</sup>, 2019**

The College had a strong summer session, continuing the success of 2018-19.

## **Financial**

BDO Canada conducted their audit of the College during the week of June 10<sup>th</sup>. Their report and accompanying draft financial statements were presented to the Finance & Administration Committee on September 5<sup>th</sup>, who have recommended their approval to College Council. For the 2018-19 fiscal year, General Operations posted a surplus of \$79,119 and Theology posted a surplus of \$10,175. This positions General Operations with an accumulated surplus of \$44,395, and Theology with an accumulated surplus of \$54,418. Summer residence occupancy levels were approximately 61% averaged out over the course of the summer, comprised of regular students, external groups, and international student groups. These were good numbers and position us well for the fall.

Our University budget request has been submitted for the 2020-21 fiscal year. We were asked to strike a budget at the same funding levels as our 2019-20 budget. In order to offset normal salary increases, and not reduce other non-salary expense lines, we had to apply a portion of our previous year "carry-over" funds.

## **Building Projects**

We were once again able to do some maintenance/renovations over the summer. Numerous classrooms and some offices were painted, and we also replaced a large number of ceiling tiles and light lenses in classrooms that were either damaged or very dirty. We also replaced some broken blinds in the smaller seminar classrooms.

## **Administration**

We had our first staff wedding at the College in a very long time! Amy Craddock was married in the St John's College Chapel on July 27<sup>th</sup>. She has St John's heartfelt congratulations and best wishes.

### vii) Registrar

#### Registrar's Report September 2019

The first Saturday of June we had an information table at "Next Steps", previously known as Head Start. This was a well-attended event, with many students with their parents stopping by our table for information on the College, with some asking for, and receiving, a tour of the residence.

In mid-July, as part of the University of Manitoba's orientation programming, we had an information table, and I partnered with St. Paul's College, to give a presentation on the benefits of College membership, at a new event, "Getting Good Grades." This was the first time this event was held, and its focus was on the extras of University life that help students engage and succeed, such as chaplaincy, student groups, and other student life involvement. Fayaz joined me at our information table and we found, as well as during the presentation, that we were mainly talking with students who had already joined the College.

Welcome Day was on September 3. This year I did not have an information table as the SJCSA had one at the UMSU info fair. While Welcome Day is usually one of our best days for recruitment, by all accounts, the SJCSA table was visited several times more than ours has ever been during the regular info fair. I shall definitely be getting them more involved at upcoming events like Evening of Excellence on October 29.

At the time of writing this report, Matriculation is coming up on September 22 at 3:00 pm in the Chapel. Preparation is well under way. As a reminder, all are invited to attend to welcome new members to the College.

October 29<sup>th</sup> from 6:00 – 8:30 pm is Evening of Excellence at the UofM. This is an orientation evening for grade 12 students who are expected to apply for early admission, and their parents. This is often one of our better events to start getting name recognition so we will once again have an information table there.

The 153<sup>rd</sup> annual Convocation is on November 3<sup>rd</sup>. You all should have received an invitation. If you have not, please let me know and I will send you one. If you have received your invitation but you have not yet replied, please send in your reply card to me as soon as possible, but no later than October 10.

Sherry Peters  
Registrar

viii) Senior Stick

#### St. John's College Student Association September Report

This year University of Manitoba Student Union invited St. John's College Student Association to be a part of student tabling during orientation that took place on September 3<sup>rd</sup>. During the event SJCSA handed out a variety of promotional items, such as pens, lanyards, and notebooks. Based on the amount of college informational sheets that were handed over two hundred students came by. We are hopefully that this attracted new students to the college.

The overall response for jumpstart, that was held on September 7<sup>th</sup> was positive. Attendance numbers did increase as the day went on, however less students are attending every year. Poor weather is most likely a contributing reason.

SJCSA is starting the year off with fifteen members and we are still planning out the events for this year.

Thank you,  
Susanne Schwickart  
SJCSA Senior Stick

#### 7. Other Business

None

#### 8. Adjournment

MOTION: That the meeting be adjourned.

H. Enns / F. Hasan

CARRIED

Peter Brass:

I communicated earlier with Jackie about whether there had been any attempt to solicit proposals from other consultants and don't believe I received a response.

Were any consultants approached and, if so, would you'll please share their proposals?

Thanks

Joan McConnell:

Assuming, I am still a member of the Council, I would support the idea of a consultant. I take Peter Brass's comments as valid. Were other consultants approached, and offered a chance to "bid"? Having said that, Kupca's proposal is worth considering. Any chance of a consultant to evaluate the consultant?

Kevin Leung:

I concur with comments from both Peter and Joan.

Please note my additional comments as follows:

- 1) Without knowing the number and qualification of the team members, it is hard to evaluate if the \$8,500 per month fee is reasonable or not. To put in in perspective and using an average of 25 working days in a month, this equivalents to \$340 a day.
- 2) Is there any understanding on how long the 2nd phase (charges start \$8,500 per month) will be? It is important to have the worst case scenario so that we can budget accordingly - know the ceiling cost.
- 3) Reasonable expenses (after pre-approval) are to be reimbursed. It would be better to ask for a list of the expected reimbursable expenses and a ball park estimate so that we are not surprised.

Peter Brass:

Insofar as the Kupca contract would seem to be the only game in town at the moment and that the Development Office will need considerable support if there is to be a reasonable chance of meeting our fundraising goals, then it seems to me that the essential question is whether we can afford the additional \$30,000 to engage in this contract. If so, then the choice is to commit to what needs to be done financially to continue the project or reconsider the project altogether.

I would support committing the funds if at all possible. Ivan should be able to let us know if this can be done.

Art Braid:

I am sorry that I was not at the last Council meeting where this was discussed. I note that the two motions were carried without dissent.

The big concern that I have is whether the goal of raising \$25 million is even close to being achievable. Can a determination of this be ascertained without spending another \$30,000? I had thought that this was to be determined already. Why spend more money on campaign infrastructure when we do not yet know whether the campaign target is feasible? Is the spending of this \$30,000 going to answer that question?

June James:

The details outlined by Katrina Kupca for a project of this size is significant.

Do not believe that SJC has the resources to do this Capital Campaign consultancy.

She has had success with other agencies. Were any called to get information on Katrina's modus operandi?.

Noted that there was a dearth of applicants interested in the contract.

On Balance **I support the motion to get additional funds to meet the expense of \$30K.**

Helen Kennedy:

I vote YES to this proposal.

Thank you or all of the hard work that is being done to ensure this project is a success.

Micheline Hughes:

I think it makes sense to work with Katarina.

Charles Loewen:

I know Katarina favourably from several philanthropic activities in the past. I support this.

Michael Minor:

Although \$30,000 is a significant investment, it seems like a necessary one if we are serious about raising the funds to build the residence. There has already been a much more substantial investment in the design of the residence, so it seems to me that postponing or neglecting this step would lead to an unacceptable risk of losing the investments already made into this important project for the college. The letter of understanding certainly seems to be in order and I think working with this consultant is a very good choice. I am by no means an expert in design or fundraising, but given the detailed information discussed on Wednesday, making this investment now seems like the best option by far.

Herb Enns:

I support the motion.

## **St John's College**

### **Report on Residence Project**

We have organized the report according to the motion passed at the May meeting of Council:

**a) Secure Capital Campaign Chairs and Campaign Cabinet members in June.**

Rob Richards has agreed to be our co-chair in Toronto and Douglas Fenton has been representing us in Vancouver. We have had more trouble trying to find a co-Chair to work with us in Winnipeg as the people we have asked have thought it was too much of a burden given the other responsibilities that they have. We will not round out our campaign cabinet until we have the co-Chair in place as they will have something to say about who they wish to work with.

**b) Over the summer prepare the promotional materials for a campaign to support the residence, develop prospects for a campaign for the residence, and establish the cost of the various naming opportunities of the new residence.**

We have prepared the booklet which you have received today, as well as a list of the naming opportunities.

**c) Launch the silent phase of the Capital Campaign at the beginning of September.**

The silent phase consists of identifying potential major donors and beginning to approach them. We have worked with a number of our alumni to identify potential large donors. In discussions with Rob Richards he has pointed out that we have to be prepared with a particular narrative that meets the interests of the particular donor. We are currently working to set up meetings with potential major donors. We have had a couple of refusals to meet so far but we are working on strategies to address this.

**d) Review the progress of the campaign at the November Council meeting and consider at what point to move into final design and contract preparation stage of the project (total cost of \$1.2 million taking about 12 months).**

We are not yet in a position to move ahead with the final design and contract preparation stage, and so we recommend to Council that we delay such a decision until we have firm commitments from donors, and table this decision until the January meeting.

On the basis of our discussions and in order to move this project forward we would like to make three recommendations:

- 1) Establish a separate trust account into which donations for the residence will be held. This is on Rob Richard's recommendation that large donors would prefer to see their donations sequestered in a separate trust account that can be audited separately.
- 2) We need additional professional help in the Development Office. Jackie and Ivan met with a consultant and they invited her to submit a proposal. The proposal is divided into two phases. The first is a campaign preparation phase which will assist us with:
  - Finalizing the Case for Support
  - Developing fundraising materials
  - Finalizing policies
  - Recruiting Cabinet chair(s) and members
  - Training of volunteers
  - Treating the campaign plan
  - Lead-gift solicitation (as appropriate).

The cost of this initial phase is \$30,000. The decision to continue forward with phase 2 is not required at this point. Phase 2 will cost \$8,500/month if we decide to move forward.

At this point, we recommend adopting phase 1. This individual has worked on several campaigns throughout the city including the Human Rights Centre and Nature Conservancy and most recently worked with WAG raising \$51 million for the Inuit Art Centre.

- 3) We need to reinvigorate our lobbying with the government. We worked extremely well with ft3 on this work earlier in the process and we are recommending that we move forward with them to maintain the contacts we've made at the municipal, provincial and federal levels. We have discussed this possibility with them and they are keen to help at no cost to the College, but in order to do so they will require a letter of understanding.

**St John's College**  
**Warden's Report to Assembly and Council**  
**November 20, 2019**

This has been a difficult Fall with the passing of a number of our long time Fellows and friends: John Wortley, Wally Fox-Decent, and Lance Roberts. We seem to be facing a turning of the generations at the College.

In Theology, the College has reached an agreement with Canadian Mennonite University to accredit our courses and thus make them available to students pursuing M.Div. degrees not only at CMU but elsewhere. We offered our first course on Anglican Systematic Theology last winter and our second this term on Liturgical Theology taught by the Rt Rev Donald Phillips. In this winter term we will offer the second part of Anglican Systematic Theology and a course on the History of Liturgy. We hope that in the spring session we will be able to offer a course on Indigenous Theology. Planning is already underway for next year when we will offer Contextual Theology as well as Leadership in Ministry.

We were most fortunate to have the Rev Deacon Prof Diarmaid MacCulloch come and deliver the Wilmot Lecture this fall. We did this in collaboration with the University of Winnipeg. Prof MacCulloch preached at St Peter's Church, lectured at the University of Winnipeg on the English Reformation and delivered the Wilmot Lecture on "Sex and the Church". We are looking towards future collaborations with the University of Winnipeg.

- 1) Chaired U of M Press Board, September 24
- 2) Attended Arts Recognition Luncheon, September 26
- 3) Chaired Theology Education Council, September 26
- 4) Attended Diocesan Council, September 28
- 5) Diarmaid MacCulloch visit, September 28 to October 2
- 6) Attended memorial for Lance Roberts, September 29
- 7) Attended President's Scholars Reception, September 30
- 8) Attended Emeritus Title Reception, October 2
- 9) Attended and facilitated a workshop at Faith Horizons, October 5
- 10) Attended Fletcher Stewart funeral, October 8
- 11) PhD Thesis Proposal Defence, October 10
- 12) Represented College at U of M Convocation, October 16
- 13) Anglican-Mennonite Dialogue Zoom Call, October 21
- 14) Facilitated Indigenous Awareness Training for Librarians, October 23
- 15) Attended the CAGP talk on the Philanthropic Landscape, October 24
- 16) Attended Food for the Journey, October 26
- 17) Attended Residence Halloween Banquet
- 18) Presided at Convocation, November 3
- 19) Hiring Committee for Assistant Bursar
- 20) Alumni/Donor Trip to Toronto, November 8 – 16.

## Dean of Studies: Report to Assembly/Council November 2019

### Faculty Research and Travel Award

REMINDER to the Fellows that we offer up to \$300 in support of research and travel for Fellows. We still have some room in this year's academic budget, so please consider applying, especially if you haven't received funds from the program to date.

### Visiting Researcher in Western Canadian Studies

Dr. Dale Barbour, the Visiting Researcher in Western Canadian Studies, organized RiverTalk: A Roundtable on Winnipeg's Rivers, held on November 18<sup>th</sup>. In addition to Dale, two SJC Fellows spoke at this event – Adele Perry, and Michael Minor. We provided a light lunch for participants.

### Marjorie Ward Lecture: CHANGE OF DATE

The 2020 Marjorie Ward Lecture will be given by Prof. Joan Sangster (Trent University), on **Thursday March 5**. Dr. Sangster is Past President of the Canadian Historical Association, and a prolific scholar in the history of women and gender, and labour history. Her latest book, *100 Years of Struggle: The History of Women and the Vote in Canada* is shortlisted for this year's Dafoe Prize.

### Soup and Bread

Since we last met, we have had two lunchtime lectures in the SCR: Dale Barbour, on October 2; and Liv Valmestad, Nov 6. Ariel Gordon (UM Press) will give a talk on Nov 27 entitled “#NovemberWarmth: On Writing Trees, Climate Change, and the UMFA Faculty Strike.”

### “Coffee's On”

We have had two successful first Mondays with coffee and baking. I want to thank Adele Perry, Bonnie Hallman, and Elizabeth Alexandrin for their baking contributions. The last Coffee's On for this term will happen on December 2<sup>nd</sup>. Any ideas or thoughts are welcome as we plan the new year.

### End of Term Reception

Our end of term reception for Fellows and Staff will be **Thursday December 5**, starting at 3:30. Things will be a bit festive this year. Thanks as always to Amy and Food Services for making these events so convivial!

### Writing Tutor Program

For the remainder of the term, the writing tutor is available in the library on Wednesdays from 12:00-3:00pm. Please share this information with students. A reminder that all students are able to access this service. They do not have to be SJC members.

Utilization so far this semester is 75%.

### **Career Consultant Program**

One of the goals of the Thrive student support program is to provide career supports. I'm pleased to announce that we are starting a pilot drop-in career consultant program, in cooperation with UM Career Services. The Consultant is a SJC graduate, Trevor Leymann, who some of you might know. Trevor will be in the SJC Library Thursday Nov 28 and Thursday Dec 5 from 2:00-4:00 pm. Please advise students about this service. Like our tutoring, it is not restricted to SJC members.

### **Graduate Student Writing Retreat**

Sherry Peters, Erin Millions (former SJC Fellow) and Micheline Hughes (SJC Visiting Fellow) organized a writing retreat for graduate students on November 7 from 9:00am to 4:00pm, held in the Senior Common Room, with coffee and snacks provided by the College.

### **Cram Night**

We will again be sponsoring Cram Night with the SJC Student Association, during the exam period. We provide some late night snacks in the Library, during extended hours. This year's event will be on December 11.

Development Officer Report to Council  
November 2019

**Fundraising**

- The Fall campaign is mostly out and have received positive response.
- Total raised to date is \$127,361
- There is a stock transfer coming in – not sure of the amount but it is directed to a operating fund.

**Capital Campaign**

- Continuing to work with the Development Committee to put policy and procedures in place.
- Inviting people to be a part of the campaign cabinet
- Visited the Co-Chair in Toronto with positive results
- Hiring a consultant to help with the Campaign materials, etc.

**Alumni/Stewardship**

- Continuing to visit with Johnians.
- Chris and I were in Toronto during the week of 11<sup>th</sup>-15<sup>th</sup> November for alumni/donor visits – these were very successful.

**Special Events**

- The Friends of St John's College Convocation luncheon was sold-out. Timing will be reviewed next year.

**Marketing/Communications**

- The latest issue of In Lumine is being prepared. As it will include convocation it will not be mailed until January.
- Working on the Christmas e-newsletter.

**Staffing**

- We were successful in our Work Study bid and have hired Anne Espino. Anne is a marketing student in the Asper School of Business and is helping us with our communications needs.

**Misc**

- Manitoba Scholarship and Bursary Initiative (MSBI) – waiting for confirmation that this is the same as last year – 50% match on amount being awarded to students.

Respectfully submitted by:

Jackie Markstrom  
18<sup>th</sup> November, 2019

## Chaplain's Report to SJC Assembly & Council

20 November 2019

There is a noticeably higher rate of engagement with students and associations from around campus, not only at SJC, this year over last. This increased engagement is largely representation at different meetings and invitations to participate in events. The number of students and staff taking advantage of chaplaincy services is also up over last year. This also includes members of SJC and people from the wider campus.

- Attended residence banquet on 21 September
- Participated in matriculation on 22 September
- Participated with students and fellows of SJC at the interfaith prayer service and march at the Climate Strike on 27 September
- Assisted with planning and officiating memorial service for Lance Roberts on 29 September
- Involved with events around Diarmaid MacCulloch's visit 29 September – 1 October
- Attended meeting of UManitoba Chaplains' Association on 2 October
- Planning for SJC Advent Lessons & Carols is underway; event on afternoon of 8 December
- Planned and facilitated SJCSA Council retreat on 19 October
- Presented at first *Food for the Journey* event of the year on 26 October
  - 27 in attendance; 6 students
  - All other presenters are booked and events scheduled
    - 30 November: Elder Dr Ellen Cook and Dr Jane Barter on MMIWG
    - 25 January: Dr Jade Weimer, topic TBD
    - 29 February: Dr Adele Perry, topic TBD
    - 28 March: The Revd Gwen McAllister on Need for Community
- Attended and participated in SJC Convocation events on 2 and 3 November
- Planned Convocation morning liturgy on 3 November
  - Facilitated inclusion of the Revd Julie Collings on the 25th anniversary of her graduation from SJC
  - Preached in liturgy
- Early planning of an interfaith event with Muslim Students' Association in January has begun
- Attended Diocesan Council on 28 September
- Attended opening worship and sessions of Faith Horizons on 4 October
- Attended the first meeting of the Diocese of Rupert's Land Chaplains on 22 October
- Attended meeting of Rupert's Land Synod Agenda Committee on 14 November
- Served as chaplain at diocesan ACPO-D weekend on 15-16 November

## **Bursar's Report to Council November 20<sup>th</sup>, 2019**

### **Financial**

At the end of the second quarter each year our financial statements have two important indicators – Food Services and Conferences and Summer Residence.

At the end of September, Food Services is \$15,393 ahead of the previous September year to date surplus, and Conferences and Summer Residence exceeded our budgeted surplus by \$1,891. Residence regular session has only just begun so those numbers aren't as revealing but we began the term fully occupied so that also bodes well moving forward. You can view the rest of the numbers in the included September 2019 Budget Summary. The forecast for the rest of the year is positive.

### **Administration**

There are several staff updates I would like to draw your attention to:

Diana Defoort is currently on a medical leave. Her long-term status has still not been determined. Thankfully, all of the year's scholarships and bursaries were awarded while she was still here, and during this time the rest of the administrative staff are contributing to the work that needs to be done in her absence.

Fayaz Hasan is also currently on leave. Unfortunately, Fayaz has been given (in our opinion), an unfair ruling on his application for Permanent Residence status due to a technicality that could have been resolved had he been informed of the issue. Instead his application was simply denied. We are optimistic this issue will be resolved, but at this moment he is ineligible to work in Canada. I am acting as the Dean in his absence, and the Dons have been a great help to me during this time. The rest of the administrative staff have also been very helpful.

After 15 years of dedicated and invaluable service to the College, our Assistant Bursar Elnora Wiebe is retiring. Her last official day is November 30<sup>th</sup>. The College (and I), will miss her expertise and commitment to her work. We are very grateful for the significant contribution she has made to the success of the College and want to express our heartfelt appreciation. Thankfully, Elnora has chosen to ease herself into retirement and as such will be working part-time 2 days/week assisting with clerical/accounting work.

On the recommendation of a hiring committee consisting of Christ Trott, Jackie Markstrom, Amy Craddock and myself, Nick Procyshyn has been selected as our new Assistant Bursar. Nick has spent the last 4.5 years as a Finance Officer at the Manitoba Metis Federation, and we are excited to have him join the College Administrative Staff. We received approximately 40 applications for this position, and we interviewed 3 very qualified candidates. His start date is November 28<sup>th</sup>.



# ST JOHN'S COLLEGE

ESTABLISHED 1866

## Registrar's Report November 2019

October 29<sup>th</sup> from 6:00 – 8:30 pm was Evening of Excellence at the UofM. This is an orientation evening for grade 12 students who are expected to apply for early admission, and their parents. Once again, it was a good evening, many people stopping by the booth to talk. It was a great introduction to the College for many people. Much thanks to Makenzie Taylor, Susanne Schwickart, and Olivia MacDonald for working our booth.

The 153<sup>rd</sup> annual Convocation was on November 3<sup>rd</sup>. Once again, it was a successful event with approximately 45 of our Scholarship, Bursary, and Award recipients attending, and 10 graduates. Thank you to all who attended, and the staff for all the work they did to make it a success, and to the student volunteers.

On Friday, November 1, I gave a presentation to the Manitoba Advising Professionals on Academic Coaching in the Advising Setting, at their annual conference. This is an annual conference for Post-Secondary Academic Advisors from across the province.

On Thursday, November 4, Fellows Erin Millions, Micheline Hughes, and myself facilitated a grad student writing retreat in the Senior Common Room. Five grad students attended, three of whom made use of my coaching for assistance. Attendees had a productive day, and would love to see more of these retreats.

The next big recruitment event for us will be the University Open House in February.

Sherry Peters  
Registrar