

ST JOHN'S COLLEGE ASSEMBLY Minutes

For the meeting of January 16, 2018 @ 2:30 pm in Room 108 St John's College

- 1. Approval of the Agenda**
- 2. Approval of the Minutes of the meeting on October 17, 2017.**
- 3. Business arising from the Minutes of the October 17, 2017 meeting**
- 4. New Business**
 - a) Motion from Membership Committee
 - b) Food / Potlucks in College Classes
 - c) Budget Summary
 - d) Awards report for the previous year
 - e) Marjorie Ward Lecture
 - f) Call for Honorary Degree Nominations

5. Other Business

6. Reports

a) Reports from College Officers

Warden

**St John's College
Warden's Report to Assembly
January 16, 2018**

I hope you have all come back from your holidays refreshed and ready to face another term. We are already well into it and you should have a feel for your classes now. It has been a long time since Assembly met in October

- 1) Organized the Sistema fundraiser at the College
- 2) Attended one session of the U of M Convocation, October 19
- 3) Joined Heather McCance in meetings with Canadian Mennonite University, Oct 24
- 4) Attended the Evening of Excellence, Oct 24
- 5) Joined Heather McCance in meetings with St Margaret's Church, October 27
- 6) Attended our first Food for the Journey program, October 28
- 7) Presided over the 151st Convocation November 5
- 8) Made a presentation for the Arts Student body on Inuit and Climate Change, November 6
- 9) Joined the Ministerial for lunch, November 8
- 10) Met with the Theological Education Implementation Group, November 10
- 11) Visited Alumni and Donors in Ottawa, London and Toronto, November 14-18

- 12) Hosted Sistema Fundraiser, November 19
- 13) Attended Diocesan Council on November 25
- 14) Represented the College at the Academic All-Canadian Ceremony where we had three award winners, November 27
- 15) Participated in leg waxing fund-raiser with students, November 30
- 16) Met with the Theological Education Implementation Commission, November 30
- 17) Attended the Residence Christmas Banquet, December 2
- 18) Attended the Senior Executive Retreat, December 4, 5
- 19) Attended National Day of Remembrance Service, December 6
- 20) Attended University Chaplain's Ecumenical Advent Service, December 7
- 21) Represented the College at Mauro Family Gift Announcement, December 8
- 22) Hosted College Family Christmas Party, December 9
- 23) Attended lunch with Alumni in Carmen, December 13
- 24) Attended College Advent Service, December 17
- 25) Participated in the Indigenous Awareness Month planning, January 3

I have been working with The Rev. Vincent Solomon on preparing programs on Indigenous awareness and history for all employees of the Diocese. I have also been appointed to the Anglican-Mennonite ecumenical dialogue.

Dean of Studies

Dean of Studies: Report to Assembly January 16, 2018

Associate Deans Undergraduate Meetings (ADU)

Academic Dishonesty

At the ADU meeting in early November Brandy Usick from Student Life reported on the work of the Sub-Committee on academic dishonesty. (Former SJC Acting Dean of Studies Lori Wilkinson serves on this committee.) This committee was struck to address the variance across the University in penalties for academic violations such as plagiarism, personation, inappropriate collaborations, etc. The objective of the committee "is to come up with a common set of minimum penalties for academic dishonesty at the University of Manitoba." Ms. Usick presented a draft document that aims to standardize awarded penalties for academic dishonesty across the university. The guidelines propose penalties for 'minor' or 'light' infractions, and a differing set of penalties for violations considered to be of a serious nature. The committee discussed the guidelines and proposed a few modifications, alongside the reminder that policies and procedures on academic dishonesty do exist in the University governing documents and must be adhered to.

Fall Term Break

At the November ADU meeting, David Collins also alerted us to upcoming changes to the academic calendar to include a full week break during the Fall Term.

Guidelines on Sharing Course Materials and Tutors

In December, ADU reviewed the current draft of guidelines for students and faculty on copyright, intellectual property rights, and the sharing of course materials. You might find this useful in your classroom – it covers issues such as recording lectures, sharing lecture notes, etc. It can be downloaded here http://umanitoba.ca/admin/vp_admin/ofp/copyright/media/Note_sharing_Web_sites.pdf

New Visiting Fellow

The Membership Committee has put forward a motion to Assembly to elect Jane Barter as a Visiting Fellow for Jan-July 2018. We are pleased to welcome Jane to the College. Jane is Professor in the Department of Religion and Culture at the University of Winnipeg. She is currently on Study Leave, and will be working on her leave project

while here with us, which addresses witnessing and remembering atrocity through the work of philosophers such as Arendt, Benjamin, Levi and Agamben.

SJC Fellows Soup and Bread Lectures

Fellows Erin Millions and Micheline Hughes have been planning our Soup and Bread Lectures for the year. In Winter Term the events are as follows:

Shelley Manley-Tannis - January 16th - "Spiritual Advising in a 21st C Secular & Multi-Faith Setting"

Murray Evans - March 6th - "'Interpreting the Signs of the Times': Sublime Politics in Samuel Taylor Coleridge (1772-1834) and Fredric Jameson (1934-)"

David Carr – March 20th – "'Fifty Years of Publishing: A Brief History of U of M Press"

Jason Edgerton – March 26th – "A Gateway Hobby? Is online video gaming associated with increased risk of problem gambling among university students?"

As always, soup, salad and bread is provided courtesy of the Dean of Studies, at noon in the SCR. Please mark your calendars!

Marjorie Ward Lecture 2018

I am very pleased to announce that the 2018 Marjorie Ward Lecturer will be indigenous writer and graphic novelist David Alexander Robertson. The lecture and reception will be on March 7th at 4:30pm – 6:30pm. Please mark your calendars and help us publicize this event to your colleagues, students, and families.

Mr. Robertson is the recent co-winner (with Julie Flett) of the Governor General's Award for Young People's Literature for their children's book *When We Were Alone*, a gentle but powerful story about Indian Residential Schools. Robertson is also the creator of the award winning graphic novel *Will I See*, which addresses the lives of missing and murdered indigenous women and girls. You can see his website here <http://www.darobertson.ca/>

SJC Student Outreach

The first organizing meeting for our **Peer Mentorship Program** (tentatively called Thrive) happened on November 20. Thrive is meant to be a partnership between the Student Council, the Residence Council, and the Dean of Studies and College staff. There is a lot of enthusiasm for this program. Students on campus have significant unmet needs, especially in the area of mental health, social support, and social networks and connections that will help them transition into their careers. At the meeting we laid out some parameters for how the program might operate, what is expected of student mentors, training, marketing and promotion, and evaluation of the program.

Our first collaborative Thrive effort was a "cram night" during the December exam period, held in the library in conjunction with extended library hours. The SJCSA and myself provided snacks for students studying in the College library. This initiative was a suggestion from the SJSC Vice-Stick.

The next step for Thrive is to recruit potential student mentors. I am preparing a written prospectus for the program, which will be circulated to the Student Affairs Committee, the Thrive Organizing Committee, and Administration. Our work-study student, Olaitan Robinson, is helping me with background research on this project, examining what colleges and universities elsewhere in Canada provide in terms of peer support.

Prof. Esyllt W. Jones
Dean of Studies

Spiritual Advisor

Spiritual Advisor's Report to Assembly, Shelly Manley-Tannis
Shelly.manley-tannis@umanitoba.ca
St. John's College, #207
Tuesday, January 16, 2018

Since we last met, I have had many adventures in Spiritual Care at the College. I have had the labyrinth available for spiritual practice on a bi-weekly basis as well as during exams in December, and though there weren't huge queues to walk on it, I know there were folks who made use of it.

I spent a fair bit of time helping organize a one-evening retreat session for the Student Council and things seemed to go well with great attendance. We had Kristen Klassen of BRICKSTORMING who led us in a visioning/goal setting process through LEGO play! (See photos on our SJC Facebook page.)

Advent was a busy time in the College as we hosted the Memorial for the 27th anniversary of the event known as the Montreal Massacre. It was a real honour to honour and celebrate the women who died with some exceptional folks from this University and to be part of bringing more awareness about gender-based violence. We also hosted the Ecumenical Advent service of Lessons and Carols where leadership was offered by students and friends of many of the Chaplaincies on campus. The music was accompanied by a great band with many different instruments! Later in December we also hosted (Chris Trott did all the hard work of organizing the readers!) the Advent Lessons and Carols Service with the Friends of St. John's College Choir led by John Tanner. It was a beautiful service and great to have so many from the wider University Community participating.

Over the Holiday break Dec-Jan a few folks also joined the student who were in residence for a special 'Boxing Day' meal. There were about 20 of us – from all over the world - who ate together; thanks to the staff and volunteers who helped bring the food. Everything that was left over went into the buttery refrigerators for students to share over the rest of the break.

The FOOD FOR THE JOURNEY prayer and conversation series is continuing for the winter term and I have spent time communicating with the guest speakers, creating the posters and ordering breakfasts! Please join us sometime this term as we have conversation on the topics of 'Beyond Islamophobia' (January 13), 'How to talk about Death: What is our Comfort Level?' (February 10), and 'Stigma, Mental Health and Spirituality' (March 17).

A few other ways I have been spending my time include joining in the ceremony for Solstice celebrations at Migizii Agamik, volunteering as a community member for a Poverty Awareness workshop, and talking with students, staff and faculty. It is a rich and varied ministry and I am thankful for the time I have here with you all.

Happy New Year!
Shelly

Bursar

Bursar's report to Assembly January 16th, 2018

Financial

Despite having a number of empty rooms in the residence during the first term, we have managed to maintain the momentum of our successful summer on the strength of increased revenues in the Daily Bread Café, Pizza Joe's, and our Catering services.

As we start the winter term, we've managed to fill all the empty residence rooms, so we are currently full. This will give us a very good opportunity to meet or exceed our budget if our other operations continue at their current pace, and no unforeseen major expenditures are incurred.

The budgeting process for 2018-19 will begin soon as we get closer to the end of our fiscal year.

Building items

The major renovation project of replacing the hood exhaust system in the Residence kitchen was substantially completed over the Christmas break. This was timed so as to disrupt the students as little as possible. The kitchen was shut down from the start of exams, until the beginning of the winter term. Meals were served in the Daily Bread Café during the exam period.

Installing the new system required natural gas to be brought to the College, and gave us the opportunity to replace some aging cooking equipment that will allow us to substantially improve our ability to provide even better food for the students and the larger College and University community.

Also, it has ensured that we have a very safe environment in which to operate our Food Services.

The renovation of classroom 201 into an adaptive learning environment is continuing, and has now progressed into the design phase. Plans are being finalized as we get closer to actual construction.

Dean of Residence

Dean of Residence Report – January 8, 2018

Residence Projects

There are no major projects happening in the residence right now. Over the Christmas break, the residence kitchen went through some construction; I have noticed a significant upgrade in meal service recently. Amy Craddock and I have been quite active on Instagram and will continue to do so.

Regular Semester

At the end of Fall term, we had 18 unfilled rooms in the residence. The office has been working tirelessly to fill all rooms and I am happy to report that the residence is at full occupancy for Winter 2018. Much of this success is because of our communication with ICM, Extended Ed, ELC and International Center. As such, 71% of our population is international and 37% is first year students. The residence is still predominantly male (68 male to 32 female). My goal going forward would be to bring back a good balance between local and international residents.

Residence Activity

There haven't been any serious incidents in the residence so far. The Dons are performing well and the residence is functioning soundly. Residents are reasonably following the rules; no serious breach to the contract yet. There have

been a few water leakages in the bathroom but the dons followed proper protocol and addressed them before they became a major issue.

For January, the residence is planning several events. A few noteworthy are miniature escape room, ice-skating at forks, field hockey experience and SJC social at The Hub Pub.

Thank you.

Development Officer

Development Officer Report to Assembly January 2018

Fundraising

- To date raised: \$220,972
- The annual appeal response is comparable to previous years.
- Received two bequests: Insurance policy on the life of Alice Cheatley, \$15,000, placed, according to her wishes, into the Alice Cheatley Bursary. The second was an unexpected bequest of approximately \$69,000 of which we received just over \$52,000 in December.
- We also have received a stock transfer to go into an endowed operating fund. Approximately \$52,000 will be transferred to the College from the UofM.

Alumni/Stewardship

- Continuing to visit with Johnians.
- Chris and I will be travelling to Vancouver on 20th February. We are in the process of inviting alumni to attend a reunion.
- I will be in Calgary early March and hope to set up a few visits whilst there.
- I will be in England in April and will try to set up a few visits there too.

Special Events

- Lunch and Lively is planned for 22nd February with Roberts Coutts speaking.
- Planning in progress for Bach's Birthday and the April Lunch and Lively.

Marketing/Communications

- Helping to promote the MWL on the 7th March
- Currently working on the next issue of In Lumine.

Staffing

- Ade continues to work for us for 3 hours a week.
- We hired Richard to work as our Work Study student until March of next year. He is working for both the Development Office and the Dean of Studies.
- Applying to Canada Summer jobs for a grant for the 2018 summer student

Capital Campaign

- Council approved the College move into a Capital Campaign to raise \$7 million.
- In the process of setting up a Development Committee and Campaign Cabinet.

Respectfully submitted by:

Jackie Markstrom
9th January, 2018

Registrar

Registrar's Report
January 2018

Evening of Excellence was held on Tuesday, October 24 in the Multi-Purpose Room of University Centre. As always, this is probably one of our best recruitment nights and this year was no exception. The crowd was steady with interested students and parents coming to our booth up to the very end.

Convocation was held Sunday, November 5. It was a fantastic event, with approximately 46 award winners and 12 grads in attendance, the most since I have been at St John's College. Many thanks to the College staff and students who helped make this event run so smoothly.

Upcoming:

February 22 – University of Manitoba Open House. This used to be their Info Days, it is now one day and evening of student recruitment. Usually the Information Village is held in the MPR and McLuhan halls. This year, due to construction in Marshall McLuhan Hall, only the academic booths will be in the MPR, and the rest of us will be spread out throughout the first and second floor of University Centre. I am curious to see how this will affect traffic to our booth.

March 5 – 7 – Brandon Career Symposium. This is a good event for reaching rural Manitoba students, particularly for attracting students to our residence.

Sherry Peters
Registrar

b) Report from Senior Stick

c) Reports from College Committees

7. Adjournment

**ST JOHN'S COLLEGE
ASSEMBLY
Minutes**

For the meeting of October 17 @ 2:30 pm in Room 108 St John's College

Present: D. Watt, J. Dueck, M. Minor, R. Coutts, J. Markstrom, K. Fowler, D. Carr, M. Hughes, D. Punter, D. Brydon, M. Livingston, M. Evans, I. Froese, D. Lee, D. Kim, E. Jones, D. McCance, C. Trott, M. Maybee, S. Manley-Tannis, J. Weimer, L. Alexandrin (Chair), F. Hasan, S. Peters (Secretary), R. Thomas, C. Penner, G. Bak, D. Phillips

Regrets: L. Kuffert, A. Perry, B. Cantelo, S. Close, J. James, P. Cloutier, B. Hallman, S. Sinclair, B. Collins

1. Approval of the Agenda

MOTION: That the agenda be approved as distributed.

I. Froese / J. Dueck

CARRIED

2. Approval of the Minutes of the meeting on September 19, 2017.

MOTION: That the minutes of the meeting on September 19, 2017, be approved as distributed with the correction noted that the correct name of the school with which we have the Memorandum of Understanding, is Church Divinity School of the Pacific.

J. Markstrom / D. Watt

CARRIED

3. Business arising from the Minutes of the September 19, 2017 meeting

None

4. New Business

a) Audited Financial Statements - the Bursar presented the Audited Financial Statements that were approved by College Council at the September Council meeting. Due to the strike and our 150th anniversary, last year was a difficult year financially. This year we have already begun to make up for that loss.

b) Signing of the Indigenous Accord - The City of Winnipeg has established this accord and is asking all kinds of groups to sign it. The U of M has signed it, as has the Diocese. The Warden would like for the College to sign it separately.

How does the city measure how organizations who sign it how they are living up to it?

The city has had a follow-up meeting with the signatory parties.

We are already doing a lot of this. The accord would encourage us to continue on and do better, and be a part of the discussion.

The mayor is asking all kinds of organizations across the city to sign the accord.

It might be useful to provide a statement of what the College is committed to doing going forward, to go along with the statement that we are signing.

MOTION: That Assembly recommends to Council that St John's College Council sign the Winnipeg Indigenous Accord, and that in preparing to sign it, the College will prepare a statement of commitments.

E. Jones / D. Watt

CARRIED

c) Definition of College Fellows

This would be a statutory change. The Warden is requesting suggestions from Assembly to take to the Membership Committee who would draft the changes to the statutes for approval.

There is often confusion as to the definition of the different classification of Fellows, and there are faculty who would like to be members of the College but are unable to have their offices here in the College. The Warden is suggesting that we simply call someone a Fellow, not Senior or Junior Fellow, etc. Once you're a Fellow, you're a Fellow. Then we collapse Junior, Visiting, and Research Fellow--anyone who is here in a limited time capacity--to one category and limit their time to 7 years. It is noted that grad students should have completed their Comprehensive exams. A new category would be created for affiliated fellows--those who would like to participate in the life of the college but are unable to have their offices here, and limit their numbers perhaps to 10.

Would we do a review of the affiliated fellows to see if they actually are participating in the life of the college?

What about the visiting fellows who then move into senior fellows, as opposed to the visiting fellows who are only here for a specific term?

Streamlining in principle is a good thing. Perhaps there should be a probationary period rather than calling it Junior Fellow.

What does it mean to participate in the life of the College? If someone does not have their office in the College, what avenue do they have for participation? What do they want access to?

We could have a clearer definition of what participation in the life of the college means.

Where are we putting sessional teachers in these categories? It would be great if we didn't make a distinction between permanent full-time and sessional instructors.

There could be a paragraph on membership to deconstruct what it is to be a Fellow at the beginning of the section, which would be a good place to talk about participation in the Life of the College.

We could use Adjunct Fellow rather than Affiliated Fellow. Associate Fellow might also be a good term to use to limit terms. And if they have given a certain number of years of service, if they choose, they can be elevated to Fellow.

If anyone else has any suggestions, please forward them to the Warden.

- d) Student Engagement - The Dean of Studies would like to have an ongoing discussion with Assembly for opportunities for greater involvement and engagement with the Fellows. The Student Affairs Committee met prior to Assembly, to discuss the formation of a peer mentorship program. We haven't had any discussion on ways to create greater interaction between students and fellows on academic projects as well. Do we have research presentations we can give to students, do we organize events for students to present their research to Fellows?

Can we further develop the Galleria for better study space?

There has been discussion of transforming the space below the Schultz Lecture theatre into student space.

There are already so many opportunities for lectures, so to make it more appealing, we could make it more discussion based, where the focus is on the interaction

What about Colloquia for students to participate in.

If you have any further suggestions, please e-mail them to the Dean of Studies.

5. Other Business

None

6. Reports

a) Reports from College Officers

Warden

St John's College Warden's Report to Assembly October 17, 2017

For reasons that are not entirely clear to me this past September has been one of the busiest launches of the new term that I have experienced. My calendar is more crowded by the events that I could not make it to rather than the ones that I did.

- 1) the SJC Student Council came for their annual bar-b-q dinner on September 15
- 2) Matriculation was on September 17
- 3) represented the College at the President's Scholars Welcome, September 20
- 4) attended a number of functions with the Native Studies Department: meet and greet (Sept 20), grad student bar-b-q (September 22), welcome for the new Head of Department (September 24)
- 5) Visited Alumni and Donors in Brandon (September 21) and Kenora (September 30)
- 6) met with Lynn Lavellee, new AVP Indigenous
- 7) attended Diocesan Council in Kenora (Sept 30)
- 8) represented SJC at the St Paul's College Opening Mass and Exercises (Oct 1)
- 9) attended the NCTR research mandate conversation (Oct 2)
- 10) brought greeting to the local Deanery Clergy gathering (Oct 3)
- 11) attended a major gift announcement at Migizi Agaamiik (Oct 4)
- 12) attended portions of the Ethnohistory Conference (Oct 13, 14)
- 13) gave a paper at the Polar Bears, Ponies and Pets Conference (Oct 13)

Along with these events and activities, I have been working with Ivan and Jackie on advancing the project to build a new residence. I have also attended the Deans and Directors Council meetings.

Dean of Studies

Dean of Studies: Report to Assembly October 17, 2017

Thanks to everyone who attended our Welcome Back Reception on September 19th, after Assembly. Staff and Fellows are encouraged to use the SCR. It is also possible to book the room for Fellows' meetings or events; please contact Amy Craddock to book the room. In general, we do not rent the room to students.

You will have received an email from Jennifer Dueck on behalf of the SJCFA, requesting dues for this year (a message also went out to staff who share the SCR with us). The dues are used to pay for our Globe and Mail subscription, and on occasion for upkeep or renovations to the SCR. The SJCFA fund also supports messages of condolence or congratulations, such as flowers. These coffers are bare at the moment, so please contribute. Dues to the SJCFA are tax deductible by law.

SJC Students

I met with members of the SJCSA Council and the SJC Residence Council to discuss outreach and engagement with students. We are planning to have a 'drop in day' in the Dean of Studies outer office, Room 208, once a week once renovations to that space have been completed. We also discussed peer mentorship opportunities. Students have suggested that SJC establish a fairly informal mentorship program, to enable greater participation from students. Given that resources are tight, I am working out a set of proposals for mentorship that are sustainable for both staff and the student body. I'm considering involving SJC alumni in mentoring senior students who will soon be making a transition into the workforce.

Soup and Bread Lectures

Erin Millions and Micheline Hughes have been planning our Soup and Bread Lectures for the year. This term the events are as follows:

October 17 – Benjamin Collins, "Hunters? Herders? Hunter-Herders? Tracing the identity of Hunters and Herders during the past 2,000 years in southern Africa"

Nov 15 – Adolf Ng "Climate Change, Arctic Shipping, and the Resilience of Transportation Infrastructures"

Nov 28 - Kathryn Young, "Parisian Art Schools to French Battlefields: Western Canadian Artist Mary Riter Hamilton, 1868 to 1954"

As always, soup, salad and bread will be provided courtesy of the Dean of Studies, at noon in the SCR.

Canadian Studies Lecture Series

The Visiting Speakers/Canadian Studies Committee met October 10th. We have a shortlist of potential Marjorie Ward Lecturers, and I will be updating everyone on that shortly. The committee is also planning a public Lecture Series highlighting Canadian Studies, to be held off campus at a central location. Lectures will begin in the New Year. Fellows who do Canadian Studies-related research, please contact me about giving a talk.

Associated Deans Undergraduate Meeting (ADU)

I was unable to attend the last ADU meeting due to illness, but did receive a package of information from David Collins (Vice-President Academic and Provost) about ongoing review of Mathematics 'M' and Writing 'W' degree requirements.

This has a long, complex history that I can't cover here, with multiple areas of contention. To be brief, OARs (March 12, 2010) reviewed the 'M' and 'W' requirements, and recommended that Senate establish an ad hoc interdisciplinary committee to conduct a review and make recommendations concerning the current M & W requirements for undergraduate students. An Ad Hoc Interdisciplinary 'M' and 'W' Review Committee was established in 2010, which gave a preliminary report to Senate in June 2011. The final report from this committee was submitted in March 2017. The current state of affairs sees the Office of the Provost undertaking its own review:

- In March 2017, Senate Committee on Course and Curriculum Change received the "Final Report of the ad hoc Committee of Senate Executive to Develop Bona Fide Academic Requirements for the UM 'M' & 'W' Requirements".

- SCCCC considered the Report (March 29 & 31, 2017) and identified a number of concerns, including
 - uncertainty about how the criteria are to be assessed;
 - a lack of information about the original intent of the requirements; and,
 - how the requirements are impacting programs and student success at the University.
- Before it could recommend that Senate establish BFAR Statements for the 'M' & 'W' requirements SCCCC determined that it would be prudent for there to be a review of the requirements.
- March 31, 2017 the SCCCC approved a motion recommending that the Office of the Provost undertake a review of the 'M' & 'W' requirements, to determine—
 - what the original objectives were for establishing the requirements when these were established in 1997; and,
 - whether those objectives are being achieved using established criteria for meeting the 'M' & 'W' requirements. It was suggested that the membership of the review committee might include representatives of the SCCCC and include representation from across the University.¹

If anyone is interested in seeing David Collins' entire report to ADU, please contact me because he has sent me his slide presentation.

Prof. Esyllt W. Jones
Dean of Studies

Spiritual Advisor

Spiritual Advisor's Report to Assembly, Shelly Manley-Tannis
Shelly.manley-tannis@umanitoba.ca
St. John's College, #207
Tuesday, October 17, 2017

I am settling in to life on campus and have been able to make more connections and plan for upcoming events. I thought it was easier to share in point form, so some of the events I have attended and plans I have been working on are in the list below.

*Have connected with the Choir, All the King's Men that practices here in the Chapel and leads worship through Evensong on the first Sunday of the month. I preached at the first service for the term (Oct 1) with the gift of having Rev. Peter Flynn preside to help me become more familiar with how the service flows.

*Some connecting, brainstorming, and planning with Daly De Gagne (another member of the pastoral care team) and Heather McCance (Diocesan staff) and Chris Trott about the regular series of breakfast and speakers now called FOOD FOR THE JOURNEY. The theme for the series is 'A time for exploring Christian Spirituality and Faith in the 21st Century'. We have the first two speakers confirmed and dates set for 5 Saturday mornings throughout the fall and winter terms (Oct. 28, Nov. 18, January 13, Feb. 10 and March 17. Our first speaker is Rev. Jamie Howison (St. Benedict's Table) and in November we will welcome Spiritual Director and

¹ This is copied from a report given by David Collins to ADU in September 2017.

teacher of the Enneagram, Carol Ann Gotch. This event is seen as an outreach to the Diocese and wider community, as well as being open to U of M and SJC friends of course!

*Meeting with University Chaplaincy Association and new staff person, Edgar French, 'Spiritual Care Coordinator'. There is hope and plans that these ministries can support one another and that Edgar can help bring some of the needs to the University and help us connect.

*offered the SJC Labyrinth and information at University Centre during Mental Health awareness week and made plans for the Labyrinth to be set up twice a month in the Quiet Room here at the college, as well as during Exams. The labyrinth will be set up on Tuesdays – partly so that I can be here and offer support or guidance to anyone who has questions. (Oct. 24, Nov. 14 & 28, Dec. 11 – end of exams). I have made posters and small hand-outs for people to take with the dates and location.

*I have discovered that replacing or restoring 26 chairs is not as straight-forward as it seems! One of the projects that I noticed needing work in the Chapel was the state of the Cane/rush-seated chairs. I have spoken with a few repair people as well as a supplier of new church furniture and will continue seeking until I have some good ideas! Several of the chairs are currently not usable as the frame itself has come apart or the material on the seat is no longer weight-bearing!

*met with students who have come to my office for conversation and others in passing and at the café! Have also connected with others on campus whose resources are helpful to know about such as Career Counselling and some members of UMSU.

*Hosted a meeting of the local Anglican Deanery – to meet my local colleagues and welcome some new members.

I am looking forward to more connection with students, getting to know more of the fellows, and also taking part in Convocation service and ceremonies in November!

Bursar

Bursar's report to Assembly October 17th, 2017

Financial

At its October 27th meeting, Council approved the 2016-17 Audited Financial Statements and re-appointed BDO Canada as our auditors for 2017-18.

The Finance & Admin Committee will be meeting with our investment managers on October 17th at 10 am.

The new University Budgeting tool, UMPLAN, is now live and we are currently using it to develop our 2017-18 University of Manitoba budget.

Residence

We recently had a bed bug issue in one of the room in the college residence. This is the first one we've experienced in several years, and we treated it quickly and effectively. All indications are that the problem did not spread, and they have been eliminated.

Building items

Renovation of the SJCSA student lounge is complete, with just a few minor deficiencies that need to be addressed.

Room 201 in St John's College has been selected as part of a pilot project at the university to develop active learning spaces. This means the entire classroom will be renovated and equipped with furniture and technology that will encourage collaborative group work, while remaining flexible enough to be used for more traditional lectures as well. We're hopeful this will be a valuable feature that will enhance the appeal of St John's College, and more importantly be a room that is in high demand by our Fellows.

Dean of Residence

[Dean of Residence Report – October 17, 2017](#)

[Residence Projects](#)

There are no major projects happening in the residence right now. We found bed bugs in one single room last month. The office stepped in and acted immediately to contain the problem from spreading. The student was safely moved to a separate room and appropriate steps were taken to ensure the containment. Bed bug specialists visited the residence multiple times to perform heat/steam treatment, spray treatment and checked the entire residence with a trained dog. I'm happy to report that the infestation did not spread to any other areas of the building and is eliminated now.

[Regular Semester](#)

As of October 11th, we have 18 rooms available in the residence. We are constantly brainstorming to find new sources to fill the residence. We had a group of 18 short stay students from the Department of Community Health live in the residence from September 23 to October 7. So, the residence was at full occupancy for 2 weeks.

[Residence Activity](#)

There haven't been any serious incidents in the residence so far. The Dons are performing well and the residence is functioning soundly. Residents are reasonably following the rules; no serious breach to the contract yet.

The council this year is quite enthusiastic and are continuously planning and executing events. For October, the residence is hosting/advertising 7-8 events, arranged by the Dons and the council. Some noteworthy ones are Res After Dark (Capture the Flag), Pumpkin Decoration, Halloween Hallway Decoration and Costume Competition.

Thank you.

Development Officer

Development Officer Report to Assembly
October 2017

Fundraising

- Exploring potential funding avenues to purchase a piano for the Chapel

- We have started mailing out the Fall campaign

Alumni/Stewardship

- Continuing to visit with Johnians.
- Chris and I will travel to Ottawa/London/Toronto on 14th-18th September to visit with alumni and donors.

Special Events

- We have already reached capacity for the upcoming luncheon held at Convocation.

Marketing/Communications

- The latest issue of In Lumine has been mailed out

Staffing

- Adekunle Adesanmi is working in the office 3 hours a week.
- We have one volunteer so far helping us with the appeal mailing

Misc

- Working with Chris and Ivan on the Capital Campaign.
- Attending the Bishop's Dinner tonight on behalf of the College

Respectfully submitted by:

Jackie Markstrom
16th October, 2017

Registrar

Registrar's Report
October 2017

Convocation Sunday, November 5. Preparation for our 151st Annual Convocation is under way.

Upcoming: Evening of Excellence will be on Tuesday, October 24th from 6:30 pm – 8:30 pm on the Second Floor of University Centre. I will be there with a booth to promote the College to early U of M applicants and their parents. Last year we had a number of alumni come to our booth with their children, which was probably the first time since I have been at the College that that has happened.

Sherry Peters
Registrar

b) Report from Senior Stick

My name is Daniel Lee and I am the Senior Stick of the St. John's College Students' Association (SJCSA). After a (short) summer break, the students are back in classes and ready

for another great year. The members of SJCSA are very excited for the 2017-2018 academic year, as we have big plans for our students.

Here is a brief list of what the students have been up to and what we have planned for this year:

Student Lounge Renovations – The SJCSA, with the help of Ivan and Dr. Trott, has finally renovated the student lounge, located in the basement of the College. Grand opening date will be set after the pool table moves in.

Jumpstart 2017 – Free event for day and resident students which resulted in a bigger crowd this year. Ice breakers, activities and meals were planned to bring students closer together before the school year kicked off.

Dr. Trott's BBQ Dinner - The majority of the student council attended Dr. Trott's annual BBQ dinner, where we discussed council related businesses over some burgers and drinks.

Matriculation – Four members of the SJCSA were in attendance at matriculation this year, and one returning SJCSA member had the chance to finally sign her name in the historic book. Welcome to Makenzie Taylor!

Carrel Sales – David Song, the Student Services Director, organized the carrel applications and sold them during the third week of September. The members' agreement form was updated this year.

Intramural Sports - Makenzie Taylor (SJCSA, Sports Representative) organized three intramural teams (Soccer, Dodgeball and Volleyball), which all started their respective league games during the fourth week of September. Games will run until final exam season and new sports will begin in January 2018.

SJCSA Meetings – Scheduled for bi-weekly meetings starting on September 25th, 2017. Interviews were conducted and 4 new council members have joined.

Please do not hesitate to reach out to me for any more details about what the SJCSA is up to or any of the items listed above. I am always available through email (leed3410@myumanitoba.ca).

c) Reports from College Committees

7. Adjournment

MOTION: That the meeting be adjourned.

D. Brydon / D. Lee

CARRIED

Award	Last Name	First Name	Amount Awarded to Student
BURSARIES			
Alfred H. Shephard Bursary	Janzen	Zachary	\$ 1,500.00
Alfred H. Shephard Bursary	Roznic	Katerina	\$ 1,500.00
Alfred H. Shephard Bursary	Koswin	Tyler	\$ 1,500.00
Alfred H. Shephard Bursary	Krahn	Reba	\$ 1,500.00
Alfred H. Shephard Bursary	Onweni	Mercy	\$ 1,500.00
Alfred H. Shephard Bursary	Schultz	Alexander	\$ 1,500.00
All Saints James Brown Bursary	Bristow	Lindsay	\$ 787.50
Arthur H. Hoole Bursary	Cheng	Yongtian	\$ 1,000.00
Beverly and Bishop Allan Bursary	Cottick	Shaylan	\$ 1,725.00
Beverly and Bishop Allan Bursary	Koswin	Tyler	\$ 2,212.50
Canon Grant Hyslop Bursary	Wands	Susan	\$ 750.00
Canon Maurince Poole Entrance Bursary	Tmarakuro	Perepamo	\$ 1,525.00
Children-of-Clergy Bursaries	Blaikie	Brynne	\$ 1,635.00
Children-of-Clergy Bursaries	Woodcroft	Melodi	\$ 1,635.00
Children-of-Clergy Bursaries	Labdon	Hannah	\$ 2,175.00
Children-of-Clergy Bursaries	Labdon	Matthew	\$ 1,087.50
Children-of-Clergy Bursaries	Maweje	June Rachel	\$ 2,175.00
Dance Bursary	Bang	Ha Kyung	\$ 1,312.50
Donnie Eastwood Memorial Bursary	Onasanya	Ikeoluwa	\$ 2,425.00
Dr. June Marion James Bursary	Jiang	Xuejing	\$ 1,250.00
Erin Palamar Bursary in Nursing	Luedtke	Kristin	\$ 1,087.50
Erin Palamar Bursary in Nursing	Nweze	Sochimaobi	\$ 1,087.50
Erin Palamar Bursary in Nursing	Onwuekwe	Akuchukwu	\$ 1,087.50
Erin Palamar Bursary in Nursing	Wiebe	Aliya	\$ 1,087.50
George Chapman Memorial Bursary	Onweni	Goodness	\$ 550.00
Ivan J. R. Deacon & Phyllis E. Deacon Bursary	Bristow	Lindsay	\$ 2,587.50

Jack & Eva Rogers Memorial	Hutten	David	\$ 4,012.50
James F. Blewett Memorial Bursary	Robinson	Megan	\$ 1,462.50
Janice Filmon Bursary	Irabor	Biobelemoye	\$ 825.00
John and Jilleen Stafford Bursary	David	Joseph Toluv	\$ 625.00
John E. Abra Memorial Bursary	Adair	Brayden	\$ 1,095.00
John E. Abra Memorial Bursary	Kim	Dajin	\$ 1,095.00
Kathleen Burrows Lightcap Bursary	Cheng	Yongtian	\$ 4,500.00
Kathleen Burrows Lightcap Bursary	Roden	Marjorie	\$ 3,045.00
Marion Abra Memorial Bursary	Wengrowich	Desiree	\$ 1,800.00
Nancy Cullen Bursary	Bayanova	Anastasia	\$ 3,750.00
Nancy Cullen Bursary	Namwira	Johise	\$ 3,750.00
Terry and Les Wiens Bursary	Lee	Daniel	\$ 750.00
Terry McDowall Bursary	Lariviere	Kayla	\$ 2,212.50
The Rev. Canon & Mrs. Thomas D. Conlin Bursary	Cheng	Yongtian	\$ 1,231.00
Willard J. Condo & Walter Barfoot Memorial Bursary	Hutten	David	\$ 750.00
William E. Harrison Bursary	Bamson	Gozie	\$ 3,975.00
SCHOLARSHIPS			
Arthur Uniacke Chipman Entrance Scholarship	Satkunan	Ruban	\$ 2,342.55
Burman/Drewry Scholarship	Sumayod	Esther Faith	\$ 1,018.50
C. A. E. Jensen Scholarship	Grauer	Joseph	\$ 1,086.40
CC Landon Scholarship	Heilmann	Ashley	\$ 1,188.25
C. E. Kent Memorial Prize Fund	Perillo	Jordan	\$ 1,120.35
Canadian Shield Scholarship	Brown	Marida	\$ 2,716.00
Cassap Prize	Falk	Jerome	\$ 135.80
Class of 63 Scholarship	Rockar	Ella	\$ 984.55
Colin Inkster Memorial Award	Barclay	Krista	\$ 3,734.50
Friends of St John's College Scholarships (U1)	Birru	Meqdes	\$ 611.10
Friends of St John's College Scholarships (U1)	Waddell	Jadon	\$ 611.10
Friends of St John's College Scholarships 1st year not U1	Liu	Angie	\$ 611.10
Friends of St John's College Scholarships Arts 2	Aliu Carrascosa	Cristina	\$ 611.10
Friends of St John's College Scholarships Other 2	Song	David	\$ 611.10

Gordon O. Rothney Scholarship for Study in Modern World History	Larsen	Piper	\$ 984.55
Helen & Bill Battershill Scholarship	Obendoerfer	Hannah Mary	\$ 1,358.00
Henry Irvine Graham Entrance Scholarship	Dunn	Fiona	\$ 4,040.05
Henry Irvine Graham Undergraduate Scholarship	Friesen	Iain	\$ 4,040.05
Herbert E. N. Chisholm Prize Fund	Coutts	Jenna	\$ 373.45
Hoskins Scholarship	Perillo	Jordan	\$ 2,240.70
James Frost Cross Memorial	Lee	Daniel	\$ 679.00
Jean and Fred Bancroft Prize	Coutts	Jenna	\$ 645.05
K. C. Bolton Debating Award	Dickson	Pierce	\$ 305.55
Kevin D. Toyne Prize in Legal Philosophy	Millman	Nichola	\$ 373.45
Laurence Frank Wilmot Entrance Scholarship	Faran	Ashley	\$ 1,303.68
Laurence Frank Wilmot Entrance Scholarship	Goubran	Joyce	\$ 1,303.68
Laurence Frank Wilmot Entrance Scholarship	Kanan	Isra	\$ 1,303.68
Laurence Frank Wilmot Entrance Scholarship	Livingston	Carrie	\$ 1,303.68
Laurence Frank Wilmot Entrance Scholarship	Osiowy	Jack	\$ 1,303.68
Laurence Frank Wilmot Entrance Scholarship	Plischke	Robert	\$ 1,303.68
Lovell Clark Award	Olsen	Jonah	\$ 441.35
Malcom Scholarship in Modern Languages (French)	Coutts	Jenna	\$ 271.60
Margaret Waterman Memorial Scholarship	Cunningham	Mitchell	\$ 814.80
Marjorie Dance Scholarship	Ige	Victoria	\$ 1,548.12
Morgan Scholarship	McAllister	Adam	\$ 882.70
Murdith McLean Scholarship	Gribbins	Lukas	\$ 1,493.80
Partners in Education Awards	Adesanmi	Adekunle	\$ 712.95
Royal Astronomical Society Award	Grenier	Jordan	\$ 1,086.40
Sibyl Inkster Centennial Medal	Wiens	Jaylicia	\$ 169.75
Sibyl Inkster Scholarship in English	Roznik	Katerina	\$ 850.00
Sir John Schultz Scholarship Fund	Bali	Snimar	\$ 1,799.35
St John's College Alumni Association Scholarship	Wiens	Dana	\$ 848.75
St John's College Students' Association Award	Hawton	Reede	\$ 679.00
St John's College Students' Association Award	Livingston	Mark	\$ 679.00
St Luke's Award	Goodwin	Laura	\$ 814.80
Symons Scholarship in Canadian Studies	Amadi	Gift	\$ 475.00

Ted and Edna Poulter Scholarships	Faran	Ashley	\$ 2,444.40
Ted and Edna Poulter Scholarships	Kiesman	Daniel	\$ 2,444.40
Wendy Hansen Memorial Scholarship	Maxted	Heather	\$ 2,546.25
William Norton Scholarship	Bihun	Hannah	\$ 645.05
William Pickering Prize in Sociology	Wengrowich	Desiree	\$ 373.45
			\$ 135,326.25

St John's College
Warden's Report to Assembly
January 16, 2018

I hope you have all come back from your holidays refreshed and ready to face another term. We are already well into it and you should have a feel for your classes now. It has been a long time since Assembly met in October

- 1) Organized the Sistema fundraiser at the College
- 2) Attended one session of the U of M Convocation, October 19
- 3) Joined Heather McCance in meetings with Canadian Mennonite University, Oct 24
- 4) Attended the Evening of Excellence, Oct 24
- 5) Joined Heather McCance in meetings with St Margaret's Church, October 27
- 6) Attended our first Food for the Journey program, October 28
- 7) Presided over the 151st Convocation November 5
- 8) Made a presentation for the Arts Student body on Inuit and Climate Change, November 6
- 9) Joined the Ministerial for lunch, November 8
- 10) Met with the Theological Education Implementation Group, November 10
- 11) Visited Alumni and Donors in Ottawa, London and Toronto, November 14-18
- 12) Hosted Sistema Fundraiser, November 19
- 13) Attended Diocesan Council on November 25
- 14) Represented the College at the Academic All-Canadian Ceremony where we had three award winners, November 27
- 15) Participated in leg waxing fund-raiser with students, November 30
- 16) Met with the Theological Education Implementation Commission, November 30
- 17) Attended the Residence Christmas Banquet, December 2
- 18) Attended the Senior Executive Retreat, December 4, 5
- 19) Attended National Day of Remembrance Service, December 6
- 20) Attended University Chaplain's Ecumenical Advent Service, December 7
- 21) Represented the College at Mauro Family Gift Announcement, December 8
- 22) Hosted College Family Christmas Party, December 9
- 23) Attended lunch with Alumni in Carmen, December 13
- 24) Attended College Advent Service, December 17
- 25) Participated in the Indigenous Awareness Month planning, January 3

I have been working with The Rev. Vincent Solomon on preparing programs on Indigenous awareness and history for all employees of the Diocese. I have also been appointed to the Anglican-Mennonite ecumenical dialogue.

Dean of Studies: Report to Assembly January 16, 2018

Associate Deans Undergraduate Meetings (ADU)

Academic Dishonesty

At the ADU meeting in early November Brandy Usick from Student Life reported on the work of the Sub-Committee on academic dishonesty. (Former SJC Acting Dean of Studies Lori Wilkinson serves on this committee.) This committee was struck to address the variance across the University in penalties for academic violations such as plagiarism, personation, inappropriate collaborations, etc. The objective of the committee “is to come up with a common set of minimum penalties for academic dishonesty at the University of Manitoba.” Ms. Usick presented a draft document that aims to standardize awarded penalties for academic dishonesty across the university. The guidelines propose penalties for ‘minor’ or ‘light’ infractions, and a differing set of penalties for violations considered to be of a serious nature. The committee discussed the guidelines and proposed a few modifications, alongside the reminder that policies and procedures on academic dishonesty do exist in the University governing documents and must be adhered to.

Fall Term Break

At the November ADU meeting, David Collins also alerted us to upcoming changes to the academic calendar to include a full week break during the Fall Term.

Guidelines on Sharing Course Materials and Tutors

In December, ADU reviewed the current draft of guidelines for students and faculty on copyright, intellectual property rights, and the sharing of course materials. You might find this useful in your classroom – it covers issues such as recording lectures, sharing lecture notes, etc. It can be downloaded here http://umanitoba.ca/admin/vp_admin/ofp/copyright/media/Note_sharing_Web_sites.pdf

New Visiting Fellow

The Membership Committee has put forward a motion to Assembly to elect Jane Barter as a Visiting Fellow for Jan-July 2018. We are pleased to welcome Jane to the College. Jane is Professor in the Department of Religion and Culture at the University of Winnipeg. She is currently on Study Leave, and will be working on her leave project while here with us, which addresses witnessing and remembering atrocity through the work of philosophers such as Arendt, Benjamin, Levi and Agamben.

SJC Fellows Soup and Bread Lectures

Fellows Erin Millions and Micheline Hughes have been planning our Soup and Bread Lectures for the year. In Winter Term the events are as follows:

Shelley Manley-Tannis - January 16th - "Spiritual Advising in a 21st C Secular & Multi-Faith Setting"

Murray Evans - March 6th - "'Interpreting the Signs of the Times': Sublime Politics in Samuel Taylor Coleridge (1772-1834) and Fredric Jameson (1934-)"'

David Carr – March 20th – "'Fifty Years of Publishing: A Brief History of U of M Press"

Jason Edgerton – March 26th – "A Gateway Hobby? Is online video gaming associated with increased risk of problem gambling among university students?"

As always, soup, salad and bread is provided courtesy of the Dean of Studies, at noon in the SCR. Please mark your calendars!

Marjorie Ward Lecture 2018

I am very pleased to announce that the 2018 Marjorie Ward Lecturer will be indigenous writer and graphic novelist David Alexander Robertson. The lecture and reception will be on March 7th at 4:30pm – 6:30pm. Please mark your calendars and help us publicize this event to your colleagues, students, and families.

Mr. Robertson is the recent co-winner (with Julie Flett) of the Governor General's Award for Young People's Literature for their children's book *When We Were Alone*, a gentle but powerful story about Indian Residential Schools. Robertson is also the creator of the award winning graphic novel *Will I See*, which addresses the lives of missing and murdered indigenous women and girls. You can see his website here <http://www.darobertson.ca/>

SJC Student Outreach

The first organizing meeting for our **Peer Mentorship Program** (tentatively called Thrive) happened on November 20. Thrive is meant to be a partnership between the Student Council, the Residence Council, and the Dean of Studies and College staff. There is a lot of enthusiasm for this program. Students on campus have significant unmet needs, especially in the area of mental health, social support, and social networks and connections that will help them transition into their careers. At the meeting we laid out

some parameters for how the program might operate, what is expected of student mentors, training, marketing and promotion, and evaluation of the program.

Our first collaborative Thrive effort was a “cram night” during the December exam period, held in the library in conjunction with extended library hours. The SJCSA and myself provided snacks for students studying in the College library. This initiative was a suggestion from the SJSC Vice-Stick.

The next step for Thrive is to recruit potential student mentors. I am preparing a written prospectus for the program, which will be circulated to the Student Affairs Committee, the Thrive Organizing Committee, and Administration. Our work-study student, Olaitan Robinson, is helping me with background research on this project, examining what colleges and universities elsewhere in Canada provide in terms of peer support.

Prof. Esyllt W. Jones
Dean of Studies

Spiritual Advisor's Report to Assembly, Shelly Manley-Tannis

Shelly.manley-tannis@umanitoba.ca

St. John's College, #207

Tuesday, January 16, 2018

Since we last met, I have had many adventures in Spiritual Care at the College. I have had the labyrinth available for spiritual practice on a bi-weekly basis as well as during exams in December, and though there weren't huge queues to walk on it, I know there were folks who made use of it.

I spent a fair bit of time helping organize a one-evening retreat session for the Student Council and things seemed to go well with great attendance. We had Kristen Klassen of BRICKSTORMING who led us in a visioning/goal setting process through LEGO play! (See photos on our SJC Facebook page.)

Advent was a busy time in the College as we hosted the Memorial for the 27th anniversary of the event known as the Montreal Massacre. It was a real honour to honour and celebrate the women who died with some exceptional folks from this University and to be part of bringing more awareness about gender-based violence.

We also hosted the Ecumenical Advent service of Lessons and Carols where leadership was offered by students and friends of many of the Chaplaincies on campus. The music was accompanied by a great band with many different instruments!

Later in December we also hosted (Chris Trott did all the hard work of organizing the readers!) the Advent Lessons and Carols Service with the Friends of St. John's College Choir led by John Tanner. It was a beautiful service and great to have so many from the wider University Community participating.

Over the Holiday break Dec-Jan a few folks also joined the student who were in residence for a special 'Boxing Day' meal. There were about 20 of us – from all over the world - who ate together; thanks to the staff and volunteers who helped bring the food. Everything that was left over went into the buttery refrigerators for students to share over the rest of the break.

The FOOD FOR THE JOURNEY prayer and conversation series is continuing for the winter term and I have spent time communicating with the guest speakers, creating the posters and ordering breakfasts! Please join us sometime this term as we have conversation on the topics of 'Beyond Islamophobia' (January 13), 'How to talk about Death: What is our Comfort Level?' (February 10), and 'Stigma, Mental Health and Spirituality' (March 17).

A few other ways I have been spending my time include joining in the ceremony for Solstice celebrations at Migizii Agamik, volunteering as a community member for a Poverty Awareness workshop, and talking with students, staff and faculty. It is a rich and varied ministry and I am thankful for the time I have here with you all.

Happy New Year!

Shelly

Bursar's report to Assembly January 16th, 2018

Financial

Despite having a number of empty rooms in the residence during the first term, we have managed to maintain the momentum of our successful summer on the strength of increased revenues in the Daily Bread Café, Pizza Joe's, and our Catering services.

As we start the winter term, we've managed to fill all the empty residence rooms, so we are currently full. This will give us a very good opportunity to meet or exceed our budget if our other operations continue at their current pace, and no unforeseen major expenditures are incurred.

The budgeting process for 2018-19 will begin soon as we get closer to the end of our fiscal year.

Building items

The major renovation project of replacing the hood exhaust system in the Residence kitchen was substantially completed over the Christmas break. This was timed so as to disrupt the students as little as possible. The kitchen was shut down from the start of exams, until the beginning of the winter term. Meals were served in the Daily Bread Café during the exam period.

Installing the new system required natural gas to be brought to the College, and gave us the opportunity to replace some aging cooking equipment that will allow us to substantially improve our ability to provide even better food for the students and the larger College and University community.

Also, it has ensured that we have a very safe environment in which to operate our Food Services.

The renovation of classroom 201 into an adaptive learning environment is continuing, and has now progressed into the design phase. Plans are being finalized as we get closer to actual construction.

Dean of Residence Report – January 8, 2018

Residence Projects

There are no major projects happening in the residence right now. Over the Christmas break, the residence kitchen went through some construction; I have noticed a significant upgrade in meal service recently. Amy Craddock and I have been quite active on Instagram and will continue to do so.

Regular Semester

At the end of Fall term, we had 18 unfilled rooms in the residence. The office has been working tirelessly to fill all rooms and I am happy to report that the residence is at full occupancy for Winter 2018. Much of this success is because of our communication with ICM, Extended Ed, ELC and International Center. As such, 71% of our population is international and 37% is first year students. The residence is still predominantly male (68 male to 32 female). My goal going forward would be to bring back a good balance between local and international residents.

Residence Activity

There haven't been any serious incidents in the residence so far. The Dons are performing well and the residence is functioning soundly. Residents are reasonably following the rules; no serious breach to the contract yet. There have been a few water leakages in the bathroom but the dons followed proper protocol and addressed them before they became a major issue.

For January, the residence is planning several events. A few noteworthy are miniature escape room, ice-skating at forks, field hockey experience and SJC social at The Hub Pub.

Thank you.

Development Officer Report to Assembly
January 2018

Fundraising

- To date raised: \$220,972
- The annual appeal response is comparable to previous years.
- Received two bequests: Insurance policy on the life of Alice Cheatley, \$15,000, placed, according to her wishes, into the Alice Cheatley Bursary. The second was an unexpected bequest of approximately \$69,000 of which we received just over \$52,000 in December.
- We also have received a stock transfer to go into an endowed operating fund. Approximately \$52,000 will be transferred to the College from the UofM.

Alumni/Stewardship

- Continuing to visit with Johnians.
- Chris and I will be travelling to Vancouver on 20th February. We are in the process of inviting alumni to attend a reunion.
- I will be in Calgary early March and hope to set up a few visits whilst there.
- I will be in England in April and will try to set up a few visits there too.

Special Events

- Lunch and Lively is planned for 22nd February with Roberts Coutts speaking.
- Planning in progress for Bach's Birthday and the April Lunch and Lively.

Marketing/Communications

- Helping to promote the MWL on the 7th March
- Currently working on the next issue of In Lumine.

Staffing

- Ade continues to work for us for 3 hours a week.
- We hired Richard to work as our Work Study student until March of next year. He is working for both the Development Office and the Dean of Studies.
- Applying to Canada Summer jobs for a grant for the 2018 summer student

Capital Campaign

- Council approved the College move into a Capital Campaign to raise \$7 million.
- In the process of setting up a Development Committee and Campaign Cabinet.

Respectfully submitted by:

Jackie Markstrom
9th January, 2018



ST JOHN'S COLLEGE

ESTABLISHED 1866

Registrar's Report
January 2018

Evening of Excellence was held on Tuesday, October 24 in the Multi-Purpose Room of University Centre. As always, this is probably one of our best recruitment nights and this year was no exception. The crowd was steady with interested students and parents coming to our booth up to the very end.

Convocation was held Sunday, November 5. It was a fantastic event, with approximately 46 award winners and 12 grads in attendance, the most since I have been at St John's College. Many thanks to the College staff and students who helped make this event run so smoothly.

Upcoming:

February 22 – University of Manitoba Open House. This used to be their Info Days, it is now one day and evening of student recruitment. Usually the Information Village is held in the MPR and McLuhan halls. This year, due to construction in Marshall McLuhan Hall, only the academic booths will be in the MPR, and the rest of us will be spread out throughout the first and second floor of University Centre. I am curious to see how this will affect traffic to our booth.

March 5 – 7 – Brandon Career Symposium. This is a good event for reaching rural Manitoba students, particularly for attracting students to our residence.

Sherry Peters
Registrar