

**ST JOHN'S COLLEGE
ASSEMBLY
Minutes**

Quorum Needed

For the meeting of September 18, 2018 @ 2:30 pm in Room 111 St John's College

Present: B. Coutts, R. Thomas, A. Perry, M. Evans, C. Trott, A. Rampton, F. Hasan, J. Markstrom, I. Froese, E. Jones, D. Carr, J. Dueck, E. Millions, J. Gibbings, M. Minor, M. Unrau, B. Ferguson, L. Alexandrin, A. Ng, J. Weimer (Chair), S. Peters (Secretary), D. Watt, B. Pope, C. Penner, M. Hughes

Regrets: J. Edgerton, D. McCance, B. Cantelo, S. Close, B. Hallman, L. Kufert, K. Fowler, G. Bak, D. Brydon, J. James, S. Sinclair, B. Collins, W. Cariou, K. Markstrom

1. Approval of the Agenda

MOTION: That the agenda be approved as distributed.

B. Ferguson / C. Trott

CARRIED

2. Approval of the Minutes of the meeting on May 15, 2018.

MOTION: That the amended minutes of the meeting of May 15, 2018, be approved as distributed.

C. Trott / E. Millions

CARRIED

3. Business arising from the Minutes of the May 15, 2018 meeting

None

4. New Business

a) Nominate Chair of Assembly for 2018/2020 academic year: C. Trott nominated J. Weimer as Chair of Assembly.

I. Froese

CARRIED

b) Fellowship nominations

MOTION from the Membership Committee: Melanie Unrau visiting fellow for the 2018/2019 Academic Year.

CARRIED

c) Membership on Committees

The Standing Committees of Assembly were distributed by the Dean of Studies.

MOTION from Assembly Executive: That the Standing Committees of Assembly be approved as distributed.

CARRIED

d) Motions from Scholarship Committee. That the Doug Fenton Entrance Bursary Terms of Reference be approved.

CARRIED

- e) SCR Committee - The Dean of Studies presented the need for an organized governance structure for the Senior Common Room, including booking of the space, maintenance of the space, etc. The Dean of Studies requested that a representative committee be elected to look after it. The committee would include the Dean of Studies, an administrative staff representative, and two Faculty Association representatives. MOTION: That Assembly establish a SCR committee of assembly to be made up of the Dean of Studies, a representative of the faculty association, a representative of the fellows and a representative from the administrative staff.

E. Jones / J. Dueck

CARRIED

MOTION: That The Dean of Studies, I. Froese, J. Dueck, and C. Penner, be elected to the SCR committee.

E. Jones / F. Hasan

CARRIED

5. Other Business

None

6. Reports

a) Reports from College Officers

Warden

St John's College Warden's Report to Assembly September 18, 2018

I hope that everyone has had a restful and relaxing summer and is ready to get back to our term. I was able to spend some time with my family as well as a week off the grid at a cottage. As the Bursar will report there has been a lot of activity at the College over the summer. Since the Diocese of Rupert's Land has mandated that all active ministers must do an Indigenous awareness course, I am teaching one with the Rev. Vincent Solomon. We have continued to work with Architectural and Engineering Services over an RFP for the design of the residence.

- 1) I have also been working with the Theological Education Council (which replaces the College Theology Council) on a foundations course for new ordinands.
- 2) Attended two meetings on the redesign of the University website
- 3) Attended a meeting to discuss the possibility of a Prairie Theological Cooperative, May 30
- 4) Represented the College at the Isbister Society Lunch, May 31
- 5) Represented the College at Iftar, June 2
- 6) Participated in the Ecclesiology and Ethnography Conference, June 6 -8
- 7) Represented the College at two Spring Convocations. Many thanks to the Fellows of the College who saw to it that we were represented at the four other Convocations as well.
- 8) Made an Alumni and donors trip to Kenora, June 11
- 9) Attended the Manitoba Book Awards, June 15
- 10) Represented the College at the Episcopal Electoral Synod, June 16
- 11) Did two presentations on Colonialism and Inuit at St Mary Magdalene Church (June 17) and St George's Transcona (July 22)
- 12) Examined a MNR thesis, June 19

- 13) Met with a number of possible candidates for College Chaplain
- 14) Led the Blanket Exercise at St Stephen/St Bede Church, June 20
- 15) Represented the College at St John's Ravenscourt, St Norbert Collegiate, and Kelvin High School Graduations
- 16) Examined a Ph.D. dissertation in History for the University of Saskatchewan, July 11
- 17) Worked with the Diocese through the selection process for the Chaplain
- 18) Attended Native Studies Department retreat, August 30, 31
- 19) Attended Residence House meeting, September 4
- 20) Attended Jumpstart, September 8

Dean of Studies

Dean of Studies: Report to Assembly September 15, 2018

A quick reminder that our Welcome Back Reception will start after the conclusion of Assembly.

Marjorie Ward Lecture

This year's Marjorie Ward Lecture will be delivered by Winnipeg poet Katherena Vermette, date TBA. Ms. Vermette won the Governor General's Award for English language poetry in 2013, for her extraordinary book of poetry, *North End Love Songs*. I am extremely excited to have her.

Fellows Research and Travel Fund Reminder

A reminder that we have established a new fund in support of Fellows' research and travel. We still have some funds remaining for this academic year. Please consider applying to the fund, which can provide up to \$300.

Applicants should provide a rationale and budget in an email to me, copied to Diana DeFoort.

Western Canadian Studies Visiting Researcher and Conference Support

A call for applications for visiting researchers was circulated in the spring. They were reviewed by the Canadian Studies committee, and two fellowships were offered. A short-term fellowship has been awarded to Keith Hyde, of University College of the North, who will join us at the College in February and March 2018. He has sent me this short description of his research project:

When Rev. Henry Budd (c.1812-1875) was establishing Anglican missions at The Pas, MB, and Nepowewin, SK, he chronicled his activities in a series of journals for the Church Missionary Society. Because only the journals from 1870-1875 have been transcribed, I plan to begin transcribing the earlier years dating back to Dec. 1850. This undertaking will provide further insights into Budd's preliminary years of ministry following his ordination, as well as facilitating further scholarship into Budd and his legacy as one of the first Indigenous Anglican priests in North America.

We have awarded the long term fellowship, but the candidate has experienced some changing circumstances, so I will update Assembly at a later date.

THRIVE Student Support

I have attached to my report a copy of a new flyer for Thrive, which outlines some of the student support services we provide at the College. The new writing tutor program is beginning this week. You may have seen posters around the College for this, and you should have received an email. In conjunction with the Academic Learning Centre, we are offering two hours of tutoring a week in the Library. All students can access these services, although we are prioritizing College members. The tutor this year will be Kristen Tarves. If you have any questions or ideas for promoting the program, please talk to me.

Sherry Peters and I will be doing an initial intake for the Peer Mentor program later this term.

Senior Common Room Committee

Motion: That a Senior Common Room Committee of Assembly be established, composed of one representative from the SJC Faculty Association, Administrative Staff, and Fellows, Chaired by the Dean of Studies.

Background: In 2010, governance of the SCR was relinquished by the SJCFA. Since then, there has been a semi-formal SCR Committee, which has not had terms of reference. Frequently the Dean of Studies is called upon to make decisions about the use and maintenance of the SCR, and I would like to see a more transparent structure, while making it easier to ensure that certain pragmatics (booking space, renovations, fundraising) are taken care of by a dedicated committee of the College.

Prof. Esyllt W. Jones
Dean of Studies

Chaplain

No report

Bursar

Bursar's Report to Assembly September 18th, 2018

Financial

BDO Canada performed our audit in June, and the Finance & Admin Committee will be meeting on Sept 19th to review them and make a recommendation to Council regarding their approval.

Both Theology and Other Operations had a surplus for the fiscal year 2017-18.

Our summer residence and conferences season was busy, and successful. We had a good base of regular students in the residence, and July and August we were mostly full due to additional outside groups staying at the College.

Our residence is full, and food services continues to be busy. We are in a good position financially to begin the fall term.

Building items

- The renovation of classroom 201 is substantially complete, with just a few deficiencies remaining to be addressed. Regular teaching in that room will begin shortly.

- All the chalkboards that remained in the College were replaced with white boards, and we re-painted 4 classrooms.
- Significant “special project” cleaning was done during the summer, including floor waxing and cleaning of offices, classrooms, and shampooing of carpets. Our relatively “new” team of caretakers is doing outstanding work and have made a significant difference in St John’s. I have passed along my appreciation to them individually, as well as to their supervisors.
- The carpet in the hallways of the residence is in the process of being replaced.

Residence Project

Architectural & Engineering Services (Physical Plant) continue to work on the RFP document for the design services of a proposed new residence. We had hoped there would be more progress over the summer so that we could have had recommendations ready for the September Council meeting, but they were unable to complete it. We have now had to delay that decision to the November meeting.

Dean of Residence

Residence Projects

There are a number of projects in the residence we pursued over the summer. Notable ones are hallway carpet replacement, dorm room window repairs and residence wi-fi upgrade.

The office has decided to replace the residence hallway carpets. We have looked at different options for durability over the summer and selected the best option. On September 11th, the old carpets got removed and the new ones are being installed as of today. A large number of windows in dorm rooms needed some repairs. Ian Park and I contacted Accurate Dorwin and put in several work orders to replace/fix them. Lastly, the residence building is equipped with UofM wi-fi but with so many walls in the building, not all rooms get the best connection. Ivan Froese and I have been in touch with IST. They performed a survey of the building and have informed us that it is possible to relocate the routers in the building and boost its connection. Ivan Froese is in the process of looking into the details of this project.

Apart from these, regular maintenances in dorm rooms have been completed.

Regular Semester

As of September 7th, we have the residence fully occupied. We have a waitlist of approximately 13 students for Fall 2018 and 1 student on our Winter 2019 waitlist. The residence is 77% international, 52% first years, and similar to last year, we have a higher number of male than female students (67 male and 33 female). As requested in our last meeting, here is a list of faculties for residents (to the best of my knowledge):

Faculty	No. of Students	Faculty	No. of students
ICM	35	Engineering	2
University 1	10	Agriculture Diploma	1
Science	13	Access Program	3
Agriculture and food science	1	Medieval and Early Modern Studies	1
Environmental science	1	MBA	1
Computer science	3	Law	2

Business	4	Master of Arts	1
Psychology	1		
Political Studies	2		
Arts	4		
General Studies	2		
ELC	4		
Physics	2		

Summer Session

We had a lot of traffic this summer. Starting late June till the end of August, we had several groups stay with us, namely MITT (17 students), Engineering (22 students), England Exchange (5 students) Health Quest (21), Math Camp (24), BC Rugby (56 students) and IEP (13 students). In addition, we had around 40 regular students all summer. In May, we were around 50% full, June at 55%, July at 85% and August at 70% on average.

Residence Activity

For the 2017-2018 academic year, the dons are:

- Morgan Taverner (Sr. Don)
- Seungyeon (Julie) Yoon
- Riley Coulter
- David Pollock

They've already proven themselves to be hard workers and great leaders, and I'm excited to work with them this year!

Res Council is holding elections on September 16th. The executive currently consists of Measum Envar and Khaled Hussein as Co-Presidents, Patrick Fung as Financial Director and Nathan Carriere as Communications Director. They will bring on a Yearbook Editor and floor reps at this election.

The Residence Council have done a good job connecting with College Council to make Jumpstart a success. Res council have also organized several icebreakers to build the residence community.

The first House Meeting was a success; guests included Christopher Trott and Bob Delic (Student Support). The Student Contract, Sexuality and Multiculturalism were the main focusses on the meeting.

Thank you.

Development Officer

Development Officer Report to Assembly
September 2018

Fundraising

- Gearing up for the Fall campaign
- Worked with a donor in Toronto on a bequest donation. This is likely a million dollar bequest.

Alumni/Stewardship

- Continuing to visit with Johnians.
- Table booked for the Brown/Gold Alumni Homecoming brunch.
- Chris and I will be in Toronto on the 12th-17th November for alumni/donor visits

Special Events

- The Lunch and Lively Conversation will be held on the 25th September. UofM archives will be discussing the College's rare book collection.

Marketing/Communications

- The latest issue of In Lumine is being prepared. As it will include convocation it will not be mailed until December
- Putting together an e-newsletter.

Staffing

- Our summer student worked out well Adekunle Adesanmi was hired under the Canada Summer Jobs programme.
- We were successful in our Work Study bid and will be hiring someone within the next couple of weeks.

Misc

- Working with Chris and Ivan on the Capital Campaign.
- Manitoba Scholarship and Bursary Initiative (MSBI) – waiting for confirmation that this is the same as last year – 50% match on amount being awarded to students.

Registrar

Registrar's Report
September 2018

Both HeadStart on June 2, and Orientation on September 4, were productive recruitment events. As always, we do our best to get word out about the benefits of membership.

Jumpstart was held on September 8 and was well attended. A fun day was had by all, including pancakes for breakfast, a BBQ lunch, a slip & slide, and a water balloon fight, among other activities.

Save the following dates!

September 30 at 3:00 pm in the Chapel is Matriculation.

November 4 at 3:00 pm in the Chapel is Convocation.

It would be great to see as many of you out as possible.

b) Report from Senior Stick

We have 16 council members so far and are still accepting.

Susanne Schwickart	Senior Stick
Makenzie Taylor	Vice Stick
Colleen Robertson	Programmer
Ashley Gole	Programmer
Carrie Livingston	Communications
David Seok	Treasurer
Ola Oladunjoye	Student Services
Salami Kalid	Sports Representative
Breann Recksiedler	Community Outreach
Breanna Duncan	Community Outreach
Lisa Onwuekwe	Chair Person
Fiona Dunn	Helping Hand, Undecided Position
Measum Enver	Residence Co-President
Khaled Morsy	Residence Co-President
Mercy Bera (joined yesterday)	Helping Hand, Undecided Position
Lillian Wood (joined yesterday)	Helping Hand, Undecided Position

Jumpstart took place September 8th. There were about 30 people who stayed for most of the day, a lower turn out than last year, due to the rainy weather. For those who did attend the event had fun and are looking forward to upcoming events.

Student Council is planning on having a bonfire with snacks early October either at White Castle or King's Park. If we do decide to have it on campus, council would need to obtain a fire permit.

Community Out-Reach are planning to have one volunteer day a month, volunteering with the same organization to help build a connection. Options included Winnipeg Harvest and Ronald McDonald House.

We are also in the process of registering for intramural soccer, dodgeball, and volleyball that will be open to all members of the college.

We are open to accepting new ideas that the college has to offer us for events.

Thank you,
Susanne Schwickart

c) Reports from College Committees**7. Adjournment**

MOTION: That the meeting be adjourned.

J. Markstrom / I. Froese

CARRIED