

ST JOHN'S COLLEGE ASSEMBLY Minutes

SPECIAL QUORUM NEEDED

For the meeting of May 7, 2019 @ 2:30 pm in Room 108 St John's College

Present: B. Hallman (Acting Chair), C. Penner, K. Fowler, E. Millions, M. Evans, D. Watt, B. Erickson, M. Minor, D. McCance, M. Unrau, M. Hughes, L. Wilkinson, A. Rampton, J. Markstrom, R. Thomas, I. Froese, J. James, J. Dueck, A. Ng, F. Hasan, G. Bak

Regrets: J. Weimer, E. Jones, B. Pope, J. Gibbings, D. Oliver, H. Enns, B. Collins, J. Edgerton, B. Cantelo, G. Woodcroft, P. Cloutier

1. Approval of the Agenda

MOTION: That the agenda be approved as distributed.

K. Fowler / A. Rampton

CARRIED

2. Approval of the Minutes of the meeting on March 19, 2019.

MOTION: That the minutes of the meeting of March 19, 2019 be approved with June James added to regrets.

D. Watt / M. Minor

CARRIED

3. Business arising from the Minutes of the March 19, 2019 meeting

None

4. New Business

- a) Fellowship Nominations – MOTION from Membership Committee – That Karine Levasseur be elected a visiting fellow for one Academic year from July 2019 – June 2020 with consideration to the possibility of becoming a Senior Fellow the following year.

CARRIED

MOTION from Membership Committee: That Micheline be re-elected a visiting fellow for a second academic year from July 2019 – June 30, 2020.

CARRIED

MOTION from Membership Committee: That Liv Valmestad move from Visiting Fellow to Senior Fellow.

CARRIED

MOTION: That Murray Evans be elected a Retired Fellow of the College.

C. Trott / D. Watt

CARRIED

- b) Meeting dates for upcoming year – The Warden presented the meeting dates for Approval. MOTION from Assembly Executive: That the meeting dates for the 2019 – 2020 Academic Year be approved.

CARRIED

- c) Membership statistics – The Warden presented the membership statistics for the 2018/19 Academic year to Assembly, for information. Micheline and Erin would love a writing retreat hosted by the College. And Lori recommends a speaker series. What about a Graduate student organization? At the College. Have an orientation type day to welcome them and let them know what the College can do for them. Target Grad awards to them by e-mail.
- d) Residence update – The Warden updated Assembly on the status of the Residence Project. We have received the report from the architects with three designs, for a renovation, a new build, and a new build with 0 Net Carbon. The proposals are going to Council this month. If anyone wants an electronic copy of the report, please contact the Warden.

5. Other Business

None

6. Reports

a) Reports from College Officers

Warden

St John's College Warden's Report to Assembly May 7, 2019

As a College we were very pleased to hear that 5 of our students won Emerging Leaders Awards (out of 44) and 4 of our students won the Presidential Student Leadership Scholarships (out of 27 province-wide). Kevin Boreskie, a doctoral student in Kinesiology and a member of the College, not only won a Presidential Student Leadership Scholarship but also won the 3MT competition at the University. We also have 6 President's Scholars as members of the College and 3 of our members won in the Undergraduate Research Poster Competition. I wrote to each of the winners and invited them to drop by and introduce themselves to me. I was privileged to meet some of the most dynamic, engaged and articulate students I have ever met. This is surely what St John's College is all about. As a College we continue to bat far above our small size in terms of achievements.

Since the last meeting of Assembly, I have been engaged in a number of activities:

- 1) Taught a session on Inuit and Nunavut for the Librarians' Indigenous Awareness Program (and I will teach it again in June), March 20
- 2) Attended the Bach's Birthday Concert, March 21
- 3) Attended Diocesan Council, March 23
- 4) Attended the West Broadway Community Ministry 40th anniversary Gala Dinner, March 23
- 5) Represented the College at the Centre for Christian Studies Annual Service of Celebration, March 24
- 6) Participated in the Westworth United Church Interfaith Reconciliation series March 11, 25, April 1
- 7) Attended College Graduation Dinner/Dance, March 30
- 8) Attended Food for the Journey, April 6
- 9) Attended Residence end of year banquet, April 6
- 10) Visited donors and alumni in Ottawa and Montreal April 7-9

- 11) Chaired the joint Diocese of Rupert's Land/SJC Theological Education Council, April 11
- 12) Attended the Journey into Passiontide service in the Chapel, April 14
- 13) Attended Lunch and Lively presentation, April 16
- 14) Attended the Easter Vigil in the Chapel, April 20
- 15) Participated in a hiring committee for Native Studies/History, April 23
- 16) Examined a doctoral dissertation, May 1

I continue to sit on Deans and Directors Council, University Senate and work with the Anglican-Mennonite dialogue.

This past winter term, the College cooperated with Canadian Mennonite University and St Margaret's Church to offer a course "Anglican Foundations". The College vetted the course content and instructor, CMU provided the academic credit, and St Margaret's the venue. We had 4 people take the course for credit and 14 audit the course. We have a fee sharing arrangement with CMU where they collect the course fees and CMU keeps 25% and remits 75% to the College. The College pays the instructor, with this salary offset by the fees. This is our first cooperative venture of this nature, and it has been successful enough that we will want to try it again.

Dean of Studies

Dean of Studies: Report to Assembly March 19, 2019

Cram Night

The Winter Term exam period Cram Night was held in the SJC Library on April 17, from 4:30 until midnight. This event is co-sponsored by the Dean of Studies and the SJC Students' Association, and catered by Daily Bread Café.

Visiting Researcher Fellowships in Western Canadian Studies

Please find attached to this report the ad for Visiting Researchers for the 2019-2020 academic year. You will have received this via email, but I am encouraging everyone to circulate it to their personal networks to help us attract candidates. The deadline for applications is **June 15, 2019**.

For your information, a report on the first year of our program follows:

REPORT ON WESTERN CANADIAN STUDIES RESEARCH FELLOWSHIP PROGRAM, 2018-2019

This program has been a success in its first year. We have supported two researchers: Erin Millions (long-term) and Keith Hyde (short-term). Brief project summaries and activity reports appear below, followed by a financial statement.

SJC provided these researchers with office space, administrative support, library privileges and research stipends of \$3000 and \$1500 respectively, and offered financial support for events, encouraged as part of the award.

Erin Millions (Post-doctoral Researcher):

During my time as a Western Canadian Studies Fellow at St. John's College, I worked with the National Centre for Truth and Reconciliation (NCTR) to draw on their holdings and expertise regarding missing Indigenous children. My fellowship project is part of a larger project that explores the administration of death and

burial of Indigenous child tuberculosis patients at Manitoba Indian hospitals and sanatoria. The overall goal of the larger project is to provide family members with the information necessary to help them identify the lost burial places of loved ones who did not return from tuberculosis treatment.

My Western Canadian Studies Fellowship project has two research streams. The first to assess and access the NCTR's vast digital archival holdings. Although the mandate of the Truth and Reconciliation Commission (TRC) was to gather records relating to residential school, the NCTR archives include a broader range of materials including archival records relating to Indian hospitals and sanatoriums. In doing so, I will be only the second 'outside' (non-survivor, non-family) researcher to access the NCTR's archival holdings for research purposes. I will also be working in cooperation NCTR's National Residential School Student Death Register team in response to the TRC's Call to Action #72. My goals in working with the Death Register team is to better understand how the team is locating, documenting, and making accessible this database of information on missing Indigenous residential school students, while at the same time exploring the larger relationship between residential schools and tuberculosis treatment centres. I expect, for example, that at least some of the children who are 'missing' from residential schools, where tuberculosis was rampant, were transferred to Indian hospitals and sanatoriums for treatment.

I organized and/or presented: Soup and Bread Lecture, SJC, "Indigenous Histories of Tuberculosis in Manitoba and the Unnamed Patient: Active History and The Manitoba Lung Association Archive Photo Naming Project", and the workshop "Beadwork and Sewing As Art, History and Traditional Knowledge," March 14, Migitzii Agamik.

J. Keith Hyde (University College of the North)

When Rev. Henry Budd (c.1812-1875) was establishing Anglican missions at The Pas, MB, and Nepowewin, SK, he chronicled his activities in a series of journals for the Church Missionary Society. Because only the journals from 1870-1875 have been transcribed, I plan to begin transcribing the earlier years dating back to Dec. 1850. This undertaking will provide further insights into Budd's preliminary years of ministry following his ordination, as well as facilitating further scholarship into Budd and his legacy as one of the first Indigenous Anglican priests in North America.

Presentation: Soup and Bread Lecture, SJC, "Wonderful Strange Notions": Life, Death, and Edits in the Early Journals of Rev. Henry Budd (c. 1812-1875)"

Budget

Revenue:

SJC	\$5000
Dean's Office, Faculty of Arts	\$2500
TOTAL	\$7500

Expenditures:

Stipend, Erin Millions	\$3000
Stipend, Keith Hyde	\$1500
Event expenses:	
Beadwork and Sewing, Migitzii Agamik	\$1406.26
Soup and Bread Lecture, "Indigenous Histories of Tuberculosis,"	\$158.26
Soup and Bread Lecture, "Early Journals of Rev. Henry Budd"	\$158.26
TOTAL	\$6222.78
FINAL BALANCE	\$1,277.22

This balance will be carried over into program funding for 2019-2020, and will constitute the Dean of Arts' contribution. The SJC budget includes ongoing support of \$5000 for the program.

New Fellows

The Membership Committee met to determine the allocation of available office space and consider applications for Fellowships. There is a motion before Assembly today on the committee's nomination of Prof. Karine Levasseur, from the Department of Political Studies.

We also have two Fellows joining or returning to the College: Mary Benbow, Faculty of the Environment, a long-time Senior Fellow returning after a period as an Administrator in that faculty; and Annette Demarais (CRC in Human Rights, Social Justice and Food Security), who was elected by Assembly a couple of years ago, but unable to take up her tenure here until now.

Leaving us as Visiting Fellows this spring are Bob Coutts and Murray Evans. We wish to thank them for their collegiality and commitment to the College during their time here.

Unfortunately, we don't currently have available space for new ABD doctoral students. Space may open up over the summer. If Fellows have students who might be interested in space here, please have them email me, while advising that space is limited at the College right now. We are also working with the SJCSA to secure some carrel space for doctoral students preparing for comprehensive exams. Our recent enrollment statistics saw the number of graduate student members of SJC rise significantly. We'd like to be able to provide support for these students. If any of you have ideas for programming, please get in touch with me.

Chaplain**Chaplain's Report to SJC Assembly**

7 May 2019

In addition to the usual schedule of services and student/community support, planning for summer and the 2019/20 academic year has begun. Specific events of note since the last assembly meeting include:

- Performed in the Bach's Birthday recital on 21 March

- Attended diocesan council on 23 March
- Attended a UManitoba Spiritual Care interfaith student gathering at SJC on 26 March, planting seeds for further programming in 2019/20
- Attended SJC graduation banquet on 30 March
- Facilitated final *Food for the Journey* event with Dr Heather Barkman on 6 April (*From Mother to Martyr: Woman Martyrs in the Early Church*)
- Attended SJC end-of-year residence banquet on 6 April
- Attended diocesan liturgy for consecration of oils and renewal of vows at St John's Cathedral on 7 April
- Attended UManitoba *Visionary Conversations—Healthcare as a Human Right: How do we break down barriers for queer Manitobans?* on 11 April
- Planned and presided at The Great Vigil of Easter at SJC on 20 April—good attendance from SJC members and multiple parishes throughout the city (~35 attending) and positive feedback regarding attending such events at the College
- Attended ordination of Theo Robinson to the diaconate (transitional) on 1 May
- Planned and presided at Holy Eucharist for St John the Evangelist, patron saint of SJC on 6 May
- Planning Holy Eucharist for Eve of Ascension Day (29 May) with *All the King's Men* and their final Evensong for 2018/19 (2 June)

Bursar

Bursar's Report to Assembly May 7th, 2019

Financial

The Finance & Administration Committee met on May 2nd. Pam Dupuis of BDO Canada presented the Audit Planning Report, outlining the scope and methods that will be used for the upcoming audit, currently scheduled to begin on June 10th. We also received a presentation from our investment managers, Doherty & Associates, on the 1st quarter of 2019.

We are currently working on our year end financial statements as we prepare for the audit. As has been reported previously throughout this year, we are anticipating our final numbers will be very positive, and an overall surplus that exceeds our budget for the year.

Our summer residence numbers continue to look strong and are in line with what we have budgeted for 2019-20.

Residence project

We have received a draft submission of the final report regarding the three residence project options, and it will be presented to College Council on May 22nd so that a decision can be made as to which option the College will choose to move forward with.

Daily Bread Café

The DBC has been closed this week so that we can make improvements to the flooring in the serving area of the Café. This will provide us with coved flooring – a code requirement that is easier to clean and more conducive to a food service area.

During the closure we have been serving our customers through Pizza Joe's in the Galleria. This has worked out very well, and we hope to have the Café open again beginning the week of May 6th.

Administration

Miriam Chavez has joined St John's as our new Receptionist and is settling into her new position very well. Amy Craddock has transitioned to her new position as Events/Communications Coordinator and Faculty Assistant and is doing also doing very well. Diana DeFoort continues her work as Awards Clerk. Your patience during these changes was very much appreciated and I think the College is positioned very well administratively going forward.

Dean of Residence

Dean of Residence Report – May 6, 2018

Residence Projects

There are no major projects happening in the residence right now.

Summer Semester

We have 50 rooms filled as of today. Usually we have depended on summer conference groups to fill rooms in the summer. This year we are more consistent with the number of regular students staying over most of the summer. The residence is about 60% full in June. As usual, July is our busiest month, with a 70% occupancy approximately. August goes back to around 50%.

We still have about 6 conference groups that are staying with us at different time periods over the summer.

Residence Activity

No activities planned for the summer.

The new dons successfully completed their training and are performing excellent in their positions so far.

Thank you.

Development Officer

Development Officer Report to Assembly May 2019

Fundraising

- Total raised for 2018 fiscal year was \$272,363 which is slightly lower than last year.
- Recently mailed out the Chaplaincy request to a targeted group – clergy/church. Response is consistent with previous years
- Currently trying to raise the remaining \$150,000 to pay for the Integrated Design Phase of the capital campaign – have met with a couple of donors.

Alumni/Stewardship

- Continuing to visit with Johnians.
- Setting up visits with alumni/donors in the Dauphin, Gladstone and Neepewa area for the 14th – 15th May.

Special Events

- Lunch and Lively with grad student Jill Bueddefeld who spoke to ecotourism. Very well received by the attendees. The next L&L will be held during Homecoming.

Marketing/Communications

- E-Newsletter featuring some of our Fellows was sent in early April. We had good response with both open (47.7%) and click rate (2.7%) above industry average.
- Working on the Annual Report to Donors to be mailed early June.
- Will start on the Trust endowment reports to be mailed later in May.

Staffing

- Our Summer Jobs application was approved for 8 weeks. Ade was the successful candidate for this position and he will be working 10 hours a week for Development. The rest of his time will be taken up by the College.

Capital Campaign

- Continuing to work on the materials to ensure a successful campaign.

Respectfully submitted by:

Jackie Markstrom
3rd May, 2019

Registrar

Registrar's Report
May 2019

Fayaz and I attended The Brandon Career Symposium April 15 – 17, 2019. There was a fairly steady turnout, though most of the students attending were in grades 9 and 10, and sometimes as young as grade 8. Hopefully we will see them again in subsequent years as they move toward graduation.

Coming up in June is HeadStart, though I have not yet received any information on it. I expect we will once again have a table there for student recruitment. As well as at Orientation in September.

Sherry Peters
Registrar

b) Report from Senior Stick

No report

7. Adjournment

MOTION: That the Assembly meeting be adjourned.

J. Markstrom / I. Froese

CARRIED