



MSW Foundation Level (SWRK 7006) Field Education Information

Please review this document prior to completing your Field Instruction Application Form

SWRK 7006: Field Practice

An educationally focused practice experience where the student carries a sustained professional role as a beginning practitioner. Requires **450 hours** of field practice, including an orientation program, engagement in practice activities under supervision, educational contact time with the field instructor, and evaluation of performance. Subject to satisfactory completion and reports, students will be graded on a pass/fail basis.

Note: SWRK 7004 Social Work Practice Seminar is a pre-/co-requisite with SWRK 7006. It must be completed either before taking SWRK 7006 or at the same time.

Primary learning objectives:

- Students are expected to interact with key people in the field setting appropriately and sensitively.
- Students are expected to demonstrate an understanding of the agency's structure, mandate, and objectives, an increasing understanding of external organizations/resources, as well as an understanding of the overall service delivery system.
- Students are required to demonstrate an increasing awareness of, and attention to fostering and strengthening their interpersonal communication skills.
- Students are expected to clearly demonstrate a commitment to the importance of self-awareness and to seek and integrate constructive and critical feedback from others as a means to effective professional involvement and development.
- Students are expected to demonstrate the ability to assess and intervene, to facilitate identification and prioritization of clients' needs, and to respect clients' rights, including the importance of ensuring self-determination of clients in the process.
- Students are expected to demonstrate their commitment to the primary consideration of the welfare of the client/participant in their work.

Summer Term (May - August):

Summer field placements are an opportunity for MSW Foundation Level students to complete their Field Practice over a shorter period than the regular Fall/Winter academic session. It is offered for the convenience of students and when resources permit.

Students attend field placement **four days** per week (32 hours) over 14 weeks for a total of 450 hours.

Fall/Winter Term (September - April):

Students attend field placement **two days** per week (16 hours) over 28 weeks during Fall/Winter terms for a total of 450 hours.

FIELD PLACEMENT PROCESS

The Field Education Coordinator is responsible for securing a reasonable Field Placement. Please note, a student placement in a field setting is not guaranteed based on completion of pre-requisite courses and/or submission of a Field Placement Request form.

Final authority for field placement referral and confirmation rests with the Field Education Coordinator. Decisions may be based on availability of agency openings as well as the educational needs of the student.

STEP 1: Students email a completed Field Application Form, along with a current resumé to the Field Program Assistant prior to the deadline for your course.

Field Practice Course	Application Due Date
SWRK 7006 Summer	February 1 st
SWRK 7006 Fall/Winter	April 1 st

Note: Graduate Student Advisor will email the field application forms to students.

STEP 2: Field Education Coordinator will reach out to individual students to review their application and discuss field placement interests and potential opportunities.

STEP 3: Field Education Coordinator will refer the student to an agreed upon Field Placement Agency for consideration. After reviewing the student's resumé, the Field Placement agency will decide whether to interview the student or not. If the decision is to interview, then the student will be contacted directly to set up a time to meet and determine if the placement and the student are a match.

STEP 4: Following the interview, the Field Placement agency and/or the assigned Field Instructor will inform the student and the Field Education Coordinator if they will be accepting the student for placement. If a student is not selected for an interview or was not chosen for a placement, then the student and Field Education Coordinator will meet again to explore alternative options.

STEP 5: Students who are offered a field placement will receive confirmation of the placement by email along with relevant field information documents.