INSTRUCTIONS:

1. Applicants should read the Scholarship of Teaching and Learning Program guidelines. Applications must be prepared with these guidelines in mind, particularly with respect to established criteria and purpose of the fund.

2. All full-time tenure track/tenured faculty and probationary/continuing instructors and librarians are invited to apply.

3. Ten projects will be awarded to a maximum of $5,000 per project.

4. Completed applications are to be submitted to the Dean/Director/University Librarian for signature.

PROJECT LEAD/S (Include rank, department, faculty/college/school/library and contact information)

PROJECT TITLE (Please provide a descriptive title)
PROPOSAL – not to exceed 1000 words (excluding references); must address each of the following:

1. Project summary
2. Statement of need or rationale with literature review as necessary
3. Goals and objectives
4. Method
5. Measurable outcome(s)
6. Budget information
7. References
IMPACT STATEMENT: Describe the importance of the initiative, impact relative to investment, and the alignment with the University’s strategic priorities as outlined in Our Shared Future: Building on our Strategic Plan (not to exceed 150 words).

ALIGNMENT WITH SoTL METHODOLOGY: Explain how the project fits the definition of SoTL as defined in the Call for Proposal Guidelines and uses SoTL methodology to address the project’s goals and objectives (not to exceed 150 words).
OTHER SOURCES OF FINANCIAL AND IN-KIND SUPPORT FOR THE PROJECT

<table>
<thead>
<tr>
<th>Amount</th>
<th>Source</th>
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COMMITMENTS OF SUPPORT

Details:

PART B: TO BE COMPLETED BY DEAN/DIRECTOR OR UNIVERSITY LIBRARIAN

(Optional) Ranking (by Dean/Director or University Librarian)

This proposal ranks #___ out of the ___ proposals from my unit.

SIGNATURE

Dean/Director/University Librarian                 Date

ADDITIONAL SIGNATURES (If project is collaboration between units)

SIGNATURE

Dean/Director/University Librarian                 Date

SIGNATURE

Dean/Director/University Librarian                 Date

(Submit completed application and supporting materials to SOTL@umanitoba.ca)