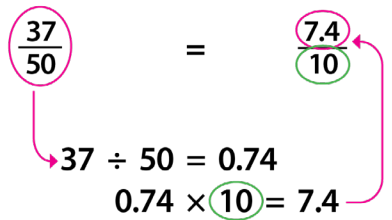# COURSE GRADE TRACKER

You can find the information you need to complete these tables in your course syllabus and in UM Learn (or the alternate platform your professor uses). If you cannot find this information on your own you must contact your instructor to ask where your grades are posted.

COURSE NAME:

Ex: ARTS 1110

STEP 1	**STEP 2**	**STEP 3**	**STEP 4**
What are you being marked on?	**How much is this <u>worth</u> towards your final grade?**	**What grade did you receive?**	**How much did you <u>earn</u> towards your final grade?** Record your grade.
List all quizzes, assignments, essays, tests, exams, etc… including those that have not yet occurred.	List how many marks out of 100%.	List actual mark you got on your assignments, essays, tests, exams, etc.	Watch the video tutorial to learn how to do this calculation, or see example below:

Step 4 example:

$$\frac{37}{50} \qquad = \qquad \frac{7.4}{10}$$

$$37 \div 50 = 0.74$$
$$0.74 \times 10 = 7.4$$

Ex: Quiz	*10%*	*37/50*	*7.4*

Total Score   **/ 100**   **/ 100**

Make sure to check the grade distribution table on your course syllabus to determine exactly what percentage you need to get the letter grade that you want. If you still have further questions please consult your Academic Advisor.

This form is best completed using Acrobat Reader.

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