



REQUEST FOR ACCESS:
T2202 INFORMATION OF A DECEASED INDIVIDUAL

The closest living next-of-kin, executor of the estate, or holder of power of attorney for the deceased may submit this form. In order to process this request, we require the following documents:

- Birth certificate of the requester • Death certificate of former student or alumnus • Obituary notice

PART 1: APPLICANT INFORMATION

Last Name(s): _____ Given Name(s): _____
Email Address: _____ Daytime Phone: _____
Address: _____ Postal Code: _____
Signature: _____ Date: _____

PART 2: DECEASED'S INFORMATION

Last Name(s) of Deceased: _____ Given Name(s) of Deceased: _____
Student ID number of Deceased: _____ Relationship to Deceased: _____
Tax Years Requested: _____

PART 3: DELIVERY METHOD

Physical Delivery: Standard Mail, Pickup in Office, Courier (cannot courier to a PO BOX)
Digital Delivery: Email letter to UM Student Email, Email to 3rd Party
* Our Office is currently unable to accommodate in office pickups and couriers due to COVID-19.

PART 4: DELIVERY INFORMATION †

Please provide the delivery address you would like your letter sent to:
Recipient Name: _____ Phone number: _____
Address: _____
City/town: _____ Province/state: _____ Country: _____ Postal/Zip Code: _____