



REQUEST FOR REPLACEMENT PARCHMENT

BACHELOR OF LAWS TO JURIS DOCTOR

The Replacement Parchment looks similar to the original, and the wording certifies that you graduated, but **IT IS NOT A DUPLICATE OF YOUR ORIGINAL PARCHMENT**. The fee for a Replacement Parchment is **\$79.25**. Please **allow approximately five to six weeks** from our receipt of this request for processing.

Please submit a complete Request for Change of Name should you wish to have this parchment issued under your current legal name. Note that **you must relinquish your current LL.B. parchment and submit it with this request**.

PART 1: STUDENT INFORMATION

Student Number: _____ Last Name(s): _____
Leave blank if unknown

Given Name(s): _____ Previous Name(s) (If Applicable): _____

Date of Birth: _____ Daytime Phone: _____

PART 2: DECLARATION

I hereby request that my University of Manitoba academic records be changed to reflect that I have completed the requirements for and now hold a Juris Doctor degree rather than the Bachelor of Laws as originally awarded. I understand that I may not make a later request to revert my records to the original Bachelor of Laws degree.

I have included my current LL.B. parchment with this request.

Student signature: _____ Date: _____

PART 3: DELIVERY INFORMATION *

Standard Mail Recipient Name: _____ Phone number: _____

Pickup in Office Address: _____

Courier (**cannot courier to a PO BOX**)

Additional courier fees will apply:

- \$20.00 Anywhere in Winnipeg
- \$50.00 Anywhere in Canada / USA
- \$100.00 International / Overseas

City/town: _____ Province/state: _____ Country: _____ Postal/Zip Code: _____

* Delivery problems arising from the provision of incorrect information are not the responsibility of the Registrar's Office.

PART 4: PAYMENT OPTIONS

Cheques/Money Orders can be made out to "The University of Manitoba".

Visa or Mastercard Number: _____
(Visa Debit is not accepted)

Expiry date: ____ / ____ / ____

Card Holder's name (as it appears on the card): _____ Amount: _____

Card Holder Signature: _____ Date: _____

Notice Regarding Collection, Use, and Disclosure of Personal Information by the University

Your personal information is being collected under the authority of The University of Manitoba Act. The information you provide will be used by the University for the purpose of producing your Replacement Parchment request. Your personal information will not be used or disclosed for other purposes, unless permitted by The Freedom of Information and Protection of Privacy Act (FIPPA). If you have any questions about the collection of your personal information, contact the Access & Privacy Office (tel. 204-474-7559), 233 Elizabeth Dafoe Library, University of Manitoba, Winnipeg, MB, R3T 2N2.