



REQUEST FOR REPLACEMENT PARCHMENT
BACHELOR OF LAWS TO JURIS DOCTOR

The Replacement Parchment looks similar to the original, and the wording certifies that you graduated, but IT IS NOT A DUPLICATE OF YOUR ORIGINAL PARCHMENT. The fee for a Replacement Parchment is \$75.00. Please allow approximately five to six weeks from our receipt of this request for processing.

Please submit a complete Request for Change of Name should you wish to have this parchment issued under your current legal name. Note that you must relinquish your current LL.B. parchment and submit it with this request.

PART 1: STUDENT INFORMATION

Student Number: Last Name(s):
Given Name(s): Previous Name(s) (If Applicable):
Date of Birth: Daytime Phone:

PART 2: DECLARATION

I hereby request that my University of Manitoba academic records be changed to reflect that I have completed the requirements for and now hold a Juris Doctor degree rather than the Bachelor of Laws as originally awarded. I understand that I may not make a later request to revert my records to the original Bachelor of Laws degree.

I have included my current LL.B. parchment with this request.

Student signature: Date:

PART 3: DELIVERY INFORMATION *

Standard Mail Recipient Name: Phone number:
Pickup in Office Address:
Courier (cannot courier to a PO BOX)
Add: Currently unavailable†
• \$20.00 Anywhere in Winnipeg
• \$50.00 Anywhere in Canada / USA
• \$100.00 International / Overseas
* Delivery problems arising from the provision of incorrect information are not the responsibility of the Registrar's Office.
† Our Office is currently unable to accommodate in office pickups and couriers due to COVID-19.

PART 4: PAYMENT OPTIONS

Cheques/Money Orders can be made out to "The University of Manitoba".

Visa or Mastercard Number: Expiry date:
(Visa Debit is not accepted)

Card Holder's name (as it appears on the card): Amount:

Card Holder Signature: Date:

Notice Regarding Collection, Use, and Disclosure of Personal Information by the University

Your personal information is being collected under the authority of The University of Manitoba Act. The information you provide will be used by the University for the purpose of producing your Replacement Parchment request. Your personal information will not be used or disclosed for other purposes, unless permitted by The Freedom of Information and Protection of Privacy Act (FIPPA). If you have any questions about the collection of your personal information, contact the Access & Privacy Office (tel. 204-474-7559), 233 Elizabeth Dafoe Library, University of Manitoba, Winnipeg, MB, R3T 2N2.