

BROADCASTING

- Utilize broadcasting tools (Screen Sharing, Audio, and Video) in the main chat room
- Up to three individuals may each broadcast audio or video in the main chat room
- Screen Sharing can be utilized by one presenter at a time, while two other individuals may use audio simultaneously
- Representatives may either broadcast video or share their screen
- Representatives may share their screen to play a slideshow but may not broadcast pre-recorded media or videos
- Each representative has the option to conduct private one-to-one video chats with candidates
- Multiple representatives may conduct private video chats simultaneously



SYSTEM SETTINGS

- Broadcast from a Mac or Windows PC / laptop (**mobile and tablet devices are not supported**)
- Utilize latest version of Windows or macOS operating system and Google Chrome, Mozilla Firefox or Microsoft Edge web browser

BROWSER CONFIGURATION

- Ensure cookies and popups are set to 'Allow'
- To give the website access to camera and microphone, click lock icon next to URL bar, select hardware and set to 'Allow'

HARDWARE SELECTION

Select correct input in system settings and correct device in browser settings

For PC Users:

From Windows Icon

Select Gear Icon (Settings) > Privacy

Click Microphone

Allow Desktop Apps to Access your Microphone

Repeat for Camera

For Mac Users:

Apple Menu > System Preferences

Security & Privacy > Privacy

Select Microphone and Camera from list

Check box next to Google or Firefox

Repeat for Screen Recording (Screen Share)