

## Accessing Accommodation Letters

### Step 1 of 5: Log into the SAS portal in JUMP

UNIVERSITY of MANITOBA | JUMP

HOME STUDENT STAFF FACULTY RESEARCH SITES

**Quick Links**

- Library My Account
- Aurora Student
- Student Accessibility Services
- Emergency Notification System
- Finance
- Outdoor Spaces Booking Form

**Announcements**

Announcements  
You currently have no announcements.

Show Hidden

**Webmail**

Staff Email

Access your exchange email through the Outlook Web Application by visiting: Access your email by visiting: <https://owa.umanitoba.ca>

JUMP  
University of Manitoba, Winnipeg, MB R3T 2N2 Canada

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### Step 2 of 5: Review the “Notice Regarding Collection, Use, and Disclosure of Personal Information and Personal Health Information by the University”

University of Manitoba

affeld@umanitoba.ca log out

Courses Accommodation letters Help

**Instructor Information**

**Notice Regarding Collection, Use, and Disclosure of Personal Information and Personal Health Information by the University**

This personal information and personal health information is being provided to you under the authority of *The University of Manitoba Act*. The information provided may be used only for the purpose of notifying instructors of student accommodations and exam dates. The personal information and personal health information provided may not be used, shared or disclosed for other purposes, unless permitted by *The Personal Health Information Act (PHIA)* or *The Freedom of Information and Protection of Privacy Act (FIPPA)*. If you have any questions please contact the Access & Privacy Office (tel. [204-474-9462](tel:204-474-9462)), 233 Elizabeth Dafoe Library, University of Manitoba, Winnipeg, MB, R3T 2N2.

Welcome to the Instructor Information website. You can use this website to:

- View accommodations that have been assigned to your students
- Tell us about your upcoming mid-terms, tests or quizzes

Please click the [courses](#) link in the menu to the left in order to get started.

Student Accessibility Services  
520 University Centre  
University of Manitoba  
204-474-7423  
[Student\\_accessibility@umanitoba.ca](mailto:Student_accessibility@umanitoba.ca)

Student Accessibility Services Exam Centre  
155 University Centre  
University of Manitoba  
204-474-6213  
[sasexams@umanitoba.ca](mailto:sasexams@umanitoba.ca)

Please Read

### Step 3 of 5: Select “Accommodation Letters”.



erika.skaffeld@umanitoba.ca log out

Courses **Accommodation letters** Help

#### Instructor Information

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Student Accessibility Services 520 University Centre University of Manitoba <a href="tel:204-474-7423">204-474-7423</a> <a href="mailto:Student_accessibility@umanitoba.ca">Student_accessibility@umanitoba.ca</a>	Student Accessibility Services Exam Centre 155 University Centre University of Manitoba <a href="tel:204-474-6213">204-474-6213</a> <a href="mailto:sasexams@umanitoba.ca">sasexams@umanitoba.ca</a>
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**Step 4 of 5:**

Step 4a: Ensure you are in the correct term

Step 4b: Look to see which course you are wanting to find the student under

Step 4c: Find the students name that you are wanting to look up

Step 4d: Click “View letter” that corresponds with the course/student you are looking up

University of Manitoba

Courses **Accommodation letters** Help

log out

4a

Accommodation Letters

Show term:  Refresh

Accommodation letters for your students that are currently available are listed below. The 'Your confirmation' column lists the date that you confirmed receipt of the accommodation letter; blank entries mean that you have not yet confirmed receipt for that letter. To view a list of student letters by course, click the 'Courses' link above.

Course 4b	Student 4c	Your confirmation	Letter
FMLY 2600 section G01 (202090)	Student A		<a href="#">View letter</a> 4d
FMLY 2600 section G01 (202090)	Student B		<a href="#">View letter</a>
FMLY 2600 section G01 (202090)	Student C		<a href="#">View letter</a>
FMLY 2600 section G01 (202090)	Student D		<a href="#">View letter</a>

Student Accessibility Services  
520 University Centre  
University of Manitoba  
204-474-7423  
Student\_accessibility@umanitoba.ca

Student Accessibility Services Exam Centre  
155 University Centre  
University of Manitoba  
204-474-6213  
sasexams@umanitoba.ca

**Step 5 of 5:** Step 5a: Choose to review the letter in either PDF or HTML format

Step 5b: Once you have reviewed the letter, click on the box indicating “I acknowledge that I have received and reviewed this Accommodation Letter” and click “Submit”



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**Courses** | Accommodation letters | Help

Accommodations for **Student a 0000001** FMLY 2600 section G01 (202090)

**Step 1: Review the accommodations letter**

*When you click on the button below, a copy of the student's accommodation letter will be provided for viewing and/or saving. Please review this letter and then proceed to step 2 below.*

or  5a

**Step 2: Confirm receipt of the accommodations letter**

*Please indicate below that you have received and reviewed this letter. If you have any questions or concerns please contact us.*

I acknowledge that I have received and reviewed this Accommodation Letter

5b