



## STAMPED COPY OF COURSE DESCRIPTIONS

The fee for Stamped Copies of Course Descriptions is **\$12.50 (for up to 5 courses, \$2.00 charge per additional course)**. All areas of this form must be completed. Please allow approximately **five working days** for processing. To see what courses you took, please use your [Aurora Account](#). If you require full course syllabi, please contact the department that offered the course.

### PART 1: STUDENT INFORMATION

Student Number: \_\_\_\_\_ Last Name(s): \_\_\_\_\_  
Leave blank if unknown

Given Name(s): \_\_\_\_\_ Previous Name(s) (If Applicable): \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Daytime Phone: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### PART 2: COURSE INFORMATION

This is an example of a course description:

**HIST 1200 An Introduction to the History of Western Civilization Cr. Hrs. 6**

An introductory survey of the cultural history of the Western World from the earliest civilizations to 1500. Students may not hold credit for HIST 1200 and any of: HIST 1201 or HIST 1350 or HIST 1360.

I would like course descriptions for:

☐ All of the courses that I have taken at the University of Manitoba

☐ The following courses:

### PART 3: DELIVERY INFORMATION

- ☐ Standard Mail **OR** ☐ Courier (cannot courier to a PO BOX) Additional courier fees will apply:
- Documents being sent by standard mail will be sent by Canada Post's standard letter-mail service*
- \$20.00 Anywhere in Winnipeg
  - \$50.00 Anywhere in Canada / USA
  - \$100.00 International / Overseas

*Delivery problems arising from the provision of incorrect information are not the responsibility of the Registrar's Office.*

**Please fill out addresses on reverse. >**

### PART 4: PAYMENT OPTIONS

Visa or Mastercard Number: \_\_\_\_\_ Expiry date: \_\_\_\_\_  
(Visa Debit is not accepted)

Card Holder's name (as it appears on the card): \_\_\_\_\_ Amount: \_\_\_\_\_

Card Holder Signature: \_\_\_\_\_ Date: \_\_\_\_\_

#### Notice Regarding Collection, Use, and Disclosure of Personal Information by the University

Your personal information is being collected under the authority of The University of Manitoba Act. The information you provide will be used by the University for the purpose of processing your Stamped Course Description request. Your personal information will not be used or disclosed for other purposes, unless permitted by The Freedom of Information and Protection of Privacy Act (FIPPA). If you have any questions about the collection of your personal information, contact the Access & Privacy Office (tel. 204-474-7559), 233 Elizabeth Dafoe Library, University of Manitoba, Winnipeg, MB, R3T 2N2.

Quantity:

Delivery Information:

*(Please specify the recipient's name, room number, office, building,  
street address, city/town, province/state/region and country)*

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