



HEALTH SCIENCES CAREER FAIR

EXHIBITOR INFORMATION SHEET

Join us for the third annual Health Sciences Career Fair on Wednesday, June 10th, 2020 at the University of Manitoba's Bannatyne Campus. This event is co-hosted by the Health Sciences Graduate Students' Association (HSGSA) and Career Services, Student Affairs.

- ▶ **Connect** with graduate researchers and undergraduate students in health sciences eager to learn about your organization and potential employment opportunities.
- ▶ **Market** your organization to hundreds of qualified researchers and increase your brand awareness among the student body.
- ▶ **Recruit** for full-time, part-time, summer and volunteer positions.
- ▶ **Educate** students on the knowledge, skills and attributes you look for as an employer.
- ▶ **Register** for the Health Sciences Career Fair to find the right people for your organization.

Students from the following health sciences programs will be in attendance:

Pharmacology	Medical Microbiology and Infectious Disease	
Oral Biology	Biochemistry & Medical Genetics	Immunology
Pathophysiology	Physiology	Dental Hygiene
Pharmacy	Community Health Sciences	Occupational Therapy
Physical Therapy	Respiratory Therapy	Interdisciplinary Health
Medicine	Dentistry	Kinesiology
Microbiology	Athletic Therapy	Genetics
Biological Sciences	Biotechnology	Nursing
Animal Science	Psychology	

This year we have aligned with the Canadian Student Health Research Forum. Their national poster competition brings approximately 150 student participants who have been selected on the basis of being within the top 5% of their cohort from major universities across Canada.

Zachary LeClerc
Outreach Specialist
Student Engagement and Success

Jasmine Frost
Vice-President External
Health Sciences Graduate Students' Association



Registration Details:

Only the registered exhibitor may occupy the booth. Booth placement will be based on date of registration and at the discretion of Career Services and the HSGSA. The **Early Bird deadline is April 29th, 2020**. If you wish to purchase more than one booth, please call or email **Zachary LeClerc** at **204-474-8284** or **healthsciences.careerfair@umanitoba.ca** prior to registering your organization. We encourage all exhibitors to register early. Space is limited with only ~20 spots for this event.

Support Opportunities and Registration Packages:

Basic registration package includes:

- One - 10' x 6' booth with curtain back and sides
- One - 6' x 2.5' clothed table and two chairs
- Lunch for 2 representatives
- Coffee, Tea, and cold beverages

Be a supporter of the 2020 Health Sciences Career Fair and heighten your company profile. Hundreds of students from the University of Manitoba attended this event in 2019. Take advantage of this great opportunity to connect with some of the best and brightest in Canada!

NOTE: All asterisk (*) marked benefits must be used from June 2020 to May 2021 inclusive.**

PLATINUM SUPPORTER (limit of **1** supporter available) registration includes:

- Classic package (*as above*)
- Oversized booth in exclusive location with maximum traffic and exposure
- Largest **featured logo** and recognition of support on all marketing materials (*posters, digital advertising, etc.*)
- Named sponsor of the high traffic coffee house
- 1 month **featured banner** on Career Services website ***
- 10 months as a **featured employer** on Career Services website ***
- 4 free **featured job postings** on careerCONNECT ***
- 2 free room rentals for information sessions ***
- 3 free rooms for hosting on-campus interviews ***
- Free meals for up to 4 additional people (*6 total*) on event day
- Free electricity for booth on event day

SUPPORTER (limit of **4** supporters available) registration includes:

- Classic booth package (*as above*)
- Optimal booth traffic and exposure
- 2nd largest **featured logo** and recognition of support on all marketing materials (*posters, digital advertising, etc.*)
- 2 months as a **featured employer** on Career Services website ***
- 1 free **featured job posting** on careerCONNECT ***
- Free electricity for booth on event day

Exhibitor Pricing:

Supporter Packages

Platinum Supporter	\$2,000.00 + GST
Supporter (1 or both days)	\$1,000.00 + GST

Basic Registration

Classic - Early Bird until Apr. 29 th , 2020	\$ 250.00 + GST
Classic - After Apr. 29 th , 2020	\$ 350.00 + GST

Additional Amenities

Electricity	\$ 50.00 + GST
Additional Representative	\$ 30.00 + GST / per rep

*** If your organization is GST exempt, please provide your GST number when you register. We will also ask for proof of your GST exemption status for our records in your confirmation email. This is typically in the form of a letter on organizational letter head listing your GST exemption number.

Confirmation and Payment:

Exhibitors will receive an email confirmation once their registration has been approved. Invoices will be issued by June 2020 via email. Payment will be due upon receipt.

Cancellation Deadline: 4:30 PM (CST) on Thursday, May 20th, 2020. Cancellations received on or before this date will be charged a \$50.00 cancellation fee. Cancellations received after this date will be charged in full.

Any organization that registers after the cancellation deadline will be invoiced in full, irrespective of any cancellations received.

Certificate of Insurance:

Within two weeks of your registration approval, you must provide a Certificate of Insurance (COI) evidencing Comprehensive General Liability Insurance including the following:

1. Not less than \$2,000,000.00 (\$2 Million)
2. With the University of Manitoba added as an "Additional Insured" with respect to liability arising out of the operations of the exhibitor
3. The insurance policy should also include a cross-liability clause

This can be obtained through your insurance broker. The COI can be emailed to healthsciences.careerfair@umanitoba.ca or faxed to: 204-474-7516. Your participation and placement cannot be guaranteed without this policy.

For further information regarding the 2020 Health Sciences Career Fair, please contact:

Zachary LeClerc

Phone: 204-474-8284

Email: healthsciences.careerfair@umanitoba.ca