



## Graduate student virtual conference support

The Faculty of Science will provide up to \$200 to support virtual conference attendance, assuming there are fees associated with attendance (for example registration).

Departments are expected to provide a one-on-one match.

Date

Department

Student name

Student number

Student UM email address

Conference name

Date of conference

In the space below, provide a justification for the support you are requesting by listing eligible expenses (registration fee, cost of publishing conference abstracts, and so on).

Note that food, accommodation and travel are **not** eligible expenses.

Professor

Amount approved by department

Department head's signature

## How to submit this document

1. Fill form out electronically and save it.
2. Email your department administrator attaching this document for approval and obtaining the department head's electronic signature. Please remember to also include the confirmation document you have received from the conference host, as well as the abstract number if available.
3. Once signed and approved, please email completed form to [Jennifer.Chappellaz@umanitoba.ca](mailto:Jennifer.Chappellaz@umanitoba.ca).

Please note that paper copies will **not** be accepted.