



## MINUTES

School of Art - Undergraduate Committee  
Friday February 9, 2018 – 9:00-10:00am  
409 ARTlab

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**Present:** D. Foster (Chair), L. Bridges, J. Bugslag, P. Hess, C. Janes, H. Kalberg, D. McCafferty (guest), H. Nicolson, D. Rey, E. Roy, K. Smith, C. Bakun (recorder)

**Regrets:** C. Wazny

Heather Nicolson has been hired as Student Advisor for the school. Welcome Heather!

### 1) APPROVAL OF AGENDA

**D. Rey MOVED, seconded by L. Bridges, THAT the agenda be approved as circulated.**

**CARRIED**

### 2) APPROVAL OF MINUTES – January 12, 2018

**E. Roy MOVED, seconded by K. Smith, THAT the minutes be approved as circulated.**

**CARRIED**

### 3) BUSINESS ARISING

#### a) Digital course

This course will be sent to 4C's on February 12, 2018 agenda for approval.

#### b) Topics courses

This discussion will be paused for now. We have exceeded our material that can be submitted for this meeting. The objective is to continue the discussion and submit these changes to 4c's for September 2018.

#### c) Committee work plan

Send ideas for work plan to Corrine and she will collate and bring to the next meeting. This committee will submit the work plan to School Council. The work plan will form the basis for discussion and priorities of the school.

d) Design Capstone course

The design course outlines were distributed to the committee for discussion. The following motion will be sent to School Council for approval in order to meet the February 12, 2018 deadline for 4 c's.

**L. Bridges MOVED, seconded by J. Bugslag, THAT Design Senior Studio 1, Design Senior Studio 2 and Design Honours Seminar 1 draft course outlines be recommended to School Council for approval.**

**CARRIED**

**4) BFA ART HISTORY COMMITTEE REPORT**

Recommendation for a minimum enrollment threshold of six (6) students for the proposed 4000 level Art History course was carried at January 26, 2018 School Council meeting.

**5) BFA STUDIO COMMITTEE REPORT**

Recommendation for the following enrolment limits, for first year studio courses, twenty (20) maximum; and for second year studio courses, eighteen (18) maximum was carried at January 26, 2018 School Council meeting.

**ADJOURNMENT - 10:10am**

<b>Next meeting date: 9:00-10:00am room 409 ARTlab</b>	<b>Date agenda items to recording secretary to be included in next meeting agenda</b>
Friday March 9, 2018	Friday February 23, 2018
Friday April 13, 2018	Friday March 30, 2018