



MINUTES

School of Art – Graduate Program Committee
Wednesday October 25, 2017 – 1:00-2:00pm
409 ARTlab

Present

H. Frankel (Chair), P. Hess, M. Neufeld, C. Plouffe, S. Steiner, B. Siwicki,
(Recording secretary, G. Baudry)

Regrets

S. Ciurysek, G. Nickel

WELCOME AND INTRODUCTIONS

1) Approval of Agenda

P. Hess **MOVED**, seconded by M. Neufeld, **THAT** the agenda of the Graduate Program Committee be approved.

CARRIED

2) Committee Terms of Reference

Editorial Amendment

Under Membership #4 – Should read as follows. “One second year and one first year Master of Fine Art (M.F.A.) student, elected from the student body.”

CARRIED-UNANIMOUSLY

3) Approval of the Minutes – April 24, 2017

Editorial Amendment

V. 1st, Year Field Trip: Replace “reinstating” to “initiating”.

C. Plouffe **MOVED**, seconded by M. Neufeld **THAT** the minutes of the Graduate Program Committee be approved with editorial amendment.

CARRIED

4) Chair’s Report

Nothing to report at this time.

5) Student Advising Report

- a) C. Plouffe reported that the School of Art currently has 7 MFA students in the program. The MFA – Meet and Great, the Summer Research Presentation (NCTR) for 2nd. year students and the Faculty Presentations for 1st, year were well attended and a success.

Graduate course outlines are updated and distributed to advisors. Graduate awards and bursaries will be completed shortly.

- b) Faculty Presentations: Discussion as how to improve on both the student and faculty experience and delivery. Possibility of including all students Graduate and Undergrad. (Good mixer) Timing of presentation was also discussed. C. Plouffe and H. Frankel to schedule a debriefing with students to find out what they want. B. Swicki will also speak to students regarding their experience.
- c) H. Frankel recommended that we include a Student Report in the next agenda as a standing item.

6) Business Arising from the Minutes

- a) MFA Review – October 26-27, 2017

Two day site visit, an external review of the School of Art, MFA Program. Schedule is set for meetings with faculty, students and staff.

New members will be sent Graduate Program Review Self-Study Report.

- b) Incoming MFA students

Open Studio Doors event will be open to all students and faculty.
Proposed date: Dec. 7th, 2017 1-3 pm

CARRIED-UNANIMOUSLY

- c) Advertising brochure

Has to be condensed and new photo added. P. Hess will bring mock up to next meeting.

H. Frankel commented that the promotion is on the work plan for committee.

- d) TABLED to next meeting. BFAR update (Grace will update at next meeting)

7) New Business

- a) TABLED to next meeting. Committee work plan

i) Group crits in the MFA Program

ii) Reaching out to students

Adjourned 2:08 pm

Next meeting date: 10:15-11:15 am room 409 ARTlab	Date agenda items to recording secretary to be included in next meeting agenda
Friday November 17, 2017	Friday October 27, 2017
Friday December 8, 2017	Friday November 24, 2017
Friday January 12, 2018	Friday December 22, 2017
Friday February 9, 2018	Friday January 26, 2018
Friday March 9, 2018	Friday February 23, 2018
Friday April 13, 2018	Friday March 30, 2018