



MINUTES

School of Art – Graduate Program Committee

Friday February 9, 2018 – 10:15-11:15am

Room 409 ARTlab

Present: P. Hess (co-chair), M. Neufeld (co-chair), D. McCafferty, G. Nickel, M. Stankevicius, M. Steggles, B. Siwicki, C. Bakun (recorder)

1. APPROVAL OF AGENDA

G. Nickel MOVED, seconded by M. Steggles, THAT the agenda of the Graduate Program Committee be approved.

CARRIED

2. APPROVAL OF MINUTES – January 12, 2018

D. McCafferty MOVED, seconded by M. Neufeld THAT the minutes be approved as circulated.

CARRIED

3. CHAIR'S REPORT

Welcome to Heather Nicolson as the Student Advisor for the School of Art. As Harvy Frankel is no longer at the school, so Paul Hess and Mark Neufeld will co-chair the committee. We thank Harvy for his contributions.

4. BUSINESS ARISING

a) Committee Work Plan

This is a 'to do' list for the committee. Committee members have been asked to provide their suggestions to Corrine who will collate and provide at the next meeting.

b) 2018-19 Admissions

The revised terms of reference for this committee was circulated. The Graduate admissions sub-committee consists of the members of the graduate program committee and any other members as the committee decides would see fit. The committee decided that the graduate program committee members will serve on the sub-committee for 2018-19.

There are 14 submissions that can be considered for this year. The student advising office will post the portfolios online for members to view and as well a hard copy of the rubric will be distributed. The application sub-committee will meet **Friday February 16, 2018 – 12:00-2:00pm** to discuss the applications. Committee members are asked

to review the candidates and submit their numerics to student advising office by **Wednesday February 14, 2018**. This is different process than has been done in previous years.

5. NEW BUSINESS

a) MFA External Review report

Graduate Studies is being asked to confirm that the school is required to submit a response to #14 in the review. The deadline for submission to graduate studies is April 20, 2018. The committee is asked to review the document and come prepared to discuss at the March meeting. The rest of the faculty will have an opportunity to submit their responses as well.

b) BFAR Response

The BFAR response document was submitted to the committee. There are 3 revisions that have been suggested by the Cooper Commission to the school's BFAR statement.

Adjourned: 11:20am

Next meeting date: 10:15-11:15 room 409 ARTlab	Date agenda items to recording secretary to be included in next meeting agenda
Friday March 9, 2018	Friday February 23, 2018
Friday April 13, 2018	Friday March 30, 2018