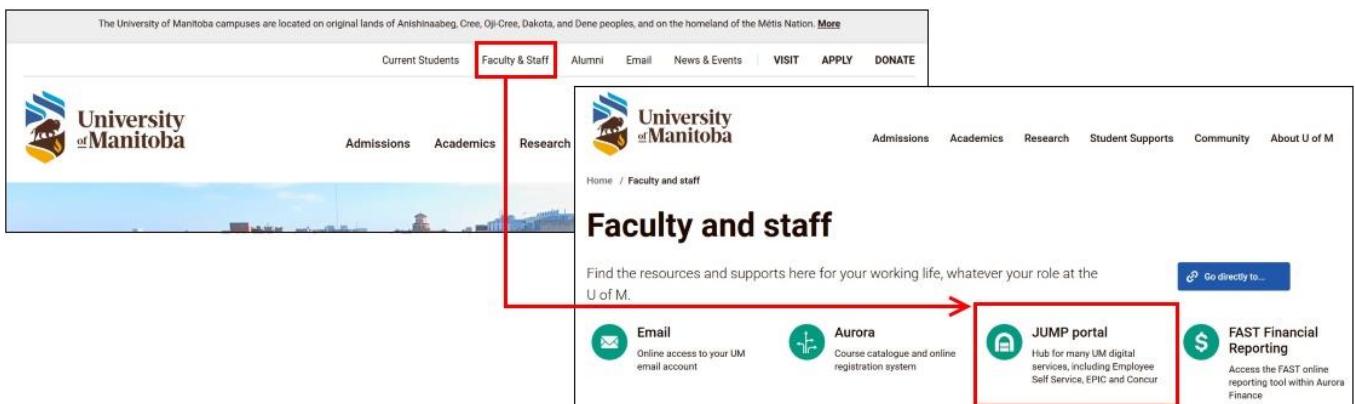


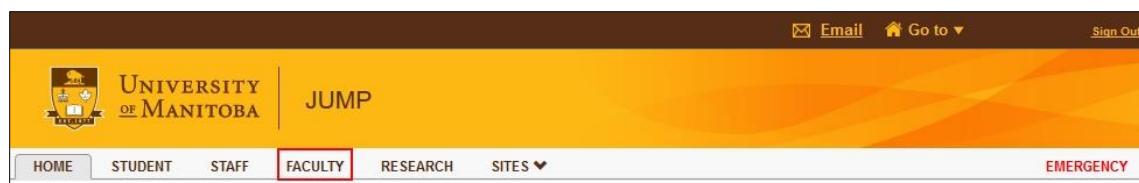
# How to Access My Research Tools

1. To access My Research Tools, login to [JUMP](#). A link to JUMP is on UM's "Faculty & Staff" site. (JUMP uses the same username and password as Webmail. If you do not have this account, please go to [SignUM](#).)



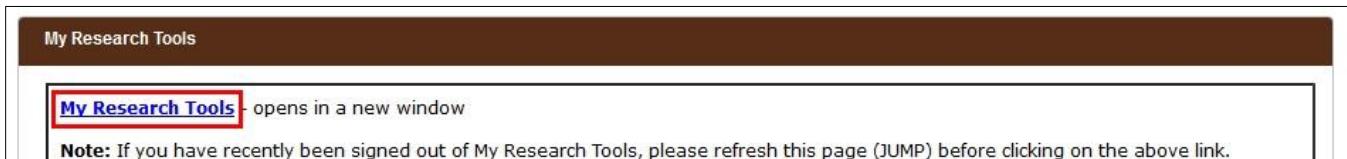
The screenshot shows the University of Manitoba's Faculty & Staff website. The top navigation bar includes links for Current Students, Faculty & Staff (which is highlighted with a red box), Alumni, Email, News & Events, VISIT, APPLY, and DONATE. Below the navigation is the University of Manitoba logo and a banner image. The main content area is titled "Faculty and staff" and contains a sub-header "Find the resources and supports here for your working life, whatever your role at the U of M." It features several links: "Email" (with a mail icon), "Aurora" (with a graduation cap icon), "JUMP portal" (with a lock icon, highlighted with a red box), and "FAST Financial Reporting" (with a dollar sign icon). A red arrow points from the "JUMP portal" link to the "Faculty and staff" page below.

2. Once you are in JUMP, click on the "Faculty" tab.



The screenshot shows the JUMP interface with the "Faculty" tab highlighted with a red box. The top navigation bar includes links for Email, Go to, Sign Out, and the University of Manitoba logo. Below the navigation is a yellow header bar with the word "JUMP". The main menu bar has links for HOME, STUDENT, STAFF, FACULTY (highlighted with a red box), RESEARCH, SITES, and EMERGENCY. The "FACULTY" tab is currently active.

3. Locate the "My Research Tools" box, then click on the "My Research Tools" link.



The screenshot shows the "My Research Tools" box on the JUMP interface. The box has a brown header bar with the text "My Research Tools". Inside the box, there is a link "My Research Tools" with a red border, followed by the text "- opens in a new window". Below this, a note says "Note: If you have recently been signed out of My Research Tools, please refresh this page (JUMP) before clicking on the above link." The entire box is highlighted with a red border.

4. Click on the link for the desired application.

