If you've been awarded a grant/contract that involves the use or storage of <u>unfixed biological</u> <u>agents</u>, you will need to receive biosafety approval for the research fund prior to release from ORS.

## If you currently hold an approved biosafety program permit:

Amend your biosafety permit under the "Adding Grants and Contracts" Section when you log in to the <u>EHSA database</u>. There are fields to complete to describe your project. This step replaces the previous need for a BPAC approval.

- a. If the described project fits within the approved scope of work, biosafety office can approve the amendment with the committee Chair within 10 days.
- b. If the described project exceeds the approved scope (i.e. the risk profile has changed), it may need to undergo full committee review.

## If you do not have an approved biosafety program permit:

Apply for a biosafety program permit as indicated <u>here</u>. All initial submissions (including those from existing users) will undergo committee review at monthly meetings. Be sure to describe your program's scope of research NOT just the project intended for release. The deadline for committee reviews is the first Thursday of the month.

All approvals for the specific project are added to the permit, and are communicated to ORS directly from the biosafety office (to allow for release of funds as appropriate). Researchers do not need to provide their approvals/certificates for the release of research funds.

More information on biosafety program permits can be found here: <a href="http://umanitoba.ca/admin/vp\_admin/risk\_management/ehso/bio\_safety/biopermits.html">http://umanitoba.ca/admin/vp\_admin/risk\_management/ehso/bio\_safety/biopermits.html</a> or you can contact <a href="mailto-Biosafety.program@umanitoba.ca">Biosafety.program@umanitoba.ca</a>